



FAX : MBP-IND

**OIL AND NATURAL GAS CORPORATION LIMITED**  
(Regd. Office:5, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070)

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**PURCHASE ORDER**

Fabrication of various items of rig equipment as per sample for BI-2000-1 & E-2000-9 Rigs.

|                                                                                                                                                                                                                                                                           |                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PO NO.</b> : 5010165135<br><b>PO Date</b> : 16/05/2025<br><b>File No.</b> : Disha1411492<br><b>PAN No.</b> : AAACO1598A                                                                                                                                                | <b>TERMS OF DELIVERY :</b><br>FOR destination basis i.e. I/C- Receipt, ONGC SONARPUR STORES, KOLKATA-700150.<br><br><b>DELIVERY ON OR BEFORE :</b> 08/07/2025 |
| <b>To,</b><br>Mr.<br>BALAJI INDUSTRIES<br>232/R/S-4,GOPAL LANE TAGORE ROAD NORTH 24 PARGANAS<br>KOLKATA - 700036<br>West Bengal India<br>Tel.No : 9123343134, Fax No.:<br>Vendor Code No. 184360<br>GeM Seller ID :<br>GSTIN No. 19DUOPG2347P1ZV<br>MSE Status - Not MSME | <b>ULTIMATE CONSIGNEE</b> :Code-<br>GSTIN No.:19AAACO1598A1ZK<br><br><b>MODE OF DESPATCH</b> :<br><br><b>INSPECTION BY</b> :Indentor                          |
| <b>Supplier Quotation No.</b> : Dated : Bid- 842987<br><b>Additional References</b><br>E-TENDER ID NO-2025_ONGC_232105_1 DT 04.04.2025                                                                                                                                    |                                                                                                                                                               |

**PLACE OF INSPECTION**

Inspection will be carried out at ONGC's premises (Destination).

**BILLS SHOULD BE IN THE NAME OF** (Paying Authority)

Head Finance,  
ONGC, MBA Basin, Kolkata

Invoices along with supporting documents can be submitted/uploaded through VIMS Portal (<https://vims.ongc.co.in/>), which is the preferred mode of submission of Invoice. Invoice (PDF digitally signed with class II/ III signature) and supporting documents can be uploaded in VIMS Portal by logging-in with the help of Vendor Code. However, in case supplier/contractor is not able to submit/upload the Invoice through VIMS portal as mentioned above, Invoice along with supporting documents can also be submitted/uploaded in any of the following 2 ways:-

1. EMAIL channel: Invoice (PDF digitally signed with class II/ III signature) and supporting documents can be submitted by sending these documents to a designated email-id: [ap\\_invoices@ongc.co.in](mailto:ap_invoices@ongc.co.in).

2. Submission in Physical form at:

Supplier/Contractor can also submit the invoice and supporting documents through courier / post at the following address.

Oil and Natural Gas Corporation Limited (ONGC), A-26, Mezzanine Floor, IBM Tower, Rani Ramgarh Road, Block-A, Industrial Area, Sector 62, NOIDA, Uttar Pradesh # 201309.

**SECURITY DEPOSIT/PBG**

The security deposit deposited by the vendor through NEFT (Reference No.- 002062478327 dated 15.05.2025) is Rs. 27,688.70/-.

**AREA OF OPERATION** : Non PEL/ML/NELP

**SPECIAL INSTRUCTIONS**

Fabrication of various items of rig equipment as per sample for BI-2000-1 & E-2000-9 Rigs against Tender No. WE1DL25008 (E-Tender Number ID & Date: 2025\_ONGC\_232105\_1 dated 04.04.2025).

All terms and conditions will be same as per tender no. WE1DL25008.

Please refer (i) Details of items to be supplied at Annexure-I

(ii) Distribution Statement of Ordered Quantity at Annexure-II,

(iii) Technical Specifications for the items ordered - Annexure-III, wherever applicable.

(iv) General terms and conditions of purchase as per Annexure IV.

**TERMS OF PAYMENT**

Payment will be made against issuance of satisfactory inspection/completion certificate of work by I/C Mechanical, Drilling Services or his authorized representative within 15 days from the date of submission of invoice in ONGC VIMS portal.

(Please Indicate Excise Tariff with Heading/Sub-Heading in the Invoice, if applicable). For Payment Contact Paying Authority as mentioned above.

**(Supplier shall pack the ordered items ultimate consignee wise, failing which all the attendant costs will be to supplier's account. The supplier shall prepare packing list for each package and attach the same outside the package for ready reference)**

Supplier shall either upload complete set of non-negotiable documents (scanned copy of documents submitted to bank for payment) at <https://vims.ongc.co.in/> or email those documents at [ap\\_invoices@ongc.co.in](mailto:ap_invoices@ongc.co.in) along with a copy to Order Placing Authority, Indentor, Ultimate Consignee, Port Consignee and Finance & Accounts Authority mentioned in Purchase Order within two days of B/L / AWB / LR / RR.

Communication with regard to this Purchase Order to be made: Authorized Signatory of PO.

For Oil and Natural Gas Corporation Limited.

Accepted

(Authorized Signatory with Stamp)

Signature

**Annexure-I**

Please supply Equipment/Material/General Stores and/or services specified below subject to all terms and conditions incorporated\ herein/attached including General terms and conditions of purchase, which shall waive and render as void all and any of the seller's conditions of sale.

**Description of Goods Ordered**

| S.NO.                      | Mat Code | Description                                                                                                      | UOM           | Quantity | Currency | Amount    |
|----------------------------|----------|------------------------------------------------------------------------------------------------------------------|---------------|----------|----------|-----------|
|                            |          |                                                                                                                  | Rate Per Unit |          |          |           |
| For Ultimate Consignee : 1 |          | Area of Operation : Non PEL/ML/NELP<br>Fabrication of various items of rig equi consisting of following services |               |          |          |           |
|                            | 10       | Mud pump extension rod oil sealNO                                                                                |               | 50       |          |           |
|                            |          |                                                                                                                  | 475.00        |          | INR      | 23,750.00 |
|                            | 20       | Liner gasket (High pressure) NO                                                                                  |               | 20       | INR      | 7,600.00  |
|                            |          |                                                                                                                  | 380.00        |          |          |           |
|                            | 30       | D/w kickback roller(casing guide roller)NO                                                                       |               | 4        | INR      | 68,400.00 |
|                            |          |                                                                                                                  | 17,100.00     |          |          |           |
|                            | 40       | Mud tank dump valve disc (SS-316)NO                                                                              |               | 4        | INR      | 57,000.00 |
|                            |          |                                                                                                                  | 14,250.00     |          |          |           |
|                            | 50       | Dump valve O- ring NO                                                                                            |               | 30       | INR      | 5,415.00  |
|                            |          |                                                                                                                  | 180.50        |          |          |           |
|                            | 60       | Rubber Gasket #Dresser Coupling - 4" NO                                                                          |               | 60       | INR      | 6,270.00  |
|                            |          |                                                                                                                  | 104.50        |          |          |           |
|                            | 70       | Rubber Gasket #Dresser Coupling - 6" NO                                                                          |               | 80       | INR      | 11,400.00 |
|                            |          |                                                                                                                  | 142.50        |          |          |           |
|                            | 80       | Rubber Gasket #Dresser Coupling - 8" NO                                                                          |               | 20       | INR      | 3,230.00  |
|                            |          |                                                                                                                  | 161.50        |          |          |           |
|                            | 90       | Rubber Gasket #Dresser Coupling -10" NO                                                                          |               | 80       | INR      | 15,960.00 |
|                            |          |                                                                                                                  | 199.50        |          |          |           |
|                            | 100      | Rubber Gasket #Dresser Coupling - 12" NO                                                                         |               | 30       | INR      | 6,840.00  |
|                            |          |                                                                                                                  | 228.00        |          |          |           |
|                            | 110      | Pipe spinner Drive Roller NO                                                                                     |               | 4        | INR      | 79,420.00 |
|                            |          |                                                                                                                  | 19,855.00     |          |          |           |
|                            | 120      | Valve seat puller jaw for GD PumpNO                                                                              |               | 2        | INR      | 38,000.00 |
|                            |          |                                                                                                                  | 19,000.00     |          |          |           |
|                            | 130      | Fluid End gasket suction side (High presNO                                                                       |               | 20       | INR      | 9,500.00  |
|                            |          |                                                                                                                  | 475.00        |          |          |           |
|                            | 140      | Fluid End gasket Delivery side (High preNO                                                                       |               | 20       | INR      | 11,400.00 |
|                            |          |                                                                                                                  | 570.00        |          |          |           |
|                            | 150      | Shaft Oil seal ( For Agitator) NO                                                                                |               | 50       | INR      | 9,500.00  |
|                            |          |                                                                                                                  | 190.00        |          |          |           |
|                            | 160      | Mud pump valve cover gasket (High pressuNO                                                                       |               | 40       | INR      | 15,200.00 |
|                            |          |                                                                                                                  | 380.00        |          |          |           |
|                            | 170      | Channel protector(Derrick shale shaker)NO                                                                        |               | 108      | INR      | 41,040.00 |
|                            |          |                                                                                                                  | 380.00        |          |          |           |

|     |                          |    |          |     |           |
|-----|--------------------------|----|----------|-----|-----------|
| 180 | Fluid valve(GD mud pump) | NO | 25       |     |           |
|     |                          |    | 2,375.00 | INR | 59,375.00 |
|     | Central GST Non Ded%     |    | 9.00     | INR | 42,237.00 |
|     | State GST Non Ded %      |    | 9.00     | INR | 42,237.00 |

|             |  |  |  |     |            |
|-------------|--|--|--|-----|------------|
| Total       |  |  |  | INR | 553,774.00 |
|             |  |  |  |     |            |
|             |  |  |  |     |            |
| Grand Total |  |  |  | INR | 553,774.00 |

Rates are inclusive of all taxes.

**Total Value of Supply Order :** RUPEES FIVE LAKH FIFTY-THREE THOUSAND SEVEN HUNDRED SEVENTY-FOUR ONLY

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)

**Annexure-II**  
**DISTRIBUTION STATEMENT OF ORDERED QUANTITY**

| S.No.                                                           | Item No. | Material Code | Material Description                       | UoM | Quantity |
|-----------------------------------------------------------------|----------|---------------|--------------------------------------------|-----|----------|
| <b>Ultimate Consignee : Area of operation : Non PEL/ML/NELP</b> |          |               |                                            |     |          |
| 1                                                               | 00001    |               | Fabrication of various items o<br>rig equi | AU  | 1        |

For Oil and Natural Gas Corporation Limited

(Authorised Signatory with Stamp)

- Copy To :
- 1. Finance : Manager- Finance, ONGC, MBA Basin, Kolkata.
  - 2. Mechanical In charge/ Maintenance Manager- Drilling Rigs, MBA Basin.
  - 2. Office Copy.