



भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India

No. AAI/TP/SEC/Supvr(DGR)/2026/227

Date: 26.05.2026

To

M/s. 9333 Suresh Laxman Security Agency,
4-94, First Floor, Main Center,
Mandadam, Guntur District,
Andhra Pradesh- 522503.
Mail ID :- laxmansuresh98@gmail.com

Kind Attn.: Shri. Suresh Laxman, Col.(Retd), Proprietor, SLSA

Sub: Work Order for deploying 04 nos. Supervisors at Tirupati Airport - reg.
Ref :Tender ID: 2026_AAI_274045_1 opened through CPP portal.

Dear Sir,

Your offer for the above mentioned work is hereby accepted by the Competent Authority on behalf of the Chairman, Airports Authority of India at the rates quoted by you totalling to **Rs. 34,64,896.06/- (Rupees Thirty Four lac sixty four thousand eight hundred and ninety six and six paise only)** including of service charge @ 9.50% and excluding GST @ 18% for deploying 04 Nos. Supervisors at CSO Office, NITB, Tirupati Airport for clerical duties for a period of two (02) years.

1. Prices :

The rates quoted shall be firm inclusive of all taxes and levies, contribution towards labour welfare fund, etc. as applicable except service tax. No extra claims shall be entertained on any account. Airports Authority of India will not provide any Form C or D for concessional sales tax.

2. Payment :

Payment shall be made on monthly basis based on quality of services provided by the contractor on satisfactory completion after deducting Income tax as applicable. The monthly bill may be submitted with proofs of ESI, PF contributions.

3. Completion period :

The time allowed for the completion of work is **02 (TWO) Years** with effect from commencement of Contract. You are requested to depute your 04 nos. Supervisors **with effect from 01.06.2026** at CSO Office, NITB, Tirupati Airport for clerk duties.

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4. **Security Deposit:**

The Security Agency shall submit a Contract Performance Guarantee (CPG) or Security Deposit of 10% of the contract value and will be refunded after successful completion of the contract. However, as per the DGR Instruction No.28(3)/2012/D-(Res-1) dated 09.07.12 (para 22 of DGR instruction DGR sponsored ESM), the Security Deposit shall be deducted from the DGR sponsored ESM upto a maximum limit of not exceeding 10% of the one month's wage bill, as mutually agreed by the ESM and the Principal Employer.

5. **Officer-in-Charge :**

The Chief Security Officer, AAI, Tirupati Airport shall be the Officer-in-Charge of the work.

6. ***Security Clearance and Security Program : Agency should have Security Clearance and approval of Security Programme from the O/o. RD, BCAS, Hyderabad, which is mandatory for issuance of Airport Entry Passes (As per Tender Document).***

All other terms and conditions as stipulated in the tender document shall form part of the agreement. You are requested to enter into a Contract Agreement Deed (In Non-judicial Stamp paper of value Rs.100/- or above) with AAI within Ten (10) days from the date of receipt of this work order and depute your authorized representative for executing the agreement.

Please acknowledge the receipt of this work order as a token of acceptance.

Thanking you,

Yours faithfully,


(P Rajendra Prasad)
Chief Security Officer
For Airport Director
AAI, Tirupati Airport

Copy to :

The Directorate of Resettlement Zone (South)
C/o, HQ Southern Command
Pune-411001.

The Manager (F&A), Tirupati Airport

- For your kind information please.