



FAX : RJY-IND

OIL AND NATURAL GAS CORPORATION LIMITED
(Regd. Office:5, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070)

Page 1 of 7

PURCHASE ORDER
Procurement of Rotork Make Spares cards for Axial Thrust Balancing Valve for Expander Compressor at OGT HPHT

PO NO. : 4070061935 PO Date : 26/02/2026 File No. : PAN No. : AAACO1598A	TERMS OF DELIVERY : ONGC, Logistic park, Vakalapudi, Kakinada, East Godavari, ANDHRA PRADESH-533005, India DELIVERY ON OR BEFORE : 16/07/2026
To, ROTORK CONTROLS (INDIA) PRIVATE LIM 28B, AMBATTUR INDUSTRIAL ESTATE, (NORTH), AMBATTUR, CHENNAI - 600098 Tamil Nadu India Tel.No : 044-39555600, 044-39555600 Fax No.: 044-39555659 Vendor Code No. 157041 Gem Seller ID : GSTIN No. 33AAACR3438C1ZW Vendor's TAX Reg.No. 46998 Vendor's CST Reg.No. 33351360130 MSE Status - Not MSME	ULTIMATE CONSIGNEE : Code-2323490 I/C Rcpt, ONGC Logistics Park, Industrial Area, Vakalapudi, Kakinada 533005 GSTIN No.: 37AAACO1598A1ZM MODE OF DESPATCH : INSPECTION BY : QAD ADDRESS OF INSPECTION AUTHORITY: INCHARGE QA LOCATION, RAJAHMUNDRI, e mail: qad_rjy@ongc.co.in -RAJAHMUNDRI, WAREHOUSE COMPLEX, ONGC, EAST GODAVARI, RAJAHMUNDRI 533124 Andhra Pradesh India Telephone No.: -0883-2417005 Fax No.: -0883-2418494
Supplier Quotation No. : Dated :	



[Handwritten Signature]

PLACE OF INSPECTION

Destination Inspection:

ONGC, Logistic park, Vakalapudi, Kakinada, East Godavari, ANDHRA PRADESH-533005, India

BILLS SHOULD BE IN THE NAME OF (Paying Authority)

In the name of Manager (F&A), ONGC, KAKINADA, HPHT-Asset

All the invoices, and other related documents are required to be uploaded in vims.ongc.co.in

SECURITY DEPOSIT/PBG

NOT APPLICABLE

INSURANCE & SHIPPING CLAUSE

As per Tender KM2LS25002

AREA OF OPERATION : PEL/ML/NELP**SPECIAL INSTRUCTIONS**

As per Tender KM2LS25002 /GePNIC Tender NO:2025_ONGC_261078_1

Please refer (i) Details of items to be supplied at Annexure-I

(ii) Distribution Statement of Ordered Quantity at Annexure-II,

(iii) Technical Specifications for the items ordered - Annexure-III, wherever applicable.

(iv) General terms and conditions of purchase as per Annexure IV.

TERMS OF PAYMENT

As per Tender KM2LS25002

The following standard payment terms will be adopted for the instant case which is as under: 100% payment shall be made after receipt of material at:

- I/C Receipt

Logistics Park, Vakalapudi

East Godavari District

Kakinada-A.P.-533005.

Payment will be made normally in 10 days from the date of receipt of complete invoice / bill from vendor in all respects.

Invoices along-with supporting documents can be submitted/uploaded through VIMS Portal (<https://vims.ongc.co.in/>), which is the preferred mode of submission of Invoice. Invoice (PDF digitally signed with class II/ III signature) and supporting documents can be uploaded in VIMS Portal by logging-in with the help of Vendor Code.

However, in case supplier/contractor is not able to submit/upload the Invoice through VIMS portal as mentioned above, Invoice along-with supporting documents can also be submitted/uploaded in the following way:-

1. EMAIL channel: Invoice (PDF digitally signed with class II/ III signature) and supporting documents can be submitted by sending these documents to a designated email-id: [ap_invoices\[at\]ongc\[dot\]co\[dot\]in](mailto:ap_invoices[at]ongc[dot]co[dot]in).

2. Deleted

Ten (10) digit PO or Contract number should be clearly mentioned in the invoice. For submitting the invoices through VIMS Portal and Email channel, following must be ensured:

i) Invoices should be system generated and no hand written invoices shall be allowed.

ii) Invoice should be e-invoice in terms of GST Law or the digitally signed invoice only.



- iii) Invoices need to be scanned at a minimum of 300 dpi, preferably in colour.
 - iv) Invoices should be in PDF format only.
 - v) For invoices, file name should be kept as "INVxxxxxxx.pdf" (INV must be prefixed for correct categorization of invoice and differentiation from supporting document).
 - vi) A regular format must be maintained in which invoices are being submitted in ONGC.
 - vii) Invoices should be digitally signed with Class - II /III Digital Certificate issued by any licensed CAs.
 - viii) In case, Email channel is being followed, separate mail should be sent for each invoice.
- (Please Indicate Excise Tariff with Heading/Sub-Heading in the Invoice, if applicable). For Payment Contact Paying Authority as mentioned above.

(Supplier shall pack the ordered items ultimate consignee wise, failing which all the attendant costs will be to supplier's account. The supplier shall prepare packing list for each package and attach the same outside the package for ready reference)

Supplier shall either upload complete set of non-negotiable documents (Scanned copy of documents submitted to bank for payment) at <https://vims.ongc.co.in/> or email those documents at ap_invoices@ongc.co.in along with a copy to Order Placing Authority, Indentor, Ultimate Consignee, Port Consignee and Finance & Accounts Authority mentioned in Purchase Order within two days of B/L / AWB / LR / RR.

Communication with regard to this Purchase Order to be made: Authorized Signatory of PO.

For Oil and Natural Gas Corporation Limited.

(Authorized Signatory with Stamp)



Accepted

Signature



Annexure-I

Please supply Equipment/Material/General Stores and/or services specified below subject to all terms and conditions incorporated herein/attached including General terms and conditions of purchase, which shall waive and render as void all and any of the seller's conditions of sale.

Description of Goods Ordered

S.NO.	Mat Code	Part No	Description	UOM
Quantity				
1	220121771	6A	MAIN PCB	NO
		Gross Price	104,611.63	INR
		Integrated GST Non Ded	18.00	INR
2	220121772	6B	POWER SUPPLY	NO
		Gross Price	90,310.88	INR
		Integrated GST Non Ded	18.00	INR
3	220121773	6D	HART OPTION CARD	NO
		Gross Price	136,690.40	INR
		Integrated GST Non Ded	18.00	INR
4	220121779	20B	HMI PCB	NO
		Gross Price	62,999.20	INR
		Integrated GST Non Ded	18.00	INR
5	220121780	20C	KNOB & LATCH ASSEMBLY	NO
		Gross Price	20,935.00	INR
		Integrated GST Non Ded	18.00	INR

As per Tender KML2LS25002 /GePNIC Tender NO:2025_ONGC_261078_1

1. Delivery period shall be 140 days from the date of issue of NOA/PO
2. Recent Manufacture certificate: Vendor shall certify the product that supplied items shall not be older than one year from the date of shipment/despatch.
3. Inter-Changeability of parts: As per the tender document
4. Warranties and Guaranties: As per tender Document

Total Value of Supply Order :

THIRTY-FOUR ONLY RUPEES EIGHT LAKH FORTY-NINE THOUSAND FOUR HUNDRED TWENTY-ONE AND PAISE



Handwritten signature

For Oil and Natural Gas Corporation Limited

[Signature]

(Authorised Signatory with Stamp)

Laleen Kumar



[Signature]



Annexure-II DISTRIBUTION STATEMENT OF ORDERED QUANTITY

S.No.	Item No.	Material Code	Material Short Desc.	UoM	Quantity
Ultimate Consignee : 2323490 Area of operation : PEL/ML/NELP					
1	00001	220121771	MAIN PCB	NO	2
2	00002	220121772	POWER SUPPLY	NO	1
3	00003	220121773	HART OPTION CARD	NO	2
4	00004	220121779	HMI PCB	NO	2
5	00005	220121780	KNOB & LATCH ASSEMBLY	NO	1

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)

[Signature]
Lalok Kumar



Copy To :
GM(Inst)-HPHT Asset
GM(Inst)-OGT
CE(Inst)-OGT

[Signature]



Annexure-IV
Material and HSN Details

S.NO.Mat Code	Mat Desc	HSN CODE	Plant
1 220121771	MAIN PCB	41A3	
2 220121772	POWER SUPPLY	41A3	
3 220121773	HART OPTION CARD	41A3	
4 220121779	HMI PCB	41A3	
5 220121780	KNOB & LATCH ASSEMBLY	41A3	

