

MINUTES FOR CONCLUDING A FRESH SERVICE CONTRACT FOR HIRING OF 36 NOS OF UNARMED PRIVATE SECURITY GUARDS BY TPC LEVEL- I MEETING TO BE HELD ON 23/05/2025.

The following Officers were present:-

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|------------------------|--------------------------------------|--------------------|
| 1. Shri V R Rambhad | - CHIEF GENERAL MANAGER | - CHAIRMAN |
| 2. Shri M Sivakumar | - GENERAL MANAGER/HR, FIN & ACCOUNTS | - FINANCE MEMBER |
| 3. Lt Col Pravesh Shah | - Security Officer | - MEMBER SECRETARY |

(I) Details of the Existing Contract:

S. No	SO No. & Date	Firm Name	No. of PSGs	Period	Total Value	Grant Code
1.	HVF/LP/SO230001/2023-24/AJY/SECPUR01/SEC-PUR. Dated 30-11-2023.	M/s Ashok Kumar K Security Agency, Pallavaram, Chennai- 600 043.	28 Nos	(a) Original S.O period w.e.f. 01/12/2023 to 30/11/2024 - 1 Year (b) Extended S.O Period w.e.f. 01/12/2024 to 28/02/2025- 3 Month (c) Extended S.O Period w.e.f. 01/03/2025 to 31/05/2025- 3 Month	Rs.2,62,76,397.72 (Including Supply order value + revision of min. Wages+ Extension Period) Authority TPC level-I meeting held on -05-2025).	810/08-002

(II) Details of the New proposal:

1. Scope of work : Hiring of Unarmed Private Security Guards (PSGs)
2. No. of PSGs : 36 Nos.
3. Period of Contract : 01 Year
4. No. of working days : 365 Days
5. Estimate of the fresh contract : Rs. 2,33,00,956.28/- (Rupees Two crore Thirty Three lakhs Nine Hundred Fifty Six and Twenty Eight Paise only) inclusive of GST @ 18 % & service charges @ 10 %
- DGR wage structure.
6. CGM's Approval : PSG noting No.01539/SS/PSG Corrs/2024 Dated 11/12/2024.
7. F&A Concurrence : Finance & Accounts TPC Cell letter No.12501/HVF/F&A/76/2022/service contract/044. dated 06/02/2025.
8. Required quantity : 1.000w.job
9. Accounting unit : Whole Job
10. Inspection Authority : Chief General Manager/HVF
11. Inspection Officer : Chief General Manager/HVF
12. Payment terms : Monthly payment on pro-rata-basis, based on the satisfactory work completion report.
13. Mode of GST Payment : GST payment to be paid under Reverse Charge Mechanism (RCM) as per Govt. Notification No.29/2018- Central Tax (Rate) and Notification No.30/2018- Integrated Tax (Rate). Accordingly HVF need not make GST payment to the Service provider for Hiring of Security service. In turn, HVF will pay GST directly to the Government
(Authority: M-Coord Letter No.HVF/MC/040/GST/-RCM/2018-2019 dt.07.01.2019)
14. User Section : HVF Security
15. Mode of Tendering : Limited Tender Enquiry through CPP portal (e-procurement) to DGR sponsored security Agencies
16. Budget code head : 810/08-002
17. Grant : I & M Grant
18. 50% option clause : Yes applicable
19. PSD : 10% of 01 month wage bill

(Contd...2)

BRIEF:

1. Due to the shortage of Durwans , PSGs are hired for Estate Security requirement as the necessity exists, it is required to conclude fresh contract for the period of 01 year (365 working days).
2. PSGs are to be hired from DGR sponsored firms with DGR wage structure through Limited Tender Enquiry.
3. AVNL CO has accorded approval for engaging 36 PSGs.
4. The wages for the PSGs would be paid as per the prevailing Min. wages of DGR wage structure.
5. DGR vide their letter No.8304003/SA/HVF/2025/TN/9941/10041/10506/8354/9563/9564/DRZS dated 06thMarch 2025 has sponsored the following security agencies (As per DGR Seniority order):-

a) M/s 9941 Manish Pahwa Security Agency –Kanchipuram TN -600 127 -	Senior Most
b) M/s 10041 Satveer Singh Tanwar Security Agency- Korattur, Chennai-600 076-	2 nd Senior
c) M/s 10506 Manoj Yadav Security Agency –Adambakkam, Chennai -600 088-	3 rd Senior
d) M/s 8354 Satyaroop Security Agency Thiruvottiyur, Chennai -600019-	4 th Senior
e) M/s 9563Mohan Pal Singh Security Agency,Adambakkam, Chennai- 600 088-	5 th Senior
f) M/s 9564 Maheshwar Singh Gurung Security Agency- VelacheryChennai-600 042-	6 th Senior
6. Based on the decision of TPC Level I (Fy) meeting held on 14/03/25 has decided to float the tender on CPP portal (e-procurement) for concluding fresh service contract for hiring 36 Nos.of Unarmed Private Security Guards for a period of one year.
7. Accordingly a tender floated through CPP portal to above mentioned DGR sponsored 06 security services for hiring of 36 nos PSGs, Bid submitted vide Tender ID: 2025_AVNL_235158_1, dated 13/05/2025, Bid opening date on 20/05/2025.

IV. Details of quotation: -

SL. NO	Firms	Total Cost for Hiring of Private Security Guards 36 Nos for a period of one year(12 months) inclusive of GST@18%	Seniority as per DGR Sponsorship Letter No. 8304003/SA/HVF/2025/TN/9941/10041/10506/8354/9563/9564/DRZS.dated.06 th March 2025
1	M/s 9941 Manish Pahwa Security Agency –Kanchipuram TN -600 127	Rs.2,33,00,956.28	Senior most
2	M/s 10041 Satveer Singh Tanwar Security Agency- Korattur, Chennai-600 076	Rs.2,33,00,956.28	2 nd Senior
3	M/s 8354 Satyaroop Security Agency Thiruvottiyur, Chennai - 600019-	Rs.2,33,00,956.28	4 th Senior
4	M/s 9563 Mohan Pal Singh Security Agency, Adambakkam, Chennai- 600 088	Rs.2,33,00,956.28	5 th Senior

Note: DGR Sponsored firms) M/s 10506 Manoj Yadav Security Agency –Adambakkam, Chennai -600 088 & M/s 9564 Maheshwar Singh Gurung Security Agency- VelacheryChennai-600 042 have not quoted for the Tender.

9. Wage structure as per prevailing DGR rates is given below:-

	DESCRIPTION	Wages as per DGR rate as on 01.04.2025 Basic +VDA = Rs.981/-
a	Basic +VDA per staff per month (26 days)	25,506.00
b	ESI/Medical allowance 3.25% of Basic +VDA	0.00
c	EPF 12% OF BASIC +VDA SUBJECT TO MAX BASIC + VDA - RS.15000	1,800.00

(Contd...3)

d	Employees deposit Linked Insurance (EDLI) 0.5 % Basic +VSA for max Rs.15,000/-	75.00
e	Administrative charges EPF & EDLI 0.5% (FOR MAX. 15,000/-)	75.00
f	HRA (5400 OR 24% OF BASIC +VDA WHICHEVER IS HIGHER	6,121.44
g	ESI/Medical allowance 3.25% on HRA	0.00
h	Bonus 8.33% per month (Basic +VDA)	0.00
i	Uniform outfit allowance 5% of Basic +VDA	1,275.30
j	Uniform washing allowance 3 % of Basic +VDA	765.18
k	Sub total -1	35,617.92
L	Relieving charges 1/6th of (K)	5,936.32
m	Total Cost per month per staff	41,554.24
n	Service charges max. 10% of (m)	4,155.42
o	Sum total (Total cost per staff per month)	45,709.66
p	Total cost per month for 36 nos. of PSGs	16,45,547.76
q	Total wages for 12 months for 36 Nos. of PSGs	1,97,46,573.12
r	GST @ of 18 % on (q)	35,54,383.16
s	GRAND TOTAL	2,33,00,956.28

V. OBSERVATION:-

a) It is observed that the Senior most firm M/s 9941 Manish Pahwa Security Agency –Kanchipuram TN -600 127 -and other three firms M/s -10041 Satveer Singh Tanwar Security Agency- Korattur, Chennai-600 076, M/s 8354 Satyaroop Security Agency Thiruvottiyur, Chennai - 600019 & M/s 9563 Mohan Pal Singh Security Agency, Adambakkam, Chennai- 600 088 have quoted the same L1 rate of **Rs.2,33,00,956.28** as a total value inclusive of GST.

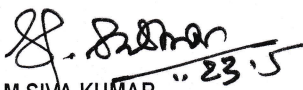
b) As per DGR guidelines "In an eventually of more than one DGR sponsored Agencies quoting the same rate, the Principal Employer should award the contract to the **senior most sponsored Agency.**" In this case **M/s 9941 Manish Pahwa Security Agency –Kanchipuram TN - 600 127 is the senior most firm.**

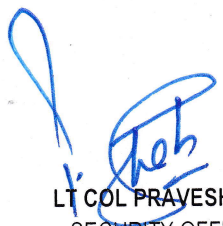
c) GST payment to paid under Reverse Charge Mechanism (RCM) as per Govt. Notification No.29/2018-Central Tax (Rate) and Notification no.30/2018- Integrated Tax (Rate). Accordingly HVF need not make GST payment to the Service provider for Hiring of Security services. In turn, HVF will pay GST direct to the government. (Authority: M-Coord Letter No.HVF/MC/040/GST-RCM/2018-2019DT.07/01/2019).

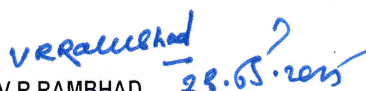
IV DECISION OF TPC LEVEL – I(FY)HELD ON 23/05/2025:

After deliberation and discussion, TPC Level – I (Fy) has decided to place service contract for Hiring of Private Security Guards (36 Nos) for the period of one year from 01-06-2025 to 31-05-2026 at **Rs.2,33,00,956.28** /- on the DGR sponsored Senior Most Firm **M/s 9941 Manish Pahwa Security Agency –Kanchipuram TN -600 127**. Also, in view of the DGR guidelines regarding PSD, the Agency may be asked to submit Performance Security Deposit @ 10% of one month's wage bill i.e., **Rs.1,64,554.77/-**. Further, GST payment for this contract to be paid by HVF under Reverse Charge Mechanism (RCM).

Submitted for deliberation and decision.


M SIVA KUMAR
GENERAL MANAGER/HR (F& A)
FINANCE MEMBER


LT COL PRAVESH SHAH
SECURITY OFFICER
MEMBER SECRETARY


V R RAMBHAD
CHIEF GENERAL MANAGER
CHAIRMAN