



भारतीय विमानपत्तन प्राधिकरण

AIRPORTS AUTHORITY OF INDIA

No: OP-41017/2/2024-APD-CHENNAI /553

Dated: 26.07.2024

M/s. Dharmarajan Krishna Kumar Security Agency,
No. 121, Ram Nagar, Concordia School Street,
Hosur Taluk, Krishnagiri,
Tamil Nadu - 635 109.

Sub: Engagement of JCO's (Ex-Servicemen) through DGR sponsored agencies for Operational Support activities at Chennai Airport.

Ref: 1. DGR sponsorship letter No. 8304003/SA/AAI/2024/TN/9954/9061/9648/DRZS dated 10.04.2024.

2. Bid for Tender ID: 2024_AAI_197040_1 opened on 02.07.2024.

Dear Sir,

1. Your offer vide said reference for the work mentioned above is hereby accepted on behalf of Chairman, Airports Authority of India totaling to **Rs. 1,90,84,788/-** (Rupees One Crore Ninety Lakh Eighty-Four Thousand Seven Hundred Eighty-Eight) including agency service charges.
2. The time period for execution of work is 2 years (24 months) from the date of taking over the work. The contract period can be extended further for a period of one year, subject to satisfactory performance and applicable DGR rules.
3. Jt. General Manager (Ops) AAI, Chennai Airport, Chennai shall be the in-charge of the work. You are requested to attend the office of the Jt. General Manager (Ops), AAI, Chennai Airport on or before 30.07.2024 to sign and complete the contract agreement. The contract agreement shall be executed on a non-judicial stamp paper of value Rs.100/- (Rupees One Hundred Only) and the cost of the stamp paper shall be borne by you. This award letter will form part of the agreement.
4. Please submit 10% of one-month wage bill i.e. Rs. 79,520.00 (Rupees Seventy-Nine Thousand Five Hundred Twenty only) in the form of Bank Guarantee drawn on any Nationalized / Scheduled Bank in absolute favor of the "Airport Director, AAI, Chennai" Airport payable at Chennai towards Performance Guarantee valid up to 31.01.2026 within a period of 30 days from the date of issue of this letter. Interest @18% per annum on Performance guarantee amount would be levied (non-refundable) for delayed period of submission.
5. The contractor shall produce the following documents in person at the time of signing of the contract-
 - i. Copy of the DGR Sponsorship letter.
 - ii. Original copy of DGR Empanelment Certificate (with photograph and signature of Proprietor/ Directors).
 - iii. PSARA License for the State of operation of the security agency.
6. The contractor is required to make monthly payments to all the persons employed by them for this work as prescribed by DGR authorities and all other related statutory provisions applicable thereto on or before 7th of every following month.
7. The contractor shall submit monthly invoices for the completed period with following supporting documents duly signed by authorized representative of the agency -
 - i. Monthly attendance duly counter signed by representative of AAI, Chennai Airport.
 - ii. Wage register for the month
 - iii. Letter for prevailing minimum wages of JCO's issued by relevant authorities.
 - iv. Proof of the bank payment of the wages to the employees.
 - v. Supporting for any applicable statutory provisions such as EPF, including calculation and payment proof.
 - vi. Monthly details of JCOs deployed on OT and proof of OT payment as per DGR guidelines
8. Work shall be carried out as per the terms and conditions and scope of work given in the contract quotation document.

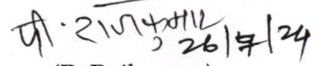
फैक्स : 044 - 2256 0008 इ पी ए बी एक्स : 2256 0551, चेन्नै एयरपोर्ट, चेन्नै - 600 027.

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FAX : 044 - 2256 0008 EPABX : 2256 0551, Chennai Airport, Chennai - 600 027.

9. The contractor has to comply with the security norms. The agency The Contractor shall obtain Security Clearance (through e-sahaj portal of Govt. of India/link via BCAS website) for the Company from Bureau of Civil Aviation Security (BCAS). The Contractor shall also obtain the approval of Entity's Security Programme from BCAS through e-BCAS portal. The DGR agency shall undertake Police background checks of the personnel prior to the deployment at Chennai Airport. The mandatory requirement for obtaining BAEP is that the DGR agency shall obtain Security Clearance and approval of Security Programme from Bureau of Civil Aviation Security (BCAS). DGR supervisor shall also undergo 05 days Aviation Security (AVSEC) induction Training at BCAS approved Aviation Security Training Institutes (ASTI).
10. You are required to provide bank account no., bank branch code, IFSC code of the bank, PAN and 01 cancelled cheque of the said bank for facilitating ECS payment.
11. The contractor shall abide by all the terms and condition and Rules and Regulations of AAI as may be enforced from time to time.
12. You are advised to contact Jt. General Manager (Ops) immediately who will arrange to hand over the site to you.
13. The 13 nos JCO's (including relievers of 3 - total 16 nos.) shall subject themselves to physical verification and frisking while entering or leaving the Airport premises or at any time while on duty by the authorized representative of the authority or any other security agency appointed for the purpose.
14. The JCO's are deployed to carry out various activities of Terminal Management Dept. on round the clock basis viz. to ensure operational efficiency and passenger satisfaction. Scope of work will include Management of Passenger battery Buggy, Assistance and support to passengers at Immigration Counters, Congestion monitoring and reporting, Monitoring and controlling the airport assets from misuse, Monitoring the Disinfection services etc. Work involves all the areas of Terminal Buildings and airside.
15. The Airport Director shall have power (i) to make alteration in, omissions from, additions to, or substitutions for the original specifications and instructions that may appear to him to be necessary or advisable during the progress of the work, and (ii) to omit a part of the works in case of non-availability of a portion of the site or for any other reasons and the contractor shall be bound to carry out the works in accordance with any instructions given to him in writing signed by the Airport Director and such alterations, omissions, additions or substitutions shall form part of the contract as if originally provided therein and any altered, additional or substituted work which the contractor may be directed to do in the manner specified above as part of the works, shall be carried out by the contractor on the same conditions in all respects including price on which he agreed to do the main work except as hereafter provided.
16. In case of non-deployment of JCO's penalty of 2 times of daily wage per person per shift shall be imposed.
17. All the Terms and Conditions mentioned in the NIT document shall also be part of the Award Letter and contract agreement.
18. Any further correspondence in connection with the contract should only be addressed to Jt. General Manager (Ops).
19. Agency has to apply for BCAS security clearance within 7 days of acceptance of award letter.
20. Please acknowledge the receipt and return the duplicate copy of this letter enclosed herewith after signing as a token of acceptance.

Yours Faithfully


(P. Rajkumar)

Jt. General Manager (Ops),
AAI, Chennai Airport,
Chennai - 600 016

SCHEDULE OF QUANTITY

Name of work: Engagement of JCO's (Ex - Serviceman) through DGR sponsored agencies
Terminal Management activities at Chennai Airport

Sl. No.	Description	Unit	Qty	Rate	Amount in 24 months
1	Engagement of JCO's (Ex - Serviceman) through DGR sponsored agencies for Terminal Management activities at Chennai Airport	Per JCO Per Shift duty	13	1828.22	17349807.80
	Agency Service Charge			@10%	1734980.78
				Total	1,90,84,788/-

Rupees in Words (Rupees One Crore Ninety Lakhs Eighty-Four Thousand Seven Hundred and Eighty-Eight only)

पी. राजकुमार / P. RAJKUMAR
संयुक्त महाप्रबंधक (प्रचालन)
Jt. General Manager (OPS)
भा. वि. प्रा. चेन्नई हवाई अड्डा, चेन्नई - 600 016
AAI, Chennai Airport, Chennai - 600 016