



क्षेत्रीय वाणिज्यिक सलाहकार समिति/ REGIONAL COMMERCIAL ADVISORY COMMITTEE

आर.सी.ए.सी बैठक की कार्यवृत्त/ MINUTES OF RCAC MEETING

क्षेत्रीय मुख्यालय, उ.पू.क्षे/ RHQ NER, GUWAHATI

Meeting No: AAI/RHQ/NER/Comml/Hollogi

Dt. 01.04.2025

विषय : - डोनयी पोलो (होल्लोंगी) हवाई अड्डे, ईटानगर में अंतरिम टर्मिनल बिल्डिंग (आगमन गेट के कैनोपी क्षेत्र) के शहर की ओर खाद्य और पेय (स्नैक बार) आउटलेट के लाइसेंस के लिए अनुबंध का पुरस्कार हेतु ।

Subject: - Award of contract for the license of Food & Beverage (Snack Bar) Outlet at city side of the Interim Terminal Building (Canopy Area of Arrival Gate) at Donyi Polo (Hollongi) Airport, Itanagar - reg.

Committee Members:

1. Shri Lachit Baruah, AGM (Commercial), RHQ, NER.
2. Shri Dulal Roy, SM (Finance), RHQ, NER.
3. Shri Charchil Banra, Manager (Operations), RHQ,NER.

(A).Background: -

On behalf of APD/Hollongi, Commercial Department of RHQ, NER had invited tender for the license of Food & Beverage (Snack Bar) Outlet at city side of the Interim Terminal Building (Canopy Area of Arrival Gate) at **Donyi Polo (Hollongi) Airport, Itanagar** with an MRLF of Re. 14,250/- per month plus taxes and applicable charges for a period of 01 (one) year and extendable by another 1 (One) year with an area of 6 sqmtr vide tender ID# **2025_AAI_223013_1** on 07-01-2025 in CPP Portal. On due date i.e on 11-02-2025 (after two auto extension), it is observed **single bidder** has participated in the tender process which is appended below: -

M/s RBA HOSPITALITY AND HOTELS PVT LTD, 109, Venus Avan Business Centre, Nr Radhe Fortune, Agora Circle, Bhat, Gandhinagar, Gujarat - 382428

During scrutiny of technical bid documents, it is found that participated bidder has submitted all the required documents as per NIET terms and conditions. As per amended provisions of Commercial Manual CI 63, e- file is forwarded to RED NER for the acceptance of technical bid documents submitted by the participated bidder and the same was accepted and approved by RED NER vide e-office Note #48. Therefore, participated single bidder is technically qualified.

Accordingly, with acceptance/ approval of Competent Authority i.e. RED NER , the financial bid of qualified tenderer was opened on 11/03/2025 and the following have been observed:

Handwritten signature and date
01/04/2025

Sl. No	Agency/ Bidders Name	Quoted Amount plus applicable taxes and charges extra	Bid Rank
1	M/s RBA HOSPITALITY AND HOTELS PVT LTD, 109, Venus Avan Business Centre, Nr Radhe Fortune, Agora Circle, Bhat, Gandhinagar, Gujarat - 382428	₹ 19,875	H1

As per the BOQ sheet, the bidder i.e., **M/s RBA HOSPITALITY AND HOTELS PVT LTD** has quoted an amount of **Rs. 19,875/-** per month plus applicable taxes and charges extra against the MRLF of Rs. 14,250/- per month and emerged as **H1 bidder**.

(B). Other relevant facts and Information: -Not Applicable

(C). Proposal: - To award the contract for the license of Food & Beverage (Snack Bar) Outlet at city side of the Interim Terminal Building (Canopy Area of Arrival Gate) at **Donyi Polo (Hollongi) Airport** to **M/s RBA HOSPITALITY AND HOTELS PVT LTD**, 109, Venus Avan Business Centre, Nr Radhe Fortune, Agora Circle, Bhat, Gandhinagar, Gujarat - 382428 at quoted amount of **Rs. 19,875/-** per month plus applicable taxes and charges extra which is more than MRLF i.e. Rs. 14,250/- per month plus applicable taxes and charges extra.

(D). D.o.P Provisions: - Being a single tender and quoted amount is above 139.47% of MRLF, as per clause 4.5(a)(ii) of D.O.P – states that "In case of single tender and quoted amount is above 110% of MRLF"; DGM (Comml.), RHQ, NER is the Approving Authority to award of Trading Concessions or any revenue earning contracts at the Airports.

(E). Commercial Manual Provisions: - **Commercial Instruction No.44/2023 &** For RCAC as per clause 7.9.6 of Commercial Manual.

(F). Provisions of NIET, LOIA, Concession Agreement: All the Other Terms & Conditions shall be as per the NIET vide tender ID # **2025_AAI_223013_1**.

(G). Competent Authority: Being a single tender and quoted amount is above 139.47% of MRLF, as per the DoP-2021 para 4.5(a) (ii); DGM (Comml.), RHQ, NER is the Competent Authority for Approving the proposal.

(H). Deliberation/ Observation of Commercial:

The background is mentioned above and it is recommended for the award of contract for the license of Food & Beverage (Snack Bar) Outlet at city side of the Interim Terminal Building (Canopy Area of Arrival Gate) at **Donyi Polo (Hollongi) Airport**,

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Itanagar to M/s RBA HOSPITALITY AND HOTELS PVT LTD, 109, Venus Avan Business Centre, Nr Radhe Fortune, Agora Circle, Bhat, Gandhinagar, Gujarat - 382428 at quoted amount of Rs 19, 875/- per month plus applicable taxes and charges extra for a period of 01 (one) year and extendable by another 1 (One) year with an area of 6 sqmtr.

Financial Concurrence given by F&A / RHQ in e - office based on recommendations by the Bid Manager and Commercial Department of RHQ.

Being a single tender and quoted amount is above 139.47% of MRLF, as per the DoP-2021 para 4.5(a) (ii); DGM (Comml.), RHQ, NER is the Competent Authority for Approving the proposal.

01/04/2025
लाचिit बरुवा / Lachit Baruah
AGM (Commercial), Tender Evaluator & Bid Manager

(I). Recommendation of RCAC:

After perusal of the above stated noting and recommendation of AGM (Commercial) / RHQ, RCAC recommends to accept the offer and approves to award the contract for the license of Food & Beverage (Snack Bar) Outlet at city side of the Interim Terminal Building (Canopy Area of Arrival Gate) at **Donyi Polo (Hollongi) Airport, Itanagar to M/s RBA HOSPITALITY AND HOTELS PVT LTD, 109, Venus Avan Business Centre, Nr Radhe Fortune, Agora Circle, Bhat, Gandhinagar, Gujarat - 382428 at quoted amount of Rs 19, 875/- per month plus applicable taxes and charges extra for a period of 01 (one) year and extendable by another 01 (One) year with an area of 06 sqmtr.** License Fee shall be subject to annual escalation as per NIET terms and Conditions. RAU, NER has recorded the same at the time of Financial Concurrence in e-office.

Being a single tender and quoted amount is above 139.47% of MRLF, as per the DoP-2021 para 4.5(a) (ii); DGM (Comml.), RHQ, NER is the Competent Authority for Approving the proposal.

01/04/2025
लाचिit बरुवा/Lachit Baruah
महायक महा- प्रबंधक (वाणिज्य)
AGM (Commercial)/NER

01/04/2025
दुलाल रॉय/Dulal Roy
वरिष्ठ प्रबंधक (वित्त)
SM (F&A)/NER

01/04/2025
चर्चिल बानरा/Charchil Banra
प्रबंधक (प्रचालन)
Manager (Ops)/NER

The above RCAC recommendations vide meeting dated 01/04/2025 is forwarded and submitted for approval of DGM (Commercial)/NER as per DoP clause.

01/04/2025
लाचिit बरुवा / Lachit Baruah
महायक महा- प्रबंधक (वाणिज्य) / AGM(Commercial)

01/4/25
आर.वि.एस मूर्ति/ R.V.S.Murthy
उप महाप्रबंधक (वाणिज्य), क्षेत्रीय मुख्यालय / उ.प.प्र. / DGM (Commercial), RHQ / NER