

ACCEPTANCE LETTER No: MINUTES OF CWC - I HELD ON 19-06-2026

To

SIVA ENTERPRISES,
No.3, PATEL STREET, GANDHI NAGAR,
AVADI, CHENNAI – 600 054

Dear Sirs,

Type of Work: PERCENTAGE RATE CONTRACT

Sub : **PERCENTAGE RATE CONTRACT FOR MINOR / PETTY DAILY REPAIR WORKS IN PUBLIC BUILDINGS AT HVF ESTATE.**

Ref: (i) Fy Tender No. HVF/TE/13025/CEO/2026-27/11, dated 12-05-2026 with Tender ID: 2026_AVNL_277199_1
(ii) Your Bid: 1028630 in this tender.

For and on behalf of the President of India, I hereby convey the acceptance of your tender by the competent financial authority for the above mentioned work for a total value of **Rs. 50,00,000 /-** (Rupees Fifty Lakhs Only)

1.1 Percentage **Above (+)** the unit rates in ANNEXURE - C : **(+) 0.55 %**
(Shall remain firm till completion of contract)

1.2 Validity of contract. : 07/07/2027

2. The contract is allotted with No. **HVF/CE/03/2026-27/MAINT., dated 01-07-2026** which will have to be quoted by you in all future correspondence in connection with this contract.

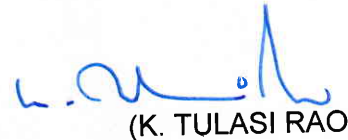
3. In accordance with condition No. 22 of the General Condition of Contract (IAFW-2249), please submit the security deposit of Rs. 2,50,000 /- (Rupees Two Lakhs Fifty Thousand Only) in favor of "The Chief General Manager, Heavy Vehicles Factory, Avadi" as mentioned in tender condition. The validity of Security Deposit shall be such that it covers the Completion and Maintenance (Warranty) period plus two months and which will be releasable after successful completion of Warranty / Maintenance / Defect liability period as per conditions elucidated in SOP for Civil Works in AVNL – 2024.

4. The contract shall be governed by the terms and conditions as per the contract documents enclosed and general condition of contract MES IAFW 2249.

5. Shri. K. Ravichandran, JWM(SG)/IMS/CE(Est) is nominated as Engineer-in-Charge and Shri. S Vijayakumar, JWM/IMS/CE(Est) is nominated as Site In-charge for the subject work respectively.

6. You are requested to contact the Engineer-in-Charge within 7 days of receipt of this letter for taking over of site and to make time and progress chart. You will also maintain wage-cum-muster roll and all other records as required in Contract Labour Rules and Acts.

7. Please acknowledge receipt of this letter and return two copies duly signed by you in proof of acceptance within seven days from the date of receipt of this communication.



(K. TULASI RAO)

GENERAL MANAGER / IMS

For CHIEF GENERAL MANAGER / FMU-HVF

For And On Behalf Of THE PRESIDENT OF INDIA

Copy to :

1. GM / STORES & SAFETY – For FIN, FMU-HVF, Avadi, Chennai – 600054
2. Shri. K. Ravichandran, JWM(SG)/IMS/CE(Est) - Engineer -In-Charge
3. Shri. S Vijayakumar, JWM/IMS/CE(Est) - Site -In-Charge
4. Shri. P. Neelakandan, JWM(SG) / CEO - Technical Examiner

IN LIEU OF IAFW-1823(REVISED)
CONTRACTORS' ORDER SHEET

Work Order/Deviation Order No	HVF/CE/03/2026-27/MAINT., dated 29-06-2026
Acceptance letter No.	MINUTES OF CWC - I HELD ON 19-06-2026
Contractor's Name	SIVA ENTERPRISES
Name of the work	PERCENTAGE RATE CONTRACT FOR MINOR / PETTY DAILY REPAIR WORKS IN PUBLIC BUILDINGS AT HVF ESTATE.
CA amount	Rs. 50,00,000 /-

PARTICULARS

1. Authority	CWC decision of Fy. LEVEL CWC - I
2. Brief Description of work to be carried out	As per details in sheet attached and adhering to your firm Bid ID: 1028630 in this HVF Tender; HVF/TE/13025/CEO/2026-27/11, dated 12-05-2026 with Tender ID: 2026_AVNL_277199_1 for all Terms & Conditions therein & rate quoted in Schedule 'A' enclosed with tender documents.
3. Time effect	
a. Date of handing over of the site	08/07/2026
b. Date of commencement of work	08/07/2026
c. Date of Completion as per contract	07/07/2027
d. Date for completion shown in previous Orders	NA
e. Revised date of completion	NA
4. Financial effect (Rs.)	
a. Present order	Rs. 50,00,000 /-
b. Percentage w.r.t the unit rates in Annexure – B (shall remain firm till completion of Contract)	(+) 0.55 %
c. Contract amount as adjusted by previous orders	NA
d. Contract amount adjusted up to and including this order	NA
5. Expenditure to be booked under code Head No	809 / 02 (Under Revenue Grant)
6. Certified that no special rate is involved	
7. Technical Examiner	Shri. P Neelakandan, JWM(SG) / CEO
8. Approved	Shri. K. Tulasi Rao, GM / IMS
9. Accepted	SIVA ENTERPRISES


(K. TULASI RAO)

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For CHIEF GENERAL MANAGER / FMU-HVF
For And On Behalf Of THE PRESIDENT OF INDIA

Distribution to :-

- 1) Siva Enterprises, Chennai
- 2) GM / STORES & SAFETY, For FIN, FMU-HVF, Avadi, Chennai – 600054
- 3) Sr. Security Officer
- 4) Shri. K Ravichandran, JWM(SG)/IMS/CE(Est) - Engineer -In Charge
- 5) Shri. S Vijayakumar, JWM/IMS/CE(Est) - Site -In Charge
- 6) Shri. P Neelakandan, JWM(SG) / CEO - Technical Examiner
- 7) HOS/Safety, 8) HOS/Internal Audit cell, 9) HOS/Test Audit, 10) ALWC,
- 11) Chief Commissioner of Central Excise, 26/1, Mahatma Gandhi Road, Nungambakkam, Chennai – 600034.
- 12) Dy.Chief Labour Commissioner(c), No:26, III Block, 5th floor, Shastri Bhavan, Haddows Road, Nungambakkam, Chennai – 600006.

Name of the work

PERCENTAGE RATE CONTRACT FOR MINOR / PETTY DAILY REPAIR WORKS IN PUBLIC BUILDINGS AT HVF ESTATE.

Contract Agreement No **HVF/CE/03/2026-27/MAINT., dated 29-06-2026**

SCHEDULE – “A”

Tender Number	Item Description	Quantity	Unit	Net Percentage	Value of Work / Unit (Rs.)	Total Cost (Rs.)
HVF/TE/13025/CEO/2026-27/11 Dt.12.05.2026	PERCENTAGE RATE CONTRACT FOR MINOR / PETTY DAILY REPAIR WORKS IN PUBLIC BUILDINGS AT HVF ESTATE. (The list of items to be used / work to be done are enclosed as Annexure C of the Tender / Contract)	1.00	Whole Job	(+)0.55%	50,00,000/-	50,00,000/-
Gross Total in Rs.					Rs. 50,00,000.00 /-	


(K. TULASI RAO)

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TERMS & CONDITIONS:

- 1 Special Condition: The Material required for the subject work which be brought inside the factory by the contractors, should be noted along with challan / vouchers etc., and a copy of the same are to be given to the engineering office for record and copy to be submitted to the contractors along with the bill while claiming the payment.
- 2 Payment Clause: The contractor has to pay the minimum daily wages to the skilled/semi-skilled/unskilled labourers engaged in their work as has been specified by the Government, latest rate and displayed in the wages notice Board at factory.
- 3 Safety Clause: Annexure-B of MES Safety Code, IAFW 2249 must be observed in general. Work Permit shall be obtained for overhead/hazardous work condition. All the safety precautions/measures have to be taken by the contractor. However, a few points of safety measures to be followed for working at height and on the roof are mentioned hereby:
Use of safety belt and helmet of proper quality is mandatory for all workers working on roofs at height of above 5.00 meters and also in the underground areas. Safety belt with life line should be properly tied at some firm support.
 - (i) In case any difficulty is faced in proper fastening and securing of safety belt, a safety net may be provided below the work spot so that in case of accident fall, there might not be any fatality.
 - (ii) A crawling ladder or roof walker must be used for movement on Asbestos/CGI roofing.
 - (iii) Work Permit system should be followed in proper spirit. Contractors shall start the work after obtaining the Work Permit, wherever applicable. Contractor's supervisor and site-in-charge should brief on safety precautions to be observed by the workmen before start of the work. The workers should be clearly explained about the danger of standing or sitting on an apparently stout & new and neat looking asbestos/CGI sheet which is intrinsically weak.
 - (iv) The contractor shall clear the site after completion of work.
 - (v) The contractor must employ the Labour force duly insured against life risk.
 - (vi) The contractors shall ensure compliance of all applicable statutory rules and regulations.

4 DEVIATION CLAUSE:

The deviation limits shall be as per SOP for Civil Works in AVNL – 2024, the same have been brought out in detail in Annexure – B.

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