



OIL AND NATURAL GAS CORPORATION LIMITED

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Eastern Offshore Asset, Surface Department,
1st Floor, Block-2, ONGC Logistics Park,
APIIC Industrial Area, Vakalapudi,
Kakinada, Andhra Pradesh-533005

(Regd. Office:5, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070)

PURCHASE ORDER

Procurement of M/s S R Metering make chemical injection pumps installed at Odalarevu Onshore Terminal.

PO NO. : 4070061838
PO Date : 28/01/2026
File No. : MAINT/2025/ srpumps/2691908
PAN No. : AAACO1598A

TERMS OF DELIVERY :

FOR, ONGC Logistics Park, Vakalapudi, Kakinada-533005

DELIVERY ON OR BEFORE :

on or before 13/03/2026

To,
S R METERING PUMPS & SYSTEMS

17.SHASHTRI NAGAR COLONY INDIRA NAGAR
NASIK - 422009
Maharashtra India
Tel.No : 8888865119, Fax No.:
Vendor Code No. 110246
GeM Seller ID : S747210003533488
GSTIN No. 27ACOPT0368C1ZF
MSE Status - Small-General/OBC-Male/Other

ULTIMATE CONSIGNEE

:Code-2323490
I/C Rcpt, ONGC Logistics Park,
Industrial Area, Vakalapudi,
Kakinada 533005
GSTIN No.:37AAACO1598A1ZM

MODE OF DESPATCH

:Road

INSPECTION BY

:QAD

ADDRESS OF INSPECTION AUTHORITY:INCHARGE QA LOCATION,RAJAHMUNDRY,
e mail: qad_rjy@ongc.co.in
-RAJAHMUNDRY,WAREHOUSE COMPLEX,
ONGC,EAST GODAVARI,
RAJAHMUNDRY 533124
Andhra Pradesh
India
Telephone No.: -0883-2417005
Fax No.: -0883-2418494

Supplier Quotation No. : SR/Q/256921 Dated :

PLACE OF INSPECTION

At destination

BILLS SHOULD BE IN THE NAME OF (Paying Authority)

GGM (F&A)-HEAD FINANCE,
Block-1, 3rd FLOOR, ONGC Logistics Park,
Vakalapudi,
Kakinada-533005, Andhra Pradesh, India
GSTIN: 37AAACO1598A1ZM

SECURITY DEPOSIT/PBG

Not applicable.

INSURANCE & SHIPPING CLAUSE

Transportation of material upto ONGC Logistics Park, Vakalapudi, Kakinada shall be the responsibility of the supplier.
Transit Insurance for the material shall be arranged by the supplier.

AREA OF OPERATION : PEL/ML/NELP**SPECIAL INSTRUCTIONS**

A) When the material is dispatched to the consignee, intimation to this effect must be given to this office and ultimate consignee (Shri K David, E-mail ID: David_K@ongc.co.in).

B) Reference to the PO No. should invariably be given in all correspondences.

C) Order should be acknowledged within THREE (03) days of receipt.

D) Delivery period is the essence of the purchase Order. Hence supplies must be completed within the scheduled delivery period i.e. 6 weeks from the date of PO i.e. on or before 13/03/2026.

E) Any other terms & conditions, offered by the firm and not included in this purchase order, are not acceptable to ONGC.

F) ONGC will not pay any interest on delayed payments / disputed claims.

G) Levy of liquidated damages (LD) due to delay in supplies: Not applicable.

H) Supplier must furnish Warranty / Guarantee certificate as per terms & conditions of tender at the time of inspection and along with supply of the material.

I) Please submit documents mentioned under "Terms of payment" header on the VIMS (Vendor Invoice Management System) portal at following link:

<https://vims.ongc.co.in>

Relevant help documents regarding VIMS payment flow are available on VIMS portal at <https://vims.ongc.co.in>

OR

Mail all the digitally signed documents to the following mail id:

ID: AP_INVOICES@ONGC.CO.IN

Note: The Name of Invoice should begin with INV_*****

Please refer (i) Details of items to be supplied at Annexure-I

(ii) Distribution Statement of Ordered Quantity at Annexure-II,

(iii) Technical Specifications for the items ordered - Annexure-III, wherever applicable.

(iv) General terms and conditions of purchase as per Annexure IV.

TERMS OF PAYMENT

Annexure-I

Please supply Equipment/Material/General Stores and/or services specified below subject to all terms and conditions incorporated\ herein/attached including General terms and conditions of purchase, which shall waive and render as void all and any of the seller's conditions of sale.

Description of Goods Ordered

S.NO.	Mat Code	Part No	HSN CODE	Description	UOM
Quantity			Rate Per Unit	Currency	Amount
For Ultimate Consignee : 2323490			Area of Operation : PEL/ML/NELP		
1	310001455	SL 20-10-PL-16	DOSING PUMP SL20-10	NO	1
		Gross Price	41,350.00	INR	41,350.00
		Integrated GST Non Ded	18.00	INR	7,629.00
2	310001456	SL 10-PL-12	DOSING PUMP SL10	NO	1
		Gross Price	29,760.00	INR	29,760.00
		Integrated GST Non Ded	18.00	INR	5,491.00
			Total	INR	84,230.00
				INR	1,775.80
				INR	10,000.00
			Total	INR	11,775.80
			Grand Total	INR	96,005.80

1. The Grand Total is incl. of P&F, Freight & Insurance charges, and GST up to ONGC Logistics Park, Kakinada.

2. Freight charges mentioned above are inclusive of 18% GST. The payment of freight charges shall be made at actuals against documentary proof to a maximum limit of INR 10000/-.

Total Value of Supply Order :

RUPEES NINETY-SIX THOUSAND FIVE AND PAISE EIGHTY ONLY

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)

जी. अरुण कुमार / G. Arun Kumar
महाप्रबंधक (इन्स्ट्रुमेंटेशन) / GM (Instrumentation)
ई ओ ए, ओएनजीसी / EOA, ONGC

The payment against clear (undisputed) bills/invoices submitted by the vendor will be made by ONGC through Electronic Payment Mechanism, within 10 calendar days from the date of submission of bills/invoices complete in all respects.

The original invoice should accompany the following documents/details:

- a) Particulars required for making payments through 'Electronic Payment Mechanism', in accordance with the clause on 'MODE OF PAYMENT' appearing in APPENDIX-3 (i.e. 'Instruction for submission of bid') of bid document.
- b) Mobile No. (Optional).
- c) Tax Invoice (Original and duplicate) issued under relevant GST legislations/rules indicating rates and amount of various taxes/ duties shown separately, etc. Supplier should ensure that the GST registration number indicated in the Tax Invoice is same as GST Registration number submitted to ONGC at the time of bidding.
- d) Proof of delivery in case of direct / door delivery (i.e. GCN/LR/Delivery Challan, duly acknowledged by the consignee, for receipt of material in good condition)
- e) QCC or TPI (as applicable) Report for satisfactory inspection, wherever pre-despatch inspection is applicable.
- f) Warranty/ Guarantee Certificate.
- g) Any other document specifically mentioned in the Purchase Order, or supporting documents in respect of other claims (if any), permissible under the Purchase Order.
- h) e-mail ID.
- i) Copy of the e-way bill / e-way bill number (EBN) (Wherever applicable)

Note :

- i) Bidder who is under composition levy of the GST legislation would raise Bill of supply instead of Tax invoice which will have GSTIN of supplier as well as ONGC.
 - ii) In case of purchase of goods from GST Registered Supplier/transporter or as per e-way bill rules, on FOR destination basis, e-Way bill shall be generated by the supplier. However, in case of purchases from Unregistered Supplier, ONGC would generate e-Way Bill.
- (Please Indicate Excise Tariff with Heading/Sub-Heading in the Invoice, if applicable). For Payment Contact Paying Authority as mentioned above.

(Supplier shall pack the ordered items ultimate consignee wise, failing which all the attendant costs will be to supplier's account. The supplier shall prepare packing list for each package and attach the same outside the package for ready reference)

Supplier shall either upload complete set of non-negotiable documents (scanned copy of documents submitted to bank for payment) at <https://vims.ongc.co.in/> or email those documents at ap_invoices@ongc.co.in along with a copy to Order Placing Authority, Indentor, Ultimate Consignee, Port Consignee and Finance & Accounts Authority mentioned in Purchase Order within two days of B/L / AWB / LR / RR.

Communication with regard to this Purchase Order to be made: Authorized Signatory of PO.

For Oil and Natural Gas Corporation Limited.

Accepted

(Authorized Signatory with Stamp)

Signature

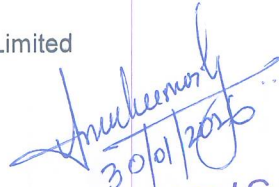
जो. अरुण कुमार / G. Arun Kumar
महाप्रबंधक (इन्स्ट्रुमेंटेशन) / GM (Instrumentation)
ई ओ ए, ओएनजीसी / EOA, ONGC

Annexure-II
DISTRIBUTION STATEMENT OF ORDERED QUANTITY

S.No.	Item No.	Material Code	Material Description	UoM	Quantity
Ultimate Consignee : 2323490 Area of operation : PEL/ML/NELP					
1	00001	310001455	DOSING PUMP SL20-10	NO	1
2	00002	310001456	DOSING PUMP SL10	NO	1

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)


 30/01/2026
 जी. अरुण कुमार / G. Arun Kumar
 महाप्रबंधक (इंस्ट्रुमेंटेशन) / GM (Instrumentation)
 कakinada, ओएनजीसी / EOA, ONGC

Copy To :

- 1) GM-HM, ONGC, Eastern Offshore Asset, Kakinada.
- 2) GGM-Head Finance, ONGC, Eastern Offshore Asset, Kakinada.
- 3) I/c Receipt, ONGC Logistics Park, Kakinada.
- 4) I/c QAD, Rajahmundry.
- 5) Office copy.

Signature Not Verified

Digitally signed by RAJA BANAPATHI R J
Date: 2026.02.20 10:20:17 IST
Location: eProcurement System for
Central PSUs

