

Minutes of Meeting

Sub: NHAI requires unfurnished office accommodation for PIU office at Gandhidham on monthly rent basis.

1. The proposal of hiring office accommodation for PIU-Gandhidham has been approved by RO-Gandhinagar vide e-office No. 264032.

2. As per NHAI policy circular No. 11041/59/2008-Admin, dated 11.01.2016 & Circular no. 11041/RO&PIUs/Hiring_of_Off_Accm/2023-Admn.(E-208111) dated 06.02.2025, issued revision of norms for hiring office accommodation for ROs/PIUs/SOs which stipulated following

"Two tier bidding system shall be followed for hiring accommodation for filed officers. Bid shall be invited in two separate envelopes one for technical (details of specification and location etc.) and another for quoting financial quote. The financial bids of the technically shortlisted bidders only will be opened."

3. Accordingly, NIT & RFP for subject matter prepared and same has been approved by RO-Gandhinagar vide e-office No. 264032.

4. An evaluation committee was constituted vide PIU-Gandhidham Office Order No. 2818 dated 17.03.2025 for collection opening, scrutinizing, suitability as per NHAI requirements, processing and evaluation of quotations/Bids invited for hiring of office accommodation for PIU-Gandhidham as per following details:

- | | | | |
|----|---|---|----------|
| a) | Er. Vinakshi Dahat - PD, PIU-Gandhidham | - | Convenor |
| b) | Sh. Harish Jakhar, Manager (Tech.), RO-Gandhinagar | - | Member |
| c) | Sh. Rahul Kumar Meena, Manager (Tech.) | - | Member |
| d) | Sh. Sanjay Kumar, Dy. Manager (F&A), RO-Gandhinagar | - | Member |

5. Until the scheduled date & time (17.03.2025 @ 03:00 pm) for submission of bids following bidders have submitted their bids.

Sr. No.	Bidder Name
1.	Shri Narendra Mulchand Lakhwani

6. Received bids were opened on dated 18.03.2025 (Tuesday) @ 03:30 pm at PIU-Gandhidham in the physical/virtual presence of committee members. Further technical evaluation was made by the committee members based on documents & summarized table below:

Sr. No.	Description	Shri Narendra Mulchand Lakhwani
1	Bid Documents Fee (In Rs.)	500/-
2	Online mode (NEFT) & Date	AXOMB07272666680 & 13.03.2025
3	Whether Fee Hold / Lease Hold	Lease Hold
4	Distance from the Main Road / cross road	Main Road
5	Whether there is Direct access to the Premises from the Main Road	Yes

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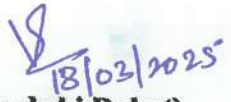
6	Area offered Floor wise (In Carpet Area)	Ground Floor & First Floor 2593 Sq.ft
7	Specify whether the area is carpet / Plinth Floor	Carpet
8	Type of Construction	RCC Frame Structure
9	Year of Construction	1999
10	If the building is New, whether occupancy Certificate is obtained	

Hence the committee has recommended for financial bid evaluation of one bidder (Shri Narendra Mulchand Lakhwani) as they are responsive during the technical bid evaluation.


(Sh. Sanjay Kumar)
Dy. Manager (F&A)
 RO-Gandhinagar
 Member of Committee


(Sh. Rahul Kumar Meena)
Manager (Tech.)
 PIU-Gandhidham
 Member of Committee


(Sh. Harish Jakhar)
Manager (Tech.)
 RO-Gandhinagar
 Member of Committee


(Er. Vinakshi Dahat)
Project Director
 PIU-Gandhidham
 Convenor of Committee

Signature Not Verified

Digitally signed by RAHUL KUMAR MEENA
 Date: 2025.03.19 13:51:51 IST
 Location: eProcurement System for Central PSUs