

**NATIONAL HIGHWAYS AUTHORITY OF INDIA**  
**Project Implementation Unit - Honnavar**

**Minutes of Meeting**

**Tender ID: 2025\_NHA1\_229048\_1**

Minutes of Meeting of Evaluation Committee meeting held on 24.03.2025 for evaluation of technical bid in respect of "Providing, Running and Maintenance of one vehicle of 1100cc or higher category on monthly hiring basis at a monthly running ceiling limits of 3000 Km for NHA1, PIU - Honnavar, Second Floor, Vasudeva Business Park, Adjacent to HDFC Bank, Mastikatte, Honnavar - 581334" - **Evaluation of Technical Bids - Reg**

1. Members of the Evaluation Committee Present:
  - (a) Shri. M Shivakumar, DGM(Tech) & Project Director, PIU-Honnavar
  - (b) Smt. Padmaja Vutla, DGM(Tech), RO-Bengaluru
  - (c) Smt. Vanishree Guddati, DGM(Tech), RO-Bengaluru
  - (d) Shri. Pankaj Verma, Manager (Tech), RO-Bengaluru
  - (e) Shri. Mandadi Bhavith Reddy, Dy. Manager (Tech), PIU-Honnavar
  - (f) Shri. Thungala Shantha Kumar, Asst.Manager, F&A Unit, RO-Bengaluru
2. Evaluation Committee was apprised that the bids for the subject work were invited on single stage with two-part system (Technical Bid & Financial Bid) with bid due date 13.03.2025 (at 11:00 Hrs IST). Following 2 (Two) bidders have submitted the Technical Bids online through e-Tender portal, which were opened on 14.03.2025 (at 11:00 Hrs IST). The details are as under:

| Sl. No. | Description                             | Bidder-1/2                  | Bidder-2/2                                |
|---------|-----------------------------------------|-----------------------------|-------------------------------------------|
| 1       | Name of the Company / firm / individual | M/s. Pranavi Tours & Travel | Saiswastik Infrastructure Private Limited |
| 2       | Name of signatory of bidder             | Balakrishna V Balery        | Tilak M Naik                              |

3. After opening of technical bid, Evaluation Committee found some observations with respect to bid documents submitted and requested the PIU to seek clarification from the bidders to finalize the evaluation.
4. Accordingly, PIU vide letter No. 1893 dated 17.03.2025 & No. 1894 dated 17.03.2025, requested the bidders to submit the clarifications along with supporting documents on or before 22.03.2025. Following clarifications received from the bidders:

**1/2 - Balakrishna V Balery (M/s. Pranavi Tours & Travels)**

| Sl. No. | Clarification Sought from Bidder                                                                                                                                                                                                                                                 | Reply from Bidder     | Committee Comments                                                   |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------------------------------------------------------|
| 1       | As per point no. 06 of Annexure-I submitted by the bidder, it is mentioned that the Affidavit as per Annexure-III is enclosed. However, the Affidavit submitted does not adhere to the specified format (Annexure-III). Please submit the revised affidavit as per Annexure-III. | Affidavit is enclosed | As per the document submitted by the Bidder, the same is considered. |

|   |                                                                                                          |                                                  |                                                                           |
|---|----------------------------------------------------------------------------------------------------------|--------------------------------------------------|---------------------------------------------------------------------------|
| 2 | The Service Tax Registration Number is not mentioned, as per point no. 15 of Annexure-I. Please clarify. | Clarification given vide letter dated 19.03.2025 | As per the clarification submitted by the Bidder, the same is considered. |
| 3 | The business address is not mentioned in Annexure-I. Please clarify.                                     | Address is mentioned in Annexure-I               | As per the document submitted by the Bidder, the same is considered.      |

**2/2 - Tilak M Naik (Saiswastik Infrastructure Private Limited)**

| Sl. No. | Clarification Sought from Bidder                                                                                                                                                      | Reply from Bidder                           | Committee Comments                                                   |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|----------------------------------------------------------------------|
| 1       | As per point no. 06 of Annexure-I submitted by the bidder, it is mentioned that the Affidavit as per Annexure-III is enclosed. However, the Notary has not been done. Please clarify. | Affidavit submitted & Notary has been done. | As per the document submitted by the Bidder, the same is considered. |
| 2       | In point no. 23 of Annexure-I, it is mentioned that the copy of GST filing certificate is enclosed. However, the same is not enclosed. Please clarify.                                | GST filing certificates enclosed.           | As per the document submitted by the Bidder, the same is considered. |

5. The clarification submitted by the bidders is considered by the Evaluation Committee. Accordingly, Technical bid documents submitted by the above bidders have been checked as per the terms & conditions of BID documents and are detailed as under:

| Sl. No. | Description                                                          | Bidder-1/2                                       | Bidder-2/2                                |
|---------|----------------------------------------------------------------------|--------------------------------------------------|-------------------------------------------|
| 1       | Name of the Company / firm / individual                              | M/s. Pranavi Tours & Travels                     | Saiswastik Infrastructure Private Limited |
| 2       | Name of signatory of bidder                                          | Balakrishna V Balery                             | Tilak M Naik                              |
| 3       | Name of DSC Holder                                                   | Balakrishna Vasanth Baleri                       | Tilak M Naik                              |
| 4       | Type of Vehicle                                                      | Swift Dzire                                      | Swift Dzire                               |
| 5       | Date of 1 <sup>st</sup> purchase                                     | Yet to be purchased                              | Yet to be purchased                       |
| 6       | Affidavit as per Annexure-III                                        | Enclosed                                         | Enclosed                                  |
| 7       | PAN                                                                  | Enclosed                                         | Enclosed                                  |
| 8       | Service Tax Registration Number in Annexure-I                        | Clarification given vide letter dated 19.03.2025 | Mentioned                                 |
| 9       | EMD                                                                  | Enclosed                                         | Enclosed                                  |
| 10      | PAN & Service Tax details                                            | Enclosed                                         | Enclosed                                  |
| 11      | Copy of GST filing certificate                                       | Enclosed                                         | Enclosed                                  |
| 12      | Copy of PF & ESI paid to the drivers                                 | Enclosed                                         | Enclosed                                  |
| 13      | Experience Certificate (Minimum 03 years Highway Driving Experience) | Enclosed                                         | Enclosed                                  |
| 14      | Business Address in Annexure -I                                      | Mentioned                                        | Mentioned                                 |

6. Based on above deliberations and after discussions, Committee found that all two bidders are found technically responsive and recommended to open the financial bid of all the technically responsive bidders.

 24/03/25

Shri. Mandadi Bhavith Reddy  
Dy. Manager (Tech)  
PIU-Honnar

  
24/03/25

Shri. M Shivakumar  
DGM(Tech) & PD  
PIU-Honnar

  
24/03/25

Shri. Thungala Shantha Kumar  
Asst. Manager  
F&A Unit, RO-Bengaluru



Shri. Pankaj Verma  
Manager (Tech)  
RO-Bengaluru



Smt. Vanishree Guddati  
DGM(Tech)  
RO-Bengaluru



Smt. Padmaja Yutla  
DGM(Tech)  
RO-Bengaluru

Signature Not Verified

Digitally signed by M SHIVAKUMAR  
Date: 2025.04.01 17:10:53 IST  
Location: eProcurement System for  
Central PSUs