



इस्कॉन इंटरनेशनल लिमिटेड
(भारत सरकार का उपक्रम)
IRCON INTERNATIONAL LIMITED
(A Govt. of India Undertaking)
An Integrated Engineering and Construction Company



Katni-Singrauli Rail Doubling Project,
1st Floor, Above Maruti Suzuki Show room,
Near Jhinhari Police Station,
NH-7, Jabalpur Road, Katni 483 501(M.P.)
email - ircon.2065@ircon.org

कटनी-सिंगरौली रेल दोहरीकरण परियोजना
प्रथम तल, मारुती सुजुकी शोरूम के उपर
झिंझरी, पुलिस चौकी के समीप, नेशनल हाईवे-7,
जबलपुर रोड, कटनी - 483 501 (म.प्र.)
ई-मेल - ircon.2065@ircon.org

पत्रांक: इस्कॉन/2065/कटनी-सिंगरौली/यूटिलिटी स्टाफ/2024-25/137/950

दिनांक: 25.10.2024

To,
M/s Harinath Yadav
H.N. 2635/1B, Tember Bhita Road,
Vrindavan Colony,
Jabalpur-482001 (M.P.)

(Letter of Acceptance)

Sub. : "Providing Manpower (2024-25) along with necessary materials and accessories for assisting in office work, housekeeping facilities at IRCON's Guest House and offices of IRCON in Katni-Singrauli Rail Doubling Project, (M.P.)".

Ref. : 1. NIT No.: IRCON/2065/KTE-SGRL/Tender/Utility staff/2024-25/137
Dated: 19.09.2024
2. e-Bid opened on 04.10.2024

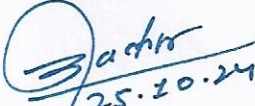
1.0 Your original offer for the work of "Providing Manpower (2024-25) along with necessary materials and accessories for assisting in office work, housekeeping facilities at IRCON's Guest House and offices of IRCON in Katni-Singrauli Rail Doubling Project, (M.P.)" submitted vide references above, has been accepted by the Competent Authority of IRCON International Limited at the total Contract Value of Rs. 1,09,95,306.67/- (One Crore Nine Lakhs Ninety-Five Thousand Three Hundred Six and Sixty-Seven Paise Only) with your quoted service charge on Gross salaries of Utility staff (4.89% Service charge i.e. Profit + Overhead) & including GST @ 18%.


25.10.24

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- 2.0 The salaries of Utility Staff shall be payable as per your quoted service charge and as breakup given in Annexure-A (BOQ) attached herewith to this letter. Any reduction in BOQ salaries rate PM will be adjusted in the bill of agency accordingly.
- 3.0 GST payment will be released after submission of proof deposit or submission of copy of GST return of particular month. In term of para 7.1 of Special Conditions of Contract: you are requested to submit a Performance Guarantee (P.G.) in the form of irrevocable bank guarantee on the Performa annexed as Annexure-IX from any Scheduled Bank for an amount of 5% (Three percent) of the contract value, i.e., Rs. 5,49,766/- (Rupees Five Lakhs Forty-Nine Thousand Seven Hundred Sixty Six only).
- 4.0 The Completion period of work is **12 (Months) months** from 1st Nov' 2024.
- 5.0 All other terms and conditions shall be as per Tender Documents and Corrigendum and Addendums, which shall form an integral part of this contract and shall be binding on you. Your letters at reference above shall form part of the Contract Agreement.
- 6.0 Your kind attention is invited to the provision of Clause 16.0 & 13.0 of Special Conditions of Contract. You are required to submit/comply the following:
- 6.1 In terms of Clause no 16.1, a Program for supply of manpower/utilities as per requirement to the Engineer for this approval within 15 days from date of receipt of letter of acceptance considering completion period as Eleven Months.
- 6.2 You are requested to attend this office for signing of the Contract Agreement on or before 28 days after issue of this letter as per clause no.13.5 of Special Conditions of Contract.
- 7.0 This Letter of Acceptance, along with your submitted offer, shall constitute a binding Contract between you and Ircon International Limited, till a formal agreement is drawn and executed.


25.10.24

- 8.0 You are advised to take approval of manpower from Chief General Manager/PH to be deployed and mobilize them to commence the work from 01.11.2024.
- 9.0 This Letter of Acceptance is being issued in duplicate and you are requested to return one copy of this Letter of Acceptance including Annexure A duly accepted, signed & stamped on each page by your authorized representative.

संलग्न: (BOQ) & Salaries Breakup sheet Annexure-A



(अखिलेश साहू)

मुख्य महाप्रबंधक/सिविल एवं परि.प्रमुख
इरकॉन इंटरनेशनल लिमिटेड, कटनी

प्रतिलिपि:

1. महाप्रबंधक/वित्त, कटनी सूचनार्थ हेतु प्रेषित।
2. अपर महाप्रबंधक/सिविल-1 सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।

Annexure-A

Bill of Quantity (BoQ)

Name of Work: Providing Manpower for 2024 - 25 along with necessary materials and accessories for assisting in office work, housekeeping facilities at IRCON's Guest House and offices for IRCON in Kanti-Singrauli Rail Doubling Project, M.P.

NIT No.: IRCON/2065/KTE-SGRL/Tender/Utility staff/2024-25/137 Dated: 19.09.2024

Sl. no.	Description	Category	Unit	No. of Person	No. of Months	Basic Wages/ Month	PF 13% @15,000/- (12%+1% Admin Chrg)	ESIC 3.25% @ maximum ceiling 21,000/-	Total in Rs.	Profit and overhead @ 4.89% as quoted by agency	BOQ Rate (Excluding GST)	BOQ Rate Including GST @ 18% (Rs.)	BOQ Amount Including GST @ 18% (Rs.)
1	2	3	4	5	6	7	8	9	10=(7+8+9)	11	12=(10+11)	13=12+(12*0.18)	14=(13*5*6)
1	Providing secretarial services including computer operations on all working days during office hours, P.A. & Accountant	Highly Skilled	Per Person/ Month	3	12	25,860.00	1,950.00	-	27,810.00	1,359.91	29,169.91	34,420.49	1,239,137.64
2	Providing services such as maintaining records of files movement, receiving & sending faxes, maintain files, cad operator, computer maintenance and Accountant etc.	Skilled	Per Person/ Month	2	12	22,020.00	1,950.00	-	23,970.00	1,172.13	25,142.13	29,667.71	712,025.04
3	Providing services such as maintaining records of files movement, receiving & sending faxes, maintain files, cad operator, computer maintenance and Accountant etc.	Skilled	Per Person/ Month	6	12	22,020.00	1,950.00	-	23,970.00	1,172.13	25,142.13	29,667.71	2,136,075.12
4	Providing services at guest house, office pantry etc. Cook/Pantry staff along with dress, PPE, Vacuum Cleaning arrangement once in a week. Cook.	Semi Skilled	Per Person/ Month	5	12	18,300.00	1,950.00	594.75	20,844.75	1,019.31	21,864.06	25,799.59	1,547,975.40
5	Providing miscellaneous activities for day to day office keeping etc of project guest house	Unskilled	Per Person/ Month	2	12	15,660.00	1,950.00	508.95	18,118.95	886.02	19,004.97	22,425.86	538,221.67
6	Providing services at guest house, office pantry etc. Cook/Pantry staff along with dress, PPE, Vacuum Cleaning arrangement once in a week. Master Cook.	High Skilled-1	Per Person/ Month	1	12	37,687.69	1,950.00	-	39,637.69	1,938.28	41,575.97	49,059.64	588,715.68
7	Providing secretarial services including computer operations on all working days during office hours, P.A.	Highly Skilled-1	Per Person/ Month	4	12	37,687.69	1,950.00	-	39,637.69	1,938.28	41,575.97	49,059.64	2,354,862.72

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Annexure-A

Bill of Quantity (BoQ)

Name of Work: Providing Manpower for 2024 - 25 along with necessary materials and accessories for assisting in office work, housekeeping facilities at IRCON's Guest House and offices for IRCON in Katni-Singrauli Rail Doubling Project, M.P.

NIT No.: IRCON/2065/KTE-SGRL/Tender/Utility staff/2024-25/137 Dated: 19.09.2024

Sl. no.	Description	Category	Unit	No. of Person	No. of Months	Basic Wages/ Month	PF 13% @15,000/- (12%+1% Admin Charg)	ESIC 3.25% @ maximum ceiling 21,000/-	Total in Rs.	Profit and overhead @ 4.89% as quoted by agency	BOQ Rate (Excluding GST)	BOQ Rate Including GST @ 18% (Rs.)	BOQ Amount Including GST @ 18% (Rs.)
1	2	3	4	5	6	7	8	9	10=(7+8+9)	11	12=(10+11)	13=12+(12*0.18)	14=(13*5*6)
8	Providing al services including computer applications, assistant to Project Head, administration related works and account related works, Account Assistant.	Highly Skilled-IA	Per Person/ Month	1	12	37,687.69	1,950.00	-	39,637.69	1,938.28	41,575.97	49,059.64	588,715.72
9	Providing secretarial services including computer operations on all working days during office hours.P.A.	Highly Skilled-IA	Per Person/ Month	1	12	41,463.03	1,950.00	-	43,413.03	2,122.90	45,535.93	53,732.40	644,788.84
10	Providing all services including finance & Account related works; scrutiny of financial matters & proposals (drafting, vetting, concurrence), GST, IT, Cess & other legal compliance, managing contract records, advance MS office, SAP knowledge – Sr. Accountant	Highly Skilled-IA	Per Person/ Month	1	12	41,463.03	1,950.00	-	43,413.03	2,122.90	45,535.93	53,732.40	644,788.84
Total Nos. of Persons 26											Total Amount Including GST @ 18% and all other taxes and duties (Rs.)		
											10,995,306.67		

Signature Not Verified

Digitally signed by ASHOK MEENA
Date: 2024.11.12 11:57:54 IST
Location: eProcurement System for Central PSUs

Signature
25.10.24

Signature
Approved