



भारतीय विमानपत्तन प्राधिकरण

AIRPORTS AUTHORITY OF INDIA

CL-13032/4/2023-APD-CHENNAI/1046

Date: 26.07.2024

To,
M/s. Wise Travels India Ltd.
3rd Floor, D-21, Corporate Park,
Near Sector-8 Metro Station,
Sector-21, Dwarka,
New Delhi – 110 077.
Email: ashok@wti.co.in

Sub: Award of "License for General Car Rental Service (Motor Cab & Maxi Cab)" at Chennai International Airport- reg.

Sir,

Reference is drawn to NIT Published vide ID 2024_AAI_191541_1 dated 15.03.2024 and your bid submission towards above NIT for the subject facility "License for General Car Rental Services (Motor Cab & Maxi Cab)" at Chennai International Airport. The technical bid of the subject tender was opened on 25.04.2024 and the financial bid was opened on 22.05.2024.

In this regard, approval of the Competent Authority is hereby conveyed to grant the subject license in your favour as per the following terms and conditions: -

1.	License	License for General Car Rental Services (Motor Cab & Maxi Cab) at Chennai International Airport.
2.	Period	Three (03) Years.
3.	License Fee	Rs.31,99,999/- (INR Thirty One Lakhs Ninety Nine Thousand Nine Hundred and Ninety Nine Only) per month plus GST and other applicable charges as stipulated under the NIT document.
4.	Locations and Area	Counter space admeasuring 10 sq.m. (approx.) each in Arrival areas of Terminal-1, Terminal-2 and Terminal-4. (Total 30 sq.m.).
5.	Utility/Facilitation Charges and GST	In addition to license fee, utility/facilitation charges will be payable at the rate of 10% of space rent charges (prevailing space rent charge is Rs.5320/- per sqm per month for ticketing counter space, Rs.3730/- per sqm per month for AC space and Rs.2480/- per sqm per month for Non-AC space) per month plus GST. The space rent charges will be subject to revision from time to time and the licensee shall be liable to make payment at such revised rates without demur or protest.

1 | 7 Page

फैक्स : 044 - 2256 0008 इ पी ए बी एक्स : 2256 0551, चेन्नई हवाईअड्डा, चेन्नई - 600 016.

Fax : 044 - 2256 0008 EPABX : 2256 0551, Chennai Airport, Chennai - 600 016.

Handwritten signature and date
26.07.24



6.	Electricity Charges	As per actual consumption and rates fixed by AAI. Present rate towards Electricity Charges is Rs. 11.80/- per unit. The rate is subject to revision from time to time and the licensee shall be liable to pay the same without demur or protest.
7.	Advance License Fee	Rs.37,94,832/- (Rupees Thirty Seven Lakhs Ninety Four Thousand Eight Hundred and Thirty Two only) i.e. Advance License Fee for one month (with License Fee plus utility Charges plus GST) within 30 days from the date of issuance of the award letter.
8.	Security Deposit	Rs.1,51,79,327/- (Rupees One Crore Fifty-One Lakhs Seventy Nine Thousand Three Hundred and Twenty Seven Only) as Security Deposit equivalent to four months' license fee to be deposited in the form of Bank Guarantee from a Nationalized/Scheduled Bank in favour of Airport Director, AAI, Chennai Airport, which will be refunded (without interest) after vacation of the space & settlement of all dues. The Bank Guarantee is to be obtained for an entire period of the contract plus Six (06) months overlapping period. Bank Guarantee from Co-operative bank will not be accepted. No interest is payable on Security Deposit.
9.	Deposit for Electricity, Water, Data Port, Telephone etc.	Rs.10,00,000/- (Rupees Ten Lakhs Only) in the form of NEFT/RTGS. No interest is payable on the said deposit.
10.	Agreement	An agreement in the prescribed format (Reference: Draft License Agreement i.e. Annexure 'A' of the NIT document) is to be executed in duplicate on non-judicial stamp paper purchased in Tamil Nadu for the value of Rs.200/- within 30 days from the date of issue of this letter. This award letter will form part of the agreement.
11.	Integrity Pact	Integrity Pact as per Annexure B of the NIT document shall be executed in Rs.200/- stamp paper at the time of execution of License Agreement.
12.	Gestation Period	Gestation period of 90 days, reckoned from the date of handing over of sites shall be permissible or till actual commencement of commercial operation, whichever is earlier.

Adhik
26.07.24



13. The following pre-requisites to be complied within the Business Incubation period: -
- a) Payment of outstanding dues at all AAI controlled airports pertaining to the period till the date of issuance of this award letter.
 - b) Acceptance of the offer within **seven (07) days** from the date of issuance of the award letter.
 - c) Payment of advance license fee for one month within **Thirty (30) days** by RTGS/NEFT from the date of issuance of the award letter.
 - d) Payment of Security Deposit as specified in para- 8 & 9 within **Thirty (30) days** from the date of issuance of the award letter as interest free deposit in the prescribed format.
 - e) Execution of the License Agreement and Integrity Pact within **Thirty (30) days** from the date of issuance of the award letter on stamp paper of Rs.200/-.
14. Please note that non-acceptance of award or non-completion of the above formalities within the time stipulated herein may result **in forfeiture of Earnest Money Deposit and/or debarment for further participation in the tenders at AAI airports or at any other place in control of AAI for a period of one (01) year.**
15. The licensee has to ensure security compliances etc., within the business incubation period itself. The licensee has to apply for BCAS Security Clearance through online in the website <https://esahaj.gov.in> as an concessionaire. Hence, the licensee has to submit the required document as per the BCAS requirement and to get the clearance. After obtaining clearance the agency should ensure to submit Security Programme.
16. The licensee has to ensure that the Police Verification / Antecedents verification for their employees as per the guidelines of BCAS is available before applying for Airport Entry Permit in favour of their employees. Charges applicable for issue of Airport Entry Permit shall be borne by the licensee.
17. The entities who have already obtained Security Clearance for their operations in other region(s), should intimate RO,BCAS, Chennai accordingly duly enclosing 1) Intimation letter regarding establishing their business in Chennai Airport, 2) Security Clearance issued by BCAS, HQ, 3) Provisional security Clearance(s) issued by RO, BCAS of other Region(s), 4) Written Contract Agreement by Jt.GM(Commercial),AAI Chennai. 5) Authorized Signatory for Chennai Airport and 6) Security programme for Chennai Airport.
18. Failure to comply with any of the above instructions will entail suspension or withdrawal of TAEP/AEP issued.
19. The above points are not exhaustive and the updation/ addition/ omission if any will be appraised from time to time
20. AAI reserves the right to amend this LOIA by subsequent letters.

ADK
26.07.24



21. NIT published dated 15.03.2024 (including subsequent corrigendum) and this award letter shall form part and parcel of the License Agreement.
22. Your acceptance to the above terms and conditions shall be forwarded to this office within Seven (07) days from the date of issue of this award letter. It is therefore, requested to return a sealed and signed copy of this award letter as a token of your acceptance of the above terms and conditions.

Thanking You,

Yours sincerely,

M. Selvanayagam
26.07.24

M. Selvanayagam/ एम. सेल्वनायगम
Jt. General Manager (Comml)/संयुक्त महाप्रबंधक (वाणिज्य)
Commercial Department/ वाणिज्यिक विभाग
AAI, Chennai Airport , Chennai.
एएआई, चेन्नई एयरपोर्ट, चेन्नई।

SPECIAL TERMS & CONDITIONS

1. The rates to be charged by the licensee should be prominently displayed at the booking counter so that it is clearly visible to all passengers. Further, the rates to be charged should be in line/comparable with Govt. approved pre-paid taxi rates or tour operators in the city.
2. In addition to the License Fee payable to AAI, the licensee shall also pay applicable pickup charges to the MLCP Developer from time to time. The prevailing pickup charges is Rs.40/- per entry per vehicle and the same is subject to annual escalation on the 4th day of December every year. Pickup charges shall be escalated annually by 5% and then rounded off to the nearest 5 (five) rupees. For the subsequent year, the 5% escalation is over the pre-rounding off amount. The Licensee shall be liable to pay such escalated pickup charges to the MLCP Developer without demur or protest.
3. The designated pick-up location shall be WEST MLCP, which may be suitably modified as per operational requirement from time to time.
4. Proper record should be maintained by the licensee regarding General Car Rental service rendered to the passengers. AAI has the right to inspect the records as and when required.
5. The details such as Registration No./ R.C Book etc. of the cars put into General Car Rental service should be intimated to the Airport Director.
6. The working hours, name of the licensee and the period of the contract shall be displayed in the counter.
7. It is the responsibility of the licensee to obtain all applicable clearances/permits from the respective Govt. agencies/local authorities, if any, for running the subject facility.
8. The licensee shall not erect or display any advertisement, hoarding, banners or signboards or undertake any modifications/construction plan at the allotted space. Any specific requirement regarding display of signboards of successful licensee shall need to be got approved from Airport Director.
9. The licensee shall provide proper uniform to all his employees, as per the specification to be approved by AAI, to his workers/supervisors at his/their own cost. The licensee will also ensure that these are worn by the employees while on duty and kept in condition along with nameplate indicating their name conspicuously.
10. Penalty: The penalties of Rs. 500/- (Rupees five hundred only) per incident will be imposed on violation of terms and conditions of agreement at applicable rates or decided by the appropriate authority/ Competent Authority from time to time. The violations will include the following also:-

Handwritten signature and date:
26.07.24

- i. Non-issue of receipt to passenger
 - ii. Misbehavior by staff and
 - iii. Over Charging etc.
11. The licensee has to make payments to his employees as prescribed under minimum wages act and as per all the related statutory provisions applicable thereto. And also the licensee/company/agency should ensure their registration with PF&ESI purposes and compliances of the contract labour provision too.
12. The licensee has to install computerized system for issuance of General Car Rental Services slip. It should contain number of vehicle, Mobile Number of the driver, Emergency contact number, Destination of the Vehicle, Fare Distance and all other details which are essential for the safety of the passenger.
13. The licensee shall maintain a complaint register in the counter, easily accessible to the customers for recording their suggestions/complaints.
14. The licensee shall frame a dispute resolution mechanism to sort out issues arising among the drivers, drivers and vehicle owners, drivers and licensee etc. AAI will not be responsible for any such issues that are internal to the General Car Rental Services system and out of the purview of the agreement terms and conditions. It will solely be the responsibility of the licensee to redress such disputes in an efficient manner.
15. The license shall comply with all Central and State Rules and Regulations related to operation of vehicles, as amended from time to time.
16. The character and antecedent of the driver should be verified from the police Authorities and a report is to be kept in the counter and the same should be made available for verification by AAI at any time.
17. The licensee must have provision to provide printed bill to the passengers/users on account of using subject services. The provision should be made to accept the International Credit/Debit Cards and other means of e-payment mechanism i.e. paytm, mobikwik, BHIM etc. in the counter. The licenses shall make arrangements to accept payments through at least 02 e-payment modes apart from cash receipts.
18. Since no separate area is earmarked for parking of Cabs (i.e. the vehicles of the licensee), if required, the vehicles of the licensee shall be parked in the Multi-Level Car Parking (MLCP) for which a separate licence for MLCP Contract has been awarded by AAI. In such a scenario, the licensee shall pay applicable Car Parking / Monthly Pass charges (as the case may be) to the licensee appointed for MLCP and shall have to liaison at his own with the licensee of MLCP.

AKK
26.07.24

19. If any situation arises to allot separate parking space, the same can be considered on availability of land for which the licensee shall pay land rental charges as notified by AAI from time to time. Such allotment shall be on the discretion of AAI and cannot be claimed as a right by the licensee.
20. The licensee shall have no claim from monopoly and the Authority shall be at liberty to permit/provide other similar licensee/counters at other area within/outside terminal building, as may be necessitated by demand or as desired by the Authority.
21. All the above conditions shall form the part of the License Agreement.

ALL
26.02.24

Signature Not Verified 7/17 Page

Digitally signed by KISHORE KILLAMPALLI
Date: 2025.03.10 16:57:22 IST
Location: eProcurement System for Central
PSUs