



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

AAI/ASR/Comml/Staff Canteen/2024-25/ 541

Dt. 18.02.2025

M/s Pappu Singh (Proprietor)
A1/148, Sector-17, Rohini,
Delhi.

Through Email: pappu170779@gmail.com (Pcc follows)

Reference: Tender ID: 2024_AAI_194202_1

Subject: Award of Licence for Staff Canteen facility at Sri Guru Ram Dass Jee International Airport, Amritsar.

Sir,

In response to your offer to the e-tender mentioned under reference, it has been decided by AAI to award the subject licence in favour of you (M/s Pappu Singh) on the following terms and conditions:-

1. You shall operate the subject licence at Sri Guru Ram Dass Jee International Airport, Amritsar whose location / area is as follows:-

Area : 87.31 Sqm.

Location: Old building or at the discretion of AAI (Refer schedule of premises for complete details)

2. The period of Licence shall be **five (05) years** unless terminated earlier on account of following:-

- a) By giving **120 (One Hundred Twenty) days** of Notice in writing without assigning any reason.
- b) Terminated by AAI on a short notice on account of unsatisfactory performance.
- c) Termination on expiry of the specified time period allotted for unresolved internal dispute resolution.

* Notwithstanding anything contained in the agreement, parties agree that during the Concession Term, in the event the Authority opts to transfer its rights such as operation, maintenance, development etc. of the Airport to a third party under PPP model or in any manner as may be decided by AAI / Government of India, then the Authority shall have the right to assign / novate / alter the Agreement, in favour of such third party, to which concessionaire hereby gives their consent unconditionally and Authority will not be bound to obtain any further consent of concessionaire. Such assignment / novation / alteration would release Authority of all liabilities and obligations arising under the agreement from and after the date of assignment / novation / alteration and the rights and obligations of Authority under the Agreement and other arrangements entered into in accordance with the provisions of the Agreement shall be vested in such third party. The parties, along with relevant third party shall execute necessary documentation or put in place necessary agreements for the aforesaid assignment / novation / alteration as and when need arise.

3. You shall pay quoted monthly licence fee of **Rs.1,35,987/- (Rupees One Lakh Thirty Five Thousand Nine Hundred Eighty Seven only)** plus applicable Govt. taxes and other applicable charges.

4. In addition to above, you shall also be liable to pay the following: -

- a) All applicable Government Taxes including GST (presently at the rate of 18%) or at the rates declared by Government of India or State Government from time to time.
- b) Charges for the consumption of the electricity and water consumed for the purpose of use of the said license as becomes due and payable and in accordance with the directions of the Authority and at the rates as fixed by AAI from time to time.

कार्यालय: निदेशक विमानपत्तन, O/o: The Airport Director
श्री गुरु राम दास जी अन्तर्राष्ट्रीय हवाई अड्डा, अमृतसर-143101
Sri Guru Ram Dass Jee International Airport, Amritsar-143101
An ISO 9001 : 2008, 14001 : 2004, 18001 : 2007 Certified Airport

दूरभाष / PHONE: 0183-2214118, फैक्स/FAX: 0183-2214358
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Page-01 of 04



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

5. Authority shall raise all license fee bills for the current month on **1st day** of month in advance except true-up and reimbursement of expenditure bills like electricity, water etc.

The invoices for reimbursement of expenditure like electricity, water charges etc. for the completed month shall be raised on **5th** of succeeding month.

A credit period of **15 days** (date of invoice plus **15 days**) shall be provided, which is subject to reduction as and when decided by Authority.

Authority shall levy penal interest **@12%** per annum from the due date (i.e. date of invoice plus **15 days**) till the actual date of payment received in Authority's account in the cases concessionaire / agencies settled the invoice after due date but within **90 days** (date of invoice plus **90 days**) and **@18%** per annum from the due date till the actual date of payment received in AAI account in the case of concessionaire / agencies settled the Invoices after **90 days**. In case of part payment made by the agency, same rate of interest on the balance amount of invoices as applicable shall be charged.

6. In case you fails to make the payments of License fee and other charges by due date, AAI shall issue a notice for clearance of outstanding dues. Even after notice, if the licensee still fails to clear the dues and the dues become equivalent to **50%** of the security deposit amount available or as envisaged in the agreement provisions, whichever is lower, action shall be initiated for encashment of BG / adjustment of SD by AAI against such outstanding dues along with penal interest.

After the adjustment of outstanding dues and penal interest from security deposit, the licensee shall be immediately asked to recoup the said SD as well as clearance of dues, if any, within a maximum period of **15 (fifteen) days** failing which, subject to provisions of the agreement, process for termination of contract shall be initiated.

7. You are required to complete the following formalities within Business Incubation period of **fifteen (15) days** starting from the date of issuance of this letter of award / LOA:-

- Acceptance of the offer within **07 (seven) days** from the date of issuance of this letter of award (LoA).
- Payment of **one month's** advance license fee within **15 (fifteen) days** from the date of issuance of this letter of award (LoA).
- Payment of Security Deposit within **15 (fifteen) days** from the date of issuance of this letter of award (LoA).
- Execution of the Agreement within **15 (fifteen) days** from the date of issuance of this letter of award (on Non-Judicial Stamp Paper of Punjab State for minimum value of Rs.300/- or appropriate value as per state guidelines). The cost of Non-judicial Stap Paper to be borne by the licensee. While purchasing of Stamp Paper, the 1st Party should be "**Airports Authority of India**" and 2nd Party should be "**M/s Pappu Singh**".
- Commencement of the facility within gestation period of **60 (sixty) days** to be commenced from date of handing / taking over of site or expiry of **15 (fifteen) days** of Business Incubation period (from the date of issuance of this letter of award) whichever is earlier. .
- The site(s) shall be handed over to the licensee/concessionaire on or before expiry of the Business Incubation Period, upon fulfilment of contract formalities to be done by the licensee during business incubation period.
- Submission of required documents to BCAS for security clearance within **10 (Ten) days** from the date of issuance of this letter of award (LoA) and and the copies thereof to the Authority (if applicable).

Handwritten signature and date 18/1/15



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

8. Advance License Fee, Security Deposits, Bank Guarantee, Letter of Understanding etc.

- a) The amount of **01 (one) month's** advance licence fee of **Rs1,60,465/- (Rupees One Lakh Sixty Thousand Four Hundred Sixty Five only)** inclusive of GST amount @18% is to be deposited in the form of RTGS / NEFT within **15 (fifteen) days** from the date of this letter of award (LoA). The detail of monthly licence fee is as under:-

Particulars	Amount in Rs.	GST 18%	Total in Rs.
Monthly Licence fee	1,35,987	24,478	1,60,465
Total Amount			1,60,465/-

The advance licence fee will be duly adjusted as and when the first bill/ subsequent license fee bill is raised.

- b) An interest free **Security Deposit (SD) towards Licence Fee amounting to Rs.9,63,000/- (Rupees Nine Lakhs Sixty Three Thousand only)** which is rounded-off and equivalent to **06 (six) months** licence fee including Govt. taxes.
- c) An interest free **Security Deposit (SD) of Rs.82,000/- (Rupees Eighty Two Thousand only)** rounded-off and equivalent to **5%** of annual licence / Concession Value. The said Security Deposit will cover Security Deposit (SD) towards all types of utilities such as Electricity, Water, Data Port, Telephone etc.
- d) The above Security Deposits (SD for Licence fee and other charges) is to be deposited within **15 (fifteen) days** from the date of this letter of award (LoA) in the form of NEFT / RTGS or Bank Guarantee (BG) from any Nationalized / Scheduled Commercial Banks (as per Reserve Bank of India guidelines) in the format as per **Annexure-K** of tender document having a validity period **upto 02.05.2030** (i.e. the probable date of expiry of contract) and claim period thereof should be for a further period of **01 (One) year i.e. upto 02.05.2031**.
- e) A Letter of Understanding is also to be submitted along with Bank Guarantee(s) in the format as per **Annexure L of tender document**.
- f) Bank Charges shall be borne by the licensee (Your Firm).
- g) The Bank Guarantee (BG) from Co-operative Bank (even scheduled) / Societies / Payment Banks or in the form of FDR **shall not be acceptable**.
- h) AAI has made arrangements for verifications of Bank Guarantee received by AAI from Successful bidder through Structural Financial Messaging System (SFMS) of ICICI Bank whose detail is as under: -

Corporate Name	AIRPORTS AUTHORITY OF INDIA
Bank Name	ICICI Bank
IFSC Code	ICIC0000007
BG Advising message	IFN 760COV (BG ISSUE) IFN 767COV (BG AMENDMENT)
*Unique Identifier Code	AAIAMRITSAR (to be mentioned in field 7037 of the BG advising message code)

- i) While submitting the documents to BG issuing Bank, you will also submit the letter to the issuing bank as per the format mentioned in the **Appendix-II of Annexure L of tender document**.

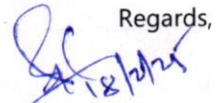
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18/2/25



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

- j) While submitting the Original BG document, you shall also submit the copy of the SFMS BG confirmation message sent by the BG issuing Bank to ICICI Bank.
9. You are requested to make payments by way of online through VAN / NEFT / RTGS to AAI Bank, whose particulars are as under:-
- a) Account Holder's Name - Airports Authority of India
 - b) Bank A/c No.(Current Account)- 30434604337
 - c) Bank Name / Branch Address - State Bank of India, Rajasansi, Amritsar
 - d) MICR Code - 143002019
 - e) IFSC Code - SBIN0002455
10. Airports Authority of India's Permanent Account Number and GST Number are as under:-
- a) Permanent Account Number (PAN) - AAACA6412D
 - b) Goods & Service Tax (GST) Registration Number - 03AAACA6412D1ZI
11. It would be your responsibility to obtain all necessary security clearance from BCAS / any other regulatory agency (if required). Also the compliance of prevailing Security norms etc. from time to time shall be ensured by you. For any information / clarification pertaining to prevailing Security norms and compliance thereof etc., you are requested to please contact Chief Security Officer (CSO), Security Directorate, AAI, Amritsar and Bureau of Civil Aviation Security (BCAS), Amritsar airport.
12. You have to ensure the Police verification / antecedents' verification of your employees (as per guidelines of BCAS) before applying for Airport Entry Passes (AEPs), if required. The Charges applicable for issuance of Airport Entry Passes (AEPs) of your employees shall be borne by you.
13. You shall intimate the list / names of the persons employed by your company or going to employ, who are near relatives (i.e. wife, husband and dependent parents, grandparents, children, grandchildren, brothers, sisters, uncle, aunts, cousins and their corresponding in laws) of AAI employees.
14. For efficient Management of subject licence, you shall be required to strictly follow the provisions contained in the licence agreement to be executed including following Appendices of tender document:-
- (i) Licence Agreement (ANNEXURE: A of tender document)
 - (ii) General terms and conditions (Appendix-1 of Annexure A of tender document)
 - (iii) Special terms & conditions (Appendix-2 of Annexure A of tender document) wherein the **Menu List along with Rates of minimum items** to be served in Staff Canteen is mentioned.
15. This letter of award (LoA) and Handing over / taking over / NIET shall form part and parcel of the licence / concession agreement to be executed.
16. The acceptance of subject award should be submitted by the licensee duly acknowledging the terms and conditions of this letter of award (LoA) on **Company's Letter Head** along with duplicate copy of this letter of award (LoA) duly signed & stamped by the authorized signatory within **07 (seven) days** from the date of issuance of this letter of award (LoA).

Regards,


(Anurag Sharma)
Sr. Manager (Commercial)
For Airport Director
AAI, SGRDJI Airport, Amritsar

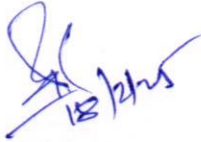


Encl. As Above.

APPENDIX: 4 of Annexure-A**SCHEDULE OF PREMISES**

1	AREA ALLOTTED	87.31 SQM- Main Staff Canteen or at the discretion of AAI
2	LOCATION	Main Staff Canteen: Old Building Sub-Outlet :APD office Sub-Outlet : AAI office in AAI-BCAS Integrated bldg. Sub-Outlet : AAI office in ATC office building. Or at the discretion of AAI.
3	PURPOSE	Staff Canteen Facility at SGRDJI Airport, Amritsar

SIGNATURE OF THE LICENSEE

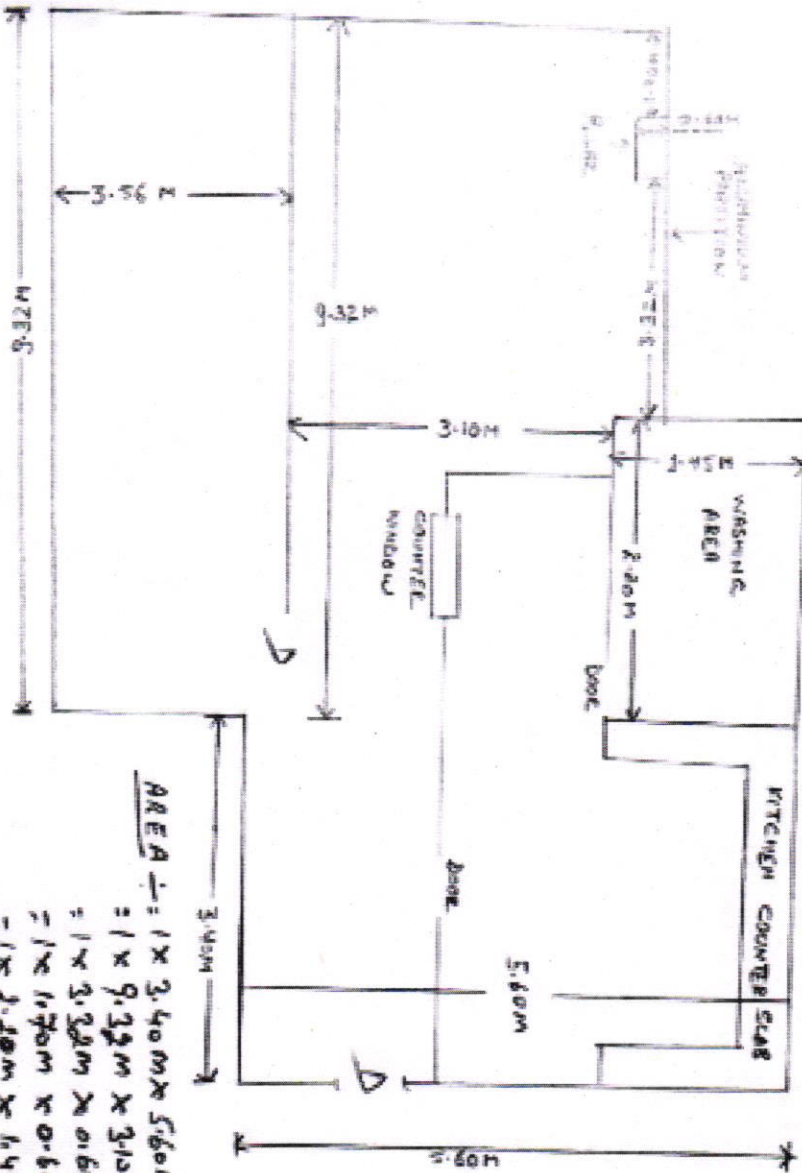


APPENDIX: 3 of Annexure-A

CONCESSION AREA LAYOUT

PROVISION OF STAFF CHAUTEEN (IN SIDE OLD T.B.)

LAYOUT PLAN



$$\begin{aligned}
 \text{AREA} &= 1 \times 3.40 \text{m} \times 5.60 \text{m} = 19.04 \text{sqm} \\
 &= 1 \times 9.32 \text{m} \times 3.10 \text{m} = 28.89 \text{sqm} \\
 &= 1 \times 3.32 \text{m} \times 0.60 \text{m} = 1.99 \text{sqm} \\
 &= 1 \times 1.70 \text{m} \times 0.60 \text{m} = 1.02 \text{sqm} \\
 &= 1 \times 2.00 \text{m} \times 1.45 \text{m} = 2.90 \text{sqm} \\
 &= 1 \times 9.32 \text{m} \times 3.56 = 33.18 \text{sqm}
 \end{aligned}$$

Total → 87.91sqm

(NOTE: NOT TO SCALE)

