इंजीनियरिंग संसाधन समूह (आपरेशन)
ओएनजीसी, हज़ीरा संयंत्र, सूरत
Engineering Resource Group (Operations)
ONGC, Hazira Plant, Surat
Office of Area Manager-ERG (OPS)
69, Admin. Building, Hazira Plant, Surat
Phone: 0261-287-5708/5702

By E-mail

No. HZR/PLANT/ TRAIN-CENTRE/2025/DRINKWTR/1438815/OLA9030013193 Dated 27.05.2025

To
M/s SAROJ TINY TECH INDIA PVT LTD. (Vendor Code: 177234)
308 The Emporio, Opp 4D Square Mall, Near Croma
Visat Highway, Motera
Ahmedabad: 380005 (India)
Tel: + (91) -79-23291787
Mob: 9543571777
E-mail: bdm@sarojtinytech.com; sarojtinytech@gmail.com

Kind Attention: Mr. Nagarajan Vijai.

Sub: Notification of Award (NOA) for “Upgradation of Drinking Water Scheme at ONGC Hazira Plant” against Tender No 8U1AC25001.

Ref: (i) Your bid (bid ID: 842576) against Tender ID: 2025_ONGC_231997_1 (uploaded on https://etenders.gov.in/) and ONGC Tender No. 8U1AC25001.
(ii) All other correspondences with reference to above till date.

Dear Sir,

With reference to above, Oil and Natural Gas Corporation Ltd (hereinafter referred to as ‘ONGC’/ ‘CORPORATION’/ Company-Hazira Plant) is pleased to place this Notification of Award (NOA) to M/s Saroj Tiny Tech India Pvt Ltd. (hereinafter referred to as “Contractor”) for “Upgradation of Drinking Water Scheme at ONGC Hazira Plant” on following rates, terms and conditions:

1.0 Scope of Work:

The scope of work and technical specifications and special conditions of the contract shall be as per the tender documents, which has been duly accepted by your firm vide your bid in toto.

2.0 Duration of the contract:

Duration of the contract shall be 08 months from the date of placement of Notification of Award (NOA) and the entire work is required to be completed within the stipulated period of **08 months**, i.e**. till 26.01.2026**.

3.0 Mobilization

The contractor shall be required to mobilize and deploy required resources with manpower within a **maximum of 15 days** from the date of Notification of award (NOA). The contractor is supposed to discuss the Execution procedure, quality control procedure and entire execution plan of scope of work to Area Manager-Process Utilities.

Thus on receipt of NOA from ONGC, the contractor shall get in touch with Engineer-in-Charge immediately for micro planning and preparation of work-schedule without waiting for the intimation from ONGC. The contractor has to complete the mobilization of his resources within the shortest possible time and remain prepared for starting the job.

The contractor shall also provide core PPE items as listed, to his employees / personnel during mobilization.

4.0 Schedule of rates:

The rates applicable for the works to be rendered under this contract shall be as per the Schedule of Rates enclosed at Annexure-I of this NOA and remain firm for the contract period.

5.0 Terms and Conditions:

The scope of work, technical specifications, special conditions of contract and other terms & conditions shall be as per tender document.

6.0 Security Deposit / Performance Security:

6.1 The contractor shall furnish Security Deposit/ Performance Security **within 30 days** from the date of issue of NOA **i.e. within 25.06.2025** for a sum equivalent to 10 % of the contract value i.e. Rs. 15,89,528/- (Rupees Fifteen Lakh Eighty Nine Thousand Five Hundred Twenty Eight only) either in the form of NEFT/RTGS/Electronic fund transfer to the following designated account of ONGC:

Beneficiary Account Name: Oil and Natural Gas Corporation Limited
Bank Name: State Bank of India
Branch: BHATPORE
Branch Code: 01947
Bank Account No.: 10395064481
IFSC Code: SBIN0001947

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OR

in lieu thereof an irrevocable Electronic Bank Guarantee(e-BG) or SFMS Bank Guarantee (SFMS BG) or Unconditional irrevocable Insurance Surety Bond as per the proforma enclosed in the General Condition of Contract (GCC) in the bidding document. The Performance Bank Guarantee will have 10% of the contract value with initial **validity** of total contract period (08 months) plus 12 Months (warranty period) plus 90 days i.e. **till 26.04.2027**.

Claim period: One month beyond validity of PBG i.e. on or after 26.05.2027.

The default/Preferable mode of submission of Bid Security will be NEFT/RTGS/Electronic fund transfer or e-BG, however, whenever a contractor submits an SFMS BG, they will mandatorily be required to submit a letter from the issuing bank that it is unable to issue a NeSL based e-BG as on date. Such letter should accompany the SFMS Bank Guarantee (SFMS-BG).

6.2 In the event CONTRACTOR fails to honour any of the commitments entered into under this agreement, and /or in respect of any amount due from the CONTRACTOR to the CORPORATION, the CORPORATION shall have unconditional option under the guarantee to invoke the above bank guarantee and claim the amount from the bank. The bank shall be obliged to pay the amount to the CORPORATION on demand.

6.3 In case the contractor fails to submit the security deposit within the stipulated date, ONGC shall recover a sum equivalent to 1.5% (one and half percent) of the amount of Security Deposit / Performance Security per month for such delay or part thereof from the first Bill/invoice (& any remaining amount from subsequent invoice) submitted by the supplier/contractor.

7.0 This NOA will constitute the formation of contract. The detailed formal contract shall be signed by both parties within 15 days from receipt of acceptable Security Deposit / Performance Security. However Security Deposit / Performance Security should be submitted within 30 days from the date of NOA.

7.1 ONGC's obligation to make payments would start only after submission of Security Deposit / Performance Security and signing of detailed contract. Until the formal contract is signed, this NOA shall be binding contract between ONGC and the Contractor read along with the scope of work, technical specifications, special condition of contract and other terms and conditions of tender document.

8.0 For all matters related to Mobilization, Site-Preparation, Execution, Operations, Reports, Completion Certificate & Payments please contact Sh. Pankaj Kumar Katiyar, CGM(P), Area Manager-Process Utilities (Mob. No.: 9969220871), Sh. Sandeep Kumar Agarwal, GM(P), Process Utilities (Mob. No.: 9428008211) and Sh. Nishant Kumar, EE(P), Process Utilities (Mob. No.: 7993359019).

9.0 You must confirm within 03 days of issue of NOA that PBG shall be submitted within 30 days from the date of NOA & Non –submission of PBG within stipulated period may lead to annulment of the contract and action against the contractor as per tender/NOA conditions.

10.0 For all correspondence in this regard, please quote contract no. HZR/PLANT/ TRAIN-CENTRE/2025/DRINKWTR/1438815/OLA9030013193.

Kindly acknowledge the receipt and convey the acceptance of this NOA by return mail and submit Security Deposit / Performance Security in terms of Clause 6.0 of NOA & communicate via reply mail regarding confirmation about Security Deposit / Performance Security submission as per Clause 9.0 of NOA.

SANTHOSH KUMAR NJAREKKAT

Digitally signed by SANTHOSH KUMAR NJAREKKAT
Date: 2025.05.27 13:03:59 +05'30'

महाप्रबंधक (उ)/ General Manager (P)
इंजीनियरिंग संसाधन समूह (आपरेशन)/ Engineering Resource Group(Operations)

Copy for information to:
1. GGM(P), Head Operations
2. CGM (P), AM-Process Utilities
3. GM (P), Process Utilities
4. CGM (F&A), Head Finance

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ANNEXURE-I

SCHEDULE OF RATES

UPGRADATION OF DRINKING WATER SCHEME AT ONGC HAZIRA PLANT

Sl No.	Item Description	Local Percentage content (%)	Quantity (Unit)	Total Basic Rate (in Rs.)	GST amount by considering GST@ 18% (in Rs.)	TOTAL AMOUNT including GST @18% (in Rs.)
Upgradation of Drinking Water Scheme						
1	Supply of material, equipment for upgradation of drinking water scheme with all associated structural, as per SOW at ONGC Hazira Plant	100	1 (L/s)	1,32,44,140/-	23,83,945.20	1,56,28,085.20
2	Site installation/ erection of equipment & mechanical / piping/ electrical /instrumentation (including Civil/ fabrication work)		1 (L/s)	2,26,430/-	40,757.40	2,67,187.40
Total in Figures						**1,58,95,272/60**
Total cost in Words		Rupees One Crore Fifty Eight Lakh Ninety Five Thousand Two Hundred Seventy Two & Sixty Paise Only				

Notes:

1. The subject work includes Supply, Installation, testing and commissioning of 02 Pressure Sand Filters, 01 Activated Carbon Filter, 02 Electro Magnetic Flow Meter along with all the respective accessories and fittings. The work also includes Pipeline Interconnection arrangements, backwash arrangement for the PSF and ACF and Set up of Chlorine Dosing arrangement. The other work involves construction of new approach road and construction & erection of foundation for placement of filters.
2. All stated works, which are deemed to be performed, executed and supplied by the contractor for completion of work as stipulated in the Bidding Document and cost thereof is to be included. Non- familiarity and non- identification by the Contractor, of any works will not be considered as a reason either for extra claims or for not carrying out the work in strict conformity with specifications and instructions of ONGC Representative and Contract Document.
3. Wherever it is found necessary that works like Pipeline interconnection, backwash arrangement, set-up of Chlorine Dosing arrangement etc. require hook-up works with existing set-up, Contractor in consultation and approval of EIC shall only take up such works. The contractor have to take this into consideration before commencement of work.
4. The above rates are inclusive of all costs and expenses including mobilization/ demobilization, transportation, personal charges or any other cost. The contractor is required to acquaint themselves with the actual site conditions & understand that the requirement of all types of material, tools tackles, scaffolding etc. & all other activities are in their scope.
5. No advance payment shall be made by ONGC. Payment shall only be made as per Payment terms mentioned in SCC.
   - 50% payment of total material cost as per SOW subject to supply and upon arrival at the site, verification of receipt & submission of release note of inspection by TPI.
   - 100% cost of services along with remaining 50% of the total material cost upon successful completion of the work as per SOW and accepted by designated EIC for the subject work.
6. The release of payment shall be as per submission of documents as mentioned under 7.0 Remuneration and Terms of Payments of bid documents GCC.
7. The contractor is required to ascertain themselves, the prevailing rates of GST and all other taxes and duties as applicable on the scheduled date of submission of Price Bids and ONGC would not undertake any responsibility whatsoever in this regard.
8. The contractor shall provide all the necessary compliances/ Invoice/ documents for enabling ONGC to avail input tax credit benefits, in respect of the payments of GST which are payable against the contr

Signature Not Verified
Digitally signed by ANSUMAN SHARMA
Date: 2025.05.27 14:52:45 IST
Location: eProcurement System for Central PSUs