

Subject: Minutes of Meeting of the Bid Evaluation Committee held on 12.09.2023 at 1800 hrs for Engagement of services of a Practicing Company Secretary/Firm for conducting Secretarial Audit of SPVs), for the FY 2023-24 - Opening and Evaluation of Financial Bids - Reg.

Date & Time - 12.09.2024 at 1800 Hrs

Members of Bid Evaluation Committee:

- | | | |
|--|---|----------|
| (i) Shri Vikas Kumar Verma, SVP (Finance), NHLML | - | Convener |
| (ii) Shri Tanmaya Kumar Panda, Head HR, NHLML` | - | Member |
| (iii) Shri Sushanta Kr. Acharya, CS, NHLML | - | Member |
| (iv) Shri Gaurang Garg, DM, NHLML | - | Member |

2. The Bid Evaluation Committee noted that NHLML has issued a Request for Proposal (RFP) for Engagement of services of a Practicing Company Secretary/Firm for conducting Secretarial Audit of SPVs), for the FY 2023-24 vide Tender ID: 2024_NHAI_204237_1 dated 8th August, 2024.

3. The Committee noted that by the schedule date and time, following 11 (eleven) bidders/firms submitted their bids:

Bidder No.	Name of the Bidders
1/11	M/s Akhil Rohatgi & Co.
2/11	M/s Amit Agrawal & Associates
3/11	M/s J.K Das & Associates
4/11	M/s J.K Gupta & Associates
5/11	M/s Janmejy Singh Rajput & Associates
6/11	M/s Mehta & Mehta
7/11	M/s MNK & Associates (LLP)
8/11	M/s Ravi S Sharma & Associates
9/11	M/s Saurabh Agrawal & Co.
10/11	M/s Sumbul Masood & Associates
11/11	M/s Tarun Jain & Associates

4. Thereafter, the Committee opened all the above-mentioned technical bids received online on 05.09.2024. The Bid Evaluation committee in its meeting dated 05.09.2024 evaluated bids of all the 11 (eleven) bidders as per the criteria defined in the RFP. The Committee noted that out of the 11 bids, 9 bids were meeting the eligibility criteria as per the RFP. The detail summary of the Evaluation is provided below:

Bidder No.	Name of the Bidders	Status
1/11	M/s Akhil Rohatgi & Co.	Responsive
2/11	M/s Amit Agrawal & Associates	Responsive
3/11	M/s J.K Das & Associates	Responsive
4/11	M/s J.K Gupta & Associates	Responsive
5/11	M/s Janmejy Singh Rajput & Associates	Not Responsive (Lesser Experience)
6/11	M/s Mehta & Mehta	Responsive
7/11	M/s MNK & Associates (LLP)	Responsive
8/11	M/s Ravi S Sharma & Associates	Responsive
9/11	M/s Saurabh Agrawal & Co.	Responsive
10/11	M/s Sumbul Masood & Associates	Not Responsive (Lesser Experience)
11/11	M/s Tarun Jain & Associates	Responsive

5.1 With the approval of Competent Authority, the result of Technical Evaluation was declared and financial bids were opened on 12.09.2024. The summary of financial bids submitted by the bidders is as under:

Bidder No.	Name of the Bidders	Quoted Price in Rs. (Including GST)	
1/9	M/s Akhil Rohatgi & Co.	46492	L8
2/9	M/s Amit Agrawal & Associates	40120	L6
3/9	M/s J.K Das & Associates	23482	L2
4/9	M/s J.K Gupta & Associates	34220	L3
5/9	M/s Mehta & Mehta	354000	L9
6/9	M/s MNK & Associates (LLP)	41300	L7
7/9	M/s Ravi S Sharma & Associates	40000	L5
8/9	M/s Saurabh Agrawal & Co.	21830	L1
9/9	M/s Tarun Jain & Associates	35400	L4

6. The committee further noted that the L2 and L3 bidder further agreed to conduct the Audit at the rates provided by the L1 bidder. The committee recommends to award the work to the following bidders, as tabled below:

Sl.No.	Name of the Bidders	Name of the Companies Allotted	Agreed Price in Rs. (Including GST)
1	M/s Saurabh Agrawal & Co.	- National Highways Logistics Management Limited. - Mumbai-JNPT Port Road Company Limited. - Mormugao Port Road Company Limited.	Rs. 21830 for each Company
2	M/s J.K Das & Associates	- New Mangalore Port Road Company Limited. - Paradip Port Road Company Limited. - Calcutta-Haldia Port Road Company Limited.	Rs. 21830 for each Company
3	M/s J.K Gupta & Associates	- Chennai-Ennore Port Road Company Limited. - Vishakhapatnam Port Road Company Limited. - Tuticorin Port Road Company Limited.	Rs. 21830 for each Company

7. The meeting ended with thanks to all.

(Vikas Kumar Verma)
SVP (Finance)

(Tanmaya Panda)
Head HR Admin

(Sushanta Kr. Acharya)
Company Secretary

(Gaurang Garg)
Deputy Manager

Signature Not Verified

Digitally signed by SYED QAMAR AHMAD
Date: 2024.10.28 12:20:01 IST
Location: eProcurement System for Central PSUs