



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



**Name of work:** Miscellaneous Minor Capital Work in airside and cityside at Pakyong Airport

**Bid Number:** 2026\_AAI\_268489\_1

Reference is invited to above subject a committee is proposed for opening of Financial Bid as below.

- i) Shri. Suraj Veer Singh, Sr Manager (E-C)
- ii) Shri. Anand Kumar, AGM (E-E)
- iii) Shri. Vijay Shankar Giri, Sr Manager (Fin)



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



संदर्भ संख्या: भा.वि.प्रा /पाकयोंग / 2026-27

Date: 17.04.2026

**कार्यालय टिप्पणी /OFFICE NOTE**

It is to inform that 50 ltr Petrol is required for Operating Grass cutting machine for cutting grass in operational and city site area.

For the above-mentioned procurement of petrol, a spot purchase committee of following member may be approved.

- 1) Sh. Bhawani Meena Mgr (E-E)
- 2) Sh Buddha Dorjee Lama Mgr (ATM)
- 3) Sh Surajveer Singh SM (E-C)

Submitted for approval please.

Surajveer Singh



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SM (E-C)

Airport Director



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



संदर्भ संख्या: भा.वि.प्रा /पाकयोंग / 2025-26

Date: 17.04.2026

**कार्यालय टिप्पणी /OFFICE NOTE**

A Committee was formed as per ION Dated 10.02.2026 for procurement of petrol for Operating Grass cutting machine for cutting grass in operational and city site area.

As per recommendation and approval a total of **80ltr** petrol is procured from M/s Arun Chhetri & Sons amounting to Rupees 8,268.00 (Eight Thousand Two Hundred and Sixty Eight Only ) attached tax invoice dated 11.02.2026.

Submitted for approval and payment please

Sh. Bhawani Meena  
Mgr (E-E)

Sh. Bal Shankar  
SM (Finance)

Sh. Surajveer Singh  
SM (E-C)

Airport Director



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AIRPORTS AUTHORITY OF INDIA



AAI/PKNG/Engg(C)/AMC-TB/26-27

Date: 11.04.2026

To,

Shri. Devendra Sharma (Lecturer Civil Department)  
Head Consultancy Cell  
Government Polytechnic College  
CCCT, Chisopani  
Jorethang, South Sikkim- 737126

**Subject: Request for Testing of Drinking Water Samples.**

Sir,

It is requested to test 03 water samples for biological water analysis (PH, turbidity, conductivity, chemical parameters, coliforms etc.) as per relevant IS codes/standards.

The above test results may please be sent in sealed cover directly to the undersigned. The testing charges shall be borne by the agency M/s Mahendra Prasad Sharma.

Thanking you,

Your Sincerely

**[Surajveer Singh]  
Sr. Manager (E-C)  
Pakyong Airport**



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भारतीय विमानपत्तन प्राधिकरण  
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**Ref: AAI/PAKYONG/ENGG(C)/Colony Fencing/2026/**

**Date: - 02.04.2026**

To  
M/s R Engineering,  
Door No.31-31, Main Road, Kondapalli,  
Kondapalli, Krishna District  
Andhra Pradesh- 521228.

सेवा में  
मेसर्स आर इंजीनियरिंग  
दरवाजा नं.31-31, मेन रोड, कोंडापल्ली  
कोंडापल्ली, कृष्णा जिला  
आंध्र प्रदेश- 521228

**(Kind Attention Mr. Maddukuri Dinesh)**

विषय: पाकयोंग हवाई अड्डे पर एएआई आवासीय कॉलोनी के चारों ओर संपत्ति बाड़ / चारदीवारी का प्रावधान।

Subject: Provision of Property Fencing / boundary wall around AAI Residential Colony at Pakyong Airport.

**Reference Letters:**

- 1) AAI/PAKYONG/ENGG(C)/Colony Fencing/2025/4812 dated 16.09.2025.
- 2) AAI/PAKYONG/ENGG(C)/Colony Fencing/2025/4823 dated 29.09.2025.
- 3) AAI/PAKYONG/ENGG(C)/Colony Fencing/2025/4855 dated 24.10.2025.
- 4) AAI/PAKYONG/ENGG(C)/Colony Fencing/2026/4900 dated 15.01.2026

Sir,

Reference to our above letters and emails dated 26.06.2025,04.07.2025,01.08.2025, 12.08.2025,15.01.2026 in connection with final bill.

As you have not replied to our earlier letters and neither communicated to our telephonic calls, the 7th & Final Bill has been submitted to the Finance Department on 31.03.2026 for payment.

However, the following observations/queries have been raised by the Finance Department in respect of payment of Final Bill:

- (a) Final Bill is not accepted & signed by Agency
- (b) GST invoice not submitted by the agency.
- (c) The GST paid copies for the previous paid bills against the invoices are required to be submitted.

In this context you are directed to visit this office to sign the final bill, submit GST Invoice & submit previous bill GST paid challans etc. on or before 20.04.2026.

This is urgent and take further necessary action at the earliest i.e., on or before 20.04.2026.

Yours faithfully



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बी.टी. पोटे /(B.T Pote)  
उप महाप्रबंधक इंजीनियरिंग (सिविल) /Dy. General Manager Engg(Civil)  
एएआई, पाकयोंग हवाई अड्डा /AAI,Pakyong Airport

Office Note

Date: -01.04.2026

**Sub:** Handing over of keys of 02 Nos Security Porta Cabins.

As per Facilitation Meeting Sikkim Police and IRBn has raised request for Security Porta Cabin near Terminal Building and Parking area at Pakyong Airport. 02 Security Porta Cabin of size (3.05 x 2.4 m) along with below inventory

| Sl no | Item              | Porta Cabin 1 | Porta Cabin 2 |
|-------|-------------------|---------------|---------------|
| 1     | Electric Fan      | 1             | 1             |
| 2     | LED Tube light    | 2             | 2             |
| 3     | MCB               | 1             | 1             |
| 4     | Aluminium windows | 2             | 2             |
| 5     | Keys              | 3             | 3             |

is being handed over to CSO Pakyong Airport.

**Handed over By**

**Taken Over**

**Suraj Veer Singh**  
SM(E-C)  
Pakyong Airport

**Shubham Kumar**  
CSO/Terminal Manager  
Pakyong Airport



भारतीय विमानपत्तन प्राधिकरण  
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## Office Note

Date: -27.03.2026

**Sub:** Handing over of keys of Portable Toilet at ATC Building..

As per Facilitation Meeting ATC has raised request for Portable Toilet at 3<sup>rd</sup> Floor ATC Building for ATC staff working at Pakyong Airport. 01 Portable toilet along with

1. EWC- 1
2. Washbasin- 1
3. Overhead Tank 200ltr – 1
4. Keys – 3 Nos

is being handed over to In-charge ATC Pakyong Airport.

**Handed over By**

**Taken Over**



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**Suraj Veer Singh**  
**SM(E-C)**  
**Pakyong Airport**

**Kumar Vishal**  
**In- Charge ATC/Ops**  
**Pakyong Airport**

## LABOUR REGISTER (Skilled)

**Name of work:** Annual Rate contract for Misc. Civil works, Terminal Buildings, Runway, Apron etc. at Pakyong Airport (2024-25)

**Agency:** - Binod Agarwal



भारतीय विमानपत्तन प्राधिकरण  
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## SITE ORDER BOOK

**Name of work :** Annual Rate contract for Misc. Civil works, Terminal Buildings, Runway, Apron etc. at Pakyong Airport (2026-27)

**Agency:-** M/s Mahendra Prasad Sharma



भारतीय विमानपत्तन प्राधिकरण  
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To,  
Mahendra Prasad Sharma  
Bermiok, Berthang  
West Sikkim-737113  
Email: [sharmabimal009@gmail.com](mailto:sharmabimal009@gmail.com)

**Subject:** Annual Rate contract for Misc. Civil works, Terminal Buildings,  
Runway, Apron etc. at Pakyong Airport (2026-27)-Reg statutory  
requirements.

Sir,

The above-said work has been awarded to you vide Work Order No. AAI/PKG/ENGG(C)/AMC-TB/2025-26/4189 dated 27.02.2026, and the site was handed over on 06.03.2026.

In accordance with the terms and conditions of the agreement, you are hereby requested to submit the following documents at the earliest for record and compliance:

- 1.Labour License under the Contract Labour (Regulation & Abolition) Act
- 2.Contractor's All Risk (CAR) Policy
- 3.Workmen Compensation Policy

Early submission of the above documents is essential to ensure compliance with statutory requirements and smooth execution of the work.



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Office Note

Date: -16.03.2026

**Sub:** Handing over of keys of Portable Toilet near Main Gate, Pakyong Airport.

As per Facilitation Meeting IRBn has raised request for Portable Toilet near Main Entry Gate for Security Persons deployed at Pakyong Airport, entry gate. 01 Portable toilet along with

5. EWC- 1
6. Washbasin- 1
7. Overhead Tank 200ltr – 1
8. Keys – 3 Nos

is being handed over to CSO Pakyong Airport.

**Handed over By**

**Taken Over**

**Suraj Veer Singh  
SM(E-C)  
Pakyong Airport**

**Shubham Kumar  
CSO/Terminal Manager  
Pakyong Airport**



भारतीय विमानपत्तन प्राधिकरण  
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Date:16.02.2026

Sub:- Provision of Tree Cutting/Pruning Machines and Rechargeable Emergency Lights –Reg

In view of the forthcoming monsoon season, it is requested to kindly provide the following items for operational use:

1. Electric rechargeable tree cutting/pruning machines – 02 Nos.
2. Rechargeable hand-held emergency lights – 02 Nos.

The above equipment will be helpful for the timely clearing of fallen branches/trees and for attending emergency situations during adverse weather conditions.

It is therefore requested to kindly arrange the above-mentioned items at the earliest.



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Sub:-Procurement for Runway Joint Sealing Materials in view of Monsoon-Reg

Sir,

In view of the forthcoming monsoon season, you are requested to kindly procure and supply the below-mentioned materials required for runway surface expansion joints and construction joints, and for filling/sealing the same with suitable material to prevent any water infiltration:

1. Run Patch – 1 Roll
2. Sure Bond (100 mm) – 20 Rolls
3. Sure Bond (50 mm) – 5 Rolls
4. Polysulphide Sealant – 100 kg
5. Epoxy Based Mortar – 200 kg

You are requested to kindly arrange the procurement and supply of the above-mentioned materials at the earliest.

**Sub :-**Annual Rate Contract for Misc. Civil Work, Terminal Buildings and Ancillary Buildings, Runway, Apron etc. at Pakyong Airport (2026-27)-Pre Monsoon works

Sir,

In view of the ensuing monsoon season, you are requested to carry out a comprehensive pre-monsoon inspection and maintenance of the roof drainage system of the Terminal Building and other ancillary buildings, along with the surface drainage systems within the operational area as well as the city-side area, at the earliest.

The following works shall be ensured:

1. Thorough inspection of all existing drainage systems.



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2. Cleaning of all drains to ensure free and unobstructed flow of water.
3. Proper maintenance and cleaning of roof gutters and surface drainage systems.
4. Examination of runway surface expansion joints and construction joints and filling/sealing of the same with suitable material to prevent any water infiltration.

The above works shall be completed on priority to avoid waterlogging and to ensure operational safety during the monsoon period.

You are requested to take immediate necessary action at the earliest.

**Name of work:** Annual Rate Contract for Misc. Civil Works, Terminal Building and Ancillary Buildings, Runway, Apron etc. at Pakyong Airport (2026-27)

**Bid Number:** GEM/2025/B/6862288  
GEM/2025/B/6865047

Reference is invited to above subject a committee is proposed for opening of Financial Bid as below.

- iv) Shri. Suraj Veer Singh, Sr Manager (E-C)
- v) Shri. Anand Kumar, AGM (E-E)
- vi) Shri. K. Balshankar, Sr Manager (Fin)



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**Ref : AAI/PKNG/PORTA CABIN/25-26/**

**Date: 16.02.2026**



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**I.O.N**

Sub: Requirement of Fund in GeM Pool Account.

GeM Bid – GEM/2025/B/6865047 was floated on 01.12.2025 for the **Provision of Porta Cabins at Pakyong Airport, SH: Portable Toilet.**

FC was obtained in the favour of **“Epsilon Enterprise”** for an amount of **Rs. 1,45,000.00 (Incl GST)**

Budget provision of Rs 0.30 Cr is available in BE 2025-26 under Fund Centre “C130101000189”.

Submitted for remittance in GeM Pool account (GeM Challan Attached).

Submitted Please.

SM(E-C)-I  
Pakyong Airport

APD, Pakyong

SM(Fin), Pakyong



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Ref : AAI/PKNG/PORTA CABIN/25-26/

Date: 13.02.2026

**I.O.N**

Sub: Requirement of Fund in GeM Pool Account.

GeM Bid – GEM/2025/B/6862288 was floated on 03.12.2025 for the **Provision of Porta Cabins (Security Porta Cabins) at Pakyong Airport, SH: Security porta Cabin.**

FC was obtained in the favour of **“Simran Industries”** for an amount of **Rs. 5,07,502.00 (Incl GST)**

Budget provision of Rs 0.30 Cr is available in BE 2025-26 under Fund Centre “C130101000189”.

Submitted for remittance in GeM Pool account (GeM Challan Attached).

Submitted Please.

SM(E-C)-I  
Pakyong Airport

APD, Pakyong

SM(Fin), Pakyong



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AIRPORTS AUTHORITY OF INDIA



Ref: AAI/PAKYONG/ENGG(C)/AMC/

Date: 12.02.2026

To

**Binod Agarwal ,  
Pakyong Bazar,  
East Sikkim– 737106.**

**Subject: Annual Rate Contract for Misc. Civil Work, Terminal Buildings and Ancillary Buildings, Runway, Apron etc. at Pakyong Airport (2025-26).**  
**SH: Request for submission of EPF details- reg.**

Dear Sir ,

It is observed that the required documents pertaining to Employees' Provident Fund (EPF) contributions have not been submitted by you. Accordingly, the applicable amount has been withheld from your running bills.

You are hereby requested to submit the EPF paid challans along with complete contribution and return submission details at the earliest.

The withheld amount shall be considered for release only upon receipt of the above documents, failing which further necessary action may be initiated as per the provisions of the contract.

Yours faithfully,

(SurajVeer Singh)  
Senior Manager (E-C)  
Pakyong Airport  
Airports Authority of India



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AIRPORTS AUTHORITY OF INDIA



संदर्भ संख्या: भा.वि.प्रा /पाकयोंग / 2025-26

Date: 11.02.2026

**कार्यालय टिप्पणी /OFFICE NOTE**

A Committee was formed as per ION Dated 10.02.2026 for procurement of petrol for Operating Grass cutting machine for cutting grass in operational and city site area.

As per recommendation and approval a total of **80ltr** petrol is procured from M/s Arun Chhetri & Sons amounting to Rupees 8,268.00 (Eight Thousand Two Hundred and Sixty Eight Only ) attached tax invoice dated 11.02.2026.

Submitted for approval and payment please

Sh. Bhawani Meena  
Mgr (E-E)

Sh. Bal Shankar  
SM (Finance)

Sh. Surajveer Singh  
SM (E-C)

Airport Director



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AIRPORTS AUTHORITY OF INDIA



संदर्भ संख्या: भा.वि.प्रा /पाकयोंग / 2025-26

Date: 10.02.2026

Email.

**Subject:-Pre-Monsoon Inspection and Maintenance of Drainage System of terminal building & other ancillary area.**

Dear Sir,

In view of the ensuing monsoon season, you are requested to carry out a comprehensive pre-monsoon inspection and maintenance of the roof drainage system of the Terminal Building and other ancillary buildings, along with the surface drainage systems within the operational area as well as the city-side area, at the earliest.

The following works shall be ensured:

1. Thorough inspection of all existing drainage systems.
2. Cleaning of all drains to ensure free and unobstructed flow of water.
3. Proper maintenance and cleaning of roof gutters and surface drainage systems.
4. Examination of runway surface expansion joints and construction joints and filling/sealing of the same with suitable material to prevent any water infiltration.

The above works shall be completed on priority to avoid waterlogging and to ensure operational safety during the monsoon period.

You are requested to take immediate necessary action and confirm compliance.



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**कार्यालय टिप्पणी /OFFICE NOTE**

It is to inform that 80 ltr Petrol is required for Operating Grass cutting machine for cutting grass in operational and city site area.

For the above-mentioned procurement of petrol, a spot purchase committee of following member may be approval please: -

- 4) Sh. Bhawani Meena Mgr (E-E)
- 5) Sh Surajveer Singh SM (E-C)
- 6) Sh Bal Shankar SM (Fin)

Submitted for approval please.

Surajveer Singh  
SM (E-C)

Airport Director



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



संदर्भ संख्या: भा.वि.प्रा /पाकयोंग / 2025-26

Date: 10.02.2026

**कार्यालय टिप्पणी /OFFICE NOTE**

A Committee was formed as per ION Dated 24.12.2025 for procurement of petrol for Operating Grass cutting machine for cutting grass in operational and city site area.

As per recommendation and approval a total of **100ltr** petrol is procured from M/s Arun Chhetri & Sons amounting to Rupees 10,330.00 (Ten Thousand Three Hundred and Thirty Only ) attached tax invoice dated 26.12.2025.

Submitted for approval and payment please

Sh. Bhawani Meena  
Mgr (E-E)

Sh. Bal Shankar  
SM (Finance)

Sh. Surajveer Singh  
SM (E-C)

Airport Director



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AAI/PKNG/Engg(C)/PORTA CABIN/25-26

Date: 14.02.2026

To,

Shri S.Gokula Krishnan  
Air Force Station, Spituk, Leh,  
Jammu & Kashmir-194101  
Email: highbirds.21@gov.in

**Subject: Provision of Porta Cabins (Security Porta Cabins) at Pakyong Airport-  
Verification of Completion Certificate/ CRAC.**

Sir,

**Simran Industries, 42/642,00, Madarpur Road, Sarvodya Nagar, Bharatpur, Rajasthan -321001** participated in the tender of the above-mentioned subject work and have submitted the work experience certificate issued by your good office for the work “**Fabricated Portable Cabin**” with “**Contract No – GEMC- 511687742322899**”, “**CRAC No- GEMCRAC-1-511687742322899-1**” and actual date of completion as **03.10.2025** and completion cost of **Rs. 27,49,990.00** (Copy of GeM Contract and CRAC certificate enclosed).

In view of the above, it is requested to confirm the correctness/authenticity of the work experience certificate at the earliest as the firm has emerged as the lowest tenderer.

Thanking you,

Your Sincerely

[Surajveer Singh]  
Sr. Manager (E-C)  
Pakyong Airport



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AAI/PKNG/Engg(C)/PORTABLE TOILET /25-26

Date: 16.02.2026

To,

Shri Gaurav Verma  
Ministry of Defense  
Department of Military Affairs  
Indian Army  
115 Engr Regt  
Meerut Cantt-01, Near Lakha Nagar, Meerut,  
Uttar Pradesh-250001  
Email.id:-gauravverma.680n@gov.in

**Subject: Provision of Porta Cabins (Portable Toilet) at Pakyong Airport.**  
**- Reg. Verification of Completion Certificate/ CRAC.**

Sir,

**M/s Epsilon Enterprise 058, Gujarat, Housing Board, Chandkheda, Gandhinagar, Ahmedabad, Gujarat-382424** participated in the tender of the above-mentioned subject work and have submitted the work experience certificate issued by your good office for the work “Toilet Block” with **Contract No – GEMC- 511687776305806, CRAC No- GEMCRAC-1-511687776305806-2** and actual date of completion as **07.03.2022** and completion cost of **Rs. 3,80,820.00** (Copy of GeM Contract and CRAC certificate enclosed).

In view of the above, it is requested to confirm the correctness/authenticity of the work experience certificate at the earliest as the firm has emerged as the lowest tenderer.

Thanking you,

Your Sincerely



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AIRPORTS AUTHORITY OF INDIA



[Surajveer Singh]  
Sr. Manager (E-C)  
Pakyong Airport

**AAI/PKNG/APD/CSR/CER/25-26**

**Date: 29.01.2026**

To,

Chief Medical Officer  
Department of health & family welfare  
Pakyong, East Sikkim -737106

**Subject: Requisition of items under CSR/CER initiative.**

*Ref letter:- 216/GOS/CMO(P)/2025-26 dated 08.01.2026*

Sir,

Reference is invited to above subject the requisition above under CER submitted by you, needs to be forwarded through the office of District collectors Pakyong.

It is requested to submit the letter at the earliest.

Thanking you,

Your Sincerely

**[B.T Pote]**  
**APD ,Pakyong Airport**



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AAI/PKNG/Engg(C)/AMC-TB/25-26

Date: 15.01.2026

To,

Assistant Engineer  
Public Health Engineering Department  
Government of Sikkim  
Pakyong, East Sikkim -737106

**Subject: Request for Testing of Drinking Water Samples.**

Ref:-

Sir,

It is requested to test 03 water samples for biological water analysis as per relevant IS codes/standards.

The above test results may please be sent in sealed cover directly to the undersigned. The testing charges shall be borne by the agency M/s Binod Agrawal.

Thanking you,

Your Sincerely

**[Surajveer Singh]**  
**Sr. Manager (E-C)**  
**Pakyong Airport**



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



**Ref: AAI/PAKYONG/ENGG(C)/Colony Fencing/2026/**

**Date: - 15.01.2026**

To  
M/s R Engineering,  
Door No.31-31, Main Road, Kondapalli,  
Kondapalli, Krishna District  
Andhra Pradesh- 521228.

सेवा में  
मेसर्स आर इंजीनियरिंग  
दरवाजा नं.31-31, मेन रोड, कोंडापल्ली  
कोंडापल्ली, कृष्णा जिला  
आंध्र प्रदेश- 521228

**(Kind Attention Mr. Maddukuri Dinesh)**

विषय: पाकयोंग हवाई अड्डे पर एएआई आवासीय कॉलोनी के चारों ओर संपत्ति बाड़ / चारदीवारी का प्रावधान।

Subject: Provision of Property Fencing / boundary wall around AAI Residential Colony at Pakyong Airport.

**Reference Letters:**

- 1) AAI/PAKYONG/ENGG(C)/Colony Fencing/2025/4812 dated 16.09.2025.
- 2) AAI/PAKYONG/ENGG(C)/Colony Fencing/2025/4823 dated 29.09.2025.
- 3) AAI/PAKYONG/ENGG(C)/Colony Fencing/2025/4855 dated 24.10.2025.

Sir,



# भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA



Reference to our above letters and emails dated 26.06.2025,04.07.2025,01.08.2025, 12.08.2025 in connection with final bill.

The work has been completed on 15.03.2025. The extension of time for completion of the above-mentioned work had been granted up to 15.03.2025 and same has been communicated vide letter no. AAI/PAKYONG/ENGG(C)/Colony Fencing/2025/4810 Date: - 12.09.2025

Further, during this time your suppliers & Labour supervisor has complained about non-payments of dues. You are advised to clear the dues and submit in writing that there is no compliant regarding payment of dues from any supplier / labour supervisor etc. Further this office and SM (E-C) has attempted to reach you on your mobile (Mobile No: 8143880579), however there is no response from your side.

In this context you are once again advised to visit this office to sign the final bill & submit relevant documents like GST Invoice etc. on or before 31.01.2026 at Pakyong Airport.

Yours faithfully

बी.टी. पोटे /(B.T Pote)  
उप महाप्रबंधक इंजीनियरिंग (सिविल) /Dy. General Manager Engg(Civil)  
एएआई, पाकयोंग हवाई अड्डा /AAI,Pakyong Airport

## **Sub:- Procurement of Equipment for PHC, Pakyong under CSR/CER Scheme of AAI**

A proposal has been received from the District collector, Pakyong vide Ref. 100/DC/PKG/2024-25 dated 13.08.2025 regarding the requirement of equipment for the Primary Health Centre (PHC), Pakyong under the CSR/CER Scheme of AAI.

Subsequently, a revised proposal has been received from the Chief Medical Officer (CMO), Pakyong vide Ref. 216/GOS/CMO/(P)/2025-26 dated 08.01.2026 for requisition of the following items for the PHC under CSR/CER:

1. BLS Ambulance
2. Digital X-ray Machine
3. Laptop
4. Dental Chair with all accessories

A meeting was conducted on 07.01.2026 (Minutes of Meeting attached), wherein the matter was discussed and the Competent Authority (CA) instructed to submit the case for approval.



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The approximate cost, as per availability on GeM, has been worked out as under:

| S.no. | Items                             | Quantity | Rate       | Amount       |
|-------|-----------------------------------|----------|------------|--------------|
| 1.    | BLS Ambulance                     | 01       | 1879000.00 | 1879000.00   |
| 2.    | Digital X-ray                     | 01       | 1923754.00 | 1923754.00   |
| 3.    | Laptop                            | 01       | 90900.00   | 90900.00     |
| 4.    | Dental Chair with all accessories | 01       | 596635.00  | 596635.00    |
|       |                                   |          | Total      | 44,90,289.00 |

Total estimated cost: ₹ 23,92,057.00

As per A/A & E/S (TOC Page No. 21–22) under the General Abstract of Cost, a provision of ₹ 1,84,50,000/- is available against CER Funds. Hence, the above proposal may be considered under Corporate Environment Responsibility (CER), as provision of the above equipment will contribute positively towards societal welfare.

In view of the above, the proposal amounting to ₹ 23,92,057.00 is recommended and submitted for approval of the Competent Authority, i.e. T.S. Approval Authority.  
The ED (Engineering), ER is the Competent Authority to accord the approval.

Submitted for approval, please.

A proposal is received from DC pakyong Ref 100/DC/PKG/2024-25 dated 13.08.2025 regarding the requirement of equipment for PHC(Primary Health Centre ) under CSR/CER Scheme of AAI.

A revised proposal vide ref 216/GOS/CMO/(P)/2025-26 Dated 08.01.2026 received from CMO Pakyong for requisition of Items for PHC under CSR/CER.



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1. BLS Ambulance
2. Digital X-ray
3. Laptop
4. Dental Chair with all accessories.

A meeting was conducted on 07.01.2026 (MOM attached) the matter was discussed & CA instructed to submit the case.

Approximate cost as per availability in GeM has been prepared :-

- |                                                         |                            |
|---------------------------------------------------------|----------------------------|
| 1. BLS Ambulance :-11,55,057.00                         |                            |
| 2. Digital X-ray:- 6,91,100.00                          |                            |
| 3. Laptop :- 90,900.00                                  |                            |
| 4. Dental Chair with all accessories. :-<br>6,91,100.00 | <b>Total:-23,92,057.00</b> |

As per A/A & E/S (TOC Page no. 21-22 ) details of General Abstract of Cost there is a provision of **Rs. 1,84,50,000/-** against the CER Funds. Hence, the above proposal can be considered under CER as the proposal comes under Corporate Environment Responsibility since by providing above items, we can contribute to society.

In view of the above, the proposal amounting to **Rs 23,92,057.00 /-** is recommended and submitted for approval of the Competent Authority i.e.T.S approval Authority. ED Engg. ER is the Competent Authority to accord the approval.

Submitted for approval please.



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## Office Note

Date:07.01.2026

**Name of work:** Provision of porta Cabins (Security Porta cabins & portable toilets) at Pakyong Airport.

**Bid Number:** GEM/2025/B/6862288  
GEM/2025/B/6865047

Reference is invited to above subject a committee is proposed for opening of Financial Bid as below.

- vii)** Shri. Suraj Veer Singh, Sr Manager (E-C)
- viii)** Shri. Anand Kumar, AGM (E-E)
- ix)** Shri. K. Balshankar, Sr Manager (Fin)



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Submitted for approval.

**Suraj Veer Singh**  
**Senior Manager (E-C)**

**APD, Pakyong Airport**

संदर्भ संख्या: भा.वि.प्रा /पाकयोंग / 2025-26

Date: 2.12.2025

**कार्यालय टिप्पणी /OFFICE NOTE**

A Committee was formed as per ION Dated 24.12.2025 for procurement of petrol for Operating Grass cutting machine for cutting grass in operational and city site area.

As per recommendation and approval a total of **100ltr** petrol is procured from M/s Arun Chhetri & Sons amounting to Rupees 10,330.00 (Ten Thousand Three Hundred and Thirty Only ) attached tax invoice dated 26.12.2025.

Submitted for approval and payment please



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Sh. Bhawani Meena

Mgr (E-E)

Sh. Bal Shankar

SM (Finance)

Sh. Surajveer Singh

SM (E-C)

Airport Director

संदर्भ संख्या: भा.वि.प्रा /पाकयोंग / 2025-26

Date: 24.12.2025

**कार्यालय टिप्पणी /OFFICE NOTE**

It is to inform that 100 ltr Petrol is required for Operating Grass cutting machine for cutting grass in operational and city site area.

For the above-mentioned procurement of petrol, a spot purchase committee of following member may be approval please:-

- 7) Sh. Bhawani Meena Mgr (E-E)
- 8) Sh Surajveer Singh SM (E-C)
- 9) Sh Bal Shankar SM (Fin)

Submitted for approval please.



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Surajveer Singh  
SM (E-C)

Airport Director

To,:- CSO

CC:- APD,OPS Incharge

Subject:- Missing Hanging Flowerpots-Reg

Sir,

It is observed that some hanging flowerpots have been found missing at various locations, from the entrance gate up to the terminal building.



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In this regard, it is requested that the security may kindly be instructed to look into the matter and take necessary action.

Submitted for kind information and necessary action, please.



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**Sub: - Joint inspection -alignment of the perimeter road.**

The draft master plan has been received from the Planning Directorate, CHQ, for finalizing the alignment of the perimeter road beyond 65 m in accordance with the existing site conditions.

Accordingly, the alignment has been marked at the site. The same has been examined jointly by officials from all concerned sections on dated 02.12.2025

- During the site inspection, it was observed that on the western side, from chainage 80 to 920, the proposed road alignment falls on a hill slope, where civil slope-stabilization works is presently in progress.
- On the eastern side, from chainage 1790 to 1890, the alignment passes through a sunken portion, which would require to be taken up in the future.
- Further, near RESA at the Runway 20 end, the alignment lies on sloping terrain, necessitating additional civil works.

**Surajveer Singh**  
SM (E-C)

**Anand Kumar**  
AGM (E-E)

**Kumar Vishal**  
SM (ATM)/Ops Incharge

**Buddha Lama**  
Mgr. (ATM) /Safety Manager

**Shubham Kumar**  
JE(AOS)/CSO



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Please refer pre page notings.

The proposed alignment has been marked at site and jointly inspected by all concerned officials on 02.12.2025.

As per the proposed Draft Master Plan, the perimeter road is to be developed at 65 m from the runway centerline.

During the site inspection, it was observed that on the western side, from chainage 80 to 920, the proposed road alignment falls on a hill slope, where civil slope-stabilization works are presently in progress.

On the eastern side, from chainage 1790 to 1890, the alignment passes through a sunken portion, which would require to be taken up in the future.

Further, near RESA at the Runway 20 end, the alignment lies on sloping terrain, necessitating additional civil works.

In view of the above site constraints, it is requested that officials from the Planning Department kindly visit Pakyong Airport to gain a clear understanding of the topography, limited available space, ongoing civil works, and any proposed future regulatory requirements prior to taking a final decision regarding the provision of the perimeter road and boundary wall.

Submitted Please



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Ref No.:AAI/PKY/APD/2025/

Dated: 02.12.2025

To,  
**The Assistant Engineer.**  
Public Health Engineering (PHE) Department  
Pakyong (East Sikkim)

**Subject: Reply to Reminder-cum-Notice Regarding Compliance with Water Supply Directives.**

**Ref ;**

- a) 961/PHED/PKY/161 dated 19.11.2025
- b) MoU signed between MoCA, T & CaV and AAI on 5<sup>th</sup> day of Feb 2018
- c) Letter No.557/SE(N/E) W.S &PHED dated 16/03/2017 issued by SE (NE), WS & PHED, Govt. of Sikkim
- d) Letter No. 223/PHE/PAK/51 Dated 15/07/2022 issued by AE (Pakyong), PHED, Govt.of Sikkim
- e) Letter No.259/PHE/PKG.195 Dated 08/02/2024 issued by AE (Pakyong), PHED Govt. of Sikkim
- f) Letter No: AAI/PAKYONG/ENGG(C) /2024/8091 Dated :29/02/2024

Sir,

With reference to the reminder-cum-notice issued regarding compliance with the directives pertaining to water supply, the following is respectfully submitted.

1. Reference may please be made to Para 2.2.2 (d) of above referred MoU executed on 5<sup>th</sup> day of February 2018 which stats that 'State Government /UT agree to provide, or cause to be provide, electricity, water and other utility services at substantially concessional rates at RCS airport.' Pakyong being as RCS airport, Sikkim government had agreed to provide electricity, water and other utility services at substantially concessional rates upon signing the MoU.
2. The Public Health Engineering Department (PHED) GoS vide letter dates 08.02.2024, Have forwarded bill amounting to **Rs 67,95,000.00** for supply of water to Pakyong Airport from (June2017 to 15<sup>th</sup> Sept 2023). It is pertinent to state that the bill has been



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- raised as per the standard rates i.e. Rs .20/KL No subsidy has been considered while calculating bill amount.
3. There has also been period from 2017 till date where water supply was not supplied to airport due to various other reasons. This is also to be considered while calculating the total cost of supply of water to Pakyong Airport. The method of calculating daily consumption of water at Pakyong Airport amounting to 150KL day is also to be re-checked, as the same has not been carried out in presence of officials of Airport of India. Further the 150KL day is a requirement raised during the application stage. However actual demand is very less considering day to day consumption.
  4. It is submitted that Pakyong Airport is not drawing any water from the Public Health Engineering (PHE) supply. The PHE water line was severely damaged in 2023 due to heavy rain and landslide at Bhanu Turning in NH717A . Since the occurrence of this damage, the airport has not received or utilized any water from the PHE system. Photographs of the damaged pipeline are enclosed herewith as documentary evidence for verification.
  5. Furthermore, it is once again requested that the restoration of the damaged PHE water supply line may kindly be taken up on priority to ensure uninterrupted and adequate water supply to the airport, which is essential for maintaining safe, hygienic, and smooth airport operations.

This is submitted for your kind information and further necessary action, please.

Yours faithfully,

(Suraj Veer Singh)  
Senior Manager (E-C)  
Airports Authority of India  
Pakyong Airport, Sikkim

**Encl.:** As above (Photographs of damaged PHE pipeline)



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Cc: - Airport director, Pakyong Airport

**CORRIGENDUM FOR CANCELLATION OF TENDER**

**Name of Work :** Miscellaneous Minor Capital work in Cityside at Pakyong Airport, Sikkim.

**Tender Id:** 2025\_AAI\_244725\_1

The above tender is hereby CANCELLED due to administrative reasons.

Surajveer Singh  
SM (E-C)  
Pakyong Airport



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Dated:29.02.2024

Respected Sir,

1. Reference may please be made to Para 2.2.2 (d) of above referred MoU executed on 5<sup>th</sup> day of February 2018 which stats that 'State Government /UT agree to provide, or cause to be provide, electricity, water and other utility services at substantially concessional rates at RCS airport.' Pakyong being as RCS airport, Sikkim government had agreed to provide electricity, water and other utility services at substantially concessional rates upon shining the MoU.
2. The Public Health Engineering Department (PHED) GoS vide letter dates 08.02.2024, Have forwarded bill amounting to Rs 67,95,000.00 for supply of water to Pakyong Airport from (June2017 to 15<sup>th</sup> Sept 2023). It is pertinent to state that the bill has been raised as per the standard rates i.e. Rs .20/KL No subsidy has been considered while calculating bill amount.
3. There has also been period from 2017 till date where water supply was not supplied to airport due to various other reasons. This is also to be considered while calculating the total cost of supply of water to Pakyong Airport. The method of calculating daily consumption of water at Pakyong Airport amounting to 150KL day is also to be re-checked, as the same has not been carried out in presence of officials of Airport of India.
4. It is proposed to access actual consumption of water by installing water meter(s) in the supply line by Airport Authority of India for consecutive two months and the bill for



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water consumption to be raised accordingly. The PHE officials may please be advised to check the actual consumption of our premises jointly at airport.

On the above, it is requested that the concerned department may be advised to work out realistic consumption to raise water supply bill on subsidy concessional rates as per MoU parameter.

Submitted for your consideration and finalization of long pending water supply bill to be deposit to concerned department of Gov. of Sikkim.

Thanking You



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Subject:- Reg- disposal of wet waste

Sir,

It has been observed that the washbasin on the first floor of the ATC Building has become choked due to the disposal of wet waste (such as tea, food waste , etc.).

All concerned are requested not to dispose of any wet waste in the washbasins and to ensure proper waste disposal practices to avoid recurrence of such issues.

This is for information and necessary compliance, please

To,

Date:19.11.2025

The Airport Director  
Airport Authority of India  
Pakyong

**Subject: Reminder -cum-Notice for compliance of water supply directives-reg**

Sir,

As directed by the higher authority, this is to once again bring to your notice the pending matter regarding your office's compliance with the directives issued for the regulated supply and monitoring of water to the Airport Authority of India, Pakyong.



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Despite repeated instruction, reminder and follow-up communication issued by this office, no action has been taken per the directives stated in letter no:557/SE(N/E)/WS&PHED dated 16.03.2017, and subsequently reminder through letter no. 223/PHE/PAK/51 dated 15.07.2022 regarding clearing up all pending arrear water bills amounting to Rs 62,73,000.00. Meanwhile, the airport continues to draw water without fulfilling the mandated procedural requirements.

As per the instruction of the higher authority, this communication serves as a final reminder-cum-notice instruction the Airport Authority of Indian Pakyong to immediately comply and clear the pending liability amount.

Failure to comply within 14 days (Fourteen) days of receiving this notice will compel this office to report the non-compliance to the competent authority for further necessary action as deemed appropriate.

Your cooperation in resolving this long-pending issue promptly is highly expected and appreciated.

Thanking You,



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## Office Note

Date: -19.11.2025

**SUB: HANDING OVER OF OPS RLEATED FILES AT PAKYONG AIRPORT**

As per office order Ref: AAI/PKNG/APD/Admin/2025/4865 Dated 12.11. 2025.Regarding re distribution additional charges at Pakyong Airport. The files related Ops department handed over to SM (ATC) Kumar Vishal, Pakyong Airport.

**Following files and documents are also handed over:**

| Sl. No. | Name of documents/files    | Qty | Page. No. | Remark |
|---------|----------------------------|-----|-----------|--------|
| 1       | MESS Agreement (Photocopy) | 1   | 1-98      |        |
| 2       | MESS File                  | 1   | 1-21      |        |



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**Handed over By**

**Taken Over**

**Suraj Veer Singh  
SM(E-C)  
Pakyong Airport**

**Kumar Vishal  
SM ATC  
Pakyong Airport**

**Office Note**

Date: -06.11.2025

**Sub:** Handing over of keys of Gate No 3 in Operational Area.

As per the mail received on 03.11.2025 new lock has been provided at Gate 3 in Operational Area, Pakyong Airport which is being handed over to CSO Pakyong Airport along with 02 (nos) of keys.

**Handed over By**

**Taken Over**



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**Suraj Veer Singh**  
**SM(E-C)**  
**Pakyong Airport**

**Karan Singh Yadav**  
**CSO**  
**Pakyong Airport**



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AIRPORTS AUTHORITY OF INDIA



AAI/VEPY/APD/Legal/2025/

Date: 05.11.2025

To,

Sh Bhupendra Giri  
Advocate, SBI Building  
Namchi ,South Sikkim  
Pin-737126  
Email - [giribhupendra45@yahoo.in](mailto:giribhupendra45@yahoo.in)

**Subject: Engagement of Advocate for Pakyong Airport.**

Sir,

The competent Authority of AAI is please to accord the approval of your engagement for representing the Airports Authority of India for ongoing case before the claim commissioner at law department, Tashiling Secretariat Block -B Gangtok as mentioned below:-

1.Case no. 01/2025

Further, the fee schedule shall be based on services required as mentioned below: -

- (i) Appearance per day : Rs. 5,000/- (effective)
- (ii) Appearance per day : Rs. 3,000/- (non-effective)
- (iii) Drafting of the main petition/Plaint / CounterClaim/Written Statement: Rs. 10,000/-
- (iv) Conference : Rs. 3,000/- (per conference)
- (v) Legal Written Opinion : Rs. 5,000/-
- (vi) Drafting of Interim / Misc. Application : Rs. 5,000/-
- (vii) Clerkage 10% on Counsel's Fees
- (viii) Misc. Expenditure et :- as per actual.

I hereby request you to enter your appearance and defend the interest of AAI with best steps. Assistance, if any required may please be communicated to this office well in advance. You are further requested to raise Professional fee bills within thirty (30 ) days from the date of rendering of services and same should be forwarded to O/o Airport Director, Pakyong for settlement of the same .

This is for information and necessary action please.

Thanking you,

Your Sincerely



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(Surajveer Singh)  
Sr. Manager (E-C)  
Pakyong Airport

Cc:- Airport director , Pakyong Airport

AAI/PKNG/Engg(C)/Misc/25-26

Date: 30.10.2025

To,

Garrison Engineer (South) Binnaguri  
Military Engineer Services  
Binnaguri Cantt  
Binnaguri, Jalpaiguri -735232  
Email ID- sbina2sz4-mes@gov.in

**Subject: Miscellaneous Minor Capital work in city side at Pakyong Airport.**  
**SH: Verification of work experience certificate reg.**

Sir,

**M/s RK and Company, Binnaguri , Birpara Road, Opp. Military Station Gate, Jalpaiguri (WB), 735203** participated in the tender of the above-mentioned subject work and have submitted the work experience certificate issued by your good office for the work “**Certain Comprehensive Repair to B/R Items of MD and OTM accn at Coochbehar under GE(S), Binnaguri**” with actual date of completion as 31.08.2022 and completion cost of Rs. 41,05,377.28 (Copy of Certificates enclosed).

In view of the above, it is requested to confirm the correctness/authenticity of the work experience certificate at the earliest as the firm has emerged as the lowest tenderer.

Thanking you,

Encls: As Above

Your Sincerely



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[Surajveer Singh]  
Sr. Manager (E-C)  
Pakyong Airport

AAI/PKNG/Engg(C)/Misc/25-26

Date: 23.10.2025

To,

Garrison Engineer  
Sevoke Road  
Salugara, Jalpaiguri -734008  
Email ID- sevrdsz4-mes@nic.in

**Subject: Miscellaneous Minor Capital work in city side at Pakyong Airport.**  
**SH: Verification of work experience certificate reg.**

Sir,

**M/s RK and Company, Binnaguri , Birpara Road, Opp. Military Station Gate, Jalpaiguri (WB), 735203** participated in the tender of the above-mentioned subject work and have submitted the work experience certificate issued by your good office for the work “**Repairs to Fencing and Path in zone A at Bagrakote STN under GE Sevoke Road**” with actual date of completion as 27.09.2024 and completion cost of Rs. 38,59,613.39 (Copy of Certificates enclosed).

In view of the above, it is requested to confirm the correctness/authenticity of the work experience certificate at the earliest as the firm has emerged as the lowest tenderer.

Thanking you,

Encls: As Above

Your Sincerely



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[Surajveer Singh]  
Sr. Manager (E-C)  
Pakyong Airport



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AIRPORTS AUTHORITY OF INDIA



Ref No AAI/PKG/Engg-E/2025-26

Dated 23.12.2025

## ION

Subject: Procurement of Petrol, -reg

A committee was formed as per email dated 14.05.2025 to find projected expenses of POL for 04 Nos of DG sets (02 Nos of 500 KVA 01 no of 125 KVA and 01 No of 25 KVA) 01 no ambulance 03 no Fire vehicle and Power saw etc. to meet the operational requirement of Pakyong Airport.

- 1) **Civil Section:** For Operation of Grass cutting machine 100 ltr of Petrol

**Submitted for allocation of fund please**

In-Charge (Engg-E)

Incharge (Fire)

Incharge (ATM)



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AIRPORTS AUTHORITY OF INDIA



## Office Note

Date: -10.10.2025



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



**Sub:** Handing over of room adjacent to Gym in Operational Area.

Room has been created adjacent to Gym in Operational Area, Pakyong Airport which is being handed over to AGM (E-E) Anand Kumar along with 02 (nos) of keys.

**Handed over By**

**Taken Over**

**Suraj Veer Singh  
SM(E-C)  
Pakyong Airport**

**Anand Kumar  
AGM(E-E)  
Pakyong Airport**



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AIRPORTS AUTHORITY OF INDIA



To,

Date:

-----  
-----

Sub: Enquiry for availing market Rate – Reg

Sir,

It is requested to kindly intimate the prevailing market rate of the following items. The rate may please be given inclusive of statutory levies, taxes, transportation and delivery charges at Pakyong Airport but exclusive of GST.

| Sl No | Machinery/ Material                                | Unit   | Rate (Rs) |
|-------|----------------------------------------------------|--------|-----------|
| 1     | Stone Aggregate (Single size) : 20 mm nominal size | cum    |           |
| 2     | Stone Aggregate (Single size) : 10 mm nominal size | cum    |           |
| 3     | Coarse sand (zone III)                             | cum    |           |
| 4     | Stone Aggregate (Single size) : 40 mm nominal size | cum    |           |
| 5     | Bricks                                             | Nos    |           |
| 6     | Precast chequered cement tiles 22 mm               | cum    |           |
| 7     | Precast C.C Kerb Stone M25                         | cum    |           |
| 8     | Concertina coil 600 m dia 10m openable length      | Bundle |           |
| 9     | Barbed wire 9 rounds                               | Metre  |           |
| 10    | G.I chain link 50x50mm                             | Sqm    |           |
| 11    | C.G.S.Sheets 0.63 mm thick                         |        |           |
| 12    | Cement Board 8mm                                   | Sqm    |           |
| 13    | Vitrified tile 600x600 mm                          | Sqm    |           |
| 14    | Ceramic Glazed Tile thickness 5mm                  | Sqm    |           |
| 15    | Stainless steel Hollow section/ square Grade 304   | Kg     |           |
| 16    | Aluminum section                                   | Kg     |           |
| 17    | Paver Block 80mm thick M35                         | Sqm    |           |



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AIRPORTS AUTHORITY OF INDIA



Signature & Seal of Dealer

Yours Faithfully

Senior Manger (E-C)

AAI,Pakyong Airport

**Ref: AAI/PAKYONG/ENGG(C)/Colony Fencing/2025/**

**Date: - 24.10.2025**

**REMINDER 2**

To  
M/s R Engineering,  
Door No.31-31, Main Road, Kondapalli,  
Kondapalli, Krishna District  
Andhra Pradesh– 521228.

सेवा में  
मेसर्स आर इंजीनियरिंग  
दरवाजा नं.31-31, मेन रोड, कोंडापल्ली  
कोंडापल्ली, कृष्णा जिला  
आंध्र प्रदेश– 521228

विषय: पाकयोंग हवाई अड्डे पर एएआई आवासीय कॉलोनी के चारों ओर संपत्ति बाड़ / चारदीवारी का प्रावधान।

Subject: Provision of Property Fencing / boundary wall around AAI Residential Colony at Pakyong Airport.

Sir,



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



Reference to our emails dated 26.06.2025,04.07.2025,01.08.2025, 12.08.2025 & letter dated 16.09.2025 & 29.09.2025 in connection with final bill.

The work has been completed on 15.03.2025 & Extension of time for completion of the above-mentioned work had been granted up to 15.03.2025 and same has been communicated vide letter no. AAI/PAKYONG/ENGG(C)/Colony Fencing/2025/4810 Date: - 12.09.2025

Further, during this time your supplier & Labour supervisor has complained about non-payments of dues. As the work is completed and final bill is prepared, you are advised to clear the dues and submit in writing that there is no compliance regarding payment of dues from any supplier / labour supervisor.

As your final bill is ready you are once again advised to visit this office to sign the bill & submit relevant documents on or before 10.11.2025 at Pakyong Airport.

Yours faithfully

बी.टी. पोटे /(B.T Pote)  
उप महाप्रबंधक इंजीनियरिंग (सिविल) /Dy. General Manager Engg(Civil)  
एएआई, पाकयोंग हवाई अड्डा /AAI,Pakyong Airport

Ref: AAI/PAKYONG/ENGG(C)/Colony Fencing/2025/

Date: - 29.09.2025

To  
M/s R Engineering,  
Door No.31-31, Main Road, Kondapalli,  
Kondapalli, Krishna District  
Andhra Pradesh- 521228.

सेवा में  
मेसर्स आर इंजीनियरिंग  
दरवाजा नं.31-31, मेन रोड, कोंडापल्ली  
कोंडापल्ली, कृष्णा जिला  
आंध्र प्रदेश- 521228

विषय: पाकयोंग हवाई अड्डे पर एएआई आवासीय कॉलोनी के चारों ओर संपत्ति बाड़ / चारदीवारी का प्रावधान।

Subject: Provision of Property Fencing / boundary wall around AAI Residential Colony at Pakyong Airport.

Dear Sir(s),

Reference your letter no. NIL dated 05.06.2025 in connection with the grant of extension of time for completion of the work "Provision of Property Fencing / boundary wall around AAI Residential Colony at Pakyong Airport."



# भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA



The date of completion for the above-mentioned work was 23.09.2024 as stipulated in the agreement No. 05/AAI/PKG/Engg(C)/Colony Fencing dated 18.12.2023.

Extension of time for completion of the above-mentioned work is granted up to 15.03.2025 without prejudice to the right of the Airports Authority of India to recover liquidated damages in accordance with the provisions of clause 02 of the said contract agreement.

Provided that notwithstanding the extension hereby granted, time is and shall still continue to be the essence of the said agreement.

Yours faithfully

बी.टी. पोटे /(B.T Pote)  
उप महाप्रबंधक इंजीनियरिंग (सिविल) /Dy. General Manager Engg(Civil)  
एएआई, पाकयोंग हवाई अड्डा /AAI,Pakyong Airport

## Office Note

Date:02.09.2025

**Name of work: Provision of porta Cabins (Security Porta cabins, porta Cabin for changing room & portable toilets) APSU at Pakyong Airport.**

**Bid Number: GEM/2025/B/6453816**

Reference is invited to above subject a committee is proposed for opening of the technical and Financial Bid as below.

- x) Suraj Veer Singh, Sr Manager (E-C)
- xi) Md. Ansari, Sr Manager (E-E)
- xii) K. Balshankar, Sr Manager (Fin)
- xiii) Buddha Dorjey Lama, Manager (ATC)



भारतीय विमानपत्तन प्राधिकरण  
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Submitted for approval.

**Suraj Veer Singh**  
**Senior Manager (E-C)**

**APD, Pakyong Airport**

**Sub:** Handing over of 01 Nos of Torch Light to Civil Department.

Due to sliding occurring at Bhanu Turning, for supervision and monitoring the slide at night, civil department has shown requirement for 01 No of Torch Light. For the same purpose 01 No of Torch light is being handed over to SM (E-C) Suraj Veer Singh.

**Handed over By**

**Taken Over**



भारतीय विमानपत्तन प्राधिकरण  
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**Anand Kumar**  
**AGM(E-E)**  
**Pakyong Airport**

**Suraj Veer Singh**  
**SM(E-C)**  
**Pakyong Airport**

**Ref: AAI/PAKYONG/ENGG(C)/AMC/**

**Date: 11.07.2025**

**To**

**Binod Agarwal ,**  
**Pakyong Bazar,**  
**East Sikkim– 737106.**

**Sub: “Mandatory 05 days induction by ASCO of entities working at Airport”**

**Agreement No: 01/AAI/PKG/Engg(C)/AMC -TB/, dt 13.03.2025**

Dear Sir (s),

With Reference to the contract “**Annual Rate Contract for Misc. Civil Work, Terminal Buildings and Ancillary Buildings, Runway, Apron etc. at Pakyong Airport (2024-25)**”



भारतीय विमानपत्तन प्राधिकरण  
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As per directions received from CSO pakyong & BCAS, it is advised that the ASCO engaged with Civil aviation to undergo 05 days AVSEC induction course at a BCAS accredited ASTI.

In this regard it is advised to undergo the training at the earliest and submit a compliance report.

Yours faithfully,

(Suraj Veer Singh)  
Senior Manager (E-C)  
Pakyong Airport  
Airports Authority of India



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



Ref No: AAI/PKG/JP AVIATION/2025/

Date:13.06.2025

**SHOW CAUSE NOTICE**

To,  
M/s J P Aviation Services Pvt. Ltd.  
8/47, East Mall Road, Green Valley,  
Kolkata- 700080

***Subject: Show Cause notice on account of non-compliance to Clause No 7.1.3 terms of the Concession Agreement***

Dear Sir,

It has been reported that **Clause No 7.1.3** of the terms of the agreement dated **25.08.2023**, signed and executed between **M/S J P Aviation Services Pvt. Ltd. and AAI** in respect of the above-mentioned license for a period between **15.03.2024 to 14.03.2034**, has been violated and **M/s J P Aviation Services Pvt. Ltd.** is found to be non-compliant and particulars of non-compliance is/are **non-payment of outstanding dues**.



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



Hence, you are hereby call upon for your explanation within **15 days** from the date of receipt of this notice that why appropriate actions cannot be taken against your non-compliance.

Please acknowledge receipt.

Yours faithfully,

**Senior Manager (E-C)**  
**AAI, Pakyong Airport**

**Ref No: AAI/PKG/JP AVIATION/2025/**

**Date:13.06.2025**

**NOTICE**

**To,**  
**M/s J P Aviation Services Pvt. Ltd.**  
**8/47, East Mall Road, Green Valley,**  
**Kolkata- 700080**

**Subject: Resubmission of Bank Guarantee**

**Reference : 1) Agreement of 'Concession for Ground Handling Services**  
**AAI/PKG/OPS/GHA/2023/01 ' dtd. 25.08.2023**

**2) LOIA No. AAI/OP-12018/21/2022-OPERATIONS/122 dtd. 14.03.2023**

Dear Sir,

As you are aware, in terms of **LOIA point no. 5(i)** Bank Guarantee (Amount- **₹ 2,08,340.00** valid up to- 18.02.2025) against the contract for Ground Handling Services at Pakyong Airport submitted **by M/s J P Aviation Services Pvt. Ltd.** has been encashed (as intimated by Accounts section during VC held on 06.02.2025).



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Hence it is requested to the agency to resubmit the Bank Guarantee within 15 days from the date of receipt of this notice otherwise appropriate action as per agreement shall be initiated.

Please acknowledge receipt.

Thanking you,  
Yours faithfully,

**Senior Manager (E-C)**  
**AAI, Pakyong Airport**



भारतीय विमानपत्तन प्राधिकरण  
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**Ref: AAI/PAKYONG/ENGG(C)/AMC/**

**Date: 20.05.2025**

To

**Binod Agarwal ,  
Pakyong Bazar,  
East Sikkim– 737106.**

**Sub: “Release of Bank Guarantee ”**

Dear Sir (s),

With Reference to the contract “Annual Rate Contract for Misc. Civil Work, Terminal Buildings and Ancillary Buildings, Runway, Apron etc. at Pakyong Airport (2023-24)” bank guarantee having number **OGT0059230089793** dated **21.12.2023** issued for a value of **INR 50400.00.**

The contract has been completed on 05.03.2025 and hence the Bank Guarantee has been released and handed over to Binod Agarwal.

Yours faithfully,



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(SurajVeer Singh)  
Senior Manager (E-C)  
Pakyong Airport  
Airports Authority of India



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



**Ref: AAI/PAKYONG/ENGG(C)/Colony Fencing/2024/**

**Date: 19.05.2025**

To

**M/s R Engineering,  
Door No.31-31,Main Road , Kondapalli,  
Kondapalli, Krishna District  
Andhra Pradesh– 521228.**

**Sub: “Provision of Property Fencing/Boundary wall around AAI Residential Colony at Pakyong Airport”**

**Ref: Agreement No.: 05/AAI/PKG/Engg(C)/Colony Fencing, Date :18.12.2023.**

Dear Sir (s),

Above mentioned work was completed and for seeking extension of time Part-I is issued. Kindly submit duly filled extension of time Part -I at the earliest.

Yours faithfully,



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(SurajVeer Singh)  
Senior Manager (E-C)  
Pakyong Airport  
Airports Authority of India

Enclosed :- Form of Extension of Time Part-I.

Office Note

Date:-03.05.2025

**Sub:** Handing over of Room,Ground Floor, in front of Gents Washroom, ATC Building.

Reference to the BSNL officials visit dated 17.04.2025, as per requirement of CNS department Room at Ground Floor, in front of Gents Washroom, ATC Building, Pakyong Airport is being handed over to AM (CNS) Sushil Kumar Choudhary along with 02 (nos) of keys.

**Handed over By**

**Taken Over**

**SurajVeer Singh  
SM(E-C)  
Pakyong Airport**

**Sushil Kumar Choudhary  
AM(CNS)  
Pakyong Airport**



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Office Note

Date:-02.05.2025

**Sub:** Handing over of Room No 19, 1<sup>st</sup> Floor, ATC Building.

Reference to the email dated 30.04.2025 and meeting conducted in the Office of APD, as per direction of competent authority Room No 19 located at 1<sup>st</sup> Floor, ATC Building, Pakyong Airport is being handed over to SM (CNS) Amit Srivastav by SM (E-C) Suraj Veer Singh along with 02 (nos) of keys.

**Handed over By**

**Taken Over**

**Suraj Veer Singh  
SM(E-C)  
Pakyong Airport**

**Amit Srivastav  
SM(CNS)  
Pakyong Airport**



भारतीय विमानपत्तन प्राधिकरण  
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**Subject:- Guest Rooms (04 no) build under CSR work of Construction of multipurpose community hall .**



# भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA



The construction of Multi purpose community hall has been completed & the 04 nos guest rooms reserved for AAI.

Accordingly the guest house rooms having following inventory has been handed over by Housing & Building Department on dated 12.03.2025.

|    |                                     |         |     |
|----|-------------------------------------|---------|-----|
| 1  | Executive table with pedestal       | 1.00    | Nos |
| 2  | Chair RC-9110/RC9090                | 1.00    | Nos |
| 3  | Visitor Chair ( Study Chair)        | 2.00    | Nos |
| 4  | Study Table                         | 2.00    | Nos |
| 6  | Sofa Set 3+1+1/3+2 (Damro)          | 4.00    | Nos |
| 7  | Centre Table                        | 4.00    | Nos |
| 8  | Side Table ( Damro)                 | 4.00    | Nos |
| 9  | Dressing Table ( Damro)             | 4.00    | Nos |
| 10 | Hydraulic Bed Queen size (Dam       | 4.00    | Nos |
| 11 | Matress Queen Size (5')             | 4.00    | Nos |
| 12 | 3 Door Wardrope with mirror (Damro) | 4.00    | Nos |
| 13 | Floor carpet                        | 1200.00 | SFT |
| 14 | Logo and signages                   | 1.00    | Nos |
| 15 | Curtains with rod &fittings         | 8.00    | Nos |
| 16 | Blanket                             | 4.00    | Nos |
| 17 | Pillow                              | 8.00    | Nos |
| 18 | Pillow cover                        | 8.00    | Nos |
| 19 | Towel                               | 4.00    | Nos |
| 20 | Bed Cover                           | 8.00    | Nos |
| 21 | Bucket & Jug                        | 4.00    | Nos |
| 22 | Dustbin                             | 4.00    | Nos |



भारतीय विमानपत्तन प्राधिकरण  
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|    |            |      |     |
|----|------------|------|-----|
| 23 | footmat    | 8.00 | Nos |
| 24 | Wall Clock | 4.00 | Nos |

As per instructions of APD pakyong the guest house rooms have checked and the above inventory items are available

Floor Plan & front elevation attached at ToC page no 5

As such it is observed that the Guest house rooms are required to be put into use for AAI employees etc based on AAI Policy .

In view of above the file is submitted for perusal & further decision on allotment at the earliest .

So that the facility can be utilized.

Submitted for your perusal and necessary action please.

**Subject:- Guest Rooms (04 no) build under CSR work of Construction of multipurpose community hall .**

The construction of Multi purpose community hall has been completed & the 04 nos guest rooms reserved for AAI.

Accordingly the guest house rooms having following inventory has been handed over by Housing & Building Department on dated 12.03.2025.

|   |                               |      |     |
|---|-------------------------------|------|-----|
| 1 | Executive table with pedestal | 1.00 | Nos |
| 2 | Chair RC-9110/RC9090          | 1.00 | Nos |
| 3 | Visitor Chair ( Study Chair)  | 2.00 | Nos |
| 4 | Study Table                   | 2.00 | Nos |
| 6 | Sofa Set 3+1+1/3+2 (Damro)    | 4.00 | Nos |



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|    |                                     |         |     |
|----|-------------------------------------|---------|-----|
| 7  | Centre Table                        | 4.00    | Nos |
| 8  | Side Table ( Damro)                 | 4.00    | Nos |
| 9  | Dressing Table ( Damro)             | 4.00    | Nos |
| 10 | Hydraulic Bed Queen size (Dam       | 4.00    | Nos |
| 11 | Matress Queen Size (5')             | 4.00    | Nos |
| 12 | 3 Door Wardrope with mirror (Damro) | 4.00    | Nos |
| 13 | Floor carpet                        | 1200.00 | SFT |
| 14 | Logo and signages                   | 1.00    | Nos |
| 15 | Curtains with rod & fittings        | 8.00    | Nos |
| 16 | Blanket                             | 4.00    | Nos |
| 17 | Pillow                              | 8.00    | Nos |
| 18 | Pillow cover                        | 8.00    | Nos |
| 19 | Towel                               | 4.00    | Nos |
| 20 | Bed Cover                           | 8.00    | Nos |
| 21 | Bucket & Jug                        | 4.00    | Nos |
| 22 | Dustbin                             | 4.00    | Nos |
| 23 | Footmat                             | 8.00    | Nos |
| 24 | Wall Clock                          | 4.00    | Nos |

As per instructions of APD pakyong the guest house rooms have checked and the above inventory items are available in Guest rooms.

Floor Plan & front elevation attached at ToC page no 5

As such it is observed that the Guest house rooms are required to be put into use & facility can be utilized for AAI employees etc. based on AAI Policy .



भारतीय विमानपत्तन प्राधिकरण  
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In view of above the file is submitted for perusal & further decision on allotment at the earliest.

Submitted for your perusal and necessary action please.



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**ION**

**Sub: - Community Hall.**

The 04 No. AAI guest house rooms construction at 2<sup>nd</sup> floor were handed over by Housing & Building Department on dated 10.03. 2025. Inventory has been checked by terminal manager on dated 02.04.2025.

As above said 04 room are vacate, it is requested to put in use as per AAI policy

Thanking you

Yours faithfully,

(Suraj Veer Singh)  
Sr. Manager (E-C)  
Pakyong Airport  
Airports Authority of India



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



**I.O.N**

**Subject: - Bill of Expenses of Mr. Piyush Agarwal ,LD. Sole Arbitrator for site visit to Pakyong, Sikkim in the matter titled- M/s Pabscon Vs Airports Authority of India.**



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| Sl.no. | Particulars                                                         | Amount (in Rs.) |
|--------|---------------------------------------------------------------------|-----------------|
| 1      | Flight<br>Total- Rs.25061<br>AAI share- Rs. 12530                   | 12530           |
| 2      | Hotel<br>Total Expense Arbitrator=Rs. 46869<br>AAI share= Rs. 23434 | 23434           |
| 3      | Cab<br>Total= Rs. 12300<br>AAI Share= Rs.6150                       | 6150            |
|        | <b>Total</b>                                                        | Rs. 42,114      |

As per DOP Para 5.5 APD Grade IV / DGM has power upto 3 lakh in each case.

In view of above proposal is submitted for approval and payment please.

**[Surajveer Singh]**  
**Sr. Manager (E-C)**  
**Pakyong Airport**



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



**Ref: AAI/PAKYONG/ENGG(C)/Colony Fencing/2024/**

**Date: - 23.04.2025**

To

**M/s R Engineering,  
Door No.31-31,Main Road , Kondapalli,  
Kondapalli, Krishna District  
Andhra Pradesh- 521228.**

**Sub: "Provision of Property Fencing/Boundary wall around AAI Residential Colony at Pakyong Airport"**

**Ref: Agreement No.: 05/AAI/PKG/Engg(C)/Colony Fencing, Date :18.12.2023.**

Dear Sir (s),

The EOT form Part-I is attached herewith. You are requested to submit duly filled EOT form part-I at the earliest.

Thanking you

Yours faithfully,



भारतीय विमानपत्तन प्राधिकरण  
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(Suraj Veer Singh)  
Sr. Manager (E-C)  
Pakyong Airport  
Airports Authority of India



# भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA



Please refer Audit observation point No.05 justification as below:-

1. Total landscape area at Pakyong Airport is approx. 6553.28 Sqm.
2. Sikkim airport has many flowering plants, seasonal plants and trees. In order to maintain them proper watering, weeding etc. is required.
3. To maintain above landscape area along with horticulture feature action plan (2023-24) has been approved by APD Pakyong.
4. All horticulture features are maintained through Engineering AMC.
5. Pictures attached for horticulture features at Pakyong.





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To,  
Assistant Engineer (Project)  
P.H.E Department.  
Government of Sikkim,  
Gangtok

Date: 15.04.2025



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



Subject: Testing of Drinking Water Samples- reg.

Sir,

Please find enclosed here with the sealed water samples as below is to be tested for bacteriological water analysis as per relevant standards.

1. The Overhead water tank at ATC Building -1 sample
2. Arrival Area Terminal Building. -1 sample

The above test results may please be sent in sealed cover directly to the undersigned at the earliest. The testing charges shall be borne by the agency M/s Binod Agrawal.

Thanking You.

Suraj Veer Singh  
Senior Manager(E-C)  
Pakyong Airport.

Copy to:-

1. M/s Binod Agrawal



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



Sir,

Pleas refer letter no 220/Bldgs./Pkg/25 dt.12.03.202 by Asst Engg (Pakyong) Building Housing Department related to handover of inventory for 04 nos guest room.

As per room inspection dated 01.04.2025 following inventory requirement to be needed for operationalization.



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1. Quilt: 03 nos
2. Blanket: 02 nos
3. Glasses: 12 nos
4. Jugs: 04 nos
5. Electric kettle: 04nos
6. Water dispenses: 01 nos
7. Fan/Ac: 04 nos
8. Inter come reception table: 01 nos
9. Tissue paper & Basic Toiletries etc.



भारतीय विमानपत्तन प्राधिकरण  
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**CORRIGENDUM- CANCELLATION**

**Name of Work:** Maintenance of Horticulture features at Pakyong Airport , Sikkim during the year 2024-25.

**Tender Id:** 2025\_AAI\_223921\_1

Due to insufficient bids this tender stands cancelled.

-----SD-----

[SurajVeer Singh]

Sr. Manager (E-C)



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



Ref: AAI/PAKYONG/ENGG-CIVIL/2024-25/

Date : 28.03.2025

**Subject :** Closing of Imprest from Civil Engineering Department – Reg.

An amount of Rs. 5000.00 was sanctioned as imprest to Civil Engineering department.

The total amount spent as on 28.03.2025 is Rs. 5037.00.

The details along with the bill are attached herewith.



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



Submitted please.

[SurajVeer Singh]

Sr. Manager (E-C)

Sr. Manager (Fin)



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



**I.O.N**

**Subject: - Pending Dues since year 2023 till date i.r.o Sh. Ashwarya Sinha , Advocate -on-Record, Supreme Court of India for the subject CP IB 731/2018 ICICI Bank Ltd, Vs. Punj Lloyd @ Airports Authority of India.**

| Sl.no. | Date of hearing | Amount (Rs.) | Description                                       |
|--------|-----------------|--------------|---------------------------------------------------|
| 1      | 21.03.2023      | 16000        | Drafting, conference fees                         |
|        |                 | 22220        | Dictation, printout, photocopies                  |
| 2      | 17.05.2023      | 8800         | Towards appearance and clerkage                   |
| 3      | 05.07.2023      | 8800         | Towards appearance and clerkage                   |
| 4      | 19.08.2023      | 28625        | Drafting, conference fees, affidavit, attestation |
| 5      | 18.12.2023      | 8800         | Towards appearance and clerkage                   |
|        | Total(A)        | <b>93245</b> |                                                   |

|   |            |      |                                 |
|---|------------|------|---------------------------------|
| 6 | 17.01.2024 | 8800 | Towards appearance and clerkage |
| 7 | 14.02.2024 | 8800 | Towards appearance and clerkage |
| 8 | 21.02.2024 | 8800 | Towards appearance and clerkage |



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|    |                   |                 |                                 |
|----|-------------------|-----------------|---------------------------------|
| 9  | 08.05.2024        | 8800            | Towards appearance and clerkage |
| 10 | 09.07.2024        | 8800            | Towards appearance and clerkage |
| 11 | 06.08.024         | 8800            | Towards appearance and clerkage |
| 12 | 02.09.2024        | 8800            | Towards appearance and clerkage |
| 13 | 15.10.2024        | 8800            | Towards appearance and clerkage |
|    | Total(B)          | <b>70400</b>    |                                 |
|    | Grand Total (A+B) | <b>1,63,645</b> |                                 |

As per DOP Para 5.5 APD Grade IV / DGM has power upto 3 lakh in each case.

In view of above proposal is submitted for approval and payment please.

[Surajveer Singh]  
Sr. Manager (E-  
C)  
Pakyong Airport



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AAI/PKNG/Engg(C)/24-25  
26.02.2025

Date:

To,

Assistant Engineer  
Public Health Engineering Department  
Government of Sikkim  
Pakyong, East Sikkim -737106

**Subject: Request for Testing of Drinking Water Samples.- Reg Quotation**

Sir,

It is requested to provide the rate quotation for testing drinking water samples. Testing to be done in accordance with relevant IS codes/standards.

Kindly let us know the procedure for water sample collection, payment procedures etc.

Thanking you,

Your Sincerely



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**[Surajveer Singh]**  
**Sr. Manager (E-  
C)**  
**Pakyong Airport**

Sir,

This is to bring to your kind attention that a meeting was convened under the chairmanship of the Chief of the Chief Secretary, Government of Sikkim, on 11/09/2023, to discuss the provision of an alternative access route to Pakyong Airport, by passing the Pakyong main market.

In reference to letter No. AAI/VEPY/APD/ RE-Wall/2023/7921 dated 03/10/ 2023, forwarded by the Home Department to the Roads & Bridges Department through letter No. Home/ Confdl/ 174/ 1998/01 Part/No.42/2355 Dated 16/10/2023, a proposal was framed for the “Upgradation of Bypass Road for Pakyong Bazaar from Pakyong Machong Road to NH717A into an Intermediate lane in Pakyong District.” The estimated project cost was initially Rs. 9,14,80,200.00 (Rupees Nine Crores Fourteen Lakhs Eighty Thousand and Two Hundred only).

Upon scrutiny, higher authorities directed a land assessment to determine Compensation costs. Officials from the Land Revenue and Disaster Management Department evaluated the affected land and properties, estimating the land Compensation at Rs. 4,68,43,798.00 (Rupees Four Crores Sixty-Eight Lakhs Forty-Three Thousand Seven Hundred and Ninety-Eight only). Consequently, the Revised construction cost for the project now stands at Rs. 7,33,50,000.00 (Rupees Seven Crores Thirty-Three Lakhs Fifty Thousand only).

In light of the above, you are kindly requested to allocate the necessary funds at the earliest to facilitate immediate action



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Thanking you.

However, after lapse of one and half year the state government has not been able to construct alternate road. During last rainy season the RE wall has been breach into two places at E5 culvert and at Ch1850. Further the E5 basic Strip has been settled/subside by more than 6-7 mtr in stretch of 200m x 30m and the local living near by area had more safety concern for their livelihood as well as property. In addition to this the NH 717 which is beneath this RE wall is used around the clock for pedestal as well as vehicular tariff and it is presumed that in upcoming monsoon there will be some more damages expected between Ch1660 to 1950 RE Wall.

The Consultant like CBRI Terre Armee, M/s. Nippon koei India Pvt ltd and M/s. EPIL visited the site and they are of the opinion that the entire stretch of RE wall is required to be reconstructed. As there is space constrain at bottom due to NH 717 during re construction it is desire to have alternate road for vehicular traffic as well pedestrian from safety point of view.

Now this alternate road after construction will solve this issue moreover the major safety concern shall be resolved during rainy season.

Hence, it is strongly recommended to constructed this alternate road. The issue was taken up with the DC during one of the meeting. However, DC and state PWD department informed that there is no budget support for construction of this road as well as providing the compensation to the local.



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In view of the above it is decided to construct this road under CSR and the work will be carried / executed by Roads and Bridges department Sikkim through MoU. The necessary requirement as well as other details are filled up by the state authorities in Annexure C found to be in ordered.

Submitted for taking up this work under CSR amounting to **Rs.7,33,50,000.00/-**

Date: 24.02.2025

**Subject: Alternate route to pakyong Airport to be constructed under CSR.**

Airport level CSR Committee (ALCC) along with JE Road and Building Department Pakyong visited alternate road to Pakyong Airport on dated 19.02.2025. (Pictures attached)

1. Sh. Suraj veer Singh, Sr. Mgr(E-C)
2. Sh. Bal Shankar, Sr. Mgr (Fin)
3. Md. Shanawaz Ansari, Sr. Mgr (E-E)/MT In-Charge
4. Sh. Sonam Wangchuk Kazi JE ( Roads & Bridges Department)

The proposal received from district Collector Pakyong, Sikkim vide office letter no 1232/DC/PKG/2024-25 dated 27.01.2025 & letter no 1248/DC/PKG/2024-25 dated 17.02.2025 regarding alternative route to pakyong Airport to be constructed under CSR project of Airports Authority of India. (Copy attached)



# भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA



Form Part C submitted by Assistant Engineer Roads & Bridges Pakyong dated 05.02.2025

Quoting “In reference to letter No. AAI/VEPY/APD/ RE-Wall/2023/7921 dated 03/10/ 2023, forwarded by the Home Department to the Roads & Bridges Department through letter No. Home/ Confdl/ 174/ 1998/01 Part/No.42/2355 Dated 16/10/2023, a proposal was framed for the “Upgradation of Bypass Road for Pakyong Bazaar from Pakyong Machong Road to NH717A into an Intermediate lane in Pakyong District.” The estimated project cost was initially Rs. 9,14,80,200.00 (Rupees Nine Crores Fourteen Lakhs Eighty Thousand and Two Hundred only).

Upon scrutiny, higher authorities directed a land assessment to determine Compensation costs. Officials from the Land Revenue and Disaster Management Department evaluated the affected land and properties, estimating the land Compensation at Rs. 4,68,43,798.00 (Rupees Four Crores Sixty-Eight Lakhs Forty-Three Thousand Seven Hundred and Ninety-Eight only). Consequently, the Revised construction cost for the project now stands at **Rs. 7,33,50,000.00 (Rupees Seven Crores Thirty-Three Lakhs Fifty Thousand only)**” including:

- Cost of upgradation of existing fair-weather road =Rs. 265.03 Lakhs
- Cost of Compensation for land and standing properties = Rs. 468.44 Lakhs

**Total:- 733.47**

Various meetings held with state government of Sikkim and the need for the alternate road was discussed and details are as below:

- I. APD Pakyong vide letter dated 19.08.2023 informed DC pakyong regarding temporarily closure of movement of traffic & requested alternative route for traffic due to falling stones from middle of RE wall structure at Pakyong Airport.
- II. APD Pakyong vide letter dated 22.08.2023 requested DC pakyong that alternative route may please be identified and action may be taken for diversion of traffic.
- III. Joint inspection of RE wall along with DC pakyong & executives from NHIDL, AAI & R& B department Sikkim was done on 24.08.2023 stating diversion between pakyong bazar & highway needs to be identified, report was submitted to chief secretary Govt of Sikkim.
- IV. APD Pakyong vide letter dated 01.09.2023 requested DC Pakyong to identify alternate route & diversion of traffic in view of flight operations.
- V. To address the safety concern of RE Wall Chief secretary Govt of Sikkim has called a meeting on dated 11.09.2023. Minutes were recorded for providing alternative route as a by-pass to Pakyong Bazaar (MOM attached)

However, after lapse of one and half year the state government did not do any work for constructing alternate road. During last rainy season the RE wall has been breached at two places near E5 culvert and at Ch1850. Further the basic Strip has been settled/subside by more than 6-7 mtr in stretch of 200m x 30m and the local living nearby area had more safety concern for their livelihood as well as property. In addition to this the NH 717 which is beneath this RE wall is used round the clock for pedestrian as well as vehicular traffic and it is presumed that in upcoming monsoon there will be some more damages expected between Ch1660 to 1950 RE Wall.



# भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA



The Consultant like CBRI Terre Armee, M/s. Nippon koei India Pvt ltd and M/s. EPIL visited the site and they are of the opinion that the entire stretch of RE wall is required to be reconstructed. As there is space constrain at bottom due to NH 717 during re construction it is desire to have alternate road for vehicular traffic as well pedestrian from safety point of view.

CSR Committee inspected the proposal for alternate road and is of the opinion that this alternate road after construction will solve this issue moreover the major safety concern shall be resolved during rainy season. Hence, it is strongly recommended for construction of alternate road. The issue was taken up with the DC during several meetings, However DC vide letter Ref no. 1248/DC/PKG/2024-25 dated 17.02.2025 informed that state government is not in position to sanction this work due to paucity of funds and there is no budgetary provision for this work. Hence requested to take up under CSR project .

In view of the above it is proposed and recommended to construct the “*alternate road to pakyong Airport under CSR* “ and this work may fall under CSR thrust area i.e., Responsible India and Flagship Government Program. Works will be carried / executed by Roads and Bridges department Sikkim through MoU. The necessary requirement as well as other details are filled up by the state authorities in Annexure C found in ordered.

Summitted for taking up this work under CSR amounting to **Rs.7,33,47,000.00/-** (Cost of upgradation of existing fair-weather road+ Cost of Compensation for land and standing properties)

(Sh. Suraj veer Singh)  
Ansari)  
Sr. Mgr(E-C)  
Charge

(Sh. K. Bal Shankar)  
Sr. Mgr (Fin)

( Md. Shanawaz  
Sr. Mgr (E-E)/MT In-



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Ref No. AAI/PKG/OPS/2025/

दिनांक: 05.02.2025

**I.O.N**

**Subject: - Approval for Committee Members for the expenditure to be done for purchase for Diesel for Runway Rubber Removal Machine**

The proposed committee members for the expenditure for purchasing diesel for RRRM, is put up for approval.

| Sl no. | Committee members | Designation |
|--------|-------------------|-------------|
| 1      | K. Bal Shankar    | SM (Fin)    |



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| Sl no. | Committee members  | Designation   |
|--------|--------------------|---------------|
| 2      | Shubham Kumar      | JE (AOS)      |
| 3      | Buddha Dorjey Lama | Manager (ATM) |

Submitted please.

JE (AOS)

Airport Director



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



AAI/PKNG/Engg(C)/AMC-TB/24-25

Date: 07.02.2025

To,

Divisional Engineer (NH -East)  
Road and Bridges Department  
Government of Sikkim  
Deorali, Gangtok Sikkim -737102  
Email ID- [nhwingsikkim@gmail.com](mailto:nhwingsikkim@gmail.com)

**Subject: Annual Rate Contract for Misc. Civil Work, Terminal Buildings and Ancillary Buildings, Runway, Apron etc. at Pakyong Airport (2024-25).**  
**SH: Verification of work experience certificate reg.**

Sir,

**Binod Agarwal Pakyong Bazar, East Sikkim-737106** participated in the tender of the above-mentioned subject work and have submitted the work experience certificate issued by your



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good office for the work “**Restoration of Damaged pavement at Ch88+200 near Amdogolai along NH10 (Ranipool to Gangtok) in the state of Sikkim**” (Copy of Certificate enclosed).

In view of the above, it is requested to confirm the correctness/authenticity of the work experience certificate at the earliest as the firm has emerged as the lowest tenderer.

Thanking you,

Encls: As Above

Your Sincerely

[Surajveer Singh]  
Sr. Manager (E-C)  
Pakyong Airport

Copy to:

1. Dy. General Manager Engg (Civil), AAI, Pakyong Airport.

## Office Note

Date:-29.01.2025

**Sub:** . Hiring of one vehicle for operational and office use for a period of three (3) months.

Reference to the office order AAI/PKNG/APD/Admin/2024/8362 dated 29.01.2025 below documents are handed over for further necessary action.

1. Draft Work Order
2. Non Judicial Stamp Paper Rs 100/-



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3. ION dated 22.01.2025 (Page 1-2)
4. Comparative Statement (Page 1)
5. Quotations (6 Nos)

**Handed over By**

**Taken Over**

**SurajVeer Singh**  
**SM(E-C)**  
**(ATM)**

**Kumar Vishal**  
**Manager**



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संदर्भ सं.: भाविप्रा/ पाक्योंग / एएमसी /2023-24/

दिनांक: 24.12.2024

सेवा में,

बिनोद अग्रवाल  
पाक्योंग बाज़ार,  
पूर्व-सिक्किम-737106.  
ई-मेल: binodagarwal270@gmail.com

To,

Binod Agarwal  
Pakyong Bazar,  
East-Sikkim-737106.  
E-mail:  
binodagarwal270@gmail.com

**कार्य का नाम:-** पाक्योंग हवाई अड्डे पर विविध सिविल कार्य, टर्मिनल भवन और सहायक भवन, रनवे, एप्रन आदि के लिए वार्षिक दर अनुबंध। (2023-24)।

Ref-1: - Agreement No: 06/ AAI/PKG/ENGG(C)/AMC-TB dt:18.01.2024

**विषय:-** Extension of BG No: 0GT0059230089793 dated : 21.12.2024 amounting to Rs. 50,400.00 of IndusInd Bank Ltd, Gangtok Branch – reg.

महोदय /Dear Sir,

With reference to above mentioned work and subject, it is to inform that above mentioned BG was submitted by you against Abnormally Low Quoted Bid (ALQB).

Hence you are requested to submit SFMS (Structured Financial Messaging System) details for above said Bank Guarantee

धन्यवाद / Thanking you

भवदीय / Yours faithfully,

(सूरजवीर सिंह)  
वरिष्ठ प्रबंधक (ई-सी)  
भारतीय विमानपत्तन प्राधिकरण, पाक्योंग।



भारतीय विमानपत्तन प्राधिकरण  
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ई-मेल: [surajveer@aai.aero](mailto:surajveer@aai.aero)

प्रतिलिपि:-

1. DGM Engg (E-C), AAI, Pakyong Airport, Sikkim.

ION

Date:-24.01.2025

**Sub: Celebration of Republic Day at Pakyong Airport- Special Imprest.**

In view of meeting held on 21.01.2025 in Conference hall regarding celebration of 26<sup>th</sup> Republic day. APD Pakyong Airport desired to provide flowers near Flag Post.

Accordingly, enquiry for the plants was made with NRCO ICAR, they informed Primula Plant is available approx. cost Rs. 100/- per plant (Rs.100 x 20nos.= Rs.2000)

In view of above approval shall be accorded for an amount of Rs.2000/- as a special imprest.

Submitted for approval please.

**Shubham Kumar  
JE (AOS)**

SM (E-C)

APD Pakyong Airport



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Ref: AAI/PAKYONG/AMC-TB/Hort./2024-25/

Date: - 09.01.2025

**Subject: Maintenance of Horticulture Feature at Pakyong During the year 2024-25.**

The Flight operations in Pakyong Airport were expected to start shortly in coming months & also Annual General body Meeting for employee's union is expected to be organized in Pakyong Airport.



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Considering the importance, APD Pakyong has directed to maintain all the horticulture/lawn/garden area at Pakyong Airport.

Accordingly, detailed estimate to fulfil above requirement amounting to Rs.18,72,316.00 (Rupees Eighteen Lakhs Seventy - Two Thousand Three Hundred Sixteen only) l/e 18% GST & 3% contingencies has been prepared.

There is Budget provision of Rs. 00 lakhs available in approved action plan for the year 2024-25.

Submitted for your perusal and necessary approval please.

[Surajveer Singh]

Sr. Manager(E-C)

**DGM(E-C)**



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Please refer pre-page note

- Site is inspected & it is found approx. 100m length pipe is required between sliding area & Bhanu Turning (dia of pipe 3 units)
- Size of tank of Pakyong Airport.
- Estimate for pipes etc is under progress.
- Resumption of water supply line is crucial. It is requested to PHE Department Pakyong to take up to Work immediately



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**ION**

Date: -09.12.2024

**Sub: GM (Engg) RHQ ER and GM Engg CHQ WR Visit at Pakyong Airport. (21.11.2024 to 24.11.2024)**

To review various works at Pakyong Airport **GM (Engg), RHQ ER and GM Engg CHQ WR** visited Pakyong Airport from **21.11.2024 to 24.11.2024**, the vehicle Innova Cresta was hired from Bagdogra to Pakyong (Vivanta Hotel via Pakyong Airport) on 21.11.2024. Further the working lunch was also arranged at Pakyong Airport. The details are as below:

|                                     | Amount             |
|-------------------------------------|--------------------|
| 1. Food Lunch 22.11.2024 (Friday)   | Rs. 3192.00        |
| 2. Food Lunch 23.11.2024 (Saturday) | <u>Rs. 3990.00</u> |
| Total                               | <b>Rs.7,182.00</b> |

In view of above approval shall be accorded for an amount of Rs. **7,182/-**

As per **DOP para 9.34** (*Exp on office contingency for entertainment of official guest*) APD Gr-IV has powers upto 0.2 lakhs

Submitted for approval please.

**Singh**

**Suraj veer**

**Sr. Manager (E-C)**

**DGM (E-C) Pakyong,**



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**ION**

Date: -03.12.2024

**Sub: GM (Engg) RHQ ER and GM Engg CHQ WR Visit at Pakyong Airport. (21.11.2024 to 24.11.2024)**

Reference is invited to above subject & ION dated 28.11.2024 observations raised by SM finance Pakyong. It is requested to provide HR policy

- Regarding Facilitation of higher officials on tour etc .
- Allowance for officials working on Saturday & Sunday.
- Transport facility on tour .

It is also learnt that in past working lunch & transport has been provided for facilitation of higher officials on tour necessary updates /guidelines may be provided.

Submitted please.

**Singh**

**Suraj veer**

**Sr. Manager (E-C)**

**SM (HR) Pakyong,**

संदर्भ सं.: भाविप्रा/ पाक्योंग / एएमसी /2023-24/

दिनांक: 27.11.2024



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सेवा में,

बिनोद अग्रवाल  
पाक्योंग बाज़ार,  
पूर्व-सिक्किम-737106.  
ई-मेल: binodagarwal270@gmail.com

To,

Binod Agarwal  
Pakyong Bazar,  
East-Sikkim-737106.  
E-mail:  
binodagarwal270@gmail.com

**कार्य का नाम:-** पाक्योंग हवाई अड्डे पर विविध सिविल कार्य, टर्मिनल भवन और सहायक भवन, रनवे, एप्रन आदि के लिए वार्षिक दर अनुबंध। (2023-24)।

Ref-1: - Agreement No: 06/ AAI/PKG/ENGG(C)/AMC-TB dt:18.01.2024

**विषय:-** Extension of BG No: 0GT0059230089793 dated : 21.12.2023 amounting to Rs. 50,400.00 of IndusInd Bank Ltd, Gangtok Branch – reg.

महोदय /Dear Sir,

With reference to above mentioned work and subject, it is to inform that above mentioned BG was submitted by you against Abnormally Low Quoted Bid (ALQB) and it is expiring on **20.12.2024**.

Hence you are requested to extend upto **31.03.2025** plus 3 months claim period (i.e., **30.06.2025**) urgently without further delay and revert to this office with renewed BG documents (in original) for further action. It is to inform that in case the BG is not extended within timeline mentioned, action shall be initiated as per terms and conditions of contract agreement.

धन्यवाद / Thanking you

भवदीय / Yours faithfully,

(सूरजवीर सिंह)  
वरिष्ठ प्रबंधक (ई-सी)  
भारतीय विमानपत्तन प्राधिकरण, पाक्योंग ।  
ई-मेल: [surajveer@aai.aero](mailto:surajveer@aai.aero)

प्रतिलिपि:-

2. DGM Engg (E-C), AAI, Pakyong Airport, Sikkim.



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Date: 26.11.2024

ION

The Lock to APD office door has been replaced & keys are submitted for handed over :-

| Sl No | Name               | Quantity (No) |
|-------|--------------------|---------------|
| 1     | Aluminum Door keys | 03            |

(Surajveer Singh)

SM(E-C)  
AAI, Pakyong Airport

DGM(E-C)

APD Pakyong

भारतीय विमानपत्तन प्राधिकरण  
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Date:25.11.2024



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**ION**

The below items related to completed project works, lying at civil maintenance office may be handed over to CNS department Pakyong for future use:

| Sl No | Name             | Quantity (No) |
|-------|------------------|---------------|
| 1     | Projector        | 1             |
| 2     | Projector Screen | 1             |

**(Surajveer Singh )**

SM(E-C)  
AAI, Pakyong Airport

**DGM(E-C)**

**APD Pakyong**



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



ION

Date:-28.11.2024

**Sub: GM (Engg) RHQ ER and GM Engg CHQ WR Visit at Pakyong Airport. (21.11.2024 to 24.11.2024)- Special Imprest.**

To review various works at Pakyong Airport GM (Engg), RHQ ER and GM Engg CHQ WR visited Pakyong Airport from 21.11.2024 to 24.11.2024, the vehicle Innova Cresta was hired from Bagdogra to Pakyong (Vivanta Hotel via Pakyong Airport) on 21.11.2024. Further the working lunch was also arranged at Pakyong Airport. The details are as below:

|                                     | <b>Amount</b>        |
|-------------------------------------|----------------------|
| 1. Vehicle Hiring 01 Day            | Rs. 5500.00          |
| 2. Food Lunch 22.11.2024 (Friday)   | Rs. 3192.00          |
| 3. Food Lunch 23.11.2024 (Saturday) | <u>Rs. 3990.00</u>   |
| Total                               | <b>Rs. 12,682.00</b> |

In view of above approval shall be accorded for an amount of Rs.12682/- as a special imprest.

Submitted for approval please.

**Singh**

**Suraj veer**

**Sr. Manager (E-C)**

Enclosed : (i) Kot No: 42 dated 22.11.2024(original)  
(ii) Kot No: 43 dated 23.11.2024(original)

**DGM (E-C)**

**APD Pakyong Airport**



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



ION

Sub: GM (Engg) RHQ ER and GM Engg CHQ WR Visit at Pakyong Airport. (21.11.2024 to 24.11.2024)- Special Imprest.

Reference is invited to above subject GM (Engg), RHQ ER and GM Engg CHQ WR visited Pakyong Airport from 21.11.2024 to 24.11.2024.

**Expenditure as below.**

| Sl.no | Item Description      | Bill no & Date | Amount           |
|-------|-----------------------|----------------|------------------|
| 1     | Vehicle Hiring 01 Day |                | 5500.00          |
| 2     | Food Lunch 22.11.2024 |                | 3192.00          |
| 3     | Food Lunch 23.11.2024 |                | 3192.00          |
| Total |                       |                | <b>12,682.00</b> |

Special Imprest may be issued amounting to Rs.12682/-

Submitted Please.

Singh

Suraj veer

Sr. Manager  
(E-C)



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



Reference No: AAI/PKG/OPS/2025/

Date: 05.02.2025

**I.O.N**

**Subject: - Special Imprest against purchase of 500ltr. of diesel for RRRM.**

The RRRM Vehicle reached pakyong airport on dated 05.02.2025 for Runway cleaning & as per the operator /technician approx. 500 liters diesel is required .

Day 1 :- 250 liters

Day 2 :- 250 liters

**Total = 500/- Liters**

Rate = Rs 89/ liter

Amount=500X 89= **Rs 44,500.00**

As MT section is not able to procure diesel, as per of instructions of APD pakyong diesel is to be procured through special imprest.

In view of above Special Imprest amounting to **Rs 44,500/-** for purchase of 500ltrs. of diesel for RRRM may be issued.

**JE (AOS)**  
**AAI, Pakyong Airport**

**SM(E-C)**



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



**Airport Director**

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O/o The Airport Director, Airports Authority of India, Pakyong Airport, Pakyong, Sikkim- 737106 Email: [apdpakyong@aai.aero](mailto:apdpakyong@aai.aero)

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