

Sub: Purchase Recommendation for procurement of HSD -Reg

- Ref:
- 1- Competent Authority has approved the proposal at N/1 for procurement of the Indented Items through CPP Portal with 10 Days Due Date.
 - 2- Indent No.28360 dated 23.08.2025 Approved by CS, NAPS for procurement of HSD for NAPS Plant Side for Two Years.
 - 3- Single Tender No: NAPS/CMM/II/28360 dated 12.09.2025 issued to M/s IOCL for procurement of HSD for NAPS Plant Side.
 - 4- Offer Ref: Tender/HSD/NPCIL/Narora dated 22.09.2025 of M/s IOCL.
 - 5- Order (FP-20013/12/2018-FP-PNG) dated 25.06.2019 issued from GOI ministry of Petroleum and Natural Gas regarding MII.
 - 6- Commercial Evaluation at N/08.

This is with reference to Offer Ref: Tender/HSD/NPCIL/Narora dated 22.09.2025 of M/s IOCL submitted against the Single Tender No: NAPS/CMM/II/28360 dated 12.09.2025 issued to M/s IOCL for procurement of HSD for NAPS Plant Side. Following are the submission(s).

- a) Total vale for consideration is **Rs. 3, 72, 40,558/** (as per Price Bid placed opposite)
- b) C&MM has insisted to M/s IOCL for submit the acceptance of SDBG and to withdraw the Advance Payment against which M/s IOCL has requested for waiver of the same vide email dated 10.10.2025 (copy of email placed opposite).
- c) Single Tender issued to M/s IOCL for supply of High Speed Diesel (HSD) for NAPS Plant Side for Two Years.
- d) M/s IOCL has not **Submitted a Certificate** toward Percentage of Local **Content (Location: Mathura)** in line with Make in India Policy.
- e) Single Tender issued to M/s IOCL for supply of High Speed Diesel (HSD) for NAPS Plant Site from Class-I and Class-II Local supplier. M/s IOCL has submit a **Certificate** toward Percentage of **Local Content** issued by their CA confirming the **Minimum Local Content is 22.07%** which is in line with the Order (FP-20013/12/2018-FP-PNG) dated 25.06.2019 [min. local content for HSD is **defined as 10%**] issued from GOI ministry of Petroleum and Natural Gas, **hence offer of M/s IOCL is accepted and complied in line with MII.**
- f) M/s IOCL has submitted the Annexure-M which is in line with MII.

PROPOSAL

In view of the above and considering the nature of item which is standard product of M/s IOCL [**Central Public Sector Undertaking**] the following proposals are made for consideration:

- 1- Financial concurrence and approval for placing the order on M/s. IOCL with total value of **Rs. 3, 72, 40,558.**
- 2- Waiver of SDBG per provisions of HQI-2007 (R-5) part-I, Table-D, clause no. 6, since IOCL is a Public Sector Unit and also considering the fact that last experience in the supply has been good and the product is standard.
- 3- **Advance payment** against each supply as per provisions of HQI-2007(R-5) part-1 Table-D, clause no. D4, sub clause C (i).
- 4- Waiver of Bank Guarantee **towards advance payment** as per clause D-5(i) Part-II, HQI-2007(R-5)
- 5- Payment is to be made based on the price prevailing on the date of supply as notified by M/s. IOCL.

Finance may please concur and Station Director NAPS, being the Competent Authority may kindly accord approval for the above proposal.

Sr.Manager(C&MM)

Manager (C&MM)

Head(C&MM)

Head(F&A)

SD, NAPS

Handwritten notes:
 Review point No. 4. and place copy of request from vendor. It also check the amount.
 Head (C&MM) Reviewed. For sr. no. 1
 F C and approval for Placing the order to M/s IOCL with total value of Rs. 3,72,40,560/-
 → SM (F&A)

20360

N/12

Sh. RK, Budget fl. SD
21/10/2023 -

Budget recorded for 3,72,40,560/-

SD
21/10/23 -

→ ~~SM(F&A)(P)~~

- ① The proposal is in favour of IOCL (PSU)
- ② The TFI of proposal is ₹ 3,72,40,560/-
- ③ SDBG has been proposed for waived off as per clause D-6 of Table D of HQR-2007 being PSU.
- ④ Payment to be made in advance, it is proposed to waive off to submit the Bank Guarantee for making Advance payment, being PSU, as per clause D-4 ci) of Table D of HQR-2007 read with clause D-5 i), Part II of HQR-2007.

Head (F&A) may consider FC for above proposal for the approval of SD.
[HQR-2007 R-5, A.3 iii b)]

→ ~~Head(F&A)~~

(B)

Proposal on ST basis with above stated deviations is concurred in finance for approval of SD under HQR-2007.

ओम प्रकाश सुतार
उप महाप्रबंधक (वित्त एवं लेखा)

21/10/2023

Sand
21/10/2023

→ SD

Approved
21/10/23

Approved
21/10/23

Head(CMM)

→ SM(CMM)-E → Sh. HRP



REF.: 28360

Page: N/13

Date:

As per approval of competent authority and Financial Concurrence from F&A, ^{at page N/11-N/12} a draft PO is prepared with TFI Rs 372 40 560.00 in favour of M/s. IOCL and the same is forwarded to finance for pre-audit.

हरि
29/10/25

SMCC & MM

Head (Cmm)

अम
29/10/25
मनोज कुमार श्रीवास्तव
प्रमुख (सी.एम.एम.)

SMC (F&A)



(i) Based on above submission by CMM, the prepared draft PO is pre-audited in finance in terms of amount related clauses only as per approval of CA on page N/11-N/12 in file for supply of HSD.

(ii) It is noticed that existing PO-34024 for same quantity is valid upto 30/6/26 with some quantity. This may be seen / reviewed before start of proposed new contract.

→ Head (Cmm)

Review Point NO.2

अम
04-11-25
SM (F&A)
(G.N. Mittal)

अम

06/11/25

Additional 25% qty in existing contract as ARC is also existing.
P.T.O.

→ SMC (CMM)-I



REF. :

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Date:

w.r.t observation Sr.NO-2 OF F&A at N/13 during the pre-audit refer the followings response for consideration to award the contract:

1. Present Status of Existing PO-34824 was taken care at N/1 (Approval of SD, NAPS) while preparation of Indent in Aug. 2025, considering the processing time.
2. At present "18.5 KL HSD" is available because of the extension of 25% Qty vide Amendment-I dt. 18.06.2025 [Only one tanker 12 KL may be drawn] as ARC Contract the same is exhausted.
3. This requirement is for plant side operation and Financial Concurrence & approval of CA is taken N/12 to issue an Annual Running Contract and price shall be govern as per prevailing rate of items [Market Rate available on M/s IOCL Portal] at the time of requisition/dispatch.

Submitted please for issue of Contract.

[Signature]
06/11/2025

कपिल कुमार

वरिष्ठ प्रबंधक (सी.एम.एम.)

[Signature]

06/11/25

मनोज कुमार श्रीवास्तव

प्रमुख (सी.एम.एम.)

Head (CMM) In view of para NO.2, PO may be issued to M/s. IOCL. Recommended for issue of PO to M/s. IOCL.

CS, NAPS In view of (A) above w (B) & by N/12, PO may be placed.

SD, NAPS

[Signature]

06/11/2025

→ Head (CMM) *[Signature]*
10/11/25

→ SM (CMM)-II

[Signature]
10/11/25

→ placed