

**OIL AND NATURAL GAS CORPORATION LIMITED**

Office of Incharge Cementing,

Near Radhanpur Char Rasta,

Mehsana - 384 002

Telephone no. 02762 253211 (9 Lines), Fax No: 02762 253705

(Regd. Office: 5, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070)

PURCHASE ORDER

PROCUREMENT OF DONALDSON FILTERS FROM AUTHORIZED DEEALER FOR FINANCIAL YEAR 2026-27

PO NO. : 4070062088
PO Date : 17/04/2026
File No. :
PAN No. : AAACO1598A

TERMS OF DELIVERY :
FOR CENTRAL STORE, ONGC MEHSANA

DELIVERY ON OR BEFORE :
ON OR BEFORE 12/07/2026

To,
MEHTA EARTH MOVERS
216. MEHTA HOUSE 36 PANDITA RAMABAI ROAD. CHOWPATY
36 PANDITA RAMABAI ROAD
CHOWPATY
MUMBAI - 400007
Maharashtra India
Tel.No : 9819839881, Fax No.: 43215665
Vendor Code No. 103447
GeM Seller ID :
GSTIN No. 27AAAFM2380D1ZN
MSE Status - Micro-General/OBC-Male/Other

ULTIMATE CONSIGNEE

:Code-23814
I/C Rcpt. MEHSANA PALAVASANA
Central Stores,
BECHARAJI ROAD, PALAVASANA
Mehsana 384003
Telephone No.: -02762-225714
Fax No.: -02762-225714 /5705
GSTIN No. 24AAACO1598A4ZQ

MODE OF DESPATCH

:

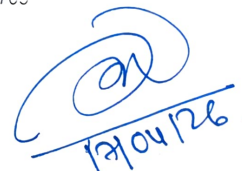
INSPECTION BY

:QAD

Supplier Quotation No. : Dated

ADDRESS OF INSPECTION AUTHORITY: INCHARGE QA LOCATION, MEHSANA

e mail: qad_mhn@ongc.co.in
-MEHSANA, ROOM NO-9 10, MM BUILDING,
MEHSANA 384003
Gujarat
India
Telephone No. -02762-262384
Fax No.: -02762-225705



PLACE OF INSPECTION

CENTRAL STORE, ONGC MEHSANA

BILLS SHOULD BE IN THE NAME OF (Paying Authority)

GM (F&A)-I/C Pre Audit, KDM Bhavan, ONGC, Palavasana, Mehsana-384003 and to be submitted on vims.ongc.co.in portal.

DESPATCH INSTRUCTIONS

ULTIMATE CONSIGNEE, I/C RECEIPT, CENTRAL STORE, ONGC MEHSANA

AREA OF OPERATION : PEL/ML/NELP**SPECIAL INSTRUCTIONS**

AS PER ONGC TENDER NO. EJ1SS26003 & GePNIC ID - 2026_ONGC_266798_1 dated 11.02.2026

Please refer (i) Details of items to be supplied at Annexure-I

(ii) Distribution Statement of Ordered Quantity at Annexure-II.

(iii) Technical Specifications for the items ordered - Annexure-III, wherever applicable.

(iv) General terms and conditions of purchase as per Annexure IV.

TERMS OF PAYMENT

Invoices alongwith supporting documents can be submitted/uploaded through VIMS Portal(<https://vims.ongc.co.in/>), which is the preferred mode of submission of Invoice. Invoice (PDF digitally signed with class II/ III signature) and supporting documents can be uploaded in VIMS Portal by logging-in with the help of Vendor Code.

However, in case supplier/contractor is not able to submit/upload the Invoice through VIMS portal as mentioned above, Invoice alongwith supporting documents can also be submitted/uploaded in the following way:-

1. EMAIL channel: Invoice (PDF digitally signed with class II/ III signature) and supporting documents can be submitted by sending these documents to a designated email: [ap_invoices\[at\]ongc\[dot\]co\[dot\]in](mailto:ap_invoices[at]ongc[dot]co[dot]in).

Ten (10) digit PO or Contract number should be clearly mentioned in the invoice. For submitting the invoices through VIMS Portal and Email channel, following must be ensured

i) Invoices should be system generated and no hand written invoices shall be allowed.

ii) Invoice should be e-invoice in terms of GST Law or the digitally signed invoice only.

iii) Invoices need to be scanned at a minimum of 300 dpi, preferably in color.

iv) Invoices should be in PDF format only.

v) For invoices, file name should be kept as "INVxxxxxx.pdf" (INV must be prefixed for correct categorization of invoice and differentiation from supporting document).

vi) A regular format must be maintained in which invoices are being submitted in ONGC.

vii) Invoices should be digitally signed with Class - II /III Digital Certificate issued by any licensed CAs.

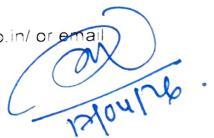
viii) In case, Email channel is being followed, separate mail should be sent for each invoice.

Note: Invoices submitted for payment should be e-invoice in terms of GST Law or the digitally signed invoice only. No physical invoice shall be accepted for payment.

(Please Indicate Excise Tariff with Heading/Sub-Heading in the Invoice, if applicable). For Payment Contact Paying Authority as mentioned above.

(Supplier shall pack the ordered items ultimate consignee wise, failing which all the attendant costs will be to supplier's account. The supplier shall prepare packing list for each package and attach the same outside the package for ready reference)

Supplier shall either upload complete set of non-negotiable documents (scanned copy of documents submitted to bank for payment) at <https://vims.ongc.co.in/> or email



those documents at ap_invoices@ongc.co.in along with a copy to Order Placing Authority, Indentor, Ultimate Consignee, Port Consignee and Finance & Accounts Authority mentioned in Purchase Order within two days of B/L / AWB / LR / RR.

Communication with regard to this Purchase Order to be made: Authorized Signatory of PO.

For Oil and Natural Gas Corporation Limited.

Accepted

(Authorized Signatory with Stamp)

Signature



Annexure-I

Page 4 of 9

Please supply Equipment/Material/General Stores and/or services specified below subject to all terms and conditions incorporated herein/attached including General terms and conditions of purchase, which shall waive and render as void all and any of the seller's conditions of sale.

Description of Goods Ordered

S.NO.	Mat Code	Part No	Description UOM			
Quantity			Rate Per Unit	Currency	Amount	
1	210002975	P552100	LUBE OIL FILTER	NO	6	
		Gross Price	2,038.00	INR	12,228.00	
		Integrated GST Non Ded	18.00	INR	2,201.00	
2	210035414	P550736	FUEL ELEMEX ELEMENT	NO	2	
		Gross Price	1,618.00	INR	3,236.00	
		Integrated GST Non Ded	18.00	INR	582.00	
3	210035415	P550774	FUEL FILTER	NO	4	
		Gross Price	1,234.20	INR	4,936.80	
		Integrated GST Non Ded	18.00	INR	889.00	
4	211100014	P554005	LUB OIL FILTER	NO	3	
		Gross Price	2,079.00	INR	6,237.00	
		Integrated GST Non Ded	18.00	INR	1,123.00	
5	220054337	P560971	TRANSMISSION ELEMENT	NO	4	
		Gross Price	7,181.00	INR	28,724.00	
		Integrated GST Non Ded	18.00	INR	5,170.00	
6	220095458	P551000	FUEL FILTER WATER SEPARATOR	NO	6	
		Gross Price	1,412.00	INR	8,472.00	
		Integrated GST Non Ded	18.00	INR	1,525.00	
7	220097607	P170737	TRANSMISSION FILTER	NO	6	
		Gross Price	4,663.00	INR	27,978.00	
		Integrated GST Non Ded	18.00	INR	5,036.00	
8	220097617	P550637	POWER STEERING FILTER	NO	6	
		Gross Price	1,279.67	INR	7,678.02	
		Integrated GST Non Ded	18.00	INR	1,382.00	
9	220099473	P550762	FUEL FILTER ELEMENT	NO	4	
		Gross Price	2,335.00	INR	9,340.00	
		Integrated GST Non Ded	18.00	INR	1,681.00	
10	220099474	P550453	LUBE FILTER CARTRIDGE	NO	4	
		Gross Price	1,317.00	INR	5,268.00	
		Integrated GST Non Ded	18.00	INR	948.00	
11	220099476	P785542	AIR FILTER PRIMARY ROUND	NO	4	
		Gross Price	14,754.00	INR	59,016.00	
		Integrated GST Non Ded	18.00	INR	10,623.00	
12	220099477	P550309	HYDRAULIC FILTER CARTRIDGE	NO	4	
		Gross Price	402.00	INR	1,608.00	

[Handwritten signature]
12/10/20

13	230001724	Integrated GST Non Ded P550025	18.00	INR	289.00	
		Gross Price	LUBE OIL FILTER	NO		6
		Integrated GST Non Ded	684.00	INR	4,104.00	
14	230001777	P784166	18.00	INR	739.00	
		Gross Price	AIR DRYER-ONLY FILTER (5008415)	NO		6
		Integrated GST Non Ded	2,410.98	INR	14,465.88	
15	250000323	P551712	18.00	INR	2,604.00	
		Gross Price	FUEL FILTER BIG	NO		6
		Integrated GST Non Ded	1,190.88	INR	7,145.28	
			18.00	INR	1,286.00	
Total				INR	236,514.98	
Grand Total				INR	236,514.98	

Total Value of Supply Order :
ONLY

RUPEES TWO LAKH THIRTY-SIX THOUSAND FIVE HUNDRED FOURTEEN AND PAISE NINETY-EIGHT

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)


संजय प्रसाद / ANPRASAD
 मुख्य महानगर (विभागाध्यक्ष) / GM (D)
 स्थानीय प्रबंधक / Location Manager
 सिमेंटिंग सेवाएं / Cementing Services
 ओ.एन.जी.सी., संजयपुरा / ONGC, Mahsana

Annexure-II

DISTRIBUTION STATEMENT OF ORDERED QUANTITY

S.No.	Item No.	Material Code	Material Short Desc.	UoM	Quantity
Ultimate Consignee : 23814 Area of operation : PEL/ML/NELP					
1	00005	210002975	LUBE OIL FILTER	NO	6
2	00014	210035414	FUEL ELEMAX ELEMENT	NO	2
3	00013	210035415	FUEL FILTER	NO	4
4	00015	211100014	LUB OIL FILTER	NO	3
5	00004	220054337	TRANSMISSION ELEMENT	NO	4
6	00002	220095458	FUEL FILTER WATER SEPARATOR	NO	6
7	00008	220097607	TRANSMISSION FILTER	NO	6
8	00001	220097617	POWER STEERING FILTER	NO	6
9	00010	220099473	FUEL FILTER ELEMENT	NO	4
10	00011	220099474	LUBE FILTER CARTRIDGE	NO	4
11	00012	220099476	AIR FILTER PRIMARY ROUND	NO	4
12	00009	220099477	HYDRAULIC FILTER CARTRIDGE	NO	4
13	00006	230001724	LUBE OIL FILTER	NO	6
14	00007	230001777	AIR DRYER-ONLY FILTER (5008415)	NO	6
15	00003	250000323	FUEL FILTER BIG	NO	6

For Oil and Natural Gas Corporation Limited :

(Authorised Signatory with Stamp)


Sanjay PRASAD
 मुख्य महाप्रबंधक (मिन) / CGM (D)
 स्थानीय पुरवंचक / Location Manager
 सिमेंटिया रचनाएं / Cementing Services
 ओ.एन.जी.सी., मेहसाना / ONGC, Mehsana

Annexure-III

The Detailed Specification of the Items

For Item - 1 220097617 : POWER STEERING FILTER

Part No. P550637

For Item - 2 220095458 : FUEL FILTER WATER SEPARATOR

Part No. P551000

For Item - 3 250000323 : FUEL FILTER BIG

Part No. P551712

For Item - 4 220054337 : TRANSMISSION ELEMENT

Part No. P560971

For Item - 5 210002975 : LUBE OIL FILTER

Part No. P552100

For Item - 6 230001724 : LUBE OIL FILTER

Part No. P550025

For Item - 7 230001777 : AIR DRYER-ONLY FILTER (5008415)

Part No. P781466

For Item - 8 220097607 : TRANSMISSION FILTER

Part No. P170737

For Item - 9 220099477 : HYDRAULIC FILTER CARTRIDGE

Part No. P550309

For Item - 10 220099473 FUEL FILTER ELEMENT

Part No. P550762

For Item - 11 220099474 : LUBE FILTER CARTRIDGE

Part No. P550453

For Item - 12 220099476 : AIR FILTER PRIMARY ROUND

Part No. P785542

For Item - 13 210035415 : FUEL FILTER

Part No. P550774

For Item - 14 210035414 - FUEL ELEMEX ELEMENT

Part No. P550736

For Item - 15 211100014 : LUB OIL FILTER

Part No. P554005

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)

Copy To :

1. INDENTOR: LOCATION MANAGER, CEMENTING SERVICES
2. I/C QAD, ONGC, CENTRAL STORES COMPLEX, PALAVASANA, MEHSANA - 384 003.

संजय कुमार सान्याय प्रसाद
मुंबई, महाराष्ट्र
संयोजक, प्रशिक्षण
सिमेंटिंग सर्विस, चेंबरिंग मोहान

3. GM (F&A)-PRE AUDIT/BILLS, ONGC, KDM BHAVAN, MEHSANA-384 003
4. I/C RECEIPT, ONGC, CENTRAL STORES, PALAVASANA, MEHSANA-384 003


12/11/16.

Annexure-IV
Material and HSN Details

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S.NO.Mat Code	Mat Desc	HSN CODE	Plant
1 210002975	LUBE OIL FILTER	8409	22D1
2 211100014	LUB OIL FILTER	8431	22D1
3 210035414	FUEL ELEMEX ELEMENT	8409	22D1
4 210035415	FUEL FILTER	8409	22D1
5 220097617	POWER STEERING FILTER		22D1
6 220095458	FUEL FILTER WATER SEPARATOR		22D1
7 220054337	TRANSMISSION ELEMENT		22D1
8 230001724	LUBE OIL FILTER		22D1
9 230001777	AIR DRYER-ONLY FILTER (5008415)		22D1
10 220097607	TRANSMISSION FILTER		22D1
11 220099477	HYDRAULIC FILTER CARTRIDGE		22D1
12 220099473	FUEL FILTER ELEMENT		22D1
13 220099474	LUBE FILTER CARTRIDGE		22D1
14 220099476	AIR FILTER PRIMARY ROUND		22D1
15 250000323	FUEL FILTER BIG	9015	22D1

Signature Not Verified

Digitally signed by Shubham Jain

Date: 2026.05.12 10:56:41 IST

Location: eProcurement System for Central PSUs