

**MINUTES FOR E-ELIGIBILITY BID APPROVAL CWC-II FOR THE CIVIL WORK -
PERIODICAL CLEANING OF OVER HEAD WATER TANKS, REMOVAL OF
PLANTS AND CLEANING OF FLAT ROOFS INSIDE FACTORY AT HVF AVADI
CIVIL ENGINEERING OFFICE**

The following officers were present in the meeting

1	Shri. K.Tulasi Rao	GM / CEO & QA	Chairman CWC - II
2	Shri. B.Senthil Kumar	JT.GM / F & A	Member / Finance
3	Shri. G.Ananda Kumar	WM/IMS	Member / Secretary

- 01 Date of Meeting : 02-04-2025
- 02 Venue : HVF Mini Conference Hall.
- 03 e-Tender Enquiry No. & Date : HVF/TE/13025/CEO/2024-25/59, Dt. 08-02-2025.
e-Procurement Tender ID : 2025_AVNL_226136_1
- 04 Name of the Work : Periodical Cleaning of Over Head Water Tanks, Removal of Plants and Cleaning of Flat Roofs Inside Factory at HVF Avadi
- 05 Type of Tender : Open Tender under Two Bid System (e-Tendering)
- 06 Grant & Code Head : 809 / 01 (Revenue Grant)
- 07 User Section : HVF / IMS - CE (Factory)
- 08 Estimated cost of Work (Approx) : Rs.10,07,000 /= (As per delegation of Financial Powers issued by AVNL as on January 2025, Point Sl.No. 54. (For Revenue Civil works), Sub Clause "b", and AVNL Amendment letter Dt. 22-04-2022 & 07-06-2023, GM is empowered for Issue of Acceptance of Necessity & Administrative Approval and placement of contract for Departmental Works upto Rs. 20 Lakhs (in each case). Hence the subject case falls under the financial powers of CWC-II).
- 09 Approval & Financial Concurrence : (i) CGM Approval vide IMS/CE-Factory Note No.13148/IMS/CE(Fy)/2024-2025 dt 06-12-2024.
(ii) F&A Concurrence vide Letter No. 12501/HVF/FIN&ACCT/86/2024, dt. 16-01-2025.
- 10 e-Tender published in CPPP e-proc website on : 10-02-2025
- 11 Scheduled BSCD & TOD : Original Bid Submission Closing Date : 25-02-2025
Original Technical Tender Opening Date : 26-02-2025
- 12 No. of T.O.D Postponements : 01 TOD Extensions;
01st Auto Extension (BSCD:11-03-2025 & TOD: 12-03-2025)
- 13 e-Tender Technical / Eligibility Bid opened on : 12-03-2025
- 14 (a) No. of Responses received : 02 Responses / Bids were received online.
- 14 (b) Names of Contractors who has responded :

Sl. No.	NAME OF THE CONTRACTOR	EMD VALIDITY	OFFER VALIDITY (90 Days from Actual Technical Bid Opening Date)
02	M/s. Siva Enterprises, Chennai	FDR, Date of Maturity 03-05-2025	Confirmed. Offer Validity till 10-06-2025
03	M/s. Kalai Enterprises, Chennai	Bankers Cheque, Date of Maturity 09-06-2025.	Confirmed. Offer Validity till 10-06-2025

15. The following Eligibility conditions have been verified and submitted for CWC decision please.
All documents are available in the case-file.

Sl No	Eligibility Conditions	M/s. Siva Enterprises, Chennai	M/s. Kalai Enterprises, Kanchipuram
A	Experience of having successfully completed similar work in Central Government / PSU's / State Government or other Government Agencies / Experience Certificate of Private Limited Companies during last 7 (Seven) Years ending last day of previous month to the one in which applications are invited should be the following :- 3 similar works costing not less than the amount equal to 40% (or) 2 similar works costing not less than the amount equal to 50% (or) 1 similar work costing not less than the amount equal to 80% of the estimated cost. (Similar Work means Civil Works Only). In case the bidders submit experience documents of having completed similar works where the cost of completion of work is lesser than the amount mentioned as per tender Eligibility Conditions, then as per "Manual for procurement of works" published by Department of Expenditure, Ministry of Finance, Government of India, the value of work executed shall be brought to current costing level by enhancing the actual value of work at simple rate of seven percent per annum, calculated from the date of completion to the date of bid opening.	√	√
B	Average Annual Turnover during last 3 Years, shall be at least 30% of the estimated Cost.	√	√
C	Possession of PAN	√	√
D	GST Registration Certificate	√	√
E	Submission of EMD	√	√
F	Submission of Scanned Copy of NIT Documents with enclosures duly signed & sealed by Contractor for Compliance.	√	√
G	Copy of Valid Registration Certificate with Employees Provident Fund Organisation	√	√

ANNUAL TURN OVER STATEMENT FOR LAST THREE FINANCIAL YEARS:

ESTIMATED COST :

Rs. 10,07,000 /-

AVERAGE ANNUAL TURNOVER REQUIRED @ 30% :

Rs. 3,02,100 /-

(Rupees in Lakhs)

Year ending 31 st March	M/s. Siva Enterprises, Chennai	M/s. Kalai Enterprises, Kanchipuram
2022	266.66	57.23
2023	382.11	39.40
2024	621.26	41.65
Average	423.34	46.09
Meeting Tender Requirement	YES	YES

Handwritten signature

16. The firms / Contractors have submitted scanned copies of the following Experience Certificates / Reports in the E-tender and the details of the same are reproduced below for perusal of CWC.

Sl. No	Name of the Firm	ESTIMATED COST OF THE WORK Rs. 10,07,000 /-		
		Three similar works 40% of the Estimated Cost Rs. 4,02,000 /-	Two similar works 50% of the Estimated Cost Rs.5,03,500 /-	One similar work 80% of the Estimated Cost Rs. 8,05,600 /-
A	M/s. Siva Enterprises, Chennai	---	---	Periodical Services in Type – I Quarters at HVF Estate vide CA No. HVF/CE/25/2018-19/Maint., dated 09-01-2019 at an Order cost of Rs. 1,37,26,754.60 /-. Copy of Completion Certificate submitted.
B	M/s. Kalai Enterprises, Kanchipuram	---	---	Construction of machine foundation of SMC 45, SMC 46 & SMC 47 at HVF, Avadi vide M/s. HMT machine tools Ltd Contract work Order No.HMTMTL/MTH/ CIVIL/FOUNDN/18-19 Dt.05.02.2019 for a completion cost of Rs.10,80,424/- completion certificate submitted.

17. Any other Observations relevant to the case: It is submitted that all the 02 (Two) Participating Contractors have fulfilled the eligibility conditions of the tender.

17. **OBSERVATIONS OF CWC- II HELD ON 03-04-2025:**

CWC- II deliberated the case and observed that both the Participating Contractors;

(a) M/s. Siva Enterprises, Chennai, (b) M/s. Kalai Enterprises, Kanchipuram have fulfilled the eligibility conditions of the tender.

18. **DECISION OF CWC- II HELD ON 03-04-2025:**

CWC – II deliberated the case and observed that both the participating contractors have fulfilled the eligibility Conditions of the tender and the offers of both the participating contractors are technically acceptable. Hence, CWC - II approved opening of e-price bids of both the eligible contractors viz.,

1. M/s. Siva Enterprises, Chennai
2. M/s. Kalai Enterprises, Kanchipuram

(B. SENTHIL KUMAR)
Jt.GM / F&A
MEMBER / FINANCE

(G. ANANDA KUMAR)
WM / IMS
MEMBER SECRETARY

(K. TULASI RAO)
GM / CEO & QA
CHAIRMAN / CWC – II