

**OIL AND NATURAL GAS CORPORATION LIMITED**

Materials Management Department,
Cambay Project, P O Kansari,
Dist. Anand, Gujarat.

(Regd. Office:5, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070)

FAX : CBY-IND

PURCHASE ORDER

Supply of Operational Spares for Portable Multi Gas Detector (Make: Industrial Scientific, Model: Ventis MX-4) of Well Services, Cambay

PO NO. : 4070062436
PO Date : 29/07/2026
File No. : CPPP Tender
PAN No. : AAACO1598A

TERMS OF DELIVERY :

FOR-SCM Warehouse, ONGC Cambay Asset, P.O. Kansari, Khambhat, Anand, Gujarat-388630.

DELIVERY ON OR BEFORE : 25/09/2026

To,
KAYCEE ENTERPRISES
9, RANCHHOD NAGAR SOCIETY,
OPP. VRAJDHAM TEMPLE,
MANJALPUR -
VADODARA - 390011
Gujarat India
Tel.No : 9898184834,9898184834 Fax No.:
Vendor Code No. 805115
GeM Celler ID :
GSTIN No. 24ADOPP0173C1ZS
MSE Status - Micro-General/OBC-Male/Other

ULTIMATE CONSIGNEE

:Code-86139
I/C Rcpt Cambay
Cambay (Khambhat) 388630
GSTIN No.:24AAACO1598A4ZQ

MODE OF DESPATCH

:Road

INSPECTION BY

:QAD

ADDRESS OF INSPECTION AUTHORITY:INCHARGE QA DIVISION, VADODARA

e mail: qad_bda@ongc.co.in
-VADODRA, 21-B, NEAR REGIONAL STORES,
VADODRA 390009
Gujarat
India
Telephone No.:-0265-2603599
Fax No.:-0265-2638855

Supplier Quotation No. : Dated : 20 June 2026

Additional References

as submitted in bid no. 1035200 in response to CPPP Tender Id.
2026_ONGC_281107_1.

30/07/2026
K. K. PARIKH
उप महाप्रबंधक (व्यापन) / DGM (P)
कूप सेवाएँ / Well Services
ओ.एन.जी.सी. लि. कैंबे वेल सर्विसेस
ONGC LTD. Cambay Asset

PLACE OF INSPECTION

At Destination: SCM Warehouse, ONGC Cambay Asset, P.O. Kansari, Khambhat, Anand, GJ-388630.

1.0 INSPECTION OF MATERIAL :

1.1 The inspection of material will be carried out by the authority specified in the purchase order. The material will be accepted only after the same has been found satisfactory after inspection and duly marked and sealed by the inspecting authority.

1.2 Unless otherwise specifically authorised by ONGC in writing, the contractor shall not ship or despatch for shipment under the contract entered into, any material which has not been properly inspected/tested, marked and sealed, and/or analysed as herein contemplated and in respect of which a certificate of quality has not been issued or signed by the Inspectors.

1.3 For false calls for inspection and for the cases where material is rejected on inspection, the SUPPLIER will bear the actual cost of inspection incurred/suffered by ONGC.

1.4 Place of inspections specified in supply order will not be changed without written confirmation from Purchase Authority.

1.5 Supplies in part (s) can be offered for inspection only if it is a condition of the contract failing which the SUPPLIER shall bear the actual cost of inspection incurred/suffered by ONGC

1.6 The SUPPLIER shall give at least 10 days advance notice to inspection authority in format placed at Appendix 1 in case inspection is to be carried out at the supplier's premises.

1.7 If Contractor requests for second inspection of materials on the ground that the materials originally inspected and accepted have been disposed of the same shall be inspected on merit of the case but at Contractor's cost.

2.0 SUB-STANDARD MATERIAL/REPLACEMENT OF REJECTED GOODS:

2.1 If ONGC finds that material supplied are not of the correct quality or not according to specifications required or otherwise not satisfactory owing to any reason of which ONGC will be the sole judge, ONGC will be entitled to reject materials, cancel the contract.

2.2 Rejected goods should be removed and replaced within 14 days of the date of communication of rejection.

3.0 VARIATION IN QUANTITY:

ONGC is entitled to increase or decrease the quantities against any/all the items of the tender.

BILLS SHOULD BE IN THE NAME OF (Paying Authority)

Oil and Natural Gas Corporation Limited

Cambay Asset, P.O. Kansari, Khambhat, Dist. Anand, Gujarat-388630.

Supplier shall intimate purchaser and consignee by e-mail, details of material dispatched with due reference of this purchase order, within 1 day of the dispatch.

Purchaser e-mail address: bhanderi_sahilkumar@ongc.co.in

Consignee e-mail address: dabhi_kunal@ongc.co.in

SECURITY DEPOSIT/PBG

NIL

DESPATCH INSTRUCTIONS**1.0 PACKING & MARKING :**

The SUPPLIER shall consign the materials in worthy packing conforming to the prescribed standards in force to withstand journey and ensuring the safety of cargo en-route and also arrival of materials at ultimate destination in good condition. The consignment shall be comprehensively insured against all risks by the SUPPLIER in case of FOR destination contracts from SUPPLIER'S ware-house to ultimate consignee's ware-house basis and each case/packing shall have on its outer side the following marking in English in indelible ink:

(a) Supply Order No. and date

(b) Name of SUPPLIER.

(c) Case number (running number upon total number of boxes).

(d) Gross and net weight in Kilogram on each box.

(e) Dimension of packages

(f) Consignee

(g) TOP/DON'T TURNOVER/HANDLE WITH CARE

(h) The equipment which cannot be packed shall bear metal Tags with above marking indicated thereon. Each box shall Contain one copy of packing list in English.

1.1 In case of hazardous chemicals / materials the bidder will provide material safety data sheets along with quotation and also while dispatching the materials. The bidder will also provide special hazard identification symbols / markings on each packing of hazardous chemicals.

INSURANCE & SHIPPING CLAUSE

Cost of Insurance and Shipping (if any) shall be borne by Supplier.

AREA OF OPERATION : PEL/ML/NELP

SPECIAL INSTRUCTIONS

1.0 DEFINITIONS:

Unless inconsistent with or otherwise indicated by the context, the following terms stipulated in this ORDER shall have the meaning as defined hereunder.

1.1 ORDER/CONTRACT:

Shall mean a written Purchase Order issued by ONGC to the successful bidder including subsequent amendments to ORDER in writing thereto.

1.2 ONGC/PURCHASER:

Shall mean OIL & NATURAL GAS CORPORATION LTD., India and shall include all their legal representatives, successors and assignees.

1.3 SUPPLIER/CONTRACTOR:

Shall mean any person or persons or firm or company in India as well as abroad whose bid has been accepted by ONGC and the legal representation, representatives, successors and permitted assignees of such person, persons, firm or company

1.4 ORDER PRICE:

Shall mean the sum accepted or the sum calculated in accordance with the rates accepted by ONGC and amendments thereof, and shall include all fees, registration and other charges paid to statutory authorities without any liability on ONGC for any of these charges. The prices will remain firm during currency of the ORDER unless specifically agreed to in writing by ONGC.

1.5 DELIVERY PERIOD:

Shall mean the date by which shipment/airfreighting/despatch, as indicated in the ORDER, is affected.

1.6 DESTINATION:

Shall mean the location of the consignee for which this ORDER has been issued.

1.7 EQUIPMENT/MATERIALS/GOODS:

Shall mean and include any equipment, machinery, instruments, stores, goods which SUPPLIER is required to supply to the PURCHASER for/under the ORDER/CONTRACT and amendments thereto.

1.8 SERVICES:

Shall mean those services ancillary to the supply of goods, such as transportation and insurance and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other such obligations of the SUPPLIER covered under the contract.

1.9 SPECIFICATIONS:

Shall mean and include detailed description, Part number, statements to technical data, performance characteristics, and standards (Indian as well as International) as applicable and as specified in the ORDER.

1.10 INSPECTORS:

Shall mean any person or outside Agency nominated by ONGC to inspect equipment, materials and services, if any, in the contract stage wise as well as final before despatch at SUPPLIER's Works and on receipt at destination as per the terms of the ORDER.

1.11 APPROVAL:

Shall mean and include the written consent either manuscript, type written or printed statement under or over signature or seal as the case may be of the ONGC or their

representative or documents, drawings or other particulars in relation to the ORDER

1.12 F.O.R. /Ex-works.

Shall mean the terms as explained in INCO Terms.

1.13 EFFECTIVE DATE OF CONTRACT/SUPPLY ORDER:

Unless otherwise specified to the contrary, the date of Notification of award (NOA) indicating following details will be start of the contract for all practical purposes.

(i) Prices

(ii) Price basis

(iii) Delivery Schedule

(iv) Payment terms

2.0 SCOPE OF ORDER

2.1 Scope of the ORDER shall be as defined in the ORDER, specifications, drawings and annexures thereto.

2.2 The SPARES shall be manufactured in accordance with sound engineering and good industry standards and also the SUPPLIER shall in all respect design, engineer, manufacture and supply the same within delivery period to the same within delivery period to the entire satisfaction of ONGC.

3.0 LEGAL RIGHT TO TRANSFER OWNERSHIP OF EQUIPMENT/ MATERIALS:

The SUPPLIER hereby represents that it has full legal right, power and authority to transfer the ownership of the equipment/materials to ONGC.

4.0 ACCEPTANCE OF OFFER:

The issue of purchase order / NOA constitutes the Contract between the Parties. The Bidder must acknowledge a receipt of the order within 15 days from the date of mailing of the purchase order in its entirety.

5.0 NOTICES:

Any notice given by one party to the other pursuant to this contract shall be sent to the other party in writing or Email or facsimile and confirmed in writing to the party's address.

6.0 MODIFICATION IN ORDER :

6.1 All modifications leading to changes in the order with respect to technical and/or commercial aspects, including terms of delivery, shall be considered valid only when mutually agreed by both parties and accepted in writing by ONGC by issuing amendment to the ORDER.

6.2 ONGC shall not be bound by any printed conditions, provisions in the SUPPLIER's BID, forms of acknowledgement of ORDER, invoice, packing list and other documents which purport to impose any condition at variance with or supplement to ORDER.

7.0 REJECTION:

If ONGC finds that the goods supplied are not in accordance with the specification and other conditions stated in the order or are received in damaged condition (of which matters ONGC will be the sole judge), ONGC shall be entitled to reject the whole of the goods or the part, as the case may be, and intimate within 14 days from the date of receipt at site/store house as per terms of Contract to the SUPPLIER the rejection without prejudice to ONGC other rights and remedies to recover from the SUPPLIER any loss which the ONGC may be put to.

The goods shall be removed by the SUPPLIER and if not removed within 14 days of the date of communication of the rejection, ONGC will be entitled to dispose-of the same on account and at the risk of the SUPPLIER.

8.0 Extension/cancellation of Purchase order:

If the supplier fails to deliver the spares or any instalment thereof within the period fixed for such delivery in the schedule or any time repudiates the contract before the expiry of such period, ONGC may,

(i) Accept delivery of such delayed supplies through an extension in delivery period

Or

(ii) Cancel the supply order or a portion thereof by serving prior notice to the supplier.

9.0 TERMINATION FOR INSOLVENCY:

The Purchaser may at any time terminate the contract by giving written notice to the SUPPLIER if the SUPPLIER becomes bankrupt or otherwise insolvent. In this event termination will be without compensation to the SUPPLIER, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Purchaser.

10.0 INTER-CHANGEABILITY OF PARTS:

10.1 If against any item it becomes necessary to supply spare parts other than specified, the SUPPLIER shall be required to give the following certificate to the Purchaser before arranging supply of spare parts bearing different part numbers. If there is any obvious typographical or clerical error in the part number and/or description of any item, the SUPPLIER will supply the correct part. The aforesaid certificate should be supplied in such cases also. The SUPPLIER will furnish this certificate in either case, to the paying authority. No formal amendment is necessary in such cases.

"The changed part numbers are exact replacement of parts ordered and are suitable for and will fit in the machines and the existing fittings for which they are intended."

10.2 If, however the substitute spare part (s) is not a bare replacement of the part originally ordered and involves a purchase of other items in addition, as would be the case when a kit, is offered instead of one small item (s) forming part of the kit, the supply of the kit, would be subject to the following conditions:

- (a) The supply of the kit will be accompanied with a certificate that the manufacturer have definitely stopped supply of the spare parts but are supplying only a kit.
- (b) The spares will not be supplied as kit unless prior acceptance of the same has been obtained from the purchaser.
- (c) In case the supply of the kit involves any change in the price and if so, the revised price would be stated for scrutiny and incorporation of the same in the supply order, if found acceptable.

10.3 Provided further, that if any part numbers are declared by the Purchaser to be unsuitable to the machines for which they have been supplied within 30 days from the date of arrival of the stores at site, the SUPPLIER will take them back at their own cost and expenses.

11.0 BREAKAGE/SHORTAGE:

Claim in respect of breakage/shortages, if any, shall be preferred on the SUPPLIER within thirty days from the date of receipt of materials by the Port/Ultimate consignee which shall be replaced/made good by the SUPPLIER at his own cost. All risk of loss or damage to the material shall be upon the SUPPLIER till it is delivered in accordance with the terms and conditions of the supply order.

11.0 FORCE MAJEURE:

A Force Majeure (FM) means extraordinary events or circumstances beyond human control, such as an event described as an act of God (like a natural calamity) or events such as a war, riots, Fire and Acts, Rules and Regulations of respective government of the two parties namely ONGC and the Contractor, directly effecting the performance of the Contract. An FM clause in the contract frees both parties from contractual liability and obligation when prevented by such events from fulfilling their obligations under the contract. An FM clause does not entirely excuse a party's non-performance but only suspends it for the duration of the FM. The firm must give notice of FM within a reasonable time

as the conditions permit not later than 14 days after its occurrence and it cannot be claimed ex-post facto. There may be an FM situation affecting the purchase organisation only. In such a situation, the purchase organisation is to communicate with the supplier along similar lines as above for further necessary action. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of FM for a period exceeding 90 (ninety) days, either party may, at its option, seek to terminate the contract without any financial repercussion on either side.

Notwithstanding the punitive provisions contained in the contract for delay or breach of contract, the supplier would not be liable for imposition of any such sanction so long as the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event covered in the FM clause.

12.0 LANGUAGE/ TERMINOLOGY :

The SUPPLIER shall ensure that the language/terminology/Description of goods used in supply order/Invoice and all documents related to supply order is verbatim in English and not at variance.

13.0 APPLICABLE LAW AND JURISDICTION:

The supply order, including all matters connected with this supply order shall be governed by the Indian law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of Indian Courts at the place from where the Purchase Order has been placed. i.e. Kansari, Dist. Khambhat, Gujarat. Foreign companies, operating in India or entering into Joint Ventures in India, shall have to obey the law of land and there shall be no compromise or excuse for the ignorance of the Indian legal system in any way.

14.0 EMPLOYMENT BY FIRMS TO OFFICIALS OF ONGC:

Firms/companies who have or had business relations with ONGC are advised not to employ serving ONGC employees without prior permission. It is also advised not to employ ex-personnel of ONGC within the initial two years period after their retirement/resignation/severance from the service without specific permission of ONGC. ONGC may decide not to deal with such firm(s) who fail to comply with the above advice.

15.0 REFERENCE OF SUPPLY ORDER IN ALL CORRESPONDENCE:

Reference of this supply order should invariably be quoted in all correspondence relating to this supply order.

16.0 LIABILITY UNDER THE CONTRACT:

The total liability of the supplier arising out of sale or use of the equipment/material/goods supplied by them, if the same is found defective, shall be limited to the contract value of such defective unit(s) and associated tools. In no event shall either party be liable to the other whether in contract, tort or otherwise for any consequential loss or damage, loss of use, loss of production, or loss of profit or interest costs or environmental pollution damage whatsoever arising.

17.0 PUTTING SUPPLIER ON HOLIDAY DUE TO CANCELLATION OF PURCHASE ORDER.

In case of cancellation of the purchase order(s) on account of delay in execution of the order or non-execution of the order or failure to honour the commitments under 'Warranty & Guarantee' requirements following actions shall be taken against the Supplier:

i.

ONGC shall conduct an inquiry against the Supplier and consequent to the conclusion of the inquiry, if it is found that the fault is on the part of the Supplier, then they shall be put on holiday [i.e. neither any tender enquiry will be issued to such a Supplier by ONGC against any type of tender nor their offer will be considered by ONGC against any on-going tender(s) where contract between ONGC and that particular Contractor (as a bidder) has not been concluded] for a period of two years from the date the order for putting the Contractor on holiday is issued. However, the action taken by ONGC for putting that Supplier on holiday shall not have any effect on other on-going PO(s), if any with that Supplier which shall continue till expiry of their term(s).

ii.

Pending completion of the enquiry process for putting the Supplier on holiday, ONGC shall neither issue any tender enquiry to the defaulting Supplier nor shall consider their offer in any on-going tender.

18.0 Submission of forged documents:

Bidders should note that ONGC may verify authenticity of all the documents/certificate/information submitted by the bidder(s) against the tender. In case at any stage of tendering process or Contract/PO execution etc., if it is established that bidder has submitted forged documents/certificates/information towards fulfilment of any of the tender/contract conditions, ONGC shall immediately reject the bid of such bidder(s) or cancel/terminate the contract.

19.0 WARRANTIES AND GUARANTEES:

(MATERIALS AND WORKMANSHIP)

19.1 SUPPLIER shall fully warrant that all the Spares/Items supplied under the ORDER shall be new and of first quality according to the specifications and shall be free from defects (even concealed fault, deficiency in design, Materials and Workmanship). In case of supply of finished item/ material, the finished item/ material shall in no case be of a date of manufacture older than one year from the date of its shipment/despatch.

19.2 Should any defects be noticed in design, material and/or workmanship within 12 months after the goods, or any portion thereof, as the case may be, have been delivered to the final destination indicated in the contract or for 18 months after the date of shipment from the port of loading in the source country, whichever periods conclude earlier unless specified otherwise in the special conditions of contract, ONGC shall inform SUPPLIER and SUPPLIER shall immediately on receipt of such intimation, depute their personnel within 14 days to investigate the causes of defects and /or arrange rectification/ replacement/ modification of the defective equipment at site without any cost to ONGC within a reasonable period. However, supplier shall not be liable for the labour or any other costs involved in removal or reinstallation of the goods. If the SUPPLIER fails to take proper corrective action to repair/replace defects/defective parts satisfactorily within a reasonable period, then the cost of the said goods as per purchase order would be reimbursed to ONGC within a reasonable time.

19.3 In case defects are of such nature that spares/items shall have to be taken to SUPPLIER's works for rectification etc., SUPPLIER shall take the spares/items at his costs after giving necessary undertaking or security as may be required by ONGC. All risks in transit to and fro and all expenses on account of to and fro freight, insurance, customs clearance, transportation and handling, port charges and customs duty etc. shall be borne by the SUPPLIER.

19.4 Spare parts/Items thereof replaced shall have further warranty for a period of 12 months from the date of acceptance.

19.5 PERFORMANCE GUARANTEE: SUPPLIER shall guarantee that the "performance of the MATERIAL" supplied under the order shall be strictly in conformity with the specifications and shall perform the duties specified under the ORDER.

Please refer (i) Details of items to be supplied at Annexure-I

(ii) Distribution Statement of Ordered Quantity at Annexure-II,

(iii) Technical Specifications for the items ordered - Annexure-III, wherever applicable.

(iv) General terms and conditions of purchase as per Annexure IV.

TERMS OF PAYMENT

1.0 PAYMENT OF GST ON SUPPLY OF GOODS:

'GST legislations' means any or all of the following legislations as may be applicable to the Bidder and ONGC:

- the Central Goods & Services Tax Act, 2017;
- the Integrated Goods & Services Act, 2017;
- the Union Territory Goods & Services Tax Act, 2017;
- the Goods & Services Tax (Compensation to States) Act, 2017;
- the respective State Goods & Service Tax Acts'
- the Customs Act and the Customs Tariff Act

Payment of GST (on supply of Goods as applicable on the closing date of tender) will be to SUPPLIER's / Contractor's account.

In the event of introduction of any new legislation or any change or amendment or enforcement of any Act or Law, rules or regulations of Government of India or State Government or Public Body which becomes effective after the date of tender closing, but within the contractual delivery/completion period, any variation in the value of supply order / contract due to any increase / decrease in the rate of taxes/duties on supply of goods will be to the account of ONGC. Any claim or reduction on account of any increase / decrease in the rate of taxes/duties on supply of goods shall be accompanied with undertaking that the provisions of anti-profiteering clause under GST Act have been complied with. Any increase in the rate of taxes & duties on supply of goods to ONGC or introduction of any new taxes/duties/levy by the Govt. of India or State Government(s) or Public Body, during extended period of the contract / supply order will be to SUPPLIER's / Contractor's account where such an extension in delivery of the material / completion of the project is due to the delay attributable to the SUPPLIER/ Contractor. However, any decrease the rate of taxes and duties on supply of goods to ONGC during extended period of the contract/ supply order will be to the account of ONGC.

1.1 SUPPLIER shall provide all the necessary compliances / Invoice / documents for enabling ONGC to avail Input tax credit benefits, in respect of the payments of GST which are payable against the contract. The SUPPLIER should provide tax invoice issued under GST legislations read with the GST (Tax Invoice, Credit and Debit Notes) Rules for the Goods. Payment towards GST shall be released by ONGC only against appropriate document i.e. tax invoice for availing Input tax credit (as applicable). (Not applicable for the bidder who are under composition levy)

The tax invoices as per above provisions should contain all the particulars as required under the invoicing rules under the GST legislations, including, but not limited to the following:

- (i) Name, Address and the GSTIN (under the relevant Tax Rules) of the SUPPLIER
- (ii) Name and Address and GSTIN of the Purchaser (Address of ONGC)
- (iii) Description, Classification and Value of goods, the tax rates and the amount of applicable tax (i.e. CGST, IGST, SGST/UTGST and cess).
- (iv) HSN or SAC of goods
- (v) Supplier should mention the Place of Supply in its invoice as per GST legislations

Note: Supplier who is under composition levy of the GST legislation would raise Bill of supply instead of Tax invoice which will have GSTIN of supplier as well as ONGC.

1.2 Any claim or reduction on account of change in the rate of taxes and duties on the supply of goods to ONGC shall be accompanied with undertaking that the provisions of anti-profiteering clause under GST Act have been complied with.

1.3 CONCESSION PERMISSIBLE UNDER STATUTES:

The supplier/Contractor must take cognizance of all concessions permissible under the statutes including the benefit under GST legislations, failing which he will have to bear extra cost where SUPPLIER/Contractor does not avail concessional rates of GST under GST legislations. ONGC does not take any responsibility towards this. However, wherever required and applicable, ONGC shall provide the necessary documents as required under the notification (s) for the bidders to obtain such concessions.

2.0 TERMS OF PAYMENTS:

2.1 The terms of payment shall be as stipulated in main body of the purchase order.

ONGC shall make payments only through Electronic Payment mechanism (viz. NEFT/RTGS /ECS).

[Respective Work centre to mention the payment terms as agreed with the OEM i.e against negotiation of dispatch documents through bank or against direct delivery at ONGC stores.] 20.2. Invoices alongwith supporting documents can be submitted/uploaded through VIMS Portal (<https://vims.ongc.co.in/>), which is the preferred mode of submission of Invoice. Invoice (PDF digitally signed with class II/ III signature) and supporting documents can be uploaded in VIMS Portal by logging-in with the help of Vendor Code.

However, in case supplier/contractor is not able to submit/upload the Invoice through VIMS portal as mentioned above, Invoice alongwith supporting documents can also

be submitted/uploaded in the following way:-

1. EMAIL channel: Invoice (PDF digitally signed with class II/ III signature) and supporting documents can be submitted by sending these documents to a designated email-id: ap_invoices[at]ongc[dot]co[dot]in.

2. Ten (10) digit PO or Contract number should be clearly mentioned in the invoice. For submitting the invoices through VIMS Portal and Email channel, following must be ensured: i) Invoices should be system generated and no hand written invoices shall be allowed. ii) Invoice should be e-invoice in terms of GST Law or the digitally signed invoice only. iii) Invoices need to be scanned at a minimum of 300 dpi, preferably in color. iv) Invoices should be in PDF format only. v) For invoices, file name should be kept as "INVxxxxxx.pdf" (INV must be prefixed for correct categorization of invoice and differentiation from supporting document). vi) A regular format must be maintained in which invoices are being submitted in ONGC. vii) Invoices should be digitally signed with Class - II /III Digital Certificate issued by any licensed CAs. viii) In case, Email channel is being followed, separate mail should be sent for each invoice.

Note: Invoices submitted for payment should be e-invoice in terms of GST Law or the digitally signed invoice only. No physical invoice shall be accepted for payment.

3.0 CORPORATE TAXES:

3.1 The SUPPLIER shall bear all direct taxes, levied or imposed on the SUPPLIER under the laws of India, as in force from time to time.

The SUPPLIER shall also be responsible for ensuring compliance with all provisions of the direct tax laws of India including, but not limited to, the filing of appropriate Returns and shall promptly provide all information required by the CORPORATION for discharging any of its responsibilities under such laws in relation to or arising out of the SUPPLY ORDER.

3.2 Tax (TDS) shall be deducted at source by ONGC from all sums due to an Indian tax resident Contractor in accordance with the provisions of the Income Tax Act, 1961, as in force at the relevant point of time.

3.3 As per the provisions of Section 206AA of Indian Income Tax Act, 1961, any person entitled to receive any sum or income or amount, on which TDS is deductible under the provisions of the Act is required to furnish his Permanent Account Number (PAN) to the person responsible for deducting tax at source failing which TDS shall be deducted at higher of (i) the rate specified under the relevant provisions of the Act (ii) the rate of tax in force i.e., the rate prescribed by the relevant Finance Act (iii) 20%.

In case the sums payable to the SUPPLIER are subject to TDS and the SUPPLIER does not furnish its PAN, CORPORATION shall deduct tax at source at the applicable rate of TDS as prescribed by the Act or by the relevant Finance Act or the rate prescribed by section 206AA (which is presently 20%), whichever is higher.

3.4 Tax Collectible at Source (TCS) applicable under the Income-tax Law and charged by the SUPPLIER shall also be payable by the CORPORATION along with consideration for procurement of goods/materials/equipment. If TCS is collected by the SUPPLIER, a TCS certificate in prescribed Form shall be issued by the SUPPLIER to the CORPORATION within the statutory time limit.

Payment towards applicable TCS u/s 206C (1H) of Income Tax Act, 1961 will be made to the supplier provided they are claiming it in their invoice and on submission of following undertaking along with the invoice stating that:

a. TCS is applicable on supply of goods invoiced to ONGC as total sales/gross receipts/turnover of the supplier during the financial year immediately preceding the relevant financial year exceed Rs. 10 crore;

b. The aggregate value of consideration for goods sold to ONGC during the relevant financial year exceeds Rs. 50 Lakh and TCS has been charged on consideration in excess of Rs. 50 lakh;

c. TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date; and

d. TCS certificate in prescribed Form would be issued to ONGC within the statutory time limit.

TCS amount charged by Vendor on the last bill of the supply order will be released only after submission of TCS certificate or TCS challan by Vendor to ONGC.

The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (1H) of Income tax Act, 1961.

3.5 For the lapses, if any, on the part of the SUPPLIER and consequential penal action taken by the Income Tax department, the CORPORATION shall not take any responsibility whether financial or otherwise.

4.0 Financing of trade receivables of Micro and Small Enterprises (MSEs) through Trade Receivables Discounting System (TReDS) platform:

Based on the initiatives of government of India to help MSME vendors get immediate access to liquid fund based on Buyers (i.e. ONGC's) credit rating by discounting MSMEs trade receivables through an auction mechanism where multiple financiers can participate and bid, ONGC has registered itself on TReDS platform with M/s RXIL, M/s MYND Solution and M/s A TReDS Ltd. (Invoice Mart). Now MSE vendors can avail this benefit by registering themselves with any of the exchanges providing e-discounting/ electronic factoring services on TReDS platform and following the procedures defined therein provided ONGC is also participating in such TReDS Platform

as a Buyer. Such exchanges with participation of ONGC will be notified from time to time. Currently the exchanges are M/s RXIL, M/s MYND Solution and M/s A TREDS Ltd. (Invoice Mart).

4.1 MSE Vendor should be aware that all costs relating to availing the facility of discounting on TReDS platform including but not limited to Registration charges, Transaction charges for financing, Discounting Charges, Interest on financing, or any other charges known by any name shall be borne by MSE Vendor.

4.2 MSE Vendor hereby agrees to indemnify, hold harmless and keep ONGC and its affiliates, Directors, officers, representatives, agents and employees indemnified, from any and all damages, losses, claims and liabilities (including legal costs) which may arise from Sellers submission, posting or display, participation, in any manner, on the TReDS Platform or from the use of Services or from the Buyer's breach of any of the terms and conditions of the Usage Terms or of this Agreement and any Applicable Law on a full indemnity basis.

4.3 ONGC shall not be liable for any special, indirect, punitive, incidental or consequential damages or any damages whatsoever (including but not limited to damages for loss of profits or savings, business interruption, loss of information), whether in contract, tort, equity or otherwise or any other damages resulting from using TReDS platform for discounting their (MSE Vendor's) invoices.

Note:

(i) Buyer means ONGC who has placed NOA/Purchase Order/ Contract on a MSE Vendor (Seller).

(ii) Seller means a MSE vendor, who has been awarded NOA/Purchase Order/Contract by the ONGC (Buyer).

5.0 If the bidder is authorized distributor (Indian/foreign) of OEM (foreign origin) for supply to India/ONGC then bidder to provide the details of price being charged by foreign manufacturer either on Ex-works or FOB or CFR basis, as the case may be, in its bid.

After placement of order, bidder/supplier shall be required to submit copy of Invoice (Customs Invoice) of the foreign OEM raised on the supplier on Ex-works / FOB /CFR basis, as the case may be, at the time of shipment or along with documents submitted for payment.

The invoice prices of foreign OEM shall be checked by concerned payment authority before making payment.

(Please Indicate Excise Tariff with Heading/Sub-Heading in the Invoice, if applicable). For Payment Contact Paying Authority as mentioned above.

(Supplier shall pack the ordered items ultimate consignee wise, failing which all the attendant costs will be to supplier's account. The supplier shall prepare packing list for each package and attach the same outside the package for ready reference)

Supplier shall either upload complete set of non-negotiable documents (scanned copy of documents submitted to bank for payment) at <https://vims.ongc.co.in/> or email those documents at ap_invoices@ongc.co.in along with a copy to Order Placing Authority, Indentor, Ultimate Consignee, Port Consignee and Finance & Accounts Authority mentioned in Purchase Order within two days of B/L / AWB / LR / RR.

Communication with regard to this Purchase Order to be made: Authorized Signatory of PO.

For Oil and Natural Gas Corporation Limited.

(Authorized Signatory with Stamp)

34/07/2024
K. K. PARIKH
K. K. PARIKH (P)
उप महाप्रबंधक (उत्पादन)
वृत्त सेवाएँ / Well Services
ओ.एन.जी.सी. लि. कैंबे परिसर
ONGC LTD. Cambay Asset

Accepted

Signature

Annexure-I

Please supply Equipment/Material/General Stores and/or services specified below subject to all terms and conditions incorporated\ herein/attached including General terms and conditions of purchase, which shall waive and render as void all and any of the seller's conditions of sale.

Description of Goods Ordered

S.NO.	Mat Code	Part No	Description	UOM
Quantity			Rate Per Unit	Currency Amount
1	240006113	17134461	OXYGEN SENSOR	NO 2
		Gross Price	14,200.00	INR 28,400.00
		Central GST Non Ded%	9.00	INR 2,556.00
		State GST Non Ded %	9.00	INR 2,556.00
2	240006114	17134495	LEL SENSOR	NO 3
		Gross Price	17,700.00	INR 53,100.00
		Central GST Non Ded%	9.00	INR 4,779.00
		State GST Non Ded %	9.00	INR 4,779.00
3	240006119	18108191	CHARGER	NO 4
		Gross Price	7,139.90	INR 28,559.60
		Central GST Non Ded%	9.00	INR 2,570.00
		State GST Non Ded %	9.00	INR 2,570.00
4	240008723	17152380-0	FRONT CASE ASSEMBLY	NO 11
		Gross Price	2,650.00	INR 29,150.00
		Central GST Non Ded%	9.00	INR 2,624.00
		State GST Non Ded %	9.00	INR 2,624.00
Total			INR	164,267.60
Grand Total			INR	164,267.60

Total Value of Supply Order :
ONLY

RUPEES ONE LAKH SIXTY-FOUR THOUSAND TWO HUNDRED SIXTY-SEVEN AND PAISE SIXTY

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)

30/07/2016
K. K. PARIKH
DGM (P)
Well Services
ONGC LTD. Cambay Asset

Annexure-II

DISTRIBUTION STATEMENT OF ORDERED QUANTITY

S.No. Item No.	Material Code	Material Short Desc.	UoM	Quantity
Ultimate Consignee : 86139 Area of operation : PEL/ML/NELP				
1	00002 240006113	OXYGEN SENSOR	NO	2
2	00001 240006114	LEL SENSOR	NO	3
3	00004 240006119	CHARGER	NO	4
4	00003 240008723	FRONT CASE ASSEMBLY	NO	11

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)

के. के. परीख / K. PARIKH
उप महाप्रबंधक (उत्पादन) / DGM (P)
कूप सेवाएं / Well Services
ओ.एन.जी.सी.लि. कैंबे परिसम्पत्ति
ONGC LTD. Cambay Asset

Annexure-III The Detailed Specification of the Items

For Item - 1 240006114 : LEL SENSOR

Technical Specification

Item name: HC (LEL) sensor for multi-gas detector (Make: Industrial Scientific, Model: Ventis MX4)

OEM part no.: 17134495

For Item - 2 240006113 : OXYGEN SENSOR

Technical Specification

Item name: Oxygen sensor for Multi-gas detector (Make: Industrial Scientific, Model: Ventis MX4)

OEM part no.: 17134461

For Item - 3 240008723 : FRONT CASE ASSEMBLY

Technical Specification

Item name: Front Case Assembly for Multi-gas detector (Make: Industrial Scientific, Model: Ventis MX4)

OEM part no.: 17152380-0

For Item - 4 240006119 : CHARGER

Technical Specification

Item name: Charger for Multi-gas detector (Make: Industrial Scientific, Model: Ventis MX4)

OEM part no.: 18108191

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)

K. K. PARIKH
उप महाप्रबंधक (उत्पादन) / DGM (P)
कूप सेवाएं / Well Services
ओ.एन.जी.सी.लि. कैंबे परिसर
ONGC LTD. Cambay Asset

Copy To :

1. Shared Finance Services, Noida
2. Ultimate Consignee: In charge Receipt, ONGC Cambay Asset, Khambhat, PO :Kansari, Dist. Anand-388 630, Gujarat, India.
3. QAD, Vadodara

Annexure-IV Material and HSN Details

S.NO.Mat Code	Mat Desc	HSN CODE	Plant
1 240006113	OXYGEN SENSOR	9027	25W1
2 240008723	FRONT CASE ASSEMBLY		25W1
3 240006114	LEL SENSOR		25W1
4 240006119	CHARGER		25W1


 के. के. परीख / K. K. PARIKH
 उप महाप्रबंधक (अभ्यास) / DGM (P)
 वृत्त सेवाएँ / Well Services
 ओ.एन.जी.सी.लि. कैंबेज एसेट
 ONGC LTD. Cambay Asset

Signature Not Verified

Digitally signed by PALAKA NARENDRA BABU
 Date: 2026.07.30 18:01:09 IST
 Location: eProcurement System for Central PSUs

