



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

Ref. No.: AAI/KMA/Security/DGR/2024-25/ 46-49

Date: - 07.10.2024

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To,

M/s Aman Pal Singh Security Agency, 9012
SK Industries Office No. 1-D, 1st Floor,
Plot No. 66, Sector-I, Parwanoo,
District Solan (H.P) 173220
Email: secure.amanpal@gmail.com
Mob. No. 9971898608

Subject: - Letter of award for Deployment of 04 PSA Security Personnel(without arms) through DGR sponsored Agency for Non-Core duties at Bhuntar Airports for Two years

Please refer to DGR Letter No. 23500/38/SA/AAI/2024/HP/9012/8102/8911/Emp dated 13 Aug 2024. & your E-tender submitted online on CPP Portal for Tender ID No. 2024_AAI_207154_1 dt 04.09.2024 of Deployment of 04 PSA Security Personnel(without arms) through DGR sponsored Agency for Non-Core duties at Bhuntar Airports for two years

The Competent Authority is pleased to award **Work Contract for "Deployment of 04 PSA Security Personnel(without arms) through DGR sponsored Agency for Non-Core duties at Bhuntar Airports for two years "** in your favor being L-1 agency M/s Aman Pal Singh Security Agency for deployment of **04 (Four) security guards** (without arms) for a period of **Two years from 10 November 2024**, based on prevailing DGR minimum wages, which
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are subject to amendments by DGR from time to time. Wages **Rs. 28545.00** /-(including service Charges as applicable & excluding GST per month per guard for 08 hours duty for a period of **02 (Two) years w. e. f. the actual date of deployment**, for **Deployment of 04 PSA Security Personnel(without arms) through DGR sponsored Agency for Non-Core duties at Bhuntar Airports for two years**. (*detailed wage structure as per annexure-1, since ESI not applicable in Kullu region, upon production of the WCA insurance certificate, the amount will be adjusted accordingly and other part of wages re-calculated accordingly)

You are also requested to report at the office of undersigned and at site within a week to complete the necessary formalities ie signing of agreement, before deploying the security guards. (Refer point 7 of instructions.) Security guards should be deployed with the date of start of this contract.

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The following instructions/guidelines may please be strictly adhered to with ex- servicemen security agency before deployment of the guards at the station.

1. As per DGR norms and prevalent practices at AAI an amount of Security deposit i.e. Contract performance Guarantee (CPG) i.e. 10% of one-month wage bill, is required to be deposited by security agency vide demand draft payable at **Bhuntar, Kullu, H.P.** drawn in favour of **Airport Director** before commencement of work or will be deducted from monthly running bill.
2. The wages of Security Guards are to be revised as and when the rates revised by DGR or concerned State Government as per Govt. rules/ Notification from time to time.

Security agency is required to deploy all ex-servicemen security guards and security agency personnel PSA shall normally be deployed at the following non-core duty points.

- a) Segregation gate(Departure/Arrival)
- b) Access control/document check at security Hold Area (SHA) queue.
- c) Baggage controller at XBIS
- d) Access to visitor gallery
- e) Security of vital installation

3. The security agency is required to maintain proper account of payment including statutory benefits i.e. Basic Pay, EPF, Bonus, HRA, Uniforms, EDLI, Washing Allowance etc. and paid this amount to each month every guard as per DGR norms and should deposit contribution amount of EPF, WCA Insurance, EDLI etc. in concerned office on regular basis (monthly) and all records should be produced to AAI/DGR every month and wherever required.
4. As per DGR instruction the payment to ex-servicemen security guards to be made by Cheque/ATM/Electronic means to individuals bank account and proof to be submitted to AAI representative.
5. The awarded security agency will not sublet the contract to any other person/agency.

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6. **Only the proprietor of DGR Firm M/s Aman Pal Singh Security Agency is having the signing authority for contract /agreement with Kullu Manali Airport, AAI.**
7. The character verification of the guards engaged by the security agency should be completed through police authorities before their actual deployment.
8. The security agency shall be solely responsible to absorb and comply with all the labour laws and DGR guidelines and laws for payment of wages to the security guards and for fulfilling all the local formalities for employment of such guards as may be applicable to the guards engaged by him.
9. The security agency shall execute the agreement on stamp paper of in triplicate of Rs 100/- (which will be borne by security agency) before commencement of the work.
10. The Tender of security agency can be terminated by AAI giving one-month notice without assigning any reason.
11. The security agency should submit Bank Account Certificate authenticated by the Branch Manager giving details of accounts of security agency and person operating the account.
12. Security agency is required to submit the full address, Telephone/ Fax number, email and any contact detail of their agency to the office of undersigned.
13. The security agency is required to ensure compliance of all norms, instructions and guidelines issued by DGR and an undertaking should be submitted by the agency that it is fulfilling all norms and guidelines of DGR. Acceptance letter should be submitted before deploying the guards for adhering the DGR/AAI terms & conditions laid by time to time.
14. As per DGR norms where in the area, ESI scheme does not exist then the security agency to take up the Workmanship & Compensation Act & Mediclaim Policy equivalent to ESI amount from Insurance Company of each guard.
15. NIT Document and agreement will be part and parcel of this letter of award. The security agency will comply with all terms and conditions of NIT Document, Agreement and DGR Guidelines issued time to time
16. **Security agency need to apply for Security Clearance within one week of issuance of this letter on E-sahaj portal for mandatorily compliance of BCAS, Ministry of Civil aviation, Govt. Of India norms as PSA will be deployed at security restricted area of airport for duty.**

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17. After security clearance approval from BCAS agency need to apply for security programme on EBCAS portal so that Airport Entry Permit can be issued by BCAS to PSA deployed.

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Siddharth Kumar Kadamb
07/10/2024

(Siddharth Kumar Kadamb)
Airport Director
Airports Authority of India,
Kullu Manali Airport, Bhuntar,

Copy To:-

1. The Regional Executive Director, Northern Region, Airports Authority of India, Operational Complex, Gurgaon Road, New delhi-110037 - for Information please .
(Kind Attention: Regional Chief Security Officer(RCSO)).
2. Director General Resettlement (DGR), Ministry of Defence, West Block- IV, R. K. Puram, New Delhi-110066. - for information please.
3. General Manager (Finance), Airports Authority of India, Operational Complex, Gurgaon Road, New delhi-110037 - for Information please.

Annexure- I

Estimate for 04 Unarmed PSA DGR Security Guards for Non Core duties at Kullu Manali Airport as on 01 April 2024

Sr No	Description	Security Guards Wage Per head Per Month(Without Arms)(In Rupees)
1.	Basic Wages plus V.D.A.	19084
2.	E.S.I @ 3.75% Of Basic plus VDA	0
3.	EPF @ 12% of Basic plus VDA	1800
4.	EDLI @ 0.5% of Basic plus VDA	75
5.	Administrative Charges @ 0.5% of Basic plus VDA	75
6.	House Rent Allowance (HRA) (8% of Basic plus VDA)	1800
7.	ESI on HRA (3.75 % of HRA)	0
6.	Bonus @ 8.33% of Basic wages plus VDA	1590
7.	Uniform Outfit Allowance @ 5% of Basic plus VDA	954
8.	Uniform Washing Allowance @ 3% of Basic plus VDA	572
9.	Total	25,950
10.	Relieving charges 1/6 th of total of serial (9)	0
11.	Total Cost per Head (9+10)	25,950
12.	Service Charges @ 10 % Total Cost per Head	2595
13.	Sum Total (11+12)	28,545

A. Total Amount = (Sum Total) Rs. 28545 X 04 (Number of Guards) X 24 Months = Rs 2740320/-

B. Final Amount for Two Years(Without GST) = Rs 2740320/-

Note: - Latest Basic wages plus V. D. A. for one Month = Minimum wage for one day X 26 day = Rs. 734 X 26= Rs 19084/-

Note :- Since Kullu is not covered under ESI so according to Workmen Compensation Act 1923, amount incurred for Employee Compensation Insurance Policy will be paid to firm on production of Policy. Insurance policy must be equivalent to cover provided under ESIC and price of policy must be at par with ESIC rates applicable and not more than ESIC rates.

Signature Not Verified

Digitally signed by PRASHANT KUMAR
Date: 2024.10.11 09:59:41 IST
Location: eProcurement System for Central PSUs