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क्षेत्रीय वाणिज्यिक सलाहकार समिति/ REGIONAL COMMERCIAL ADVISORY COMMITTEE

आर.सी.ए.सी बैठक की कार्यवृत्त/ MINUTES OF RCAC MEETING

क्षेत्रीय मुख्यालय, उ.पू.क्षे/ RHQ NER, GUWAHATI

Meeting No: AAI/RHQ/NER/Comml/Hollogi

Dt. 17.04.2025

विषय: - डोनयी पोलो (होल्लोंगी) हवाई अड्डे, ईटानगर के अंतरिम टर्मिनल भवन के प्रस्थान चेक-इन क्षेत्र में खाद्य एवं पेय (स्नैक बार) आउटलेट के लाइसेंस के लिए अनुबंध प्रदान करने हेतु ।

Subject: - Award of contract for the license of Food & Beverage (Snack Bar) Outlet at Departure Check In Area of the Interim Terminal Building at Donyi Polo (Hollongi) Airport, Itanagar.

Committee Members:

1. Shri Lachit Baruah, AGM (Commercial), RHQ, NER.
2. Shri Dulal Roy, SM (Finance), RHQ, NER.
3. Shri Charchil Banra, Manager (Operations), RHQ,NER.

(A).Background: -

On behalf of APD/Hollongi, Commercial Department of RHQ, NER had invited tender for the license of Food & Beverage (Snack Bar) Outlet at Departure Check In Area of Interim Terminal Building at **Donyi Polo (Hollongi) Airport, Itanagar** with an MRLF of Rs. 34,000/- per month plus taxes and applicable charges for a period 01 (one) year and extendable by another 1 (One) year with an area of 6 sqmtr vide tender ID# **2025_AAI_226024_1** on 07-02-2025 in CPP Portal. On due date (after two auto extension) i.e on 14-03-2025, it is observed **single bidder** has participated in the tender process which is appended below: -

M/s ALTASHA ENTERPRISES, HN - 13A, c/o Md Tufel, Hussainpur lane, Near Masjid, Jagdishpur, Bhagalpur, Bihar - 812002

During scrutiny of technical bid documents, it is found that participated bidder has submitted all the required documents as per NIET terms and conditions. As per amended provisions of Commercial Manual CI 63, e - file is forwarded to RED NER for acceptance of technical bid documents submitted by the participated bidder and the same was accepted and approved by RED NER vide e-office Note #22. Therefore, participated single bidder is technically qualified.

Accordingly, with approval of Competent Authority [i.e. DGM (Commi), RHQ], the financial bid of qualified tenderer was opened on 02-04-2025 and the following have been observed:

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Sl. No	Agency/ Bidders Name	Quoted Amount plus applicable taxes and charges extra	Bid Rank
1	M/s ALTASHA ENTERPRISES, HN - 13A, c/o Md Tufel, Hussainpur lane, Near Masjid, Jagdishpur, Bhagalpur, Bihar - 812002	₹ 41,000 per month	H1

As per the BOQ sheet, the bidder i.e., **M/s ALTASHA ENTERPRISES** has quoted an amount of **Rs. 41,000/-** per month plus applicable taxes and charges extra against the MRLF of Rs. 34,000/- per month and emerged as **H1 bidder**.

(B). Other relevant facts and Information: -Not Applicable

(C). Proposal: - To award the contract for the license of Food & Beverage (Snack Bar) Outlet at Departure Check In Area of the Interim Terminal Building at **Donyi Polo (Hollongi) Airport, Itanagar** to **M/s ALTASHA ENTERPRISES**, HN - 13A, c/o Md Tufel, Hussainpur lane, Near Masjid, Jagdishpur, Bhagalpur, Bihar - 812002 at quoted amount of **Rs. 41,000/-** per month plus applicable taxes and charges extra (which is above 120.58% of MRLF) against MRLF of Rs. 34,000/- per month plus applicable taxes and charges extra.

(D). D.o.P Provisions: - As per the DoP-2021 para 4.5(a)(ii); DGM(Comml.), RHQ, NER is the Approving Authority as he has got Full Powers, in case of single bidder and quoted amount is 110% above MRLF to award of Trading Concessions or any revenue earning contracts at the Airports.

(E). Commercial Manual Provisions: - **Commercial Instruction No.44/2023** & For RCAC as per clause 7.9.6 of Commercial Manual.

(F). Provisions of NIET, LOIA, Concession Agreement: All the Other Terms & Conditions shall be as per the NIET vide tender ID # **2025_AAI_226024_1**.

(G). Competent Authority: Being a single bid and quoted amount is above 110% of MRLF, as per the DoP-2021 para 4.5(a) (ii); DGM (Comml.), RHQ, NER is the Competent Authority for Approving the proposal.

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• **(H). Deliberation/ Observation of Commercial:**

The background is mentioned above and it is recommended to award the contract for the license of Food & Beverage (Snack Bar) Outlet at Departure Check In Area of the Interim Terminal Building at **Donyi Polo (Hollongi) Airport, Itanagar** to **M/s ALTASHA ENTERPRISES**, HN - 13A, c/o Md Tufel, Hussainpur lane, Near Masjid, Jagdishpur, Bhagalpur, Bihar - 812002 at quoted amount of **Rs 41,000/- per month** plus applicable taxes and charges extra (which is above 120.58% of MRLF) against MRLF of Rs 34,000/- per month plus applicable taxes and charges extra for a period of **01 (one) year and extendable by another 1 (One) year** with an area of **6 sqmtr**

Financial Concurrence given by F&A / RHQ in e - office based on recommendations by the Bid Manager and Commercial Department of RHQ.

Being a single bid and quoted amount is above 110% of MRLF, as per the DoP-2021 para 4.5(a) (ii); DGM (Comml.), RHQ, NER is the Competent Authority for Approving the proposal.

Or J
17/04/2025
लाचित बरूवा / Lachit Baruah

AGM (Commercial), Tender Evaluator & Bid Manager

(I). Recommendation of RCAC:

After perusal of the above stated noting and recommendation of AGM (Commercial) / RHQ, RCAC recommends to accept the offer and approves to award the contract for the license of Food & Beverage (Snack Bar) Outlet at Departure Check In Area of the Interim Terminal Building at **Donyi Polo (Hollongi) Airport, Itanagar** to **M/s ALTASHA ENTERPRISES**, HN - 13A, c/o Md Tufel, Hussainpur lane, Near Masjid, Jagdishpur, Bhagalpur, Bihar - 812002 at quoted amount of **Rs 41,000/- per month** (which is above 120.58% of MRLF) plus applicable taxes and charges extra against MRLF of Rs 34,000/- per month plus applicable taxes and charges extra for a period **01 (one) year and extendable by another 01 (One) year** with an area of **06 sqmtr** License Fee shall be subject to annual escalation as per NIET terms and Conditions. RAU, NER has recorded the same at the time of Financial Concurrence in e-office.

Being a single bid and quoted amount is above 110% of MRLF, as per the DoP-2021 para 4.5(a) (ii); DGM (Comml.), RHQ, NER is the Competent Authority for Approving the proposal.

Or J
17/04/2025
लाचित बरूवा/Lachit Baruah
सहायक महा- प्रबंधक (वाणिज्य)
AGM (Commercial)/NER

Dulal Roy
17/04/2025
दुलाल रॉय/Dulal Roy
वरिष्ठ प्रबंधक (वित्त)
SM (F&A)/NER

Charchil Banra
17/04/2025
चर्चिल बानरा/Charchil Banra
प्रबंधक (प्रचालन)
Manager (Ops)/NER

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- The above RCAC recommendations vide meeting dated 17/04/2025 is forwarded and submitted for approval of DGM (Commercial)/NER as per DoP clause.

17/04/2025

लाचित बरूवा / Lachit Baruah

सहायक महा- प्रबंधक (वाणिज्य) / AGM(Commercial)

17/4/25

आर.वि.एस मूर्ति / R.V.S.Murthy

उप महाप्रबंधक (वाणिज्य) क्षेत्रीय मुख्यालय /उ.पू.क्षे / DGM (Commercial), RHQ / NER