



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
कांडला विमानक्षेत्र

75
आज़ादी का
अमृत महोत्सव

Ref No-AAI/Kandla/Comm1/Car Rental/APD/2024/648C1-80

Date: 05.08.2024

To,
Buzzway Services Pvt.Ltd
Shop No-03, Hari Complex,
Raiya Road, Old Cancer hospital,
Rajkot-360001
E-Mail-buzzwayindia@gmail.com

Sub: Award of "License for General Car Rental Service (Motor Cab & Maxi Cab)" at Kandla Airport- reg.

Sir,

Reference is drawn to NIT Published vide ID 2024_AAI_194737_1 dated 03.05.2024 and your bid submission towards above NIT for the subject facility "License for General Car Rental Services (Motor Cab & Maxi Cab)" at Kandla Airport. The technical bid of the subject tender was opened on 27.05.2024 and the financial bid was opened on 12.06.2024.

In this regard, Competent Authority is pleased to award the subject license in your favour as per the following terms and conditions: -

1.	License	License for General Car Rental Services (Motor Cab & Maxi Cab) at Kandla Airport.
2.	Period	Three (03) Years.
3.	License Fee	Rs.14,444/- (INR Fourteen Thousand Four Hundred and Forty Four Only) per month plus GST and other applicable charges as stipulated under the NIT document.
4.	Locations and Area	Counter space admeasuring 04 sq.m. in Arrival hall of Terminal building.
5.	Utility/Facilitation Charges and GST	Licensee is liable to pay utility facilitation charges @ 10% AAI notified normal space rent (presently normal notified non-AC space rent is Rs. 670/- Per Sqm per month subject to compounded annual escalation of 7.5% w.e.f. 01/04/2025 and 1st April of every year thereof). Such charges shall be paid within the date(s) specified in the bill(s).
6.	Electricity Charges	Licensee shall pay all charges towards consumption of electricity and water as may be due as determined by the Authority and at the rate(s) fixed by it from time to time.

भारतीय विमानपत्तन प्राधिकरण, कांडला विमानक्षेत्र, अंजार, कच्छ-370110 (गुजरात)

Airports Authority Of India, Kandla Airport, Anjar, Kutch-370110 (Gujarat)

फोन/Phone : 02836-269401, फ़ैक्स/Fax : 02836-269402

ई-मेल/e-mail: apd_vake@aai.aero



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7.	Advance License Fee	Rs.14,444/- (INR Fourteen Thousand Four Hundred and Forty Four Only) for one month plus utility Charges plus GST within 15 days from the date of issuance of the award letter.
8.	Security Deposit	Rs 70,000/-(Rupees Seventy Thousand only) i.e. Payment of Security Deposit within 15 (fifteen) days from the date of issuance of award letter, amounting to 4 months equivalent gross billing of the First (1st) year to AAI as an interest free security Deposit. The tenderer/agency has to deposit Security Deposit for the Licence in the form of DD/PO/RTGS/NEFT/Bank Guarantee. The SD amount to be submitted in the form of Bank Guarantee should be from any scheduled commercial bank (Bank Guarantee from co-operative bank, even scheduled, will not be accepted), with validity of 180 days from the date of expiry of the Licence.
9.	Deposit for Electricity, Water, Data Port, Telephone etc.	Rs. 10,000/- (Rupees Ten Thousand Only) i.e. Security deposit in respect of electricity charges equivalent to 5% of annual licence/ concession value for the last year subject to minimum deposit of Rs. 10,000/- and a maximum deposit of Rs. 10 lakhs. The said security deposit will cover SD towards all types of utilities such as Electricity, Water, Data Port, Telephone etc.
10.	Agreement	Execution of the Agreement within 15 days from the date of issuance of award letter (on stamp paper of appropriate value, related cost to be borne by the Licensee).
11.	Gestation Period	Gestation period of 30 Days, reckoned from the date of handover of physical possession of site to Licensee or 16th day from issuance of award of contract, whichever is later, shall be permissible.



12. The following pre-requisites to be complied within the Business Incubation period: -
- a) Payment of outstanding dues at all AAI controlled airports pertaining to the period till the date of issuance of this award letter.
 - b) Acceptance of the offer within **seven (07) days** from the date of issuance of the award letter.
 - c) Payment of advance Licence fee for one month within 15 days from the date of issuance of the award letter.
 - d) Payment of Security Deposit as specified in para- 8 & 9 within **Fifteen (15) days** from the date of issuance of the award letter as interest free deposit in the prescribed format.
 - e) Execution of the Agreement within 15 days from the date of issuance of award letter (on stamp paper of appropriate value, related cost to be borne by the Licensee).
13. Please note that non-acceptance of award or non-completion of the above formalities within the time stipulated herein may result **in forfeiture of Earnest Money Deposit and/or debarment for further participation in the tenders at AAI airports or at any other place in control of AAI for a period of one (01) year.**
14. The licensee has to ensure security compliances etc., within the business incubation period itself. The licensee has to apply for BCAS Security Clearance through online in the website <https://esahaj.gov.in> as a concessionaire. Hence, the licensee has to submit the required document as per the BCAS requirement and to get the clearance. After obtaining clearance the agency should ensure to submit Security Programme.
15. The licensee has to ensure that the Police Verification / Antecedents verification for their employees as per the guidelines of BCAS is available before applying for Airport Entry Permit in favour of their employees. Charges applicable for issue of Airport Entry Permit shall be borne by the licensee.
16. The entities who have already obtained Security Clearance for their operations in other region(s), should intimate RD, BCAS, Ahmedabad accordingly duly enclosing 1) Intimation letter regarding establishing their business in Kandla Airport, 2) Security Clearance issued by BCAS, HQ, 3) Provisional security Clearance(s) issued by RO, BCAS of other Region(s), 4) Written Contract Agreement by Airport Director, Kandla Airport. 5)



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Authorized Signatory for Kandla Airport and 6) Security programme for Kandla Airport.

17. Failure to comply with any of the above instructions will entail suspension or withdrawal of TAEP/AEP issued.
18. The above points are not exhaustive and the updating/ addition/ omission if any will be appraised from time to time
19. AAI reserves the right to amend this LOA by subsequent letters.
20. NIT published dated 03.05.2024 and this award letter shall form part and parcel of the License Agreement.
21. Your acceptance to the above terms and conditions shall be forwarded to this office within Seven (07) days from the date of issue of this award letter. It is therefore, requested to return a sealed and signed copy of this award letter as a token of your acceptance of the above terms and conditions.

Thanking You,

Yours sincerely,

Airport Director/ विमानक्षेत्र निदेशक
AAI, Kandla Airport,
एएआई, कांडला एयरपोर्ट।

Copy to: -

ED(Commercial), AAI CHQ, New Delhi - For kind Information please.

Internal copy:-

1. Manager (HR/Finance)
2. Assistant Manager (Electrical)
3. Senior Manager (Civil)
4. Chief Security Officer
5. In-charge, Terminal Management
6. Assistant Manager (Fire)



SPECIAL TERMS & CONDITIONS

1. The rate to be charged by the Licensee should be prominently displayed at the booking counter so that it is clearly visible to all passengers. Further, the rates to be charged should be in line / comparable with Govt. approved pre-paid taxi rates or tour operators in the city.
2. Proper record should be maintained by the Licensee regarding General Car Rental services (for Motor Cab and Maxi Cab) rendered to the passengers. AAI has the right to inspect the records as and when required.
3. The details such as Registration No/ R.C. Book etc. of the cars put into General Car Rental services (for Motor Cab and Maxi Cab) should be intimated to the Airport Director.
4. The working hours, name of the Licensee and period of the contract shall be displayed in the counter.
5. It is the responsibility of the Licensee to obtain all applicable clearance/permits from the respective Govt. agencies/ local authority, if any, for running the subject facility.
6. The Licensee shall not erect or display any advertisement, hoarding, banners or signboards or undertake any modifications/construction plan at the allotted space. Any specific requirement regarding display of signboards of successful Licensee shall need to be got approved from Airport Director.
7. The Licensee shall provide proper uniform to all his employees, as per the specification to be approved by AAI, to his workers/ supervisors at his/their own cost. The Licensee will also ensure that these are worn by the employees while on duty and kept in tidy condition along with nameplate indicating their name conspicuously.
8. Penalty: The penalties of Rs. 500/- (Rupees Five hundred only) per incident will be imposed on violation of terms & Conditions of agreement at applicable rates or decided by the appropriate authority / Competent Authority from time to time. The violations will include the following also
 - I. Non-issue of receipt to passenger
 - II. Misbehavior by staff and
 - III. over charging etc.,
9. The Licensee has to make payments to his employees as prescribed under minimum wages act and as per all the related statutory provisions applicable thereto. And also, the Licensee/company/agency should ensure their



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registration with PF & ESI purposes and compliances of contract labor provision too.

10. The Licensee has to install computerized system for issuance of General Car Rental service slip. It should contain number of the vehicle, Mobile Number of the driver, Emergency contact number, Destination of the Vehicle, Fare, Distance and all other details which are essential for the safety of the passenger.
11. The Licensee shall maintain a complaint register in the counter, easily accessible to the customers for recording their suggestions/ complaints.
12. The Licensee shall frame a dispute resolution mechanism to sort out issues arising among the drivers, drivers and vehicle owners, drivers and Licensee etc. AAI will not be responsible for any such issues that are internal to the General Car Rental Service system and out of the purview of the agreement terms and conditions. It will be solely be the responsibility of the Licensee to redress such disputes in an efficient manner.
13. The Licensee shall comply with all Central and state Rules and Regulation related to operation of vehicles, as amended from time to time.
14. The character and antecedent of the driver should be verified from the police Authorities and a report is to be kept in the counter and the same should be made available for verification by AAI at any time.
15. The Licensee must have provision to provide printed bill to the passengers/ users on account of using subject services. The provision should be made to accept the International Credit/ Debit Cards and other means of e-payment mechanism i.e., paytm, mobikwik, BHIM etc. in the counter. The Licences shall make arrangements to accept payments through at least 02 e-payment modes apart from cash receipts.
16. Since no separate area is earmarked for parking of Cabs (i.e., the vehicles of the Licensee), the vehicles shall be parked in the car parking area for which a separate Licence for vehicle parking rights contract has been awarded by AAI. The Licensee shall pay applicable car parking / monthly pass charges (as the case may be) to the Licensee appointed for vehicle parking rights contract by AAI and shall have to liaison at his own with the Licensee of vehicle parking rights.
17. If any situation arises to allot separate parking space, the same can be considered on availability of land for which the Licensee shall pay land rental charges as notified by AAI from time to time. Such allotment shall be on discretion of AAI and cannot be claimed as a right by the Licensee.



18. The Licensee shall have no claim from monopoly and the Authority shall be at liberty to permit / provide other similar Licensee/ counters at other area within/ outside terminal building, as may be necessitated by demand or as desired by the Authority.
19. All the above conditions shall form part of the agreement.