ONGC Limited

OFFICE OF THE GM(I)
PLANNING & CONTRACT
WELL STIMULATION SERVICES
CHANDKHEDA, AHMEDABAD - 380005
GUJARAT, INDIA

INVITATION TO BID

Dear Sir,

Bids are invited for Fabrication of Lead-Seal OTTP. The details of the enquiry are as follows:

1.	Tender No	:	**DW4SL25004**
2.	Description of item(s)	:	**Fabrication of Lead-Seal OTTP**
3.	Specification and Quantity	:	As per attached SoW
4.	Delivery Period	:	Within 7 Days from the placement of Purchase Order
5.	Closing date/	:	**On 29.09.2025 at 15:00 HRS. (IST)**
6.	Opening Date/Time	:	**On 29.09.2025 at 16:00 Hrs (IST)**
7.	Validity period of offer	:	60 days from opening of Bid
8.	Correspondence	:	
	(i)Address		Office of the GM (I), Department of Planning & Contract, Well Stimulation Services Chandkheda, Ahmedabad -380005 Gujarat, India
	(ii)Phone No (Direct		+91-9969221294
9.	Tender Receiving Officer	:	Sachin Kumar Email: kumar_sachin@ongc.co.in

Sachin Kumar

Digitally signed by Sachin Kumar
Date: 2025.09.04 15:41:07 +05'30'

- Offers not submitted through GePNIC-CPPP will be rejected.

- Bids uploaded should be signed digitally failing which the same shall be rejected.
- The bid along with all appendices and copies of documents (except copies of the documents required in physical form) should invariably be submitted through GePNIC-CPPP (https://etenders.gov.in), before the scheduled date and time for the tender closing. All the documents uploaded shall be digitally signed by the authorized signatory of the bidder.
- The password protected e-bids (Techno-commercial / Price bids), which require the password to open the file, will not be considered.
- The Techno-commercial bid shall contain all details without indicating prices of the quoted items. Bidders shall necessarily use the same excel sheet for price bid. The price bids submitted in physical form against e-procurement tenders shall not be given any cognizance.
- The duly completed bid with no system error message can be 'submitted' in e-procurement portal any time before the submission deadline is reached. The bidder shall also be permitted to make changes in his bid and re-submit the same in e-procurement portal till the submission dead line. The final submitted version of bid only shall be considered by ONGC.
- No bid can be submitted after the submission deadline is reached. The system time that will be displayed on e-procurement web page shall decide the submission deadline.
- Bidders are advised in their own interest to ensure that bid is uploaded in system well before the closing date and time of the bid
- During evaluation of bids, Purchaser may at its discretion ask the Bidder for clarifications/ confirmations/ deficient documents of its bid. The request for clarification and the response shall be in wring and no change in the price of substance of the bid shall be sought or permitted.
- Unsolicited post-tender modification will lead to straight away rejection of the offer.
- In case certain clarifications are sought by ONGC after opening of bid then the reply of the Bidder should be restricted to the clarification sought. Any bidder who modifies his bid (including all modifications which have the effect of altering his offer) after the closing date, without any specific reference by ONGC, shall render his bid liable to be ignored and rejected without notice and without reference to the bidder.

- Offers of following kinds will be rejected:

(a) Offers not submitted in e-form through **GePNIC-CPPP**.

(b) Offers made by Agents/Consultants/Retainers/Representatives/Associates of foreign principals.

(c) Offers which do not confirm unconditional validity of the bid for 60 days from the date of opening of bid.

(d) Offers where prices are not firm during the entire duration of the contract and/or with any qualifications.

(e.i) Offers which do not conform to ONGC's 'online price bid format' as given in the **GePNIC-CPPP** (e.ii) Offers which do not conform filling of all relevant fields in the online bidding format for the items quoted by them.

(f) Offers which do not conform to the mobilization/delivery period indicated in the bid.

(g) Offers which do not conform to the contract period indicated in the bid.

(h) Offers not accompanied with a copy of valid GST registration certificate under GST Legislation of India

(i) Offers not accompanied with an undertaking to provide all the necessary compliances /Invoice /documents required under GST legislation for enabling ONGC to avail Input tax (GST) credit. (Not applicable for the bidder who are under composition levy)

(j) Offers not accompanied with undertakings as per **Appendix-BP1, BP2 and BP3** on acceptance of **ONGC's 'Policy for Banning/provisional Suspension of Business Dealings with erring Firms'**

(k) Offers submitted without undertaking on Limiting of charges as per Appendix -…

(l) Offers not accompanied with the undertaking on the company's letter head and duly signed by the signatory of the bid that all the documents/certificates/information submitted by them against the tender are genuine.

(m) Offers and all attached documents not digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000 by the person as per power of attorney submitted as per ITB(Refer clause No. 9.1(i) of Annexure-I)

(n) Password protected e-bids (Techno-commercial / Price bids), which require the password to open the file.

- Bidders should not indicate/disclose prices in techno-commercial (un-priced bid). In case bidders indicate/disclose prices in techno-commercial (un-priced bid) or at any stage before opening of price-bid, their bids shall be evaluated without giving any cognizance to such prices.
- Evaluation will be done as per Price Evaluation Criteria based on prices quoted in the price bid only.
- *If the bidder has indicated/disclosed some price in techno-commercial bid (at techno-commercial stage) or at any stage before opening of price-bid, but has not indicated any price in its Price Bid, its offer shall be considered as without any price and thus shall be rejected and in no case price revealed in techno-commercial bid shall be considered for award.*
- Bidder shall bear, within the quoted rates, the Personnel Tax as applicable in respect of their personnel and their sub-contractor's personnel, arising out of this contract. Bidder shall also bear, within the quoted rates, the Corporate Tax, as applicable, on the income arising out of this contract.

- bidders are required to ascertain themselves, the prevailing rates of GST on the scheduled date of submission of Techno-commercial Bids and ONGC would not undertake any responsibility whatsoever on such rate as ascertained by the bidders.

- Accordingly, bidders should quote the prices, clearly indicating the rate of GST, description of service and the Service Accounting Code (i.e. HSN/SAC) as per GST Law as ascertained by the bidder.
- Total price inclusive of GST as quoted by the bidders shall be considered for evaluation.
  In case the GST is not quoted explicitly in the offer, the offer will be considered as inclusive of GST.

General terms and conditions:

1. WARRANTIES AND GUARANTEES

1.1 MATERIALS AND WORKMANSHIP

Supplier shall fully warrant that the stores, equipment and component supplied under the order shall be new and of first quality according to the specifications and shall be free from defects (even concealed fault, deficiency in design,

Materials and Workmanship).

1.2 Should any defects be noticed in design, material and/or workmanship within 12 months after the goods or any portion thereof as the case may have been delivered (and commissioned) to the destination indicated in the contract or for 18 months after the date of dispatch whichever period concludes earlier unless specified otherwise in the condition of contract. ONGC shall inform supplier, and supplier shall immediately on receipt of such intimation, depute their personnel within 14 days to investigate the causes of defects and arrange rectification/replacement/modification of the defective equipment at site, without any cost to ONGC within a reasonable period. If the supplier fails to take proper corrective action to repair/replace defects satisfactorily within a reasonable period, ONGC shall be free to take such corrective action as may be deemed necessary at supplier's risk and cost after giving notice to the supplier.

1.3 Damage to the machinery and/or replacement due to incomplete and erroneous instructions issued by supplier will be the responsibility of the supplier and will be treated according to the provisions of warranty clause. Normal wear and tear shall not come under purview of this clause.

1.4 In case defects are of such nature that equipment shall have to be taken to supplier's work for rectification etc. supplier shall take the equipment at his cost after giving necessary undertaking or security as may be required by ONGC. ONGC shall if so require by the supplier, dispatch the equipment by quickest mode on freight to pay basis to the supplier's work. After supplier shall deliver the equipment at site on freight pre-paid basis. All risks in transit to and fro shall be borne by the supplier.

1.5 Equipment or spare parts thereof replaced shall have further warranty for a period of 12 months from the date of acceptance.

1.6 If the repairs, replacement or modifications referred are of such nature as may affect the efficiency of the equipment ONGC shall have the right to give to the supplier within one month of such replacement/renewal, notice in writing to carry out test as may be required for acceptance of the equipment.

2. REJECTION

2.1 If ONGC finds that the goods supplied are not in accordance with the specifications and other conditions stated in the order or its sample are received in damaged condition (of which matter ONGC will be the sole judge), ONGC shall be entitled to reject the whole of the goods or the part as the case may be and intimate to the supplier the rejection without prejudice to the ONGC other rights and remedies to recover from the supplier any loss which ONGC may be put to, also reserving its right to forfeit the security deposit/performance bond if any made for the due fulfillment of the contract. The goods shall be removed by the supplier and if not removed within 14 days of the date of communication of the rejection ONGC will be entitled to dispose of the same on account and at the risk of the supplier and after recovering the storage charges at the rate of 5% of the value of goods for each month or part of a month and the loss and expenses if any caused to the ONGC, pay balance to the supplier.

3. REPLACEMENT

3.1 Rejected goods should be removed and replaced within 14 days of the date of communication of rejection.

4. SUB-LETTING AND ASSIGNMENT:

4.1 The contractor shall not save with the previous consent in writing of the Purchase Authority, sublet, transfer or assign the contract or any part thereof or interest therein or benefit or advantage thereof in any manner whatsoever. Provided nevertheless that any such consent shall not relieve the contractor from any obligation, duty or responsibility under the contract.

5. BREAKAGE/SHORTAGE

5.1 Claim in respect of breakage/shortages in any case shall be preferred on the supplier within thirty days from the date of receipt of stores by the consignee which shall be replaced/made good by the supplier at his own cost. All risk of loss or damage to the material shall be upon the supplier till it is delivered to the purchaser/consignee.

6. SECURITY DEPOSIT / PERFORMANCE BOND / CONTRACT SECURITY

6.1 For purchases exceeding Rs. 1.00 lakh, the successful bidder, within 15 days of receipt of order/ letter of award, will be required to send Security deposit in the form of a NEFT/RTGS/Electronic fund transfer to designated account of ONGC or in lieu thereof, Performance Bond in the form of an Electronic Bank Guarantee / SFMS Bank Guarantee/Insurance Surety Bond as per ONGC’s Standard Proforma, for an amount equivalent to 10% of the contract value. However, the condition will not be applicable for procurement of materials of proprietary nature from Original Equipment Manufacturers or Distributors / Sole Selling Agents / Authorized Dealers of the Original Equipment

Manufacturer.

The default/Preferable mode of submission of Security Deposit will be NEFT/RTGS/Electronic fund transfer or e-BG. However, whenever a bidder submits SFMS BG, the bidder will mandatorily be required to submit letter from issuing bank that it is unable to issue NeSL based e-BG as on date. Such letter should accompany the SFMS BG. Bidder can also submit irrevocable Unconditional Insurance Surety Bond from Insurance Company registered with Insurance Regulatory and Development Authority of India (IRDAI).

8. FAILURE AND TERMINATION CLAUSE/LIQUIDATED DAMAGES

CLAUSE (applicable for purchases above Rs. 1 lakh):

8.1 Time and date of delivery shall be the essence of the contract. If the contractor/supplier fails to deliver the stores, or any instalment thereof within the period fixed for such delivery in the schedule or any time repudiates the contract before the expiry of such period, the purchaser may, without prejudice to any other right or remedy, available to him to recover damages for breach of the contract:

(MM/10/2016 dated 23.03.2016)

(a) Recover from the Contractor/Supplier as agreed liquidated damages and not by way of penalty, a sum equivalent to to ½% (Half percent) of the contract/supply order price of the whole unit per week

for such delay or part thereof (this is an agreed, genuine pre-estimate of damages duly agreed by the parties) which the contractor has failed to deliver within the period fixed for delivery in the schedule, where delivery thereof is accepted after expiry of the aforesaid period. It may be noted that such recovery of liquidated damages may be up to a ceiling of 10% of the contract/PO price of the whole unit of stores which the contractor/supplier has failed to deliver within the period fixed for delivery; or

(b) Cancel the contract/PO or a portion thereof by serving prior noticeto the contractor/supplier.

(c) It may further be noted that clause(a) above provides for recovery of liquidated damages on the cost of contract/supply order price of delayed supplies(whole unit) at the rate of ½%(Half per cent) of the contract/PO price of the whole unit per week for such delay or part thereof up to a ceiling of 10% of the contract/PO price of delayed supplies (whole unit). Liquidated damages for delay in supplies thus accrued will be recovered by the paying authorities of the purchaser specified in the PO, from the bill for payment of the cost of the materials submitted by the contractor/supplier or his foreign principals in accordance with the terms of PO/contract or otherwise.

(d) Notwithstanding anything stated above, equipment and materialswill be deemed to have been delivered only when all its components and parts are also delivered. If certain components are not delivered in time the equipment and material will be considered as delayed untilsuch time all the missing parts are also delivered.

8.3 Conditions applicable if the offer is from a Micro or Small Enterprises (MSE) possessing valid Udyam Registration Certificate as notified vide Gazette notification no. S.O. 2119(E) dated 26.06.2020(as amended) issued by Ministry of Micro, Small and Medium Enterprises.

(i) if bidder is a Micro or Small Enterprises (MSE), it shall submit copy of valid Udyam Registration Certificate as notified vide Gazette notification no. S.O. 2119(E) dated 26.06.2020(as amended) issued by Ministry of Micro, Small and Medium Enterprises for exemption from furnishing bid security / earnest money deposit and to be eligible for other benefits as per PPP for MSEs order,2012 subject to following conditions:

a. Bidder is participating in tender as manufacturer of the quoted item and not as a trader/dealer. In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur or owned by Women, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST or Women entrepreneur should also be enclosed.

(ii) In case participating MSEs quote price within price band of L1+15%, such MSE shall be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply 100% of total tendered value.

(iii) In case of more than one bidder eligible for purchase preference, then the eligible MSE(s) shall be allowed to share portion of supply in the following manner:

ONGC shall place the order for supply of 100% quantity to lowest eligible MSE amongst the MSEs qualifying for 15% Purchase Preference.

- The following are the Commercial undertakings/declarations to be obtained from the bidders:

Undertakings/declarations/certificates

(to be submitted by bidder on company's letterhead, duly signed by the authorized signatory of the bidder)

- We hereby confirm acceptance of all instructions, terms and conditions of the tender NO: ----------------------.
- We (Name of the bidder/firm) ………………… undertake to provide all the necessary compliances / invoice/documents for enabling ONGC to avail Input tax

credit benefits, in respect of the payments of GST which are payable against the contract (if awarded). We will provide tax invoice issued under GST legislations.

- We undertake to upload the details of the invoices raised on ONGC on the GST Network within the prescribed time limits and undertake to adhere to all other compliances under the GST regulations/ legislations.
- We confirm that in case any credit, refund or other benefit is denied or delayed to ONGC due to any non-compliance of GST legislation by us such as failure to upload the details of the supply on the GSTN portal, failure to pay GST to the Government or due to non-furnishing or furnishing of incorrect or incomplete documents/ information by us, we shall reimburse the loss to ONGC and/ or ONGC may recover the same, but not limited to, the tax loss, interest and penalty.
- We hereby give an undertaking that all the certificates / documents /information submitted against this tender are genuine. In case any of the documents/certificates/information submitted by the bidder is found to be false or forged, action as deemed fit including banning of supplier may be initiated by ONGC at its sole discretion.
- **SECURITY DEPOSIT/ PERFORMANCE SECURITY (PS): SD** 3% would be applicable for Contract

Security Deposit submission:

<table>
<tr><td>A.</td><td>Following modes for submission of SD/PS are acceptable:
a. NEFT/RTGS/Electronic fund transfer to the designated account of ONGC;

<table>
<tr><td colspan="2">NEFT/RTGS Bank details</td></tr>
<tr><td>Bank Name</td><td>State Bank of India</td></tr>
<tr><td>Account number</td><td>00000010257776699</td></tr>
<tr><td>IFSC Code</td><td>SBIN0005743</td></tr>
<tr><td>Branch address</td><td>ONGC Chandkheda, IRS Complex, Chandkheda-380005</td></tr>
</table>

Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload proof of the Online Payment Transfer in place of PBG within 30 days of award of contract.

Performance Security must be submitted by Seller/ successful Bidder to the Buyer within 30 (thirty) days of award of contract on GeM in accordan ce with the conditions of the contract and form acceptable as mentioned below. In case PBG is not submitted within 30 days from the date of NOA, a sum equivalent to 1.5%(one and half percent) of the amount of Perform ance Security per month for such delay or part thereof shall be recovered</td></tr>
</table>

	from the first Bill/invoice (& any remaining amount from subsequent invoi ce) submitted by the supplier/contractor.)

- Bidder shall submit the copy of GSTIN Certificate along with their bid.
- Bidder is required to submit undertakings as per Appendix: BP-1, BP-2 & BP-3 regarding Banning order policy along with the Techno-commercial bid
- For any tender related queries, bidders may contact following officer:
  Name: SACHIN KUMAR, Designation: Chief Engineer (P), Phone No. 9969221294, email: KUMAR_SACHIN@ONGC.CO.IN

Appendix: BP-1

FORMAT FOR UNDERTAKING ON ACCEPTANCE OF ONGC's **'Policy for Banning/provisional Suspension of Business dealings with erring Firms'**

(to be submitted on Bidder's/Firm's Letterhead)

I_________, age ____years Son/ Daughter of ___________, resident of _______________________________________ do solemnly affirm and state as under:

That__________ *(Name of the Bidder/Firm)* is desirous of submitting its bid against tender no___________ dated ______ for ________ item / works *(Name of tender).*

That I ______________________ is a *Bidder/Authorized signatory of Bidder,* and being duly authorized, I furnish this undertaking on behalf of Bidder.

That …………… (Name of the Bidder/Firm) has read, understood and accepts the ONGC's Policy for Banning/provisional Suspension of Business dealings with erring Firms as available at ONGC portals https://tenders.ongc.co.in and https://ongcindia.com.

That …. (Name of the Bidder/Firm) hereby accepts the ONGC's Policy for Banning/provisional Suspension of Business dealings with erring Firms, without any demur, protest, reservations and agree to be bound by the said Policy.

That …………….. (Name of the Bidder/Firm) hereby agrees that in the event of Bidder/Firm is banned under the *ONGC's Policy for Banning/provisional Suspension of Business dealings with erring Firms* then in such case the banning order shall also be applicable upon its *allied concern(s), partner(s) or associate(s) or director(s) or proprietor(s) involved in any capacity*.

(Bidder/Authorized signatory of Bidder)

Seal:

Date:

Place:

Appendix-BP2

FORMAT FOR UNDERTAKING ON CURRENTLY NOT SERVING ANY BANNING ORDER(S) ISSUED BY ONGC

(to be submitted on Bidder's/Firm's Letterhead)

I_________, age ____years Son/ Daughter of ____________, resident of ____ do solemnly affirm and state as under:

1. That I ______________________ is a *Bidder/Authorized signatory of Bidder,* and being duly authorized, I furnish this undertaking on behalf of Bidder/Firm.

2. That_________ *(Name of the Bidder/Firm)* is desirous of submitting its bid against tender no___________ dated ______ for ________ item / works *(Name of tender).*

3. That ………………… (Name of the Bidder/Firm) hereby undertakes as under:

i. That neither the Bidder/Firm itself, nor any of its allied concerns, partners or associates or directors or proprietors involved in any capacity, are currently serving Banning order issued by ONGC debarring them from carrying on business dealings with ONGC.

ii. That Bidder/Firm is not eligible to submit its bid in the tender of ONGC, directly or indirectly with any Joint Venture/Consortium/Partnership with any other bidder etc., which is currently serving Banning order of business dealings with ONGC.

I disclose the following allied concern(s), partner or associate(s) or director(s) or proprietor(s) involved in any capacity in terms of definition of allied firms given in "Policy for Banning / provisional Suspension of Business dealings with erring Firms :

Sl. No.	Name	Address	PAN No. (if allotted)	GST No. (If allotted)	Vendor code in ONGC (if available)

(Bidder/Authorized signatory of Bidder)

Seal:

Date:

Place:

Appendix-BP3

FORMAT FOR UNDERTAKING ON CURRENTLY NOT SERVING ANY SUSPENSION ORDER(S) ISSUED BY ONGC

(to be submitted on Bidder’s/Firm’s Letterhead)

I__________, age ____years Son/ Daughter of ____________, resident of ____ do solemnly affirm and state as under:

That I ______________________ is a Bidder/Authorized signatory of Bidder, and being duly authorized, I furnish this undertaking on behalf of Bidder.

That__________ (Name of the Bidder/Firm) is desirous of submitting its bid against tender no___________ dated ______ for ________ item / works (Name of tender)

That ………………… (Name of the Bidder/Firm) hereby undertakes as under:

That the Bidder/Firm is not currently serving Suspension order of business dealings with ONGC, pending enquiry of banning process business.

Firm is not eligible to submit its bid in the tender of ONGC, directly or indirectly through any Joint Venture/Consortium/Partnership with any other bidder etc., which is currently serving Suspension order of business dealings with ONGC, pending enquiry of banning process.

(Bidder/Authorized signatory of Bidder)

Seal:

Date:

Place:

<u>Scope of Work</u>

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1. Introduction

The purpose of this Scope of Work is to define the requirements for fabrication of Lead Seal Over the Top Assembly (LS-OTP) with Elastomer Cups. An indicative drawing has been placed at Appendix-1. The LSA OTP will be used in sand control applications in oil and gas wells. The contractor to ensure that the supplied item meets the specifications and quality standards.

2. Quantity of LS-OTPs

The total quantity of OTPs would be as per the table below:

Sl. No.	**Description**	**Quantity in numbers**
1.	LS-OTPs	09 nos.

3. Services/Material to be provided by ONGC

a) Crane and material handling facility for loading and unloading of material at ONGC WSS Ahmedabad Shertha/Saij base will be provided by the Corporation at no cost to the Contractor.
b) The actual performance and supervision of all operations for carrying out services at designated locations shall be done by the CONTRACTOR.

4. Responsibilities and Obligations of the contractor

a) The contractor is responsible for arranging transportation of the material for delivering to ONGC WSS Ahmedabad Shertha/Saij base facility after fabrication.
b) The contractor shall maintain all necessary equipment, tools, spares, redress kits, consumables, and supplies required for the fabrication process at their facility at their own cost.

5. Material of construction

a) The material of construction of all metal components should be Alloy Steel EN-19 or 40Cr4Mo3 or equivalent except specified otherwise. Hardness of assembly should be in the range of 26 to 28 on Rockwell scale. Additionally, phosphate coating of all the steel components to be done.

b) Material for construction for elastomer cups should be AFLAS. Hardness of the rubber has to be in the range of 80 to 90 Shore A.
c) Lead composition should be, Lead: 99%, Impurity: 1% (Tin/ Antimony).
d) Standard EUE/NUE thread profile should be made as per API standards. All threads must engage properly with corresponding components in assembly.
e) With reference to buttress threads between Part-2 (Landing Nipple) and Part-3 (Lower part of seal Assembly) in drawing placed at page no.- 4, following guidelines to be followed:
    - Maximum axial load should not exceed 18 MT for full length travel.
    - In fully engaged conditions, threads should be capable of taking pull of 30 MT without thread slippage.
f) All welding, if needed, should be TIG/ MIG type and should be defect free.

6. Quality Assurance/Quality Control

a) Inspection shall be carried out by GM (P)-LM SCS, WSS, Shertha or his authorized representative at the Firm's premises during the execution and after the completion of job as specified in QAP.
b) The contractor shall submit a Quality Assurance/Quality Control (QA/QC) Program, which shall ensure that quality of materials, services, and workmanship are provided as per the following scope of inspection and get it approved by ONGC.

Scope of Inspection:

- Facilities/ capabilities required with vendors
  i) Facilities to simulate packer setting at surface and demonstrate pull and push test of Over-the-Top packer assembly (i.e. hydraulic press arrangement having capacity to apply pulling force in excess of 30MT).
  ii) API approved Thread gauges for all NUE I EUE threads in the Over the Top Packer assembly.
  iii) Facilities for phosphate coating of all the steel components.
  iv) Facility to paint the steel components.
- Inspection is to be carried out by Indenter representative and following parameters are to be inspected with respect to specifications.
    - Metallurgy of lead and alloy steel.
    - Dimensions of various parts.
    - Verification of threads as per standard thread gauges.
    - Hardness and chemical testing of elastomer elements. (One extra elastomer cup to be fabricated for destructive testing from ONGC/ Govt approved lab)

7. Packing Instructions

a) OTPs to be packed suitably and cardboard sleeve to be fitted on lead seal to avoid damage during transit/storage.

b) Thread protectors to be provided at ends.

8. Co-Ordination and Communication between ONGC and Contractor

Any communication of Contractual/ Commercial nature or having schedule significance, may also be sent through e-mail, as an attachment duly signed by authorized signatory and shall be in PDF format but shall also be confirmed through formal communication mod

Special conditions of the contract

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1. CONTRACTOR'S RESPONSIBILITIES

1.1 The CONTRACTOR shall be responsible for the planning of the resources for fabrication work. The CONTRACTOR shall submit the detailed work plan to the CORPORATION, within 7 days of the placement of NOA for information of ONGC.

1.2 The CONTRACTOR shall bear all cost and delays due to any reasons.

2. DURATION OF CONTRACT

The duration of the contract shall be 6 weeks. The contract shall start from the date of placement of NOA/ Work Order, whichever is earlier. The completion of the contract will be the date the material is received at the ONGC Saij/Shertha base after successful inspection.

3. COMPLETENESS OF PRICING

All rates, sums, charges and prices under this contract:

3.1 Are considered complete and fully inclusive in respect of the services being provided and no additional rates, sums, charges or process shall be paid, except as expressly stated in the contract.

3.2 Should remain fixed and firm and shall not be subjected to amendment for any cause, except as expressly stated in the contract.

3.3 The cost of any item where price is left blank shall be deemed included elsewhere.

3.4 In accordance with the provisions of the contract the CONTRACTOR shall be deemed to have made itself fully familiar with the nature of the services and has accounted for in its rates, sums and prices, amongst other things: -

a) **Local conditions**: relating to weather and other operational conditions; access; employment; labour conditions, taxes; laws and regulations; customs and excise duties, except as allowed for under the contract; provision of commercial invoices; and the adequacy or otherwise of the CONTRACTOR's area as allocated.

b) **Profits and overheads:** including the CONTRACTOR's offices, head office and site offices, rent, taxes, insurance, maintenance, lighting, heating, air conditioning, telephone, telex, computer hardware and software, postage, stationery, drawing materials and the like and all other expenses and costs in connection with the foregoing ; salaries, allowances and insurances for members of the CONTRACTOR's management and other staff not directly engaged in the services;

all other expenses or outgoing incidental to the clerical work of CONTRACTOR's establishment and to the general running and management of the business.

c) **Financing Cost:** Including contingent expenses, liabilities, risk insurance (other than those specified as being supplied by CORPORATION), and services required to comply with the contract, the costs of which are to be borne by CONTRACTORs).

d) **Logistics:** All sums in respect of the cost to the CONTRACTOR of its use of agent or sub-CONTRACTORs including handling charges, transport, visas,, preparation, submission and expediting of essentiality certificates; loading and unloading.

e) **Insurance**: All costs in respect of insurance to be provided by CONTRACTOR as per SCC clauses.

f) **Supervision**: All costs for provision of proper supervision for the work not separately identified and priced elsewhere in the contract.

g) **Safety:** All costs in respect of safety are to be provided by the CONTRACTOR as mentioned in the Scope of work and the Technical specifications, and all other expenses associated with compliance with the safety measures described in the contract, all replaced as necessary during the contract period.

h) **General**: All other contingent costs including inoculation, quarantine expenses as per the CORPORATION, Government (Central, State, local) guidelines for any pandemic situation, expenses, liabilities, risks, services and responsibilities in connection with the services for the CONTRACTOR to comply with the contract.

i) CONTRACTOR shall be liable to honour all central and state government laws, statutory rules, regulations, notification like legislation, local self-government, municipal requirements etc. and shall be solely responsible for any breach thereof. The CORPORATION stands indemnified against any penalties / persecution consequent to any violation (deliberated or inadvertent) by the CONTRACTOR or his employees, representatives etc. of such statutory provisions in force.

4. PAYMENT TERMS:

4.1 The CORPORATION shall pay to the CONTRACTOR for services as per the terms and conditions, Scope of work and Price Schedule of the contract only. No interest shall be payable on disputed claims/ delayed payments. No advance payment shall be made to the CONTRACTOR under the contract.

4.2 Mode of Payment/ Account Details:

a) Invoice shall be drawn in favour of **LM-Sand Control Services, WSS, ONGC,** Ahmedabad-380005 along with supporting documents indicated at clause 2(d) below must be submitted by the CONTRACTOR.

b) Invoices along with supporting documents can be submitted/uploaded through VIMS Portal (https://vims.ongc.co.in/), which is the preferred mode of submission of Invoice. Invoice (PDF digitally signed with class II/ III signature) and supporting documents can be uploaded in VIMS Portal by logging-in with the help of Vendor Code.

c) Payment will be made directly via bank wire transfer to the account of CONTRACTOR as per invoice. Account details of CONTRACTOR should be mentioned as below:

1.	Name & Complete Address of the Supplier/ CONTRACTOR as per Bank Records	:	
2.	Bank Name & Address	:	
3.	Branch	:	
4.	Type of Bank Account (Current/ Savings/ Cash Credit)	:	
5.	Bank Account Number	:	
6.	Swift / NEFT/ RTGS Code	:	
7.	Name, e-mail Address, phone number and Fax number of the CONTRACTOR/ Authorized Official (for receiving the updates on status of payments)	:	

d) Following documents/details are also to be submitted with the Invoice: -

- Delivery challans.
- Successful inspection report.
- Certificate of successful completion of fabrication job, issued by the LM-Sand Control Services, WSS, ONGC, Ahmedabad or his representative.

4.3 Withholding / recovery from payment

a) The CORPORATION reserves the right to recover from the bills of the CONTRACTOR the amount due to the CORPORATION against any liquidated damages / losses and damages or as a result of any claims / compensation or due to any statutory imposition etc. without any notice. The CORPORATION also reserves the right to withhold any payment to safeguard the interest of the CORPORATION against any dues for which the decision of the CORPORATION shall be final.

b) In case of any legal disputes, withheld payments shall not be released, till the dispute is settled.

c) No interest shall be payable in case of such withheld amounts.

d) In case of delay in making the payments on account of any reasons / faults resting with the CONTRACTOR, the CORPORATION shall not be liable for any consequences whatsoever. No interest shall be paid on delayed payments.

5. LIQUIDATED DAMAGES

5.1 If the contractor is unable to complete the fabrication services within the period specified in sub clause above, it may request ONGC for extension of the time with unconditionally agreeing for levy and recovery of LD. Upon receipt of such a request, ONGC may at its discretion, extend the period of mobilization and shall recover from the contractor, as an ascertained and agreed Liquidated Damages, a sum equivalent to 1/2 % of annual contract value, for each week of delay or part thereof, subject to a maximum of 10% of the annual contract value.

5.2 The parties agree that the sum specified above is not a penalty but a genuine pre-estimate of the loss/damage which will be suffered by ONGC on account of delay on the part of the CONTRACTOR and the said amount will be payable without proof of actual loss or damage caused by such delay.

5.3 LD will be calculated on the basis of annual contract value excluding duties and taxes.

5.4 The applicable GST on the LD shall have to be borne by the contractor. Accordingly, the liquidated damages shall be recovered from the contractor along with applicable GST.

6. LOSS/DAMAGE OF CORPORATION'S MATERIAL

In the event any of the CORPORATION'S material or property be lost or destroyed or damaged while in transit or during fabrication, the CONTRACTOR shall compensate for the depreciated replacement value. The CORPORATION reserves the right to recover the amount from the CONTRACTOR.

7. APPROVAL OF DRAWING

The contractor must prepare and submit the technical drawing of the Over the Top Assembly with Elastomer Cups for approval of CORPORATION, from the LM-SCS or his nominated officer, before commencement of fabrication work.

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WELL STIMULATION SERVICES

Chandkheda Campus, Sabarmati, Ahmedabad – 380005
Phone: +91-79-23296683, 23290445, +91-2764 220264, 223462

No.: AMD/WSS/PLAN-CONT/2025/BLENDER/2025_ONGC_246488_1
Date: 12.11.2025

To	Kind attention:
M/s National Machine Tools, 1409, Phase 2 GIDC, Chhatral In Kalol, Kalol Ahmedabad, Ahmedabad, Gujarat, 380001 Email: info@nmtoilfield.com	Mrs. Atul Naranbhai Panchal, Proprietor, Ms NMT Mobile no.: 9825711144

Subject: Notification of Award (NOA) for Fabrication of OTTP Lead-Seal assembly WSS, ONGC, Ahmedabad against GePNIC-CPPP limited tender ID-2025_ONGC_246488_1

Dear Sir,

1. WSS, ONGC, Ahmedabad is pleased to award Notification of Award (NOA) against GePNIC-CPPP limited tender ID- 2025_ONGC_246488_1 for Fabrication of 9 nos. of OTTP Lead-Seal assembly of WSS, ONGC, Ahmedabad at the following rates and on terms and conditions of the ONGC tender document including "Scope of Work" duly accepted by you. The NOA shall constitute the formation of contract.

Sl. No.	Item Description	BASIC RATE In Figures To be entered by the Bidder Rs. P	GST %	HSN code	GST amount	Basic rate including GST in INR	TOTAL AMOUNT With Taxes
1	2	3	4	5	6	7	8
1.01	Fabrication of Lead seal-OTTP assembly	508950.00	18.00 %	78060020.00	91611.00	600561.00	600561.00
						Total in Figures	**6,00,561.00**

2. Terms and Conditions:

a. The technical specifications, Scope of Work and terms and conditions of the contract shall be as per the bidding documents.

b. Delivery period will be 6 weeks from the placement of NOA.

c. Payment terms: Payment will be as per the special conditions of contract as well as other conditions of contract enclosed with tender document.

d. Security Deposit: Security deposit of ₹ 30,030/- is to be submitted by contractor within 30 days from the date of placement of NOA in following given details:

Following modes for submission of SD/PS are acceptable:
NEFT/RTGS/Electronic fund transfer to the designated account of ONGC;

NEFT/RTGS Bank details	
Bank Name	State Bank of India
Account number	000000010257776699
IFSC Code	SBIN0005743
Branch address	ONGC Chandkheda, IRS Complex, Chandkheda-380005

Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload proof of the Online Payment Transfer in place of PBG within 30 days of award of contract.

Performance Security must be submitted by Seller/ successful Bidder to the Buyer within 30 (thirty) days of award of contract on GeM in accordan ce with the conditions of the contract and form acceptable as mentioned below. In case PBG is not submitted within 30 days from the date of NOA, a sum equivalent to 1.5% (one and half percent) of the amount of Perform ance Security per month for such delay or part thereof shall be recovered

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from the first Bill/invoice (& any remaining amount from subsequent invoi ce) submitted by the supplier/contractor.)

e) All other terms and conditions shall be governed as per the tender.

f) The NOA shall remain binding between the two parties until the formal work order is issued.

g) You are requested to contact GM (P) – LM-SCS, WSS, ONGC, Saij Base for coordination regarding mobilization and commencement of the work as per Scope of Work.

Kindly acknowledge the receipt of this NOA immediately by Email.

12/11

SACHIN KUMAR
CE (P)
EC Co-ordinator
WSS, ONGC, Ahmedabad

(Sachin Kumar)
CE (P)

Copy:
1) CGM (P) - Head Operations-I
2) GM (P) - LM-SCS
3) GM (I)-I/c P&C
3) DGM (F&A) – Ahmedabad Asset