

OIL AND NATURAL GAS CORPORATION LIMITED

ONGC,
Surface Team,
Tripura Asset,
Agartala--799014

PURCHASE ORDER

Procurement of Mechanical seals for effluent transfer / condensate recovery pumps (Leak Proof make) installed at various Surface Installations

PO NO. : 4070061916
PO Date : 19/02/2026
File No. :
PAN No. : AAACO1598A

TERMS OF DELIVERY :
The total PO value are is FOR Agartala including all charges like applicable GST, P&F, freight, insurance etc.
DELIVERY ON OR BEFORE :
Within 03 months of date of PO.

ULTIMATE CONSIGNEE

:Code-23778
I/C Rcpt Agartala
ONGC, Tripura Asset
Badharghat Complex,
Agartala 799014
Telephone No.:-0381-2378529
GSTIN No.:-16AAACO1598A2ZP

MODE OF DESPATCH

:

INSPECTION BY

:QAD

ADDRESS OF INSPECTION AUTHORITY:INCHARGE QA LOCATION,AGARTALA

e mail: qad_agt@ongc.co.in
-WELL SERVICES COMPLEX, QAD, ONGC,
BADHARGHAT,TRIPURA ASSET,
AGARTALA 799014
Tripura
India
Telephone No.:-0381-2363111
Fax No.:-0381-2374288

To,
Domestic Compan
LEAK PROOF ENGINEERING
INDIA PRIVATE LIMITED
604-606 PREMIER CHAMBERS
R.C DUTT ROAD
ULKAPURI
VADODARA - 390007
Gujarat India
Tel.No : 9727731884, Fax No.:
Vendor Code No. 186654
Gem Seller ID :
GSTIN No. 24AAACL3875B1ZU
MSE Status - Small-General/OBC-Male/Other

Supplier Quotation No. : Dated : Additional References

Your offer submitted against tender
no:TY12S26001/2026_ONGC_265803_1



PLACE OF INSPECTION

ONGC MAIN STORES, Badarghat office complex, Agartala.

BILLS SHOULD BE IN THE NAME OF (Paying Authority)

n-Charge (F&A), ONGC, Tripura Asset, Badarghat Complex, Agartala-799014

SECURITY DEPOSIT/PBG

Not applicable.

INSURANCE & SHIPPING CLAUSE

Material should be securely packed to avoid damage in transit with PO number written on top of package with transit insurance to be delivered to

I/c Receipt (Mob # 7085050240)

ONGC Stores

Badarghat Complex

Agartala-799014

Tripura

AREA OF OPERATION : Non PEL/ML/NELP**SPECIAL INSTRUCTIONS**

All terms and conditions shall be as per tender no: TY12S26001/2026_ONGC_265803_1

Please refer (i) Details of items to be supplied at Annexure-I

(ii) Distribution Statement of Ordered Quantity at Annexure-II,

(iii) Technical Specifications for the items ordered - Annexure-III, wherever applicable.

(iv) General terms and conditions of purchase as per Annexure IV.

TERMS OF PAYMENT

he payment against clear (undisputed) bills/invoices submitted by the vendor will be made by ONGC through Electronic Payment Mechanism, within 10 calendar days from the date of submission of bills/invoices complete in all respects in the ONGC VIMS portal (<https://vims.ongc.co.in/>)

The original invoice should accompany the following documents/details.

a) Particulars required for making payments through 'Electronic Payment Mechanism', in accordance with the clause on 'MODE OF PAYMENT' appearing in APPENDIX-3 (i.e. 'Instruction for submission of bid') of bid document.

b) Mobile No. (Optional).

c) Tax Invoice (Original and duplicate) issued under relevant GST legislations/rules indicating rates and amount of various taxes/ duties shown separately, etc. Supplier should ensure that the GST registration number indicated in the Tax Invoice is same as GST Registration number submitted to ONGC at the time of bidding.

d) Proof of delivery in case of direct / door delivery (i.e. GCN/LR/Delivery Challan, duly acknowledged by the consignee, for receipt of material in good condition)

e) QCC Report for satisfactory inspection,

f) Warranty/ Guarantee Certificate.

g) e-mail ID.

(Please Indicate Excise Tariff with Heading/Sub-Heading in the Invoice, if applicable). For Payment Contact Paying Authority as mentioned above.

(Supplier shall pack the ordered items ultimate consignee wise, failing which all the attendant costs will be to supplier's account. The supplier shall prepare packing list for each package and attach the same outside the package for ready reference)

Supplier shall either upload complete set of non-negotiable documents (scanned copy of documents submitted to bank for payment) at <https://vims.ongc.co.in/> or email those documents at ap_invoices@ongc.co.in along with a copy to Order Placing Authority, Indentor, Ultimate Consignee, Port Consignee and Finance & Accounts Authority mentioned in Purchase Order within two days of B/L / AWB / LR / RR.

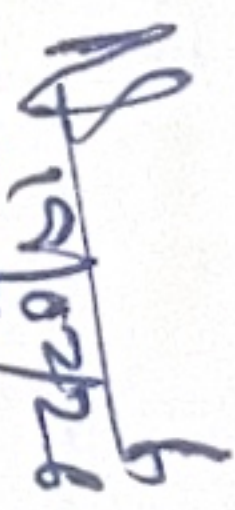
Communication with regard to this Purchase Order to be made: Authorized Signatory of PO.

For Oil and Natural Gas Corporation Limited.

Accepted

(Authorized Signatory with Stamp)

Signature


राजेंद्र सिंह
RAJENDRA SINGH
GM (E)-Maint. Coordinator
Surface Team, ONGC
Tribura Asset, Agartala.

Description of Goods Ordered

Total Value of Supply Order :

RUPEES TWO LAKH FIFTY-SEVEN THOUSAND THREE HUNDRED FIFTY-EIGHT ONLY

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)

राजेन्द्र सिंह
RAJENDRA SINGH
GM(E)-Maint. Coordinator
Surface Team, ONGC
Tribura Asset. Agartala.

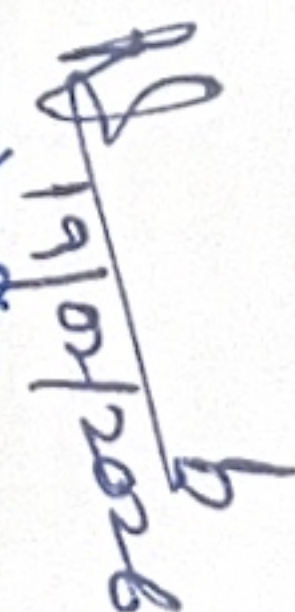
Annexure-II

DISTRIBUTION STATEMENT OF ORDERED QUANTITY

S.No.	Item No.	Material Code	Material Short Desc.	UoM	Quantity
Ultimate Consignee : 23778 Area of operation : Non PEL/ML/NELP					
1	00001	220123166	SINGLE CARTRIDGE DESIGN MECHANICAL SEAL	NO	3

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)


 राजेन्द्र सिंह
 RAJENDRA SINGH
 GM (E)-Mainl. Coordinator
 Surface Team, ONGC
 Tripura Asset, Agartala.

Annexure-III
The Detailed Specification of the Items
For Item :- 1 220123166 : SINGLE CARTRIDGE DESIGN MECHANICAL SEAL
Single Cartridge Design Mechanical Seal

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)

Copy To :


19/02/2026
राजेंद्र सिंह
RAJENDRA SINGH
GM (E)-Maint. Coordinator
Surface Team, ONGC
Tripura Asset, Agartala

Annexure-IV
Material and HSN Details

S.NO.Mat Code	Mat Desc	HSN CODE	Plant
1 220123166	SINGLE CARTRIDGE DESIGN MECHANICAL SEAL		60A1

