



भारतीय विमानपत्तन प्राधिकरण

AIRPORTS AUTHORITY OF INDIA

F. No.CL- 13041/14/2024-APD-CHENNAI / 94

20.01.2025

M/s. SRI VENKATESWARA CATERING & CANTEEN CONTRACTOR,
NO.17, SARASWATHI GARDEN, 2ND STREET,
KEELKATTALAI, CHENNAI – 600117.

Sub: License for operating Staff Canteen at Chennai Airport - reg

Sir,

Reference may please be made to your participation in E-bid No. **2024_AAI_213449_1** which was opened on 27.11.2024 at Chennai Airport.

In this regard, the Competent Authority is pleased to accept the tender submitted by you and award the license for operating Staff Canteen Facility at Chennai Airport subject to the following terms and conditions.

Sr No	Particular	Details
1.	License	License to Operate Staff Canteen Facility at Chennai Airport
2.	Period	Five (05) years
3.	Business Incubation Period	1. Fifteen (15) days from the date of issuance of LOIA. 2. The selected bidder will be under obligation to complete all the formalities (i.e., Submission of Acceptance of award, Security Deposit, Advance License fee, Execution of agreement and Handing/Taking over the site etc.) and obligations as specified in the LOIA/NIT Document within Business Incubation Period.
4.	Gestation Period	Gestation period of maximum Thirty (30) days will be permitted starting from 16th day of the date of award of LOIA or handing over/taking over of site by the licensee, whichever is earlier.

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फैक्स : 044 - 2256 0008 इ पी ए बी एक्स : 2256 0551, चेन्नई हवाईअड्डा, चेन्नई - 600 016.

Fax : 044 - 2256 0008 EPABX : 2256 0551, Chennai Airport, Chennai - 600 016.



CONTINUATION SHEET.....

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5.	License Fee	Rs. 46,000 /- per month + GST + other applicable charges. 1. License fee shall be subject to annual escalation of 10%. 2. The first annual escalation will be applicable after completion of one (01) year of license period. Thereafter the same will be applicable after completion of subsequent one year period there from. In case of extension of gestation period given due to whatsoever reason, the date of first escalation shall be reckoned from the original date of commencement of contract (i.e., commencement date) had there been no extension in gestation period.									
6.	Location & Area	<table><tr><th>S.No.</th><th>Location</th><th>Approx. Area (In Sq. mtr.)</th></tr><tr><td>1</td><td>Administrative Office Building</td><td>169</td></tr><tr><td>2</td><td>MT Section/Fire station</td><td>11</td></tr></table> Note: Area admeasuring 158 Sqm shall be made available for kitchen and store room purposes.	S.No.	Location	Approx. Area (In Sq. mtr.)	1	Administrative Office Building	169	2	MT Section/Fire station	11
S.No.	Location	Approx. Area (In Sq. mtr.)									
1	Administrative Office Building	169									
2	MT Section/Fire station	11									
7.	Electricity charges	As per actual consumption and rates fixed by AAI. Both the rates are subject to revision from time to time. The current rate is Rs. 12.36/- per unit.									
8.	Advance License Fee	Rs. 54,280 (Rupees Fifty Four Thousand Two Hundred and Eighty only) shall be paid in the form of RTGS/NEFT drawn on any Scheduled bank in favour of the Airport Director, AAI, Chennai Airport.									
9.	Security Deposit	Equivalent to six months of first year license fee amounting to Rs. 3,25,680 (Rupees Three Twenty Five Thousand Six Hundred and Eighty only) shall be paid in the form of RTGS/NEFT/Bank Guarantee drawn on any Scheduled bank in favour of the Airport Director, AAI, Chennai Airport.									

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10.	Electricity Deposit	Rs. 27,600 (Rupees Twenty Seven Thousand Six Hundred only) shall be paid in the form of RTGS/NEFT/Bank Guarantee drawn on any Scheduled bank in favour of the Airport Director, AAI, Chennai Airport.
11.	Agreement	An Agreement in the prescribed format (Specimen enclosed) is to be executed on non-judicial stamp paper of value of Rs.100/-. A copy of the General Terms & Conditions is enclosed which may please be signed and sent along with the agreement within 30 days of the receipt of this letter. This award letter shall also form part of the agreement.

Non-compliance of the post award formalities of Acceptance of Award Letter, Submission of Security Deposit and Execution of Agreement within the stipulated date after award of license/ concession will result in forfeiture of entire EMD and the bidder is liable to be debarred in any tender of AAI for **one (01) year**.

12. It would be the responsibility of the Licensee to obtain all necessary security clearance from BCAS/any other regulatory agency as required.

1. **Security Clearance:** - The selected Bidder/Licensee/Concessionaire shall apply to Bureau of Civil Aviation Security (BCAS) for Security Clearance, within a period of 10 days (30 days in case the Bidder is to form SPV as per RFP conditions) from the issuance of LOIA and submit copies thereof to the Authority.
2. **Security Programme:** - The selected Bidder/Licensee/Concessionaire shall apply to Bureau of Civil Aviation Security (BCAS) for approval of the Security Programme, within a period of 10 days from the issuance of LOA and submit copies thereof to the Authority, in case the Selected Bidder/Licensee/Concessionaire is having prior Security Clearance from BCAS. If the Selected Bidder/Licensee/Concessionaire is not having prior Security Clearance from BCAS on the date of issuance of LOIA, then the Selected Bidder/Licensee/Concessionaire has to apply to BCAS for approval of security program within a period of 05 days from the date of receipt of Security Clearance from BCAS and submit copies thereof to the Authority.

NOTE: - Guidelines for AEP is as below:

- a. "The Temporary Aerodrome Entry Permit (TAEP) initially for a period of 30 days will be issued by Airport Director, Airports Authority of India (AAI)/ respective Airport Operators, with whom the entity entered into written agreement, following the due procedures, to commence business inside the Airport.

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- b. Immediately therefore, formalities to comply with the instructions of BCAS i.e. obtaining Provisional Security Clearance / Security Clearance through E'sahaj Portal and submission of Security Programme, are to be strictly adhered to. Necessary assistance / guidelines, if required may be obtained from the Airport Operator /BCAS in this regard. The above are mandatory requirements for continuing business in the Airport premises.
- c. The entities who have already obtained Security Clearance for their operations in other region(s), should intimate RO, BCAS, Chennai accordingly duly enclosing 1) Intimation Letter regarding establishing their business in Chennai Airport, 2) Security Clearance issued by BCAS, HQ, 3) Provisional Security Clearance(s) issued by the RO, BCAS, of other Region(s), 4) Written Contract Agreement by the Airport Director, Chennai, 5) Authorised Signatory for Chennai Airport and 6) Security Programme for Chennai Airport.
- d. Failure to comply with any of the above instructions will entail suspension or withdrawal of TAEP/AEP issued.
- e. The above points are not exhaustive and the updation / addition/ omission if any will be appraised from time to time".

13. AAI reserves itself the right to amend this LOIA by subsequent letters.

14. All the above conditions, General terms and conditions, all other terms and conditions as per NIT, shall form part of the agreement.

15. Acceptance of the award may be conveyed by signing and submitting a copy of this LOIA to AAI within **Seven (07) days**.

Yours sincerely,

K. Renuka Devi 20/01/25

K Renuka Devi/ के रेणुका देवी
JGM (Comml)/संयुक्त महाप्रबंधक (वाणिज्य)
Commercial Department/ वाणिज्यिक विभाग
For Airport Director/ कृते विमानपत्तन निदेशक
AAI, Chennai Airport, Chennai.
एएआई, चेन्नई एयरपोर्ट, चेन्नई।