

13.4.4 Clarifications/ confirmations/deficient documents required from the bidders on the technical issues shall be based on the technical comments from the concerned Nodal Technical Agency (for cases under CPD)/ concerned Indenting Section (for other cases) and for other issues, it will be based on the evaluation by CPD/Work Centre MM/Tender Processing Group and CPD-Finance/Work Centre-Finance (for financial criteria etc.). In order to ensure pointed query which is unambiguously understood by the bidders, the tender requirement as covered in the provisions of the BEC, the details provided by the bidder in their offer, the deficiencies in relation to the BEC requirement should be brought out, while obtaining approval of CPA through Vertical Note. Concerned Key Executive (Level I) will have full powers to approve seeking of clarifications/confirmations/ deficient documents from the bidders..

With a view to widen competition in the tender where Post Bid Conference as per Para 13.4.13 is not applicable, decision would need to be taken on case to case basis as to whether one more round of clarifications need to be sought from the bidders. In that case, the issues requiring second round of clarifications/ confirmations/ deficient documents should be brought out in vertical note for obtaining approval of CPA for asking the bidders to submit clarifications/ confirmations/deficient documents after recording proper justification for the same. Concerned L-1 Executive shall have full powers to approve seeking the second round of clarification / confirmation / deficient documents.

Cases where post bid conference as per para 13.4.13 is held, normally second round of clarification shall not be required. However in exceptional situations where second round of clarifications are unavoidable, approval of concerned L-1 Executive shall be required recording proper justification.

(MM/10/2016 dated 23.03.2016)

(MM/113/2023 dated 08.12.2023)

13.4.5 The clarifications (commercial and technical including withdrawal of exception/deviation taken by the OEM/OES) shall be sought by the concerned dealing Officer in Tender Processing Section directly without holding the Procurement Evaluation Committee.

13.4.6 It is to be checked that the bidders have confirmed compliance in the un-priced bid as regards meeting of all the important BEC and tender conditions like mobilisation fee, annual turnover and net worth etc. that is those conditions whose actual compliance can be known only after price bid opening. In case any ambiguity is observed during techno-commercial evaluation, specific confirmation should be obtained from the bidder.

MM/86/2023 dated 27.02.2023

(MM/112/2023 dated 30.11.2023)