

VEHICLE FACTORY JABALPUR, JABALPUR - 482009

Part – I Instruction to Tenderes

Clause No.	Clause No	Description
1	General	(i) For this tender, the tenderer has been mentioned as tenderer, contractor, firm, agency and vendor at different places as per suitability. (ii) Chief General Manager means HOD or OIC of Vehicle Factory Jabalpur.
2	Registration/ Enlistment	Only contractors registered / Enlisted in appropriate category with AVNL, Military Engineering Services, Indian Railways, BSNL, CPWD, State PWD, Govt PSU's, DPSUs, State Housing Boards, Cantonment Board, MPSEB, Jabalpur Nagar Nigam or State Rural Engg Services for Civil works / Electrical works. He has to submit valid copy of registration / Enlistment. The tenderer must have valid Registration as on tender opening date.
3	Tender Fees	Tender Processing Fee shall not be charged, where tender documents are uploaded in website and tenderers are required to download the tender documents. However, tender fee shall continue to be charged if tendering is done through any other mode than e tendering and must reach to CGM/VFJ physically as mentioned in Notice of Tender in sealed envelope super-scribing the Tender Processing Fee, Tender Enquiry number and Date of opening of tender on the covers.
4	EMD	a) Tenderer must submit EMD (if applicable), before the bid submission closing date and time as indicated in the NIT or in the e-procurement website, in the form of Demand Draft, Fixed Deposit Receipts, Banker's Cheque Bank Guarantee and electronic Bank Guarantee valid for 06 months from Bid submission date , issued by scheduled bank. Without EMD tenderer will be considered NON-BONAFIDE and will be summarily rejected without technical evaluation. EMD should be made in favour of CGM, Vehicle Factory Jabalpur . b) Amount of EMD will be as specified in tender conditions of contract . c) The EMD of unsuccessful bidders shall be immediately returned after the acceptance of tender or bid validity period whichever is earlier. d) A bidder's bid security will be forfeited if the bidder i. Withdraws or amends its/his tender. ii. Impairs or derogates from the tender in any respect within the period of validity of the tender. iii. If the bidder does not accept the correction of his bid price during evaluation. iv. If the successful bidder fails to sign the contract or furnish the required performance security within the specified period. e) The EMD of successful bidder shall be returned only after receipt of security deposit/Performance guarantee.
5	Eligibility / Pre-Qualification Criteria	(i) Average Annual turnover during last 03 financial Years, ending 31st March of the previous Financial year should be at least 30% of the Estimated cost. Annual turnover certificate from chartered accountant during past 3 years to be submitted. In case the contractor has submitted these documents at VFJ in any previous tender within one year, photocopy of the same may be considered. (ii) Experience of having successfully completed similar works (in the form of work completion certificate) in Central Govt./State Govt./Public Sector Unit (undertaking of Central Govt. or State Govt Deptt), during last 07 years ending last day of month previous to the one in which applications were invited should be either of the following: a) Three similar completed works costing not less than amount equal to 40% of the estimated cost. OR b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost. OR c) One similar completed works costing not less than the amount equal to 80% of the estimated cost. here similar work means civil / electrical works. Note: Details of works executed in support of above mentioned eligibility criteria for experience to be enclosed. For these works completion certificates of satisfactory performance issued from appropriate authority to be enclosed containing information on- (a) Name and value of work executed (copies of work orders to be enclosed) (b) schedule period of completion (c) actual period of completion (d) designation, full address and phone nos. of the office under whom work was completed. For arriving at cost of similar work, the value of work executed shall be brought to current costing level by enhancing the actual value of work at simple rate of seven percent per annum, calculated from the date of completion to the date of Bid opening. (iii) The firm should be solvent to an amount equal to or greater than 1/3 of the estimated cost OR Financially sound for engagement equal to or greater than the estimated cost. (iv) Working Capital Certificate having validity on bid submission end date (validity must be clearly mentioned in certificate) (a) For Estimated cost up to 60 Lakhs – Not less than 1/10 of the Estimated Cost (b) For Estimated cost Above 60 Lakhs – Not less than 7.0 Lakhs. Note : Solvency certificate and Working capital certificate from scheduled bank to be enclosed. Working Capital Certificate & Solvency certificate having validity on bid submission end date (validity must be clearly mentioned in certificate). In case the contractor has submitted these documents at VFJ in any previous tender within one year and having validity, photocopy of the same may be considered. (v) Copies of PAN, Employee Provident Fund (EPF) and Goods & Services Tax (GST) Registration Certificate to be enclosed.

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6	Other Conditions	i) The Price Bid will be opened of only those bidders who meet the eligibility criteria and have furnished the relevant documentary evidence. ii) The tenderer shall carefully check the specifications and shall satisfy himself of the suitability of the work being offered and shall take full responsibility for the successful completion of the work within stipulated time of completion. iii) The tenderer should comply with technical specifications and general conditions / special conditions of contract. iv) The tenderer shall inspect the site if considered necessary and shall satisfy himself of site conditions and shall collect himself any other information which he may require before submitting the tender. Claims and objections due to ignorance of site conditions will not be entertained after submission of the tender.v) Time of completion is the essence of this contract. Hence, contractors quoting will have to strictly adhere to the date of completion. Damage/loss to the Government due to any action of the Contractor shall be made good/compensated by the contractor. vi) The firms have to submit the prescribed Security Deposit as applicable depending upon the contract value, which will be refunded on completion of contract after completion of maintenance period or defect liability period. The Security Deposit will be forfeited in the event of breach of contract by the contractor. vii) All clauses & sub-clauses mentioned in this Tender shall be applicable to any Work Order that is placed as a result of this Tender. In case of contradiction, the terms of the Work Order will prevail over the clauses of the Tender Enquiry.
7	Technical Rules	In the event of an order being placed on tenderer in pursuance of this Tender enquiry, the same will be governed by AVNL SOP-2024 for civil works (primarily) and the IAFW- 2249, & its amendments (2016 print) and other terms and condition laid down by DoE/MES Contract Manual/CPWD Contract Manual.
8	Contract related methods and procedures	Manual on Procurement of Works issued by DoE/MES Contract Manual/CPWD Contract Manual to be referred for issues not mentioned in AVNL SOP 2024 in order of priority.
9	Submission of Tenders	i) Tender shall be submitted "ONLINE" through electronic media (e-Tender) on the portal https://etenders.gov.in ii) No other method of submission of tender is acceptable other than on the portal https://etenders.gov.in and the same may be incorporated as an amendment wherever applicable or found in the documents uploaded on the website. iii) Corrigenda(if any) will be uploaded and available only on https://etenders.gov.in . Its intimation is transmitted by the portal to the registered e-mail id of the bidder. It will be the sole responsibility of bidders to check their mails on their registered email-ids till opening of Technical Bid for notification & confirmation of their bid submission after issue of corrigendum. No claim of bid submission will be entertained on any lapse on this issue from firm's end. iv) Validity period of acceptance of tender should be 90 days commencing on the last date specified for receipt of tenders and the tender and the prices quoted shall be deemed to remain valid for this period. v) Tender documents are strictly non transferable.
10	Right of Acceptance of Offer	The decision of Chief General Manager/VFJ will be final and binding. The Chief General Manager reserves the right to accept or reject any offer without assigning any reason thereof. The Chief General Manager/VFJ does not pledge to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderer shall supply the same at the rate quoted.
11	Rejection of Bids	Tender is liable to be ignored if complete information is not given therein or if the particulars and data (if any) asked for in the schedule to the tender, are not fully filled in. Only unconditional offer will be considered, Conditional tenders will be rejected. Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke <u>summary</u> rejection with forfeiture of EMD.
12	Revocation of offer	In the event of lowest tenderer revoking his offer or revising his rates upward (which will be treated as revocation of offer), after opening of tenders, he will be disqualified for this tender and the Earnest Money deposit by him shall be forfeited.

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13	General Condition	i) The Tender should be digitally signed in all places on e-tender platform. ii) The Tender should be accompanied by a certified copy of power of attorney of the signatory to the documents if the tender is submitted on behalf of the firm. It must be digitally signed by either all the partners or person holding a valid power of attorney from all the partners constituting the firm. Even in case of firm which have already granted power of attorney to an individual authorising him to signed tenders and contract documents on behalf of the firm and pursuance of which tenders are being signed by such person as a routine, fresh power of attorney duly executed in his favor by all the partners of the firm stating specifically that the person has authority to bind such partners or the firm as the case may be to the condition relating to arbitration clauses should be submitted with the tender unless authority has already been given to the person concerned by the firm. iii) The tender shall be deemed to have taken into account all the alterations to the tender documents before submission of his tender.
14	Special Note	(i) The admission of a tender by a tenderer implies that he had read this notice and the conditions of contract and has made himself aware of the scope and nature of the work to be done and of the conditions and rate at which tools and plant etc. will be issued to him and local conditions, and other factors bearing on the execution of the work. (ii) Tenderers must be very careful towards submitting a bona fide tender which must satisfy each and every conditions laid down in this notice. (iii) The tenderers must be in possession of a copy of the current MES SSR Part-I and Part-II. Any reasons for not doing so will not be accepted.
15	Others	i) The tenderers shall carefully check the specifications and drawings and shall satisfy himself of the suitability of the work being offered and shall take full responsibility for the successful completion of the work within PDC. ii) The offer should conform to technical specification and General Conditions of Contract. iii) The tenderer shall inspect the site if considered necessary and shall satisfy himself of site conditions and shall himself collect , any other information which he may require before submitting the tender. Claims and objections due to ignorance of site conditions will not be accepted after submission of the tender.
16	Legal Requirement	All contractors have to submit an 'AFFIDAVIT' (affidavit date should be on or after tender publishing date) in respect of the Followings: (a) For Sole proprietary firms: i. That the firm is sole proprietary. ii. That No recovery outstanding with any of the Govt. Department. iii. That No litigations/ debarment/ black listing is pending against the contractor / firm. (b) For Other than Sole proprietary firms: i. A copy of 'Partnership Deed' or Article of association of Company. ii. That no recovery outstanding with any of the Govt. Department. iii. That no litigations/ debarment/ black listing is pending against the contractor/firm.