



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA

संख्या:भा.वि.प्रा./जम्मू/वाणि/1244/2025// 402-18

दिनांक: 18-03-2026

सेवा में/ To,

President,  
M/s Airport Taxi Drivers Association,  
Civil Airport, Jammu.  
GST Number: 01AAALA0827F1Z0

**विषय:-जम्मू हवाई अड्डे पर License for General Car Rental Services (for Motor Cab and Maxi Cab) के अनुबंध आवंटन के संबंध में।**

महोदया/महोदय,

उपरोक्त विषय पर स्वतः स्पष्ट संलग्न पत्र आपके सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।

भवदीय,

जसदीप सिंह  
(जसदीप सिंह धालीवाल)  
प्रभारी (वाणिज्य)  
कृते विमानपत्तन निदेशक

संलग्न: उपरोक्तानुसार।

मूल प्रति में नहीं /N.O.O

**प्रतिलिपि:-**

1. क्षेत्रीय कार्यपालक निदेशक, उत्तरी क्षेत्र, नई दिल्ली

**आंतरिक प्रतिलिपि:-**

1. उप महाप्रबंधक (अभि-विधुत), सिविल विमानपत्तन जम्मू
2. उप महाप्रबंधक (वित्त), सिविल विमानपत्तन जम्मू
3. सहायक महाप्रबंधक (अभि-सिविल), सिविल विमानपत्तन जम्मू
4. सहायक महाप्रबंधक (प्रचालन), सिविल विमानपत्तन जम्मू
5. मुख्य सुरक्षा अधिकारी, सिविल विमानपत्तन जम्मू



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File No. AAI/JU/COML./1244/2025/4012-18

Date: 18-03-2026

To,

President,  
M/s Airport Taxi Drivers Association,  
Civil Airport, Jammu.  
GST Number: 01AAALA0827F1Z0

**Subject: Award of License for General Car Rental Services (for Motor Cab and Maxi Cab) at Jammu Airport- reg.**

Madam/Sir,

1. Please refer to your participation in e-tender for the subject facility (Tender ID: 2026\_AAI\_264116\_1). The competent authority is please to award the subject concession on the following terms and conditions:

| Sr. No. | Particulars                                     | Details                                                                                                                                |              |
|---------|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|--------------|
| i.      | Facility                                        | License to General Car Rental Services (for Motor Cab and Maxi Cab) at Jammu Airport.                                                  |              |
| ii.     | Location                                        | Arrival Hall at Jammu Airport.                                                                                                         |              |
| iii.    | Area                                            | 7.17 sqm. (tentative) @ notified space rent.                                                                                           |              |
| iv.     | Periodicity of License                          | Three (03) Years.                                                                                                                      |              |
| v.      | Business Incubation period                      | 15 days from the date of issuance of this Award letter.                                                                                |              |
| vi.     | Gestation period                                | 30 days, reckoned from the expiry of the business incubation period <u>OR</u> the date of handing over of sites, whichever is earlier. |              |
| vii.    | Monthly License Fee payable for the first month | (A). Quoted License Fee (monthly)                                                                                                      | ₹ 7,20,000/- |
|         |                                                 | (B). GST @ 18% on (A)                                                                                                                  | ₹ 1,29,600/- |
|         |                                                 | Gross License Fee per month (A+B)                                                                                                      | ₹ 8,49,600/- |
| viii.   | Annual escalation                               | Annual escalation in license fee shall apply as per clause 4 (b) of NIT.                                                               |              |



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|       |                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                  |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ix.   | Charges towards consumption of electricity & water and Space rent as per allotted space.                                                                                                                                                                                                                                                                                                                    | To be paid by the Licensee as per clause 1 (e) of NIT.                                                                                                                                                                                                                                                                           |
| x.    | Interest free Security Deposit (SD) payable to AAI                                                                                                                                                                                                                                                                                                                                                          | (i) Security Deposit of ₹ 33,99,000/- towards License fee.<br>(ii) Security Deposit of ₹ 5,10,000/- towards utilities (Electricity, Water, data Port, Telephone etc.).<br><b><u>Total Security deposit= Rs. 39,09,000/-</u></b><br>This exercise of submission of SD is to be done <b>within the business incubation period.</b> |
| xi.   | One-month advance Gross License fee of ₹ 8,49,600/- is payable in the form of RTGS/NEFT in favor of Airport Authority of India within the business incubation period.                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                  |
| xii.  | <b><u>Bank details for RTGS/NEFT to Jammu Airport:</u></b><br>Name of Bank: State Bank of India<br>Branch: Shastri Nagar, Jammu<br>Account Number: 31302019260<br>IFSC Code: SBIN0011857<br>Type of Account: Current<br>Beneficiary Name: Airport Authority of India,<br>Civil Airport, Satwari Jammu-180003 (J&K)<br>PAN and GST of Jammu Airport:<br>• PAN No - AAACA6412D<br>• GST No. - 01AAACA6412D1ZM |                                                                                                                                                                                                                                                                                                                                  |
| xiii. | Agreement has to be executed on non-judicial Stamp Paper of Rs. 100/- (appropriate value) within the business incubation period. The cost of Stamp Paper(s) and related costs to be borne by the licensee.                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                  |
| xiv.  | Details of persons employed by agency or going to be employed, who are near relatives of AAI employees, or are ex-employees of AAI who have separated from AAI in the past two years to be furnished by you (on letter head in the below format), along with the acceptance of this award letter:                                                                                                           |                                                                                                                                                                                                                                                                                                                                  |



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|       | Name of the person proposed to be employed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Designation | Your relationship with the said person | Place of Posting |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------------------------------|------------------|
| xv.   | <p>Authority shall raise all bills (including MMG/MAG/license fee and any other bills except annual land lease bills) for the current month on 1<sup>st</sup> day of month in advance except true-up and reimbursement of expenditure bills like electricity, water etc.</p> <p>The invoices for reimbursement of expenditure like electricity, water charges etc. for the completed month shall be raised on 5<sup>th</sup> of succeeding month.</p> <p>A credit period of 15 days (date of invoice plus 15 days) shall be provided, which is subject to reduction as and when decided by Authority.</p> <p>Authority shall levy penal interest @ 12% per annum from the due date (i.e. date of invoice plus 15 days) till the actual date of payment received in Authority's account in the cases concessionaire/ agencies settled the invoice after due date but within 90 days (date of invoice plus 90 days) and @ 18% per annum from the due date till the actual date of payment received in Authority's account in the case of concessionaire/ agencies settled the invoices after 90 days. In case of part payment made by any agency, same rate of interest on the balance amount of invoice as applicable shall be charged.</p> <p>The licensee to make all payments through Biller Direct module of AAI or Virtual Account Number (VAN).</p> |             |                                        |                  |
| xvi.  | <p>Joint measurement of the area offered under license, to be conducted by AAI and Licensee/ the authorized representative(s) of the licensee at the time of handing over / taking over of possession of site. This Joint measurement along-with report on handing over / taking over of site shall form part of the agreement to be executed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |             |                                        |                  |
| xvii. | <p>The licensee to obtain all necessary security approvals/clearances from BCAS/any other regulatory agency as required.</p> <p>Security Clearance - The selected Bidder/Licensee/Concessionaire shall apply to Bureau of Civil Aviation Security (BCAS) for Security Clearance, within a period of 10 days (30 days in case the Bidder is to</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |             |                                        |                  |



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form SPV as per RFP conditions) from the issuance of LOA and submit copies thereof to the Authority.

Security Programme - The selected Bidder/Licensee/Concessionaire shall apply to Bureau of Civil Aviation Security (BCAS) for approval of the Security Programme, within a period of 10 days from the issuance of LOA and submit copies thereof to the Authority, in case the Selected Bidder/Licensee/ Concessionaire is having prior Security Clearance from BCAS.

In case the Selected Bidder/Licensee/ Concessionaire is not having prior Security Clearance from BCAS on the date of issuance of LOA, then the Selected Bidder/ Licensee/Concessionaire has to apply to BCAS for approval of security program within a period of 05 days from the date of receipt of Security Clearance from BCAS and submit copies thereof to the Authority.

2. A copy of this Award Letter duly signed by Licensee, accepting all Terms and Conditions of NIT and of this Award Letter, must be forwarded to this office **within Seven (07) days** of receipt of this LoA. The acceptance to this award letter to accompany declaration as per *para xiv* above.
3. Further, the formalities listed at *para x, xi & xiii* must be completed within the time lines specified therein.
4. The staff engaged/employed for running the contract by the licensee shall be in Neat and clean uniforms of approved design to be worn by staff at all times while on duty along with identity cards and name badges.
5. Non-acceptance of award or on account of non- completion of post-award formalities within the prescribed time, you shall be liable to be debarred by AAI for further participation in the tenders at its airports or at any other place under the control of AAI, for a period of one (01) year.
6. The licensee shall employ only Indian nationals and get their antecedents and loyalty verified before employing them on the job. The licensee shall ensure that no person of doubtful antecedent and nationality is in anyway associated with the job.



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7. In case of Civil/Electrical works, NOC has to be obtained from AAI beforehand.
8. All other terms and conditions shall be as per NIT/Tender document. This award letter and NIT/Tender document along with their enclosures shall form a part of the license agreement.

Thanking you.

Yours faithfully,

(Jasdeep Singh Dhaliwal)  
In-Charge (Comml.)  
For Airport Director.  
Jammu Airport.

Signature Not Verified

Digitally signed by NITIN BANATHIA  
Date: 2026.04.02 13:48:26 IST  
Location: eProcurement System for Central PSUs