



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

AAI/ASR/Comml/Handbags/2025-26/ 217

Dt. 14.01.2026
15

M/s Craft India,
H.No.144/AD, Shop No.G27,
Ward No.IV, Dabolim, Goa.

Kind Attention:- Sh. Aadil Ahmad Sheikh, Proprietor

Email id:- craftindia333@gmail.com

GST No. 30CBYPS8258R1ZB

Subject: Award for the Short Term License (under stop gap arrangement) for Retail Outlet for Handbags & Fashion Accessories inside Domestic Security Hold Area (Ground Floor) at Sri Guru Ram Dass Jee International Airport, Amritsar.

Sir,

- 1) Please refer to your E-tender **AAI/ASR/Comml/Retail/2025/06 of November-2025**, for the subject facility. The Competent Authority is please to award the subject facility for which technical bid was opened on 10.12.2025 and financial bid was opened on 24.12.2025 on the following terms and conditions: -

Sr. No.	Particulars	Details
i.	Facility	Retail Outlet for Handbags & Fashion Accessories
ii.	Location / Earmarked Area	Area:- 20 SQM area (approx.) or as decided by AAI. Location: Unit No. R-10A inside Domestic Security Hold Area (Ground Floor) (Layout enclosed)
iii.	Area	AC Space - 20 SQM or as decided by AAI
iv.	Periodicity of License	06 (Six) Months further extendable by 03(Three) or commencement of Master Concession Retail, whichever is earlier.
v.	Business Incubation period	Fifteen (15) days from the date of issuance of award letter
vi.	Gestation period	Fifteen (15) days from the date of taking over the site or actual commencement of commercial operation, whichever is earlier.
vii.	License Fee	Monthly licence fee Rs.3,26,666/-



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

	payable for the first month	Common Area Maintenance (CAM) charges (10% of Space License fee / Space rental for 20 Sq Mtr.)	₹ 5,900/-
		Tax/GST @18%	₹ 59,862/-
		Gross Space License Fee	₹3,92,428/- (Rupees Three Lakhs Ninety Two Thousand Four Hundred Twenty Eight only)
viii.	Annual escalation	Rate of escalation is not applicable being duration of license less than 01 year. Refer Para 4 of NIT	
ix.	Charges towards consumption of electricity and water	To be paid by the Licensee as per clause -6 of Draft License Agreement of NIT.	
x.	Interest free Security Deposit (SD) payable to AAI.	Security Deposit of Rs. 11,77,284/- towards License fee as per clause 5 (C) of General Information & Guidelines read with Clause-09 of Draft License Agreement. Security Deposit of Rs.1,99,540/- towards Utilities (Electricity, Water, Data Port, Telephone etc.) as per Clause-5 (d) of General Information & Guidelines read with Clause-10 of Draft License agreement Total Security deposit – Rs.13,76,824/- Rounded-off – Rs.13,77,00/- The submission of Security Deposit is to be done within the business incubation period in the form of Demand Draft / Pay order / RTGS / NEFT / Bank Guarantee (having claim period of 12 months from the date of expiry of contract) from any scheduled commercial bank (Bank Guarantee from co-operative bank, even scheduled / Societies / Payment Banks, or by means of FDR, will not be accepted) The Bank Guarantee shall be submitted as per the format of Annexure-L1 and L2. (copy enclosed).	



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

xi.	One-month Advance Space License fee of ₹3,92,428/- is payable in the form of RTGS/NEFT in favor of Airport Authority of India within the business incubation period.								
xii.	Following are the details of Bank for RTGS / NEFT to <u>SGRDJI Airport, Amritsar</u> : - Bank: State Bank of India Branch: Rajasansi, Amritsar IFSC Code: SBIN0002455 Beneficiary Name: Airports Authority of India A/C No.: 30434604337 <u>PAN and GST of SGRDJI Airport, Amritsar:</u> PAN No - AAACA6412D GST No. - 03AAACA6412D1ZI								
xiii.	Agreement has to be executed on non-judicial Stamp Paper of Rs.300/- (appropriate value) within the business incubation period. The cost of Stamp Paper(s) and related costs to be borne by the licensee.								
xiv.	Details of persons employed by agency or going to be employed, who are near relatives of AAI employees, or are ex-employees of AAI who have separated from AAI in the past two years to be furnished by you (on letter head in the below format), along with the acceptance of this award letter: <table><tr><td>Name of the person proposed to be employed</td><td></td><td></td><td>Place of Posting</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Name of the person proposed to be employed			Place of Posting				
Name of the person proposed to be employed			Place of Posting						
xv.	Authority shall raise all bills (including MMG/MAG and any other bills except annual land lease bills) for the current month on 1st day of month in advance except true-up and reimbursement of expenditure bills like electricity, water etc. The invoices for reimbursement of expenditure like electricity, water charges etc. for the completed month shall be raised on 5th of succeeding month. Wherever the billing is dependent on passenger data / any other data and provisional billing is already done every month on 1 st in advance, the invoices for true-up data shall be raised by 10 th of succeeding month on the basis of pax data or actual data submitted by the concessionaire/ agency.								



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

	A credit period of 15 days (date of invoice plus 15 days) shall be provided, which is subject to reduction as and when decided by Authority. Authority shall levy penal interest @12% per annum from the due date (i.e. date of invoice plus 15 days) till the actual date of payment received in Authority's account in the cases concessionaire/ agencies settled the invoice after due date but within 90 days (date of invoice plus 90 days) and @18% per annum from the due date till the actual date of payment received in Authority's account in the case of concessionaire/ agencies settled the invoices after 90 days. In case of part payment made by any agency, same rate of interest on the balance amount of invoice as applicable shall be charged. The licensee to make all payments through Biller Direct module of AAI or Virtual Account Number (VAN).
xvi.	Joint measurement of the area offered under license, to be conducted by AAI and Licensee/the authorized representative(s) of the licensee at the time of handing over / taking over of possession of site. This Joint measurement along-with report on handing over / taking over of site shall form part of the agreement to be executed.
xvii.	The licensee to obtain all necessary security approvals / clearances from BCAS/any other regulatory agency as required. <u>Security Clearance</u> – The selected Bidder/Licensee/Concessionaire shall apply to Bureau of Civil Aviation Security (BCAS) for Security Clearance, within a period of 10 days from the issuance of LOA and submit copies thereof to the Authority. <u>Security Programme</u> - The selected Bidder/Licensee/Concessionaire shall apply to Bureau of Civil Aviation Security (BCAS) for approval of the Security Programme, within a period of 10 days from the issuance of LOA and submit copies thereof to the Authority, in case the Selected Bidder/Licensee/Concessionaire is having prior Security Clearance from BCAS. In case the Selected Bidder/Licensee/Concessionaire is not having prior Security Clearance from BCAS on the date of issuance of LOA, then the Selected Bidder / Licensee / Concessionaire has to apply to BCAS for approval of security program within a period of 05 days from the date of receipt of Security Clearance from BCAS and submit copies thereof to the Authority.

- 2) A copy of this Award Letter duly signed by Licensee, accepting all Terms and Conditions of NIT and of this Award Letter, must be forwarded to this office within **seven (07)** days of receipt of this LoA. The acceptance to this award letter to accompany declaration as per **para xiv** above.
- 3) Further, the formalities listed at **para x, xi & xiii** must be completed within the time lines specified therein.
- 4) Non-acceptance of award or on account of non-completion of post-award formalities



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

within the prescribed time, you shall be liable to be debarred by AAI for further participation in the tenders at its airports or at any other place under the control of AAI, for a period of **one (01) year**.

- 5) The licensee shall employ only Indian nationals and get their antecedents and loyalty verified before employing them on the job. The licensee shall ensure that no person of doubtful antecedent and nationality is in anyway associated with the job.
- 6) In case of Civil/Electrical works, NOC has to be obtained from AAI beforehand.
- 7) All other terms and conditions shall be as per NIT/Tender document. This award letter and NIT/Tender document along with their enclosures shall form a part of the license agreement.

Thanking you,

Yours faithfully,

(Anurag Sharma)
AGM (Commercial)
For Airport Director
SGRDJI Airport, Amritsar

Copy to:

1. Regional Executive Director, Northern Region, AAI, New Delhi
2. In-charges, SGRDJI Airport – Elect. / Civil / Finance / CNS / Ops / Security / Fire



भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India

परिसर की अनुसूची
SCHEDULE OF PREMISES

1	AREA ALLOTTED	20 Sqm. (approx.)
2	LOCATION	Unit No. R-10A inside Domestic Security Hold Area (Ground Floor)
3	PURPOSE	Retail Outlet for Handbags & Fashion Accessories

लाइसेंसधारक के हस्ताक्षर
SIGNATURE OF THE LICENSEE


15/10/26

