ENERGY: Now AND Next

OIL AND NATURAL GAS CORPORATION LTD.

Cauvery Asset, Materials Management Department
Neravy Complex, Neravy, Karaikal- 609 604 (Union Territory of Pondicherry)
Tel: 04368-235150/238842. Fax: 04368-238126

No.: KKL/CAU-ASSET/MM/2025/2657109/CDC DATE: 29/01/2026

To
M/s. CDC TRANSPORT,
No.11, SOUTH STREET,
KOVILPATHU,KARAIKAL,
PONDICHERRY-609602
EMAIL: cdctransportkkl@gmail.com

SUB: LETTER OF AWARD (LOA) FOR HIRING OF 03 NOS. OF MAHINDRA BOLERO JEEP TAXI AC OR ANY HIGHER MODEL (18 HRS DUTY) FOR A PERIOD OF 4 YEARS (OLA No:9010041668)

REF: YOUR OFFER WITH BID ID -928941 AGAINST TENDER REFERNCE NO. V16KC25003 IN GEPNIC PORTAL & FURTHER CORRESPONDENCE.

SIR,

WITH REFERENCE TO THE ABOVE, ONGC IS PLEASED TO ISSUE THIS LETTER OF AWARD (LOA) ON M/s. CDC TRANSPORT, KARAIKAL FOR "**HIRING OF 03 NOS. OF MAHINDRA BOLERO JEEP TAXI AC OR ANY HIGHER MODEL (18 HRS DUTY)**" ON THE FOLLOWING RATES, TERMS & CONDITIONS:

A. SCHEDULE OF RATES:

AS PER ANNEXURE-I OF THIS LOA.

B. ESTIMATED CONTRACT VALUE: Rs.1,67,55,574/-

C. CONTRACT PERIOD:

THE CONTRACT SHALL BE VALID FOR A PERIOD OF FOUR (04) YEARS. THE CONTRACT PERIOD SHALL BE FROM THE ACTUAL DATE OF MOBILIZATION (THE DATE WHEN THE VEHICLE IS DEPLOYED FOR ONGC DUTY) OF THE VEHICLE OR FROM THE LAST DATE OF ORIGINAL SCHEDULED DATE OF MOBILIZATION BY THE BIDDER WITHOUT LD, WHICHEVER IS EARLIER AND SHALL EXPIRE AUTOMATICALLY AFTER VALIDITY PERIOD IS OVER.

NOTE:- ONGC RESERVE THE RIGHT TO TERMINATE THE CONTRACT BY GIVING A NOTICE OF 30 DAYS IN CASE THE PERFORMANCE IS NOT FOUND SATISFACTORY OR IN CASE THE CONTRACTOR FAILS TO COMPLY WITH ANY ONE OR ALL TERMS AND CONDITIONS OF THE CONTRACT AT ANY TIME DURING THE PERIOD OF CONTRACT OR SERVICES OF THE CONTRACTORS ARE FURTHER NOT REQUIRED BY ONGC.

D NO. OF VEHICLES HIRED: 03 NOS. OF MAHINDRA BOLERO JEEP TAXI AC UNDER CATEGORY II.

29/01/26

SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

E. MOBILIZATION PERIOD:

CONTRACTOR SHALL MOBILIZE AND DEPLOY THE VEHICLE WITH REQUIRED MANPOWER SO AS TO COMMENCE THE SERVICES AT THE SPECIFIED SITE (S) WITHIN A MAXIMUM OF **45 DAYS** FROM THE DATE OF THIS LOA **(I.E ON OR BEFORE 14/03/2025)**

F. PERFORMANCE BOND:

PLEASE SUBMIT PERFORMANCE BOND FOR **Rs.5,02,700/-** (RUPEES FIVE LAKHS TWO THOUSAND SEVEN HUNDRED ONLY) WITHIN 30 DAYS OF ISSUE OF THIS LOA (i.e ON OR BEFORE **28/02/2026)** IN THE FORM OF NEFT/RTGS/ ELECTRONIC FUND TRANSFER TO DESIGNATED ACCOUNT OF ONGC **(OR)** IRREVOCABLE ELECTRONIC BANK GUARANTEE (E-BG) **(OR)** SFMS BANK GUARANTEE(SFMS BG) **(OR)** UNCONDITIONAL IRREVOCABLE INSURANCE SURETY BOND (AS PER THE PROFORMA ENCLOSED AT APPENDIX-I / APPENDIX – 1A OF ANNEXURE II OF THE TENDER NO. V16KC25003) INITIALLY VALID UPTO 90 DAYS BEYOND THE CONTRACT PERIOD AND FOR FURTHER A PERIOD OF ONE MONTH FROM DATE OF EXPIRY OF BANK GUARANTEE AS CLAIM PERIOD FROM INDIAN NATIONALISED BANKS/SCHEDULED BANKS.

IN CASE PERFORMANCE BOND IS NOT SUBMITTED WITHIN 30 DAYS FROM THE DATE OF THIS LOA, A SUM EQUIVALENT TO 1.5% (ONE AND HALF PERCENT) OF THE AMOUNT OF PERFORMANCE SECURITY PER MONTH FOR SUCH DELAY OR PART THEREOF SHALL BE RECOVERED FROM THE FIRST BILL/INVOICE (& ANY REMAINING AMOUNT FROM SUBSEQUENT INVOICE) SUBMITTED BY THE CONTRACTOR.

G. TERMS AND CONDITIONS OF CONTRACT:

THE SCOPE OF WORK, SPECIFICATIONS, SPECIAL CONDITIONS OF THE CONTRACT AND OTHER TERMS & CONDITIONS AS STIPULATED IN THE TENDER NO.V16KC25003 SHALL BE APPLICABLE.

H. THE CONTRACT NO. FOR THIS L.O.A. SHALL BE "KKL/CAU-ASSET/MM/2025/2657109 /CDC/9010041668". REFERENCE OF THIS CONTRACT NUMBER SHOULD INVARIABLY BE QUOTED IN ALL CORRESPONDENCE RELATING TO THIS CONTRACT.

I. YOU ARE REQUIRED TO EXECUTE AN AGREEMENT ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE WITHIN 30 DAYS FROM THE DATE OF THIS LETTER OF AWARD.

J. FOR EXECUTION OF CONTRACT, PLEASE CONTACT GM(LOGISTICS) – HEAD LOGISTICS, ONGC, KARAIKAL.

THIS LETTER OF AWARD SHALL BE BINDING CONTRACT TILL DETAILED CONTRACT AGREEMENT IS SIGNED.

PLEASE CONFIRM BY **31/01/2026**, THAT SECURITY DEPOSIT SHALL BE SUBMITTED TO THIS OFFICE ON OR BEFORE **28/02/2026**. ALSO NOTE THAT NON-SUBMISSION OF SECURITY DEPOSIT WITHIN THE STIPULATED PERIOD MAY LEAD TO ANNULMENT OF THE CONTRACT AND ACTION AGAINST THE CONTRACTOR AS PER TENDER/ LOA CONDITIONS.

29/01/26

(S SARAVANA KUMAR)
CGM (Mech.) -HPO

S. SARAVANAKUMAR
CGM (Mech.) - Head Procurement Officer
ONGC, Cauvery Asset, Karaikal - 609 60

COPY TO:

1. GM(LOGISTICS)-HEAD LOGISTICS, ONGC LTD, CA, KKL
2. GM (F&A)- HEAD FINANCE, ONGC LTD, CA, KKL

ANNEXURE-I

SCHEDULE OF RATES

GROUP B

Hiring of Mahindra Bolero jeep taxi AC (18 Hrs duty)

No	Description	Rate exclusive of GST in INR	Rate of Applicable GST	Amount of GST in INR	Rate (Inclusive of GST) in INR
		(A)		(B)	(C) =(A) + (B)
1	Fixed daily charges per Mahindra Bolero jeep taxi AC (18 Hrs duty)	2205.00	5.00%	110.25	2315.25
2	Running Charges for per kilometer run for actual running of vehicle	8.10	5.00%	0.40	8.50

ESTIMATED CONTRACT VALUE: Rs.1,67,55,574/-

Note:

1. **The actual monthly run in KMs may increase or decrease based on the work requirement and payment shall be made as per actual usage.**
2. **The above rates are inclusive of Fair Wage Policy adopted by ONGC.**

29/01/26

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

ONGC
ENERGY: Now AND Next

OIL AND NATURAL GAS CORPORATION LTD.
Cauvery Asset, Materials Management Department
Neravy Complex, Neravy, Karaikal- 609 604 (Union Territory of Pondicherry)
Tel: 04368-235150/238842. Fax: 04368-238126

No.: KKL/CAU-ASSET/MM/2025/2657109/DT DATE: 29/01/2026

To
M/s. DIVYAA TRANSPORT,
NO. 20/30, PERUMAL SOUTH STREET,
NAGAPATTINAM-611001
EMAIL: divyaatransports@gmail.com

SUB: **LETTER OF AWARD (LOA) FOR HIRING OF 02 NOS. OF TEMPO TRAVELLER AC OR ANY HIGHER MODEL (18 HRS DUTY) FOR A PERIOD OF 4 YEARS (OLA No:9010041667)**

REF: YOUR OFFER WITH BID ID -930167 AGAINST TENDER REFERNCE NO. V16KC25003 IN GEPNIC PORTAL & FURTHER CORRESPONDENCE.

SIR,

WITH REFERENCE TO THE ABOVE, ONGC IS PLEASED TO ISSUE THIS LETTER OF AWARD (LOA) ON M/s. DIVYAA TRANSPORT, NAGAPATTINAM FOR "**HIRING OF 02 NOS. OF TEMPO TRAVELLER AC OR ANY HIGHER MODEL (18 HRS DUTY)**" ON THE FOLLOWING RATES, TERMS & CONDITIONS:

A. SCHEDULE OF RATES:

AS PER ANNEXURE-I OF THIS LOA.

B. ESTIMATED CONTRACT VALUE: Rs. 1,74,68,983/-

C. CONTRACT PERIOD:

THE CONTRACT SHALL BE VALID FOR A PERIOD OF FOUR (04) YEARS. THE CONTRACT PERIOD SHALL BE FROM THE ACTUAL DATE OF MOBILIZATION (THE DATE WHEN THE VEHICLE IS DEPLOYED FOR ONGC DUTY) OF THE VEHICLE OR FROM THE LAST DATE OF ORIGINAL SCHEDULED DATE OF MOBILIZATION BY THE BIDDER WITHOUT LD, WHICHEVER IS EARLIER AND SHALL EXPIRE AUTOMATICALLY AFTER VALIDITY PERIOD IS OVER.

NOTE:- ONGC RESERVE THE RIGHT TO TERMINATE THE CONTRACT BY GIVING A NOTICE OF 30 DAYS IN CASE THE PERFORMANCE IS NOT FOUND SATISFACTORY OR IN CASE THE CONTRACTOR FAILS TO COMPLY WITH ANY ONE OR ALL TERMS AND CONDITIONS OF THE CONTRACT AT ANY TIME DURING THE PERIOD OF CONTRACT OR SERVICES OF THE CONTRACTORS ARE FURTHER NOT REQUIRED BY ONGC.

D NO. OF VEHICLES HIRED: 02 NOS. OF TEMPO TRAVELLER AC UNDER CATEGORY II.

S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech) - Head Procurement Officer
ओएनजीसी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 60

E. MOBILIZATION PERIOD:

CONTRACTOR SHALL MOBILIZE AND DEPLOY THE VEHICLE WITH REQUIRED MANPOWER SO AS TO COMMENCE THE SERVICES AT THE SPECIFIED SITE (S) WITHIN A MAXIMUM OF **45 DAYS** FROM THE DATE OF THIS LOA **(I.E ON OR BEFORE 15/03/2025)**

F. PERFORMANCE BOND:

PLEASE SUBMIT PERFORMANCE BOND FOR **Rs.5,24,100/-** (RUPEES FIVE LAKHS TWENTY FOUR THOUSAND ONE HUNDRED ONLY) WITHIN 30 DAYS OF ISSUE OF THIS LOA (i.e ON OR BEFORE **28/02/2026)** IN THE FORM OF NEFT/RTGS/ ELECTRONIC FUND TRANSFER TO DESIGNATED ACCOUNT OF ONGC **(OR)** IRREVOCABLE ELECTRONIC BANK GUARANTEE (E-BG) **(OR)** SFMS BANK GUARANTEE(SFMS BG) **(OR)** UNCONDITIONAL IRREVOCABLE INSURANCE SURETY BOND (AS PER THE PROFORMA ENCLOSED AT APPENDIX-I / APPENDIX – 1A OF ANNEXURE II OF THE TENDER NO. V16KC25003) INITIALLY VALID UPTO 90 DAYS BEYOND THE CONTRACT PERIOD AND FOR FURTHER A PERIOD OF ONE MONTH FROM DATE OF EXPIRY OF BANK GUARANTEE AS CLAIM PERIOD FROM INDIAN NATIONALISED BANKS/SCHEDULED BANKS.

IN CASE PERFORMANCE BOND IS NOT SUBMITTED WITHIN 30 DAYS FROM THE DATE OF THIS LOA, A SUM EQUIVALENT TO 1.5% (ONE AND HALF PERCENT) OF THE AMOUNT OF PERFORMANCE SECURITY PER MONTH FOR SUCH DELAY OR PART THEREOF SHALL BE RECOVERED FROM THE FIRST BILL/INVOICE (& ANY REMAINING AMOUNT FROM SUBSEQUENT INVOICE) SUBMITTED BY THE CONTRACTOR.

G. TERMS AND CONDITIONS OF CONTRACT:

THE SCOPE OF WORK, SPECIFICATIONS, SPECIAL CONDITIONS OF THE CONTRACT AND OTHER TERMS & CONDITIONS AS STIPULATED IN THE TENDER NO.V16KC25003 SHALL BE APPLICABLE.

H. THE CONTRACT NO. FOR THIS L.O.A. SHALL BE "KKL/CAU-ASSET/MM/2025/2657109 /DT/9010041667". REFERENCE OF THIS CONTRACT NUMBER SHOULD INVARIABLY BE QUOTED IN ALL CORRESPONDENCE RELATING TO THIS CONTRACT.

I. YOU ARE REQUIRED TO EXECUTE AN AGREEMENT ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE WITHIN 30 DAYS FROM THE DATE OF THIS LETTER OF AWARD.

J. FOR EXECUTION OF CONTRACT, PLEASE CONTACT GM(LOGISTICS) – HEAD LOGISTICS, ONGC, KARAIKAL.

THIS LETTER OF AWARD SHALL BE BINDING CONTRACT TILL DETAILED CONTRACT AGREEMENT IS SIGNED.

PLEASE CONFIRM BY **31/01/2026**, THAT SECURITY DEPOSIT SHALL BE SUBMITTED TO THIS OFFICE ON OR BEFORE **28/02/2026**. ALSO NOTE THAT NON-SUBMISSION OF SECURITY DEPOSIT WITHIN THE STIPULATED PERIOD MAY LEAD TO ANNULMENT OF THE CONTRACT AND ACTION AGAINST THE CONTRACTOR AS PER TENDER/ LOA CONDITIONS.

29/01/26

(S SARAVANA KUMAR)
CGM (Mech.) HPO

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैकाल
ONGC, Cauvery Asset, Karaikal - 609 604

COPY TO:

1. GM(LOGISTICS)-HEAD LOGISTICS, ONGC LTD, CA, KKL
2. GM (F&A)- HEAD FINANCE, ONGC LTD, CA, KKL

ANNEXURE-I

SCHEDULE OF RATES

GROUP A

Hiring of Tempo Traveller AC (18 Hrs duty)

No	Description	Rate exclusive of GST in INR	Rate of Applicable GST	Amount of GST in INR	Rate (Inclusive of GST) in INR
		(A)		(B)	(C) =(A) + (B)
1	Fixed daily charges per Tempo Traveller AC (18 hrs duty)	3599.00	5.00%	179.95	3778.95
2	Running Charges for per kilometer run for actual running of vehicle	10.50	5.00%	0.52	11.02

ESTIMATED CONTRACT VALUE: Rs.1,74,68,983/-

Note:

1. **The actual monthly run in KMs may increase or decrease based on the work requirement and payment shall be made as per actual usage.**
2. **The above rates are inclusive of Fair Wage Policy adopted by ONGC.**

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

ONGC

ENERGY: Now AND Next

OIL AND NATURAL GAS CORPORATION LTD.

Cauvery Asset, Materials Management Department
Neravy Complex, Neravy, Karaikal- 609 604 (Union Territory of Pondicherry)
Tel: 04368-235150/238842. Fax: 04368-238126

No.: KKL/CAU-ASSET/MM/2025/2657109/DT DATE: 29/01/2026

To
M/s. DIVYAA TRANSPORT,
NO. 20/30, PERUMAL SOUTH STREET,
NAGAPATTINAM-611001
EMAIL: divyaatransports@gmail.com

SUB: LETTER OF AWARD (LOA) FOR HIRING OF 02 NOS. OF FORCE TRAX AMBULANCE AC OR ANY HIGHER MODEL (24 HRS DUTY) FOR A PERIOD OF 4 YEARS (OLA No:9010041671)

REF: YOUR OFFER WITH BID ID -930167 AGAINST TENDER REFERNCE NO. V16KC25003 IN GEPNIC PORTAL & FURTHER CORRESPONDENCE.

SIR,

WITH REFERENCE TO THE ABOVE, ONGC IS PLEASED TO ISSUE THIS LETTER OF AWARD (LOA) ON M/s. DIVYAA TRANSPORT, NAGAPATTINAM FOR "**HIRING OF 02 NOS. OF FORCE TRAX AMBULANCE AC OR ANY HIGHER MODEL (24 HRS DUTY)**" ON THE FOLLOWING RATES, TERMS & CONDITIONS:

A. **SCHEDULE OF RATES**:

AS PER ANNEXURE-I OF THIS LOA.

B. **ESTIMATED CONTRACT VALUE: Rs. 1,19,40,385/-**

C. **CONTRACT PERIOD:**

THE CONTRACT SHALL BE VALID FOR A PERIOD OF FOUR (04) YEARS. THE CONTRACT PERIOD SHALL BE FROM THE ACTUAL DATE OF MOBILIZATION (THE DATE WHEN THE VEHICLE IS DEPLOYED FOR ONGC DUTY) OF THE VEHICLE OR FROM THE LAST DATE OF ORIGINAL SCHEDULED DATE OF MOBILIZATION BY THE BIDDER WITHOUT LD, WHICHEVER IS EARLIER AND SHALL EXPIRE AUTOMATICALLY AFTER VALIDITY PERIOD IS OVER.

NOTE:- ONGC RESERVE THE RIGHT TO TERMINATE THE CONTRACT BY GIVING A NOTICE OF 30 DAYS IN CASE THE PERFORMANCE IS NOT FOUND SATISFACTORY OR IN CASE THE CONTRACTOR FAILS TO COMPLY WITH ANY ONE OR ALL TERMS AND CONDITIONS OF THE CONTRACT AT ANY TIME DURING THE PERIOD OF CONTRACT OR SERVICES OF THE CONTRACTORS ARE FURTHER NOT REQUIRED BY ONGC.

D **NO. OF VEHICLES HIRED:** 02 NOS. OF FORCE TRAX AMBULANCE AC UNDER CATEGORY II.

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओएनजीसी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

E. MOBILIZATION PERIOD:

CONTRACTOR SHALL MOBILIZE AND DEPLOY THE VEHICLE WITH REQUIRED MANPOWER SO AS TO COMMENCE THE SERVICES AT THE SPECIFIED SITE (S) WITHIN A MAXIMUM OF **45 DAYS** FROM THE DATE OF THIS LOA **(I.E ON OR BEFORE 15/03/2025)**

F. PERFORMANCE BOND:

PLEASE SUBMIT PERFORMANCE BOND FOR **Rs.3,58,200/-** (RUPEES THREE LAKHS FIFTY EIGHT THOUSAND TWO HUNDRED ONLY) WITHIN 30 DAYS OF ISSUE OF THIS LOA (i.e ON OR BEFORE **28/02/2026)** IN THE FORM OF NEFT/RTGS/ ELECTRONIC FUND TRANSFER TO DESIGNATED ACCOUNT OF ONGC **(OR)** IRREVOCABLE ELECTRONIC BANK GUARANTEE (E-BG) **(OR)** SFMS BANK GUARANTEE(SFMS BG) **(OR)** UNCONDITIONAL IRREVOCABLE INSURANCE SURETY BOND (AS PER THE PROFORMA ENCLOSED AT APPENDIX-I / APPENDIX – 1A OF ANNEXURE II OF THE TENDER NO. V16KC25003) INITIALLY VALID UPTO 90 DAYS BEYOND THE CONTRACT PERIOD AND FOR FURTHER A PERIOD OF ONE MONTH FROM DATE OF EXPIRY OF BANK GUARANTEE AS CLAIM PERIOD FROM INDIAN NATIONALISED BANKS/SCHEDULED BANKS.

IN CASE PERFORMANCE BOND IS NOT SUBMITTED WITHIN 30 DAYS FROM THE DATE OF THIS LOA, A SUM EQUIVALENT TO 1.5% (ONE AND HALF PERCENT) OF THE AMOUNT OF PERFORMANCE SECURITY PER MONTH FOR SUCH DELAY OR PART THEREOF SHALL BE RECOVERED FROM THE FIRST BILL/INVOICE (& ANY REMAINING AMOUNT FROM SUBSEQUENT INVOICE) SUBMITTED BY THE CONTRACTOR.

G. TERMS AND CONDITIONS OF CONTRACT:

THE SCOPE OF WORK, SPECIFICATIONS, SPECIAL CONDITIONS OF THE CONTRACT AND OTHER TERMS & CONDITIONS AS STIPULATED IN THE TENDER NO.V16KC25003 SHALL BE APPLICABLE.

H. THE CONTRACT NO. FOR THIS L.O.A. SHALL BE “KKL/CAU-ASSET/MM/2025/2657109 /DT/9010041671”. REFERENCE OF THIS CONTRACT NUMBER SHOULD INVARIABLY BE QUOTED IN ALL CORRESPONDENCE RELATING TO THIS CONTRACT.

I. YOU ARE REQUIRED TO EXECUTE AN AGREEMENT ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE WITHIN 30 DAYS FROM THE DATE OF THIS LETTER OF AWARD.

J. FOR EXECUTION OF CONTRACT, PLEASE CONTACT GM(LOGISTICS) – HEAD LOGISTICS, ONGC, KARAIKAL.

THIS LETTER OF AWARD SHALL BE BINDING CONTRACT TILL DETAILED CONTRACT AGREEMENT IS SIGNED.

PLEASE CONFIRM BY **31/01/2026**, THAT SECURITY DEPOSIT SHALL BE SUBMITTED TO THIS OFFICE ON OR BEFORE **28/02/2026**. ALSO NOTE THAT NON-SUBMISSION OF SECURITY DEPOSIT WITHIN THE STIPULATED PERIOD MAY LEAD TO ANNULMENT OF THE CONTRACT AND ACTION AGAINST THE CONTRACTOR AS PER TENDER/ LOA CONDITIONS.

29/01/26

(S SARAVANA KUMAR)
CGM (Mech.) -HPO

एस. सरवणकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

COPY TO:

1. GM(LOGISTICS)-HEAD LOGISTICS, ONGC LTD, CA, KKL
2. GM (F&A)- HEAD FINANCE, ONGC LTD, CA, KKL

ANNEXURE-I

SCHEDULE OF RATES

GROUP D

Hiring of Force Trax Ambulance AC (24 Hrs duty)

No	Description	Rate exclusive of GST in INR	Rate of Applicable GST	Amount of GST in INR	Rate (Inclusive of GST) in INR
		(A)		(B)	(C) =(A) + (B)
1	Fixed daily charges Force Trax Ambulance AC for 24 Hrs duty per day	2847.00	5.00%	142.35	2989.35
2	Running Charges for per kilometer run for actual running of vehicle	7.92	5.00%	0.40	8.32

ESTIMATED CONTRACT VALUE: Rs. 1,19,40,385/-

Note:

1. **The actual monthly run in KMs may increase or decrease based on the work requirement and payment shall be made as per actual usage.**
2. **The above rates are inclusive of Fair Wage Policy adopted by ONGC.**

29/01/2026
एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

ONGC

ENERGY: Now AND Next

OIL AND NATURAL GAS CORPORATION LTD.

Cauvery Asset, Materials Management Department
Neravy Complex, Neravy, Karaikal- 609 604 (Union Territory of Pondicherry)
Tel: 04368-235150/238842. Fax: 04368-238126

No.: KKL/CAU-ASSET/MM/2025/2657109/NC

DATE: 29/01/2026

To
M/s. NIRMAL CABS,
NO. 15-16, ODUTHURAI
PRAVIN NAGAR, NAGORE SALAI,
KARAIKAL,
PUDUCHERRY - Pin 609604
EMAIL: nirmalcabss@gmail.com

SUB: LETTER OF AWARD (LOA) FOR HIRING OF 05 NOS. OF MARUTI ERTIGA AC OR ANY HIGHER MODEL -CNG DRIVEN (18 HRS DUTY) FOR A PERIOD OF 4 YEARS (OLA No:9010041669)

REF: YOUR OFFER WITH BID ID -928731 AGAINST TENDER REFERNCE NO. V16KC25003 IN GEPNIC PORTAL & FURTHER CORRESPONDENCE.

....

SIR,

WITH REFERENCE TO THE ABOVE, ONGC IS PLEASED TO ISSUE THIS LETTER OF AWARD (LOA) ON M/s. NIRMAL CABS, KARAIKAL FOR "**HIRING OF 05 NOS. OF MARUTI ERTIGA AC OR ANY HIGHER MODEL -CNG DRIVEN (18 HRS DUTY)**" ON THE FOLLOWING RATES, TERMS & CONDITIONS:

A. SCHEDULE OF RATES:

AS PER ANNEXURE-I OF THIS LOA.

B. ESTIMATED CONTRACT VALUE: Rs.2,65,02,071/-

C. CONTRACT PERIOD:

THE CONTRACT SHALL BE VALID FOR A PERIOD OF FOUR (04) YEARS. THE CONTRACT PERIOD SHALL BE FROM THE ACTUAL DATE OF MOBILIZATION (THE DATE WHEN THE VEHICLE IS DEPLOYED FOR ONGC DUTY) OF THE VEHICLE OR FROM THE LAST DATE OF ORIGINAL SCHEDULED DATE OF MOBILIZATION BY THE BIDDER WITHOUT LD, WHICHEVER IS EARLIER AND SHALL EXPIRE AUTOMATICALLY AFTER VALIDITY PERIOD IS OVER.

NOTE:- ONGC RESERVE THE RIGHT TO TERMINATE THE CONTRACT BY GIVING A NOTICE OF 30 DAYS IN CASE THE PERFORMANCE IS NOT FOUND SATISFACTORY OR IN CASE THE CONTRACTOR FAILS TO COMPLY WITH ANY ONE OR ALL TERMS AND CONDITIONS OF THE CONTRACT AT ANY TIME DURING THE PERIOD OF CONTRACT OR SERVICES OF THE CONTRACTORS ARE FURTHER NOT REQUIRED BY ONGC.

D NO. OF VEHICLES HIRED: 05 NOS. OF MARUTI ERTIGA AC -CNG DRIVEN UNDER CATEGORY II.

29/01/26

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - मुख्य खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

E. **MOBILIZATION PERIOD:**

CONTRACTOR SHALL MOBILIZE AND DEPLOY THE VEHICLE WITH REQUIRED MANPOWER SO AS TO COMMENCE THE SERVICES AT THE SPECIFIED SITE (S) WITHIN A MAXIMUM OF **45 DAYS** FROM THE DATE OF THIS LOA **(I.E ON OR BEFORE 14/03/2025)**

F. **PERFORMANCE BOND:**

PLEASE SUBMIT PERFORMANCE BOND FOR **Rs.7,95,100/-** (RUPEES SEVEN LAKHS NINETY FIVE THOUSAND ONE HUNDRED ONLY) WITHIN 30 DAYS OF ISSUE OF THIS LOA (i.e ON OR BEFORE **28/02/2026)** IN THE FORM OF NEFT/RTGS/ ELECTRONIC FUND TRANSFER TO DESIGNATED ACCOUNT OF ONGC **(OR)** IRREVOCABLE ELECTRONIC BANK GUARANTEE (E-BG) **(OR)** SFMS BANK GUARANTEE(SFMS BG) **(OR)** UNCONDITIONAL IRREVOCABLE INSURANCE SURETY BOND (AS PER THE PROFORMA ENCLOSED AT APPENDIX-I / APPENDIX – 1A OF ANNEXURE II OF THE TENDER NO. V16KC25003) INITIALLY VALID UPTO 90 DAYS BEYOND THE CONTRACT PERIOD AND FOR FURTHER A PERIOD OF ONE MONTH FROM DATE OF EXPIRY OF BANK GUARANTEE AS CLAIM PERIOD FROM INDIAN NATIONALISED BANKS/SCHEDULED BANKS.

IN CASE PERFORMANCE BOND IS NOT SUBMITTED WITHIN 30 DAYS FROM THE DATE OF THIS LOA, A SUM EQUIVALENT TO 1.5% (ONE AND HALF PERCENT) OF THE AMOUNT OF PERFORMANCE SECURITY PER MONTH FOR SUCH DELAY OR PART THEREOF SHALL BE RECOVERED FROM THE FIRST BILL/INVOICE (& ANY REMAINING AMOUNT FROM SUBSEQUENT INVOICE) SUBMITTED BY THE CONTRACTOR.

G. **TERMS AND CONDITIONS OF CONTRACT:**

THE SCOPE OF WORK, SPECIFICATIONS, SPECIAL CONDITIONS OF THE CONTRACT AND OTHER TERMS & CONDITIONS AS STIPULATED IN THE TENDER NO.V16KC25003 SHALL BE APPLICABLE.

H. THE CONTRACT NO. FOR THIS L.O.A. SHALL BE "KKL/CAU-ASSET/MM/2025/2657109 /NC/9010041669". REFERENCE OF THIS CONTRACT NUMBER SHOULD INVARIABLY BE QUOTED IN ALL CORRESPONDENCE RELATING TO THIS CONTRACT.

I. YOU ARE REQUIRED TO EXECUTE AN AGREEMENT ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE WITHIN 30 DAYS FROM THE DATE OF THIS LETTER OF AWARD.

J. FOR EXECUTION OF CONTRACT, PLEASE CONTACT GM(LOGISTICS) – HEAD LOGISTICS, ONGC, KARAIKAL.

THIS LETTER OF AWARD SHALL BE BINDING CONTRACT TILL DETAILED CONTRACT AGREEMENT IS SIGNED.

PLEASE CONFIRM BY **31/01/2026**, THAT SECURITY DEPOSIT SHALL BE SUBMITTED TO THIS OFFICE ON OR BEFORE **28/02/2026**. ALSO NOTE THAT NON-SUBMISSION OF SECURITY DEPOSIT WITHIN THE STIPULATED PERIOD MAY LEAD TO ANNULMENT OF THE CONTRACT AND ACTION AGAINST THE CONTRACTOR AS PER TENDER/ LOA CONDITIONS.

एस. सरवणकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

(S SARAVANA KUMAR)
CGM (Mech.) - HPO

COPY TO:

1. GM(LOGISTICS)-HEAD LOGISTICS, ONGC LTD, CA, KKL
2. GM (F&A)- HEAD FINANCE, ONGC LTD, CA, KKL

ANNEXURE-I

SCHEDULE OF RATES

GROUP C
Hiring of Maruti Ertiga AC CNG DRIVEN (18 Hrs duty)

No	Description	Rate exclusive of GST in INR	Rate of Applicable GST	Amount of GST in INR	Rate (Inclusive of GST) in INR
		(A)		(B)	(C) =(A) + (B)
1	Fixed daily charges per Maruti Ertiga AC (18 hrs duty) -CNG Driven	2523.00	5.00%	126.15	2649.15
2	Running Charges for per kilometer run for actual running of vehicle	3.45	5.00%	0.17	3.62

ESTIMATED CONTRACT VALUE: Rs.2,65,02,071/-

Note:

1. **The actual monthly run in KMs may increase or decrease based on the work requirement and payment shall be made as per actual usage.**
2. **The above rates are inclusive of Fair Wage Policy adopted by ONGC.**

S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

OIL AND NATURAL GAS CORPORATION LTD.
Cauvery Asset, Materials Management Department
Neravy Complex, Neravy, Karaikal- 609 604 (Union Territory of Pondicherry)
Tel: 04368-235150/238842. Fax: 04368-238126

ONGC
ENERGY: Now AND Next

No.: KKL/CAU-ASSET/MM/2025/2657109/DT/GPB DATE: 06/02/2026

To
M/s. DIVYAA TRANSPORT,
NO. 20/30, PERUMAL SOUTH STREET,
NAGAPATTINAM-611001
EMAIL: divyaatransports@gmail.com

SUB: LETTER OF AWARD (LOA) FOR HIRING OF 01 NO. OF MAHINDRA BOLERO JEEP TAXI AC OR ANY HIGHER MODEL (18 HRS DUTY) FOR A PERIOD OF 4 YEARS (OLA No: 9010041723)- GROUP B

REF: YOUR OFFER WITH BID ID -930167 AGAINST TENDER REFERNCE NO. V16KC25003 IN GEPNIC PORTAL & FURTHER CORRESPONDENCE.

SIR,

WITH REFERENCE TO THE ABOVE, ONGC IS PLEASED TO ISSUE THIS LETTER OF AWARD (LOA) ON M/s. **DIVYAA TRANSPORT, NAGAPATTINAM** FOR "**HIRING OF 01 NO. OF MAHINDRA BOLERO JEEP TAXI AC OR ANY HIGHER MODEL (18 HRS DUTY)**" ON THE FOLLOWING RATES, TERMS & CONDITIONS:

A. **SCHEDULE OF RATES**:

AS PER ANNEXURE-I OF THIS LOA.

B. **ESTIMATED CONTRACT VALUE: Rs.55,85,192/-**

C. **CONTRACT PERIOD:**

THE CONTRACT SHALL BE VALID FOR A PERIOD OF FOUR (04) YEARS. THE CONTRACT PERIOD SHALL BE FROM THE ACTUAL DATE OF MOBILIZATION (THE DATE WHEN THE VEHICLE IS DEPLOYED FOR ONGC DUTY) OF THE VEHICLE OR FROM THE LAST DATE OF ORIGINAL SCHEDULED DATE OF MOBILIZATION BY THE BIDDER WITHOUT LD, WHICHEVER IS EARLIER AND SHALL EXPIRE AUTOMATICALLY AFTER VALIDITY PERIOD IS OVER.

NOTE:- ONGC RESERVE THE RIGHT TO TERMINATE THE CONTRACT BY GIVING A NOTICE OF 30 DAYS IN CASE THE PERFORMANCE IS NOT FOUND SATISFACTORY OR IN CASE THE CONTRACTOR FAILS TO COMPLY WITH ANY ONE OR ALL TERMS AND CONDITIONS OF THE CONTRACT AT ANY TIME DURING THE PERIOD OF CONTRACT OR SERVICES OF THE CONTRACTORS ARE FURTHER NOT REQUIRED BY ONGC.

D **NO. OF VEHICLES HIRED:** 01 NOS. OF MAHINDRA BOLERO JEEP TAXI AC UNDER CATEGORY II.

06/02/26

एस. सरवणकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

E. **MOBILIZATION PERIOD:**

CONTRACTOR SHALL MOBILIZE AND DEPLOY THE VEHICLE WITH REQUIRED MANPOWER SO AS TO COMMENCE THE SERVICES AT THE SPECIFIED SITE (S) **ON OR BEFORE 15/04/2026**.

F. **PERFORMANCE BOND:**

PLEASE SUBMIT PERFORMANCE BOND FOR **Rs.1,67,600/-** (RUPEES ONE LAKHS SIXTY SEVEN THOUSAND SIX HUNDRED ONLY) WITHIN 30 DAYS OF ISSUE OF THIS LOA (i.e ON OR BEFORE **08/03/2026)** IN THE FORM OF NEFT/RTGS/ ELECTRONIC FUND TRANSFER TO DESIGNATED ACCOUNT OF ONGC **(OR)** IRREVOCABLE ELECTRONIC BANK GUARANTEE (E-BG) OR SFMS BANK GUARANTEE(SFMS BG) OR UNCONDITIONAL IRREVOCABLE INSURANCE SURETY BOND (AS PER THE PROFORMA ENCLOSED AT APPENDIX-I / APPENDIX – 1A OF ANNEXURE II OF THE TENDER NO. V16KC25003) INITIALLY VALID UPTO 90 DAYS BEYOND THE CONTRACT PERIOD AND FOR FURTHER A PERIOD OF ONE MONTH FROM DATE OF EXPIRY OF BANK GUARANTEE AS CLAIM PERIOD FROM INDIAN NATIONALISED BANKS/SCHEDULED BANKS.

IN CASE PERFORMANCE BOND IS NOT SUBMITTED WITHIN 30 DAYS FROM THE DATE OF THIS LOA, A SUM EQUIVALENT TO 1.5% (ONE AND HALF PERCENT) OF THE AMOUNT OF PERFORMANCE SECURITY PER MONTH FOR SUCH DELAY OR PART THEREOF SHALL BE RECOVERED FROM THE FIRST BILL/INVOICE (& ANY REMAINING AMOUNT FROM SUBSEQUENT INVOICE) SUBMITTED BY THE CONTRACTOR.

G. **TERMS AND CONDITIONS OF CONTRACT:**

THE SCOPE OF WORK, SPECIFICATIONS, SPECIAL CONDITIONS OF THE CONTRACT AND OTHER TERMS & CONDITIONS AS STIPULATED IN THE TENDER NO.V16KC25003 SHALL BE APPLICABLE.

H. THE CONTRACT NO. FOR THIS L.O.A. SHALL BE "KKL/CAU-ASSET/MM/2025/2657109 /DT/GPB/9010041723". REFERENCE OF THIS CONTRACT NUMBER SHOULD INVARIABLY BE QUOTED IN ALL CORRESPONDENCE RELATING TO THIS CONTRACT.

I. YOU ARE REQUIRED TO EXECUTE AN AGREEMENT ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE WITHIN 30 DAYS FROM THE DATE OF THIS LETTER OF AWARD.

J. FOR EXECUTION OF CONTRACT, PLEASE CONTACT GM(LOGISTICS) – HEAD LOGISTICS, ONGC, KARAIKAL.

THIS LETTER OF AWARD SHALL BE BINDING CONTRACT TILL DETAILED CONTRACT AGREEMENT IS SIGNED.

PLEASE CONFIRM BY **09/02/2026**, THAT SECURITY DEPOSIT SHALL BE SUBMITTED TO THIS OFFICE ON OR BEFORE **08/03/2026**. ALSO NOTE THAT NON-SUBMISSION OF SECURITY DEPOSIT WITHIN THE STIPULATED PERIOD MAY LEAD TO ANNULMENT OF THE CONTRACT AND ACTION AGAINST THE CONTRACTOR AS PER TENDER/ LOA CONDITIONS.

06/02/26

(S SARAVANA KUMAR)
CGM (Mech.) -HPO

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC. Cauvery Asset, Karaikal - 609 604

COPY TO:

1. GM(LOGISTICS)-HEAD LOGISTICS, ONGC LTD, CA, KKL
2. GM (F&A)- HEAD FINANCE, ONGC LTD, CA, KKL

ANNEXURE-I

SCHEDULE OF RATES

GROUP B

Hiring of Mahindra Bolero jeep taxi AC (18 Hrs duty)

No	Description	Rate exclusive of GST in INR	Rate of Applicable GST	Amount of GST in INR	Rate (Inclusive of GST) in INR
		(A)		(B)	(C) =(A) + (B)
1	Fixed daily charges per Mahindra Bolero jeep taxi AC (18 Hrs duty)	2205.00	5.00%	110.25	2315.25
2	Running Charges for per kilometer run for actual running of vehicle	8.10	5.00%	0.40	8.50

ESTIMATED CONTRACT VALUE: Rs. 55,85,192/-

Note:

1. **The actual monthly run in KMs may increase or decrease based on the work requirement and payment shall be made as per actual usage.**
2. **The above rates are inclusive of Fair Wage Policy adopted by ONGC.**

06/02/26

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

ONGC

ENERGY: Now AND Next

OIL AND NATURAL GAS CORPORATION LTD.

Cauvery Asset, Materials Management Department
Neravy Complex, Neravy, Karaikal- 609 604 (Union Territory of Pondicherry)
Tel: 04368-235150/238842. Fax: 04368-238126

No.: KKL/CAU-ASSET/MM/2025/2657109/DT/GPC DATE: 06/02/2026

To
M/s. DIVYAA TRANSPORT,
NO. 20/30, PERUMAL SOUTH STREET,
NAGAPATTINAM-611001
EMAIL: divyaatransports@gmail.com

SUB: LETTER OF AWARD (LOA) FOR HIRING OF 03 NOS. OF MARUTI ERTIGA AC OR ANY HIGHER MODEL -CNG DRIVEN (18 HRS DUTY) FOR A PERIOD OF 4 YEARS (OLA No: 9010041725)-GROUP C

REF: YOUR OFFER WITH BID ID-930167 AGAINST TENDER REFERNCE NO. V16KC25003 IN GEPNIC PORTAL & FURTHER CORRESPONDENCE.

SIR,

WITH REFERENCE TO THE ABOVE, ONGC IS PLEASED TO ISSUE THIS LETTER OF AWARD (LOA) ON M/s. **DIVYAA TRANSPORT, NAGAPATTINAM** FOR "**HIRING OF 03 NOS. OF MARUTI ERTIGA AC OR ANY HIGHER MODEL -CNG DRIVEN (18 HRS DUTY)**" ON THE FOLLOWING RATES, TERMS & CONDITIONS:

A. **SCHEDULE OF RATES**:

AS PER ANNEXURE-I OF THIS LOA.

B. **ESTIMATED CONTRACT VALUE: Rs. 1,59,01,243/-**

C. **CONTRACT PERIOD:**

THE CONTRACT SHALL BE VALID FOR A PERIOD OF FOUR (04) YEARS. THE CONTRACT PERIOD SHALL BE FROM THE ACTUAL DATE OF MOBILIZATION (THE DATE WHEN THE VEHICLE IS DEPLOYED FOR ONGC DUTY) OF THE VEHICLE OR FROM THE LAST DATE OF ORIGINAL SCHEDULED DATE OF MOBILIZATION BY THE BIDDER WITHOUT LD, WHICHEVER IS EARLIER AND SHALL EXPIRE AUTOMATICALLY AFTER VALIDITY PERIOD IS OVER.

NOTE:- ONGC RESERVE THE RIGHT TO TERMINATE THE CONTRACT BY GIVING A NOTICE OF 30 DAYS IN CASE THE PERFORMANCE IS NOT FOUND SATISFACTORY OR IN CASE THE CONTRACTOR FAILS TO COMPLY WITH ANY ONE OR ALL TERMS AND CONDITIONS OF THE CONTRACT AT ANY TIME DURING THE PERIOD OF CONTRACT OR SERVICES OF THE CONTRACTORS ARE FURTHER NOT REQUIRED BY ONGC.

D **NO. OF VEHICLES HIRED:** 03 NOS. OF MARUTI ERTIGA AC -CNG DRIVEN UNDER CATEGORY II.

06/02/26

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

E. MOBILIZATION PERIOD:

CONTRACTOR SHALL MOBILIZE AND DEPLOY THE VEHICLE WITH REQUIRED MANPOWER SO AS TO COMMENCE THE SERVICES AT THE SPECIFIED SITE (S) **ON OR BEFORE 23/04/2026.**

F. PERFORMANCE BOND:

PLEASE SUBMIT PERFORMANCE BOND FOR **Rs.4,77,000/-** (RUPEES FOUR LAKHS SEVENTY SEVEN THOUSAND ONLY) WITHIN 30 DAYS OF ISSUE OF THIS LOA (i.e ON OR BEFORE **08/03/2026)** IN THE FORM OF NEFT/RTGS/ ELECTRONIC FUND TRANSFER TO DESIGNATED ACCOUNT OF ONGC **(OR)** IRREVOCABLE ELECTRONIC BANK GUARANTEE (E-BG) OR SFMS BANK GUARANTEE(SFMS BG) OR UNCONDITIONAL IRREVOCABLE INSURANCE SURETY BOND (AS PER THE PROFORMA ENCLOSED AT APPENDIX-I / APPENDIX – 1A OF ANNEXURE II OF THE TENDER NO. V16KC25003) INITIALLY VALID UPTO 90 DAYS BEYOND THE CONTRACT PERIOD AND FOR FURTHER A PERIOD OF ONE MONTH FROM DATE OF EXPIRY OF BANK GUARANTEE AS CLAIM PERIOD FROM INDIAN NATIONALISED BANKS/SCHEDULED BANKS.

IN CASE PERFORMANCE BOND IS NOT SUBMITTED WITHIN 30 DAYS FROM THE DATE OF THIS LOA, A SUM EQUIVALENT TO 1.5% (ONE AND HALF PERCENT) OF THE AMOUNT OF PERFORMANCE SECURITY PER MONTH FOR SUCH DELAY OR PART THEREOF SHALL BE RECOVERED FROM THE FIRST BILL/INVOICE (& ANY REMAINING AMOUNT FROM SUBSEQUENT INVOICE) SUBMITTED BY THE CONTRACTOR.

G. TERMS AND CONDITIONS OF CONTRACT:

THE SCOPE OF WORK, SPECIFICATIONS, SPECIAL CONDITIONS OF THE CONTRACT AND OTHER TERMS & CONDITIONS AS STIPULATED IN THE TENDER NO.V16KC25003 SHALL BE APPLICABLE.

H. THE CONTRACT NO. FOR THIS L.O.A. SHALL BE "KKL/CAU-ASSET/MM/2025/2657109 /DT/GPC/9010041725". REFERENCE OF THIS CONTRACT NUMBER SHOULD INVARIABLY BE QUOTED IN ALL CORRESPONDENCE RELATING TO THIS CONTRACT.

I. YOU ARE REQUIRED TO EXECUTE AN AGREEMENT ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE WITHIN 30 DAYS FROM THE DATE OF THIS LETTER OF AWARD.

J. FOR EXECUTION OF CONTRACT, PLEASE CONTACT GM(LOGISTICS) – HEAD LOGISTICS, ONGC, KARAIKAL.

THIS LETTER OF AWARD SHALL BE BINDING CONTRACT TILL DETAILED CONTRACT AGREEMENT IS SIGNED.

PLEASE CONFIRM BY **09/02/2026**, THAT SECURITY DEPOSIT SHALL BE SUBMITTED TO THIS OFFICE ON OR BEFORE **08/03/2026**. ALSO NOTE THAT NON-SUBMISSION OF SECURITY DEPOSIT WITHIN THE STIPULATED PERIOD MAY LEAD TO ANNULMENT OF THE CONTRACT AND ACTION AGAINST THE CONTRACTOR AS PER TENDER/ LOA CONDITIONS.

06/02/26

(S SARAVANA KUMAR)
CGM (Mech.) - HPO

एस. सरवणकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

COPY TO:

1. GM(LOGISTICS)-HEAD LOGISTICS, ONGC LTD, CA, KKL
2. GM (F&A)- HEAD FINANCE, ONGC LTD, CA, KKL

ANNEXURE-I

SCHEDULE OF RATES

GROUP C

Hiring of Maruti Ertiga AC CNG DRIVEN (18 Hrs duty)

No	Description	Rate exclusive of GST in INR	Rate of Applicable GST	Amount of GST in INR	Rate (Inclusive of GST) in INR
		(A)		(B)	(C) =(A) + (B)
1	Fixed daily charges per Maruti Ertiga AC (18 hrs duty) -CNG Driven	2523.00	5.00%	126.15	2649.15
2	Running Charges for per kilometer run for actual running of vehicle	3.45	5.00%	0.17	3.62

ESTIMATED CONTRACT VALUE: Rs. 1,59,01,243/-

Note:

1. **The actual monthly run in KMs may increase or decrease based on the work requirement and payment shall be made as per actual usage.**
2. **The above rates are inclusive of Fair Wage Policy adopted by ONGC.**

06/02/26.

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

OIL AND NATURAL GAS CORPORATION LTD.

ONGC
ENERGY: Now AND Next

Cauvery Asset, Materials Management Department
Neravy Complex, Neravy, Karaikal- 609 604 (Union Territory of Pondicherry)
Tel: 04368-235150/238842. Fax: 04368-238126

No.: KKL/CAU-ASSET/MM/2025/2657109/JT DATE: 06/02/2026

To
M/s. JOE TRANSPORT,
2/34, NORTH STREET, PORAVACHERRY
SIKKAL(PO), NAGAPATTINAM-611108,
TAMIL NADU,
EMAIL: **joetransport@gmail.com**

SUB: LETTER OF AWARD (LOA) FOR HIRING OF 03 NOS. OF MAHINDRA BOLERO JEEP TAXI AC OR ANY HIGHER MODEL (18 HRS DUTY) FOR A PERIOD OF 4 YEARS (OLA No: 9010041721)-GROUP B

REF: YOUR OFFER WITH BID ID -929348 AGAINST TENDER REFERNCE NO. V16KC25003 IN GEPNIC PORTAL & FURTHER CORRESPONDENCE.

....

SIR,

WITH REFERENCE TO THE ABOVE, ONGC IS PLEASED TO ISSUE THIS LETTER OF AWARD (LOA) ON **M/s. JOE TRANSPORT, NAGAPATTINAM** FOR "**HIRING OF 03 NOS. OF MAHINDRA BOLERO JEEP TAXI AC OR ANY HIGHER MODEL (18 HRS DUTY)**" ON THE FOLLOWING RATES, TERMS & CONDITIONS:

A. **SCHEDULE OF RATES**:

AS PER ANNEXURE-I OF THIS LOA.

B. **ESTIMATED CONTRACT VALUE: Rs.1,67,55,574/-**

C. **CONTRACT PERIOD:**

THE CONTRACT SHALL BE VALID FOR A PERIOD OF FOUR (04) YEARS. THE CONTRACT PERIOD SHALL BE FROM THE ACTUAL DATE OF MOBILIZATION (THE DATE WHEN THE VEHICLE IS DEPLOYED FOR ONGC DUTY) OF THE VEHICLE OR FROM THE LAST DATE OF ORIGINAL SCHEDULED DATE OF MOBILIZATION BY THE BIDDER WITHOUT LD, WHICHEVER IS EARLIER AND SHALL EXPIRE AUTOMATICALLY AFTER VALIDITY PERIOD IS OVER.

NOTE:- ONGC RESERVE THE RIGHT TO TERMINATE THE CONTRACT BY GIVING A NOTICE OF 30 DAYS IN CASE THE PERFORMANCE IS NOT FOUND SATISFACTORY OR IN CASE THE CONTRACTOR FAILS TO COMPLY WITH ANY ONE OR ALL TERMS AND CONDITIONS OF THE CONTRACT AT ANY TIME DURING THE PERIOD OF CONTRACT OR SERVICES OF THE CONTRACTORS ARE FURTHER NOT REQUIRED BY ONGC.

D **NO. OF VEHICLES HIRED:** 03 NOS. OF MAHINDRA BOLERO JEEP TAXI AC UNDER CATEGORY II.

06/02/26

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी. कावेरी परिसम्पत्ति, कारैक्काल
Cauvery Asset, Karaikal - 609 604

E. **MOBILIZATION PERIOD:**

CONTRACTOR SHALL MOBILIZE AND DEPLOY THE VEHICLE WITH REQUIRED MANPOWER SO AS TO COMMENCE THE SERVICES AT THE SPECIFIED SITE (S) **ON OR BEFORE 15/04/2026.**

F. **PERFORMANCE BOND:**

PLEASE SUBMIT PERFORMANCE BOND FOR **Rs.5,02,700/-** (RUPEES FIVE LAKHS TWO THOUSAND SEVEN HUNDRED ONLY) WITHIN 30 DAYS OF ISSUE OF THIS LOA (i.e ON OR BEFORE **08/03/2026)** IN THE FORM OF NEFT/RTGS/ ELECTRONIC FUND TRANSFER TO DESIGNATED ACCOUNT OF ONGC **(OR)** IRREVOCABLE ELECTRONIC BANK GUARANTEE (E-BG) OR SFMS BANK GUARANTEE(SFMS BG) OR UNCONDITIONAL IRREVOCABLE INSURANCE SURETY BOND (AS PER THE PROFORMA ENCLOSED AT APPENDIX-I / APPENDIX – 1A OF ANNEXURE II OF THE TENDER NO. V16KC25003) INITIALLY VALID UPTO 90 DAYS BEYOND THE CONTRACT PERIOD AND FOR FURTHER A PERIOD OF ONE MONTH FROM DATE OF EXPIRY OF BANK GUARANTEE AS CLAIM PERIOD FROM INDIAN NATIONALISED BANKS/SCHEDULED BANKS.

IN CASE PERFORMANCE BOND IS NOT SUBMITTED WITHIN 30 DAYS FROM THE DATE OF THIS LOA, A SUM EQUIVALENT TO 1.5% (ONE AND HALF PERCENT) OF THE AMOUNT OF PERFORMANCE SECURITY PER MONTH FOR SUCH DELAY OR PART THEREOF SHALL BE RECOVERED FROM THE FIRST BILL/INVOICE (& ANY REMAINING AMOUNT FROM SUBSEQUENT INVOICE) SUBMITTED BY THE CONTRACTOR.

G. **TERMS AND CONDITIONS OF CONTRACT:**

THE SCOPE OF WORK, SPECIFICATIONS, SPECIAL CONDITIONS OF THE CONTRACT AND OTHER TERMS & CONDITIONS AS STIPULATED IN THE TENDER NO.V16KC25003 SHALL BE APPLICABLE.

H. THE CONTRACT NO. FOR THIS L.O.A. SHALL BE "KKL/CAU-ASSET/MM/2025/2657109 /JT/9010041721". REFERENCE OF THIS CONTRACT NUMBER SHOULD INVARIABLY BE QUOTED IN ALL CORRESPONDENCE RELATING TO THIS CONTRACT.

I. YOU ARE REQUIRED TO EXECUTE AN AGREEMENT ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE WITHIN 30 DAYS FROM THE DATE OF THIS LETTER OF AWARD.

J. FOR EXECUTION OF CONTRACT, PLEASE CONTACT GM(LOGISTICS) – HEAD LOGISTICS, ONGC, KARAIKAL.

THIS LETTER OF AWARD SHALL BE BINDING CONTRACT TILL DETAILED CONTRACT AGREEMENT IS SIGNED.

PLEASE CONFIRM BY **09/02/2026**, THAT SECURITY DEPOSIT SHALL BE SUBMITTED TO THIS OFFICE ON OR BEFORE **08/03/2026**. ALSO NOTE THAT NON-SUBMISSION OF SECURITY DEPOSIT WITHIN THE STIPULATED PERIOD MAY LEAD TO ANNULMENT OF THE CONTRACT AND ACTION AGAINST THE CONTRACTOR AS PER TENDER/ LOA CONDITIONS.

06/02/26

(S SARAVANA KUMAR)
CGM (Mech.) -HPO

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

COPY TO:

1. GM(LOGISTICS)-HEAD LOGISTICS, ONGC LTD, CA, KKL
2. GM (F&A)- HEAD FINANCE, ONGC LTD, CA, KKL

ANNEXURE-I

SCHEDULE OF RATES

GROUP B

Hiring of Mahindra Bolero jeep taxi AC (18 Hrs duty)

No	Description	Rate exclusive of GST in INR	Rate of Applicable GST	Amount of GST in INR	Rate (Inclusive of GST) in INR
		(A)		(B)	(C) =(A) + (B)
1	Fixed daily charges per Mahindra Bolero jeep taxi AC (18 Hrs duty)	2205.00	5.00%	110.25	2315.25
2	Running Charges for per kilometer run for actual running of vehicle	8.10	5.00%	0.40	8.50

ESTIMATED CONTRACT VALUE: Rs. 1,67,55,574/-

Note:

1. **The actual monthly run in KMs may increase or decrease based on the work requirement and payment shall be made as per actual usage.**
2. **The above rates are inclusive of Fair Wage Policy adopted by ONGC.**

06/02/26

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ.एन.जी.सी., कावेरी परिसम्पति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

ONGC
ENERGY: Now AND Next

OIL AND NATURAL GAS CORPORATION LTD.

Cauvery Asset, Materials Management Department
Neravy Complex, Neravy, Karaikal- 609 604 (Union Territory of Pondicherry)
Tel: 04368-235150/238842. Fax: 04368-238126

No.: KKL/CAU-ASSET/MM/2025/2657109/JT/GPC DATE: 06/02/2026

To
M/s. JOE TRANSPORT,
2/34, NORTH STREET, PORAVACHERRY
SIKKAL(PO), NAGAPATTINAM-611108,
TAMIL NADU,
EMAIL: joetransport@gmail.com

SUB: LETTER OF AWARD (LOA) FOR HIRING OF 03 NOS. OF MARUTI ERTIGA AC OR ANY HIGHER MODEL -CNG DRIVEN (18 HRS DUTY) FOR A PERIOD OF 4 YEARS (OLA No: 9010041724)-GROUP C

REF: YOUR OFFER WITH BID ID -929348 AGAINST TENDER REFERNCE NO. V16KC25003 IN GEPNIC PORTAL & FURTHER CORRESPONDENCE.

....

SIR,

WITH REFERENCE TO THE ABOVE, ONGC IS PLEASED TO ISSUE THIS LETTER OF AWARD (LOA) ON **M/s. JOE TRANSPORT, NAGAPATTINAM** FOR "**HIRING OF 03 NOS. OF MARUTI ERTIGA AC OR ANY HIGHER MODEL -CNG DRIVEN (18 HRS DUTY)**" ON THE FOLLOWING RATES, TERMS & CONDITIONS:

A. **SCHEDULE OF RATES**:

AS PER ANNEXURE-I OF THIS LOA.

B. **ESTIMATED CONTRACT VALUE: Rs. 1,59,01,243/-**

C. **CONTRACT PERIOD:**

THE CONTRACT SHALL BE VALID FOR A PERIOD OF FOUR (04) YEARS. THE CONTRACT PERIOD SHALL BE FROM THE ACTUAL DATE OF MOBILIZATION (THE DATE WHEN THE VEHICLE IS DEPLOYED FOR ONGC DUTY) OF THE VEHICLE OR FROM THE LAST DATE OF ORIGINAL SCHEDULED DATE OF MOBILIZATION BY THE BIDDER WITHOUT LD, WHICHEVER IS EARLIER AND SHALL EXPIRE AUTOMATICALLY AFTER VALIDITY PERIOD IS OVER.

NOTE:- ONGC RESERVE THE RIGHT TO TERMINATE THE CONTRACT BY GIVING A NOTICE OF 30 DAYS IN CASE THE PERFORMANCE IS NOT FOUND SATISFACTORY OR IN CASE THE CONTRACTOR FAILS TO COMPLY WITH ANY ONE OR ALL TERMS AND CONDITIONS OF THE CONTRACT AT ANY TIME DURING THE PERIOD OF CONTRACT OR SERVICES OF THE CONTRACTORS ARE FURTHER NOT REQUIRED BY ONGC.

D **NO. OF VEHICLES HIRED:** 03 NOS. OF MARUTI ERTIGA AC -CNG DRIVEN UNDER CATEGORY II.

एस. सरवणकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

E. MOBILIZATION PERIOD:

CONTRACTOR SHALL MOBILIZE AND DEPLOY THE VEHICLE WITH REQUIRED MANPOWER SO AS TO COMMENCE THE SERVICES AT THE SPECIFIED SITE (S) **ON OR BEFORE 23/04/2026.**

F. PERFORMANCE BOND:

PLEASE SUBMIT PERFORMANCE BOND FOR **Rs.4,77,000/-** (RUPEES FOUR LAKHS SEVENTY SEVEN THOUSAND ONLY) WITHIN 30 DAYS OF ISSUE OF THIS LOA (i.e ON OR BEFORE **08/03/2026)** IN THE FORM OF NEFT/RTGS/ ELECTRONIC FUND TRANSFER TO DESIGNATED ACCOUNT OF ONGC **(OR)** IRREVOCABLE ELECTRONIC BANK GUARANTEE (E-BG) OR SFMS BANK GUARANTEE(SFMS BG) OR UNCONDITIONAL IRREVOCABLE INSURANCE SURETY BOND (AS PER THE PROFORMA ENCLOSED AT APPENDIX-I / APPENDIX – 1A OF ANNEXURE II OF THE TENDER NO. V16KC25003) INITIALLY VALID UPTO 90 DAYS BEYOND THE CONTRACT PERIOD AND FOR FURTHER A PERIOD OF ONE MONTH FROM DATE OF EXPIRY OF BANK GUARANTEE AS CLAIM PERIOD FROM INDIAN NATIONALISED BANKS/SCHEDULED BANKS.

IN CASE PERFORMANCE BOND IS NOT SUBMITTED WITHIN 30 DAYS FROM THE DATE OF THIS LOA, A SUM EQUIVALENT TO 1.5% (ONE AND HALF PERCENT) OF THE AMOUNT OF PERFORMANCE SECURITY PER MONTH FOR SUCH DELAY OR PART THEREOF SHALL BE RECOVERED FROM THE FIRST BILL/INVOICE (& ANY REMAINING AMOUNT FROM SUBSEQUENT INVOICE) SUBMITTED BY THE CONTRACTOR.

G. TERMS AND CONDITIONS OF CONTRACT:

THE SCOPE OF WORK, SPECIFICATIONS, SPECIAL CONDITIONS OF THE CONTRACT AND OTHER TERMS & CONDITIONS AS STIPULATED IN THE TENDER NO.V16KC25003 SHALL BE APPLICABLE.

H. THE CONTRACT NO. FOR THIS L.O.A. SHALL BE "KKL/CAU-ASSET/MM/2025/2657109 /JT/GPC/9010041724". REFERENCE OF THIS CONTRACT NUMBER SHOULD INVARIABLY BE QUOTED IN ALL CORRESPONDENCE RELATING TO THIS CONTRACT.

I. YOU ARE REQUIRED TO EXECUTE AN AGREEMENT ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE WITHIN 30 DAYS FROM THE DATE OF THIS LETTER OF AWARD.

J. FOR EXECUTION OF CONTRACT, PLEASE CONTACT GM(LOGISTICS) – HEAD LOGISTICS, ONGC, KARAIKAL.

THIS LETTER OF AWARD SHALL BE BINDING CONTRACT TILL DETAILED CONTRACT AGREEMENT IS SIGNED.

PLEASE CONFIRM BY **09/02/2026**, THAT SECURITY DEPOSIT SHALL BE SUBMITTED TO THIS OFFICE ON OR BEFORE **08/03/2026**. ALSO NOTE THAT NON-SUBMISSION OF SECURITY DEPOSIT WITHIN THE STIPULATED PERIOD MAY LEAD TO ANNULMENT OF THE CONTRACT AND ACTION AGAINST THE CONTRACTOR AS PER TENDER/ LOA CONDITIONS.

06/02/26

(S SARAVANA KUMAR)
CGM (Mech.) – HPO

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैकाल
ONGC, Cauvery Asset, Karaikal - 609 604

COPY TO:

1. GM(LOGISTICS)-HEAD LOGISTICS, ONGC LTD, CA, KKL
2. GM (F&A)- HEAD FINANCE, ONGC LTD, CA, KKL

ANNEXURE-I

SCHEDULE OF RATES

GROUP C

Hiring of Maruti Ertiga AC CNG DRIVEN (18 Hrs duty)

No	Description	Rate exclusive of GST in INR	Rate of Applicable GST	Amount of GST in INR	Rate (Inclusive of GST) in INR
		(A)		(B)	(C) =(A) + (B)
1	Fixed daily charges per Maruti Ertiga AC (18 hrs duty) -CNG Driven	2523.00	5.00%	126.15	2649.15
2	Running Charges for per kilometer run for actual running of vehicle	3.45	5.00%	0.17	3.62

ESTIMATED CONTRACT VALUE: Rs. 1,59,01,243/-

Note:

1. **The actual monthly run in KMs may increase or decrease based on the work requirement and payment shall be made as per actual usage.**
2. **The above rates are inclusive of Fair Wage Policy adopted by ONGC.**

06/02/26

एस. सरवणकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

OIL AND NATURAL GAS CORPORATION LTD.

ONGC

ENERGY: Now AND Next

Cauvery Asset, Materials Management Department
Neravy Complex, Neravy, Karaikal- 609 604 (Union Territory of Pondicherry)
Tel: 04368-235150/238842. Fax: 04368-238126

No.: KKL/CAU-ASSET/MM/2025/2657109/NC DATE: 06/02/2026

To
M/s. NIRMAL CABS,
NO. 15-16, ODUTHURAI
PRAVIN NAGAR, NAGORE SALAI,
KARAIKAL,
PUDUCHERRY - Pin 609604
EMAIL: nirmalcabss@gmail.com

SUB: LETTER OF AWARD (LOA) FOR HIRING OF 04 NOS. OF MAHINDRA BOLERO JEEP TAXI AC OR ANY HIGHER MODEL (18 HRS DUTY) FOR A PERIOD OF 4 YEARS (OLA No: 9010041720)-GROUP B

REF: YOUR OFFER WITH BID ID -928731 AGAINST TENDER REFERNCE NO. V16KC25003 IN GEPNIC PORTAL & FURTHER CORRESPONDENCE.

SIR,

WITH REFERENCE TO THE ABOVE, ONGC IS PLEASED TO ISSUE THIS LETTER OF AWARD (LOA) ON M/s. **NIRMAL CABS, KARAIKAL** FOR "**HIRING OF 04 NOS. OF MAHINDRA BOLERO JEEP TAXI AC OR ANY HIGHER MODEL (18 HRS DUTY)**" ON THE FOLLOWING RATES, TERMS & CONDITIONS:

A. **SCHEDULE OF RATES**:

AS PER ANNEXURE-I OF THIS LOA.

B. **ESTIMATED CONTRACT VALUE: Rs.2,23,40,766/-**

C. **CONTRACT PERIOD:**

THE CONTRACT SHALL BE VALID FOR A PERIOD OF FOUR (04) YEARS. THE CONTRACT PERIOD SHALL BE FROM THE ACTUAL DATE OF MOBILIZATION (THE DATE WHEN THE VEHICLE IS DEPLOYED FOR ONGC DUTY) OF THE VEHICLE OR FROM THE LAST DATE OF ORIGINAL SCHEDULED DATE OF MOBILIZATION BY THE BIDDER WITHOUT LD, WHICHEVER IS EARLIER AND SHALL EXPIRE AUTOMATICALLY AFTER VALIDITY PERIOD IS OVER.

NOTE:- ONGC RESERVE THE RIGHT TO TERMINATE THE CONTRACT BY GIVING A NOTICE OF 30 DAYS IN CASE THE PERFORMANCE IS NOT FOUND SATISFACTORY OR IN CASE THE CONTRACTOR FAILS TO COMPLY WITH ANY ONE OR ALL TERMS AND CONDITIONS OF THE CONTRACT AT ANY TIME DURING THE PERIOD OF CONTRACT OR SERVICES OF THE CONTRACTORS ARE FURTHER NOT REQUIRED BY ONGC.

D **NO. OF VEHICLES HIRED:** 04 NOS. OF MAHINDRA BOLERO JEEP TAXI AC UNDER CATEGORY II.

06/02/2

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

E. **MOBILIZATION PERIOD:**

CONTRACTOR SHALL MOBILIZE AND DEPLOY THE VEHICLE WITH REQUIRED MANPOWER SO AS TO COMMENCE THE SERVICES AT THE SPECIFIED SITE (S) **ON OR BEFORE 15/04/2026.**

F. **PERFORMANCE BOND:**

PLEASE SUBMIT PERFORMANCE BOND FOR **Rs.6,70,200/-** (RUPEES SIX LAKHS SEVENTY THOUSAND TWO HUNDRED ONLY) WITHIN 30 DAYS OF ISSUE OF THIS LOA (i.e ON OR BEFORE **08/03/2026)** IN THE FORM OF NEFT/RTGS/ ELECTRONIC FUND TRANSFER TO DESIGNATED ACCOUNT OF ONGC **(OR)** IRREVOCABLE ELECTRONIC BANK GUARANTEE (E-BG) OR SFMS BANK GUARANTEE(SFMS BG) OR UNCONDITIONAL IRREVOCABLE INSURANCE SURETY BOND (AS PER THE PROFORMA ENCLOSED AT APPENDIX-I / APPENDIX – 1A OF ANNEXURE II OF THE TENDER NO. V16KC25003) INITIALLY VALID UPTO 90 DAYS BEYOND THE CONTRACT PERIOD AND FOR FURTHER A PERIOD OF ONE MONTH FROM DATE OF EXPIRY OF BANK GUARANTEE AS CLAIM PERIOD FROM INDIAN NATIONALISED BANKS/SCHEDULED BANKS.

IN CASE PERFORMANCE BOND IS NOT SUBMITTED WITHIN 30 DAYS FROM THE DATE OF THIS LOA, A SUM EQUIVALENT TO 1.5% (ONE AND HALF PERCENT) OF THE AMOUNT OF PERFORMANCE SECURITY PER MONTH FOR SUCH DELAY OR PART THEREOF SHALL BE RECOVERED FROM THE FIRST BILL/INVOICE (& ANY REMAINING AMOUNT FROM SUBSEQUENT INVOICE) SUBMITTED BY THE CONTRACTOR.

G. **TERMS AND CONDITIONS OF CONTRACT:**

THE SCOPE OF WORK, SPECIFICATIONS, SPECIAL CONDITIONS OF THE CONTRACT AND OTHER TERMS & CONDITIONS AS STIPULATED IN THE TENDER NO.V16KC25003 SHALL BE APPLICABLE.

H. THE CONTRACT NO. FOR THIS L.O.A. SHALL BE “KKL/CAU-ASSET/MM/2025/2657109 /NC/9010041720”. REFERENCE OF THIS CONTRACT NUMBER SHOULD INVARIABLY BE QUOTED IN ALL CORRESPONDENCE RELATING TO THIS CONTRACT.

I. YOU ARE REQUIRED TO EXECUTE AN AGREEMENT ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE WITHIN 30 DAYS FROM THE DATE OF THIS LETTER OF AWARD.

J. FOR EXECUTION OF CONTRACT, PLEASE CONTACT GM(LOGISTICS) – HEAD LOGISTICS, ONGC, KARAIKAL.

THIS LETTER OF AWARD SHALL BE BINDING CONTRACT TILL DETAILED CONTRACT AGREEMENT IS SIGNED.

PLEASE CONFIRM BY **09/02/2026**, THAT SECURITY DEPOSIT SHALL BE SUBMITTED TO THIS OFFICE ON OR BEFORE **08/03/2026**. ALSO NOTE THAT NON-SUBMISSION OF SECURITY DEPOSIT WITHIN THE STIPULATED PERIOD MAY LEAD TO ANNULMENT OF THE CONTRACT AND ACTION AGAINST THE CONTRACTOR AS PER TENDER/ LOA CONDITIONS.

(S SARAVANA KUMAR)
CGM (Mech.) -HPO

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

COPY TO:

1. GM(LOGISTICS)-HEAD LOGISTICS, ONGC LTD, CA, KKL
2. GM (F&A)- HEAD FINANCE, ONGC LTD, CA, KKL

ANNEXURE-I

SCHEDULE OF RATES

GROUP B

Hiring of Mahindra Bolero jeep taxi AC (18 Hrs duty)

No	Description	Rate exclusive of GST in INR	Rate of Applicable GST	Amount of GST in INR	Rate (Inclusive of GST) in INR
		(A)		(B)	(C) =(A) + (B)
1	Fixed daily charges per Mahindra Bolero jeep taxi AC (18 Hrs duty)	2205.00	5.00%	110.25	2315.25
2	Running Charges for per kilometer run for actual running of vehicle	8.10	5.00%	0.40	8.50

ESTIMATED CONTRACT VALUE: Rs. 2,23,40,766/-

Note:

1. **The actual monthly run in KMs may increase or decrease based on the work requirement and payment shall be made as per actual usage.**
2. **The above rates are inclusive of Fair Wage Policy adopted by ONGC.**

06/02/26

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

OIL AND NATURAL GAS CORPORATION LTD.

ONGC
ENERGY: Now AND Next

Cauvery Asset, Materials Management Department
Neravy Complex, Neravy, Karaikal- 609 604 (Union Territory of Pondicherry)
Tel: 04368-235150/238842. Fax: 04368-238126

No.: KKL/CAU-ASSET/MM/2025/2657109/ST DATE: 06/02/2026

To
M/s. SUNDHARARAAMAN TRANSPORT,
9/1001, PERUMAL SOUTH STREET,
NAGAPATTINAM-611001
EMAIL: srtgroups@yahoo.com

SUB: LETTER OF AWARD (LOA) FOR HIRING OF 04 NOS. OF TEMPO TRAVELLER AC OR ANY HIGHER MODEL (18 HRS DUTY) FOR A PERIOD OF 4 YEARS (OLA No: 9010041719)

REF: YOUR OFFER WITH BID ID -930018 AGAINST TENDER REFERNCE NO. V16KC25003 IN GEPNIC PORTAL & FURTHER CORRESPONDENCE.

....

SIR,

WITH REFERENCE TO THE ABOVE, ONGC IS PLEASED TO ISSUE THIS LETTER OF AWARD (LOA) ON M/s. SUNDHARARAAMAN TRANSPORT, NAGAPATTINAM FOR "**HIRING OF 04 NOS. OF TEMPO TRAVELLER AC OR ANY HIGHER MODEL (18 HRS DUTY)**" ON THE FOLLOWING RATES, TERMS & CONDITIONS:

A. SCHEDULE OF RATES:

AS PER ANNEXURE-I OF THIS LOA.

B. ESTIMATED CONTRACT VALUE: Rs. 3,49,37,967/-

C. CONTRACT PERIOD:

THE CONTRACT SHALL BE VALID FOR A PERIOD OF FOUR (04) YEARS. THE CONTRACT PERIOD SHALL BE FROM THE ACTUAL DATE OF MOBILIZATION (THE DATE WHEN THE VEHICLE IS DEPLOYED FOR ONGC DUTY) OF THE VEHICLE OR FROM THE LAST DATE OF ORIGINAL SCHEDULED DATE OF MOBILIZATION BY THE BIDDER WITHOUT LD, WHICHEVER IS EARLIER AND SHALL EXPIRE AUTOMATICALLY AFTER VALIDITY PERIOD IS OVER.

NOTE:- ONGC RESERVE THE RIGHT TO TERMINATE THE CONTRACT BY GIVING A NOTICE OF 30 DAYS IN CASE THE PERFORMANCE IS NOT FOUND SATISFACTORY OR IN CASE THE CONTRACTOR FAILS TO COMPLY WITH ANY ONE OR ALL TERMS AND CONDITIONS OF THE CONTRACT AT ANY TIME DURING THE PERIOD OF CONTRACT OR SERVICES OF THE CONTRACTORS ARE FURTHER NOT REQUIRED BY ONGC.

D NO. OF VEHICLES HIRED: 04 NOS. OF TEMPO TRAVELLER AC UNDER CATEGORY II.

06/02/26

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

E. **MOBILIZATION PERIOD:**

CONTRACTOR SHALL MOBILIZE AND DEPLOY THE VEHICLE WITH REQUIRED MANPOWER SO AS TO COMMENCE THE SERVICES AT THE SPECIFIED SITE (S) WITHIN A MAXIMUM OF **45 DAYS** FROM THE DATE OF THIS LOA **(I.E ON OR BEFORE 23/03/2026)**

F. **PERFORMANCE BOND:**

PLEASE SUBMIT PERFORMANCE BOND FOR **Rs.10,48,100/-** (RUPEES TEN LAKHS FORTY EIGHT THOUSAND ONE HUNDRED ONLY) WITHIN 30 DAYS OF ISSUE OF THIS LOA (i.e ON OR BEFORE **08/03/2026)** IN THE FORM OF NEFT/RTGS/ ELECTRONIC FUND TRANSFER TO DESIGNATED ACCOUNT OF ONGC **(OR)** IRREVOCABLE ELECTRONIC BANK GUARANTEE (E-BG) OR SFMS BANK GUARANTEE(SFMS BG) OR UNCONDITIONAL IRREVOCABLE INSURANCE SURETY BOND (AS PER THE PROFORMA ENCLOSED AT APPENDIX-I / APPENDIX – 1A OF ANNEXURE II OF THE TENDER NO. V16KC25003) INITIALLY VALID UPTO 90 DAYS BEYOND THE CONTRACT PERIOD AND FOR FURTHER A PERIOD OF ONE MONTH FROM DATE OF EXPIRY OF BANK GUARANTEE AS CLAIM PERIOD FROM INDIAN NATIONALISED BANKS/SCHEDULED BANKS.

IN CASE PERFORMANCE BOND IS NOT SUBMITTED WITHIN 30 DAYS FROM THE DATE OF THIS LOA, A SUM EQUIVALENT TO 1.5% (ONE AND HALF PERCENT) OF THE AMOUNT OF PERFORMANCE SECURITY PER MONTH FOR SUCH DELAY OR PART THEREOF SHALL BE RECOVERED FROM THE FIRST BILL/INVOICE (& ANY REMAINING AMOUNT FROM SUBSEQUENT INVOICE) SUBMITTED BY THE CONTRACTOR.

G. **TERMS AND CONDITIONS OF CONTRACT:**

THE SCOPE OF WORK, SPECIFICATIONS, SPECIAL CONDITIONS OF THE CONTRACT AND OTHER TERMS & CONDITIONS AS STIPULATED IN THE TENDER NO.V16KC25003 SHALL BE APPLICABLE.

H. THE CONTRACT NO. FOR THIS L.O.A. SHALL BE "KKL/CAU-ASSET/MM/2025/2657109 /ST/9010041719". REFERENCE OF THIS CONTRACT NUMBER SHOULD INVARIABLY BE QUOTED IN ALL CORRESPONDENCE RELATING TO THIS CONTRACT.

I. YOU ARE REQUIRED TO EXECUTE AN AGREEMENT ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE WITHIN 30 DAYS FROM THE DATE OF THIS LETTER OF AWARD.

J. FOR EXECUTION OF CONTRACT, PLEASE CONTACT GM(LOGISTICS) – HEAD LOGISTICS, ONGC, KARAIKAL.

THIS LETTER OF AWARD SHALL BE BINDING CONTRACT TILL DETAILED CONTRACT AGREEMENT IS SIGNED.

PLEASE CONFIRM BY **09/02/2026**, THAT SECURITY DEPOSIT SHALL BE SUBMITTED TO THIS OFFICE ON OR BEFORE **08/03/2026**. ALSO NOTE THAT NON-SUBMISSION OF SECURITY DEPOSIT WITHIN THE STIPULATED PERIOD MAY LEAD TO ANNULMENT OF THE CONTRACT AND ACTION AGAINST THE CONTRACTOR AS PER TENDER/ LOA CONDITIONS.

06/02/26

(S SARAVANA KUMAR)
CGM (Mech.) -HPO

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल

COPY TO:

1. GM(LOGISTICS)-HEAD LOGISTICS, ONGC LTD, CA, KKL
2. GM (F&A)- HEAD FINANCE, ONGC LTD, CA, KKL

ANNEXURE-I

SCHEDULE OF RATES

GROUP A
Hiring of Tempo Traveller AC (18 Hrs duty)

No	Description	Rate exclusive of GST in INR	Rate of Applicable GST	Amount of GST in INR	Rate (Inclusive of GST) in INR
		(A)		(B)	(C) =(A) + (B)
1	Fixed daily charges per Tempo Traveller AC (18 hrs duty)	3599.00	5.00%	179.95	3778.95
2	Running Charges for per kilometer run for actual running of vehicle	10.50	5.00%	0.52	11.02

ESTIMATED CONTRACT VALUE: Rs. 3,49,37,967/-

Note:

1. **The actual monthly run in KMs may increase or decrease based on the work requirement and payment shall be made as per actual usage.**
2. **The above rates are inclusive of Fair Wage Policy adopted by ONGC.**

06/02/2026

एस. सरवनकुमार / S. SARAVANAKUMAR
मुख्य महाप्रबंधक (यांत्रिकी) - प्रमुख खरीद अधिकारी
CGM (Mech.) - Head Procurement Officer
ओ एन जी सी, कावेरी परिसम्पत्ति, कारैक्काल
ONGC, Cauvery Asset, Karaikal - 609 604

Signature Not Verified

Digitally signed by GIREESH K C
Date: 2026.02.12 16:39:53 IST
Location: eProcurement System for Central PSUs