



गेल (इंडिया) लिमिटेड

(भारत सरकार का उपक्रम – महारत्न कंपनी)

GAIL (India) Limited

(A Government of India Undertaking— A Maharatna Company)

“स्वान”, दूसरी मंज़िल,
#323, कोडिगेहल्ली मेन रोड,
सहकार नगर,
बेंगलुरु – 560092
“Swan”, 2nd Floor,
#323, Kodigehalli Main Road,
Sahakarnagar,
Bengaluru – 560092
फ़ोन/Phone : 080-46244111
फैक्स/Fax : 011-26185941

LETTER OF ACCEPTANCE

To
INDIAN HEALTH ORGANISATION
PRIVATE
LIMITED,
213-B, OKHLA INDUSTRIAL ESTATE
PHASE-III,
SOUTH DELHI
DELHI-110020
Delhi ,India

LOA No. : GAIL/BLR23-53/5300039987/20114569/BBA
Dated : 17.11.2023

RFQ No. & Date : 3300098359 Dt. 17.11.2023

Your offer/Qtn.No.: .

Qtn. Dt. : 07.10.2023

E Tender No.: NIL

Vendor Type : OTHERS (Non-MSE)

Vendor GSTN No : 07AABCI9768H1Z4

Kind Attn :

Name of Work : ANNUAL OCCUPATIONAL HEALTH CHECK-UP OF GAIL DBPL EMPLOYEES FOR THE YEAR 2023-24.

Dear Sir/Madam

With reference to your Offer against our RFQ and all subsequent correspondences (if any) till date and in continuation of our Fax/Letter of Intent (if any) we are pleased to award the subject works highlighting the following salient features:

Scope of Work : Annual Occupational Health Check-up of GAIL DBPL employees for the year

Price Basis:

ITEM 1 Medical Test for All Employees INR 366,000.00

The estimated contract value of the subject job under this contract shall be Rs. 3,66,000.00.

The Order/ contract value mentioned above is subject to Price Reduction Schedule clause.

Schedule of Rates:

The proforma for schedule of rates enclosed with tender document shall be replaced by the Schedule of Rates (SOR) as enclosed to this LOA for purpose of Quantity, UOM & Rate.

Abnormally High Rated Items :

Nil.

Duration of Contract/Completion Schedule :

The Occupational Health checkup of all the 88 employees shall be conducted within one month from the date of award. In order to accommodate any of the employee who could not complete the Check- up within the

पंजीकृत कार्यालय:
गेल भवन 16, भीकाएजी कामा प्लेस
नई दिल्ली, 110066-इंडिया

REGD. OFFICE:
GAIL BHAWAN, 16, BHIKAIJI CAMA PLACE
NEW DELHI-110 066. INDIA

सीआईएन/CIN
L40200DL1984GOI018976
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specified time due to some exigencies, they may undergo the tests latter on by going to hospital separately.

Performance Bank Guarantee:

Not Applicable.

Contract Agreement:

Not Applicable.

Payment Terms:

As per clause no. 4 of SCC.

100% payment will be released from GAIL, Bangalore through E banking mode within 30 days after uploading the final bill in GAIL's Anjani portal as well as one set of physical bill copy duly certified by your designated personnel with one set of physical copy of test report and summery in excel sheet of all employees to be sent to the GAIL's Office at Sahakarnagar. However, one hard copy of the test report should be given to the employees after completion of the test before consultation (i.e. for employees copy)

GAIL (India) Limited has to initiate payments to hospital electronically. To facilitate the payments electronically the Bidder should have an account with State Bank of India or ICICI Bank with e-banking platform. Further the Bidder should give the details of his bank account in any one of the above banks to facilitate payment through e-banking in case order is placed to him.

GAIL has implemented "Anjani" e-Measurement Book & e-Billing Portal for ease in submission of measurement book/bill and reduction is paper transaction.

Accordingly, GAIL will process the Bill with Measurement Book through "Anjani" e-Measurement Book & e-Billing Portal (link: <https://gailebank.gail.co.in/MBAutomation/frmlogin.aspx>). Accordingly, Contractor/Service Provider/ Consultant is requested to forward the RA Bill on "Anjani" e-Measurement Book & e-Billing Portal through concerned EIC/CIC/SIC, whichever is applicable. Further, User Manual is also available on aforesaid portal.

Vendor Invoice Management (VIM)

GAIL has implemented Vendor Invoice Management (VIM) system titled as #SARATHI# for automation, digitization & centralization of Account Payable process w.e.f. 01.04.2023.

Supplier/ Contractor/Service Provide/ Consultant is required to upload digital invoice on 'Sparsh' portal. The system optimizes and simplifies the process of receiving, managing, monitoring and forwarding invoices for payment process. The link of 'Sparsh' portal is as under:

<https://sparsh.gail.co.in/flipper/#/login>

The 'Help Manual' hyperlink to access the detailed User Manual, Demo Videos, FAQ's and other relevant information is available on 'Sparsh' portal.

Only digital invoice is to be uploaded on 'Sparsh' portal and all other supporting documents along with copy of invoice are to be submitted to concerned as defined in Purchase Order (PO)/ Letter of Acceptance (LoA).

Paying Authority:

VIM Portal.

PAN Particulars:

GAIL (India) Ltd PAN No. AAACG1209J

"As per CBDT Notification No. 95/2015 dated 30.12.2015, mentioning of PAN no. is mandatory for procurement of goods / services/works/consultancy services exceeding Rs. 2 Lacs per transaction.

Accordingly, supplier/ contractor/ service provider/ consultant should mention their PAN no. in their invoice/ bill for any transaction exceeding Rs. 2 lakhs. As provided in the notification, in case supplier/ contractor/ service provider/ consultant do not have PAN no., they have to submit declaration in Form 60 along with invoice/ bill for each transaction. Payment of supplier/ contractor / service provider/ consultant shall be processed only after fulfilment of above requirement".

Vendor Code: 101079119
INDIAN HEALTH
ORGANISATION PRIVATE

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GSTN Details :

Please note that our state/plant wise GSTN details as below for invoicing and other purpose.

NG Trans(DBPL)-Bengaluru (3170)

GAIL is in the process of implementing Vendor Invoice Management System for processing of invoices w.e.f. 01.04.2023. The solution is being configured to handle both physical invoices as well as digitally signed invoices. This system is expected to highly optimize the invoice management at GAIL and expedite their processing in future. The detailed methodology for submission of invoices shall be informed separately.

As a pre-requisite to the system, it is important to mention the details of Purchase Order/ Letter of Acceptance number on the face of invoice. Accordingly you are requested to ensure Purchase Order/ Letter of Acceptance number is clearly mentioned on the Invoice. Further Invoices should be system generated and no handwritten invoices shall be eligible for OCR conversion on VIM portal.

Your Bank Details :

Please note that details of your bank account in our system are as under. You are requested to verify the same and intimate discrepancies, if any

Account No. - 01752010000623
Bank Name - KOTAK MAHINDRA BANK
IFSC Code - KKBK0000175

Price Reduction Schedule:

Applicable as per clause no. 2.22 of GCC.

2.22.1 Time is the essence of the Contract. In case the Service Provider fails to mobilize / deploy the required manpower and the complete equipments so as to commence the Services within Mobilisation Period and complete the Services within the stipulated period, then, unless such failure is due to Force Majeure as defined in Clause 2.21 herein above or due to Employer's defaults, the total Value of Contract shall be reduced by ½ (half) % of the total Value of Contract per complete week of delay or part thereof subject to a maximum of 5 (five) % of the total Value of Contract, by way of reduction in price for delay and not as penalty.

The Employer shall be at liberty to adjust or deduct the said amount from amount due to the Service Provider / its Contract Performance Security payable on demand.

The decision of the EIC with respect to applicability of Price Reduction Schedule shall be final and binding on the Service Provider.

2.22.2 The parties agree that this is a genuine pre-estimate of the loss/damage which will be suffered by the Employer on account of delay on the part of the Service Provider and the said amount will be adjusted for the amount payable to the Service Provider, without there being any proof of the actual loss or damages having been caused by such delay/breach.

2.22.3 The Price Reduction will be calculated on the basis of total Value of Contract / executed Value of Contract (as the case may be) excluding taxes and duties where such taxes and duties have been shown separately in the Contract.

2.22.4 As mentioned above, in case of delay in execution of Contract, Service Provider will raise invoice for reduced value as per Price Reduction Clause. If Service Provider has raised the invoice for full value, then Service Provider will issue Credit Note towards the applicable Price Reduction Schedule amount.

In case Service Provider fails to submit the invoice for reduced value or does not issue credit note as mentioned above, GAIL will release the payment to Service Provider after effecting the Price Reduction Schedule clause.

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In the event any financial implication arises on GAIL due to issuance of invoice without reduction in price or non-issuance of Credit Note, the same shall be to the account of Service Provider.

Defect Liability Period:

Not Applicable.

Contract Document:

FOI Reference/Regularization:

Engineer-In-Charge:

Sh. Bijay Kumar Prasad, Officer (F&S), GAIL, Bengaluru shall be the Engineer-In-Charge for this job. You are requested to contact him at E-mail Id: bkprasad@gail.co.in for further instructions.

Other Contractual Stipulations:

1. SCOPE OF SERVICES:

Occupational Health Check Up of 88 employees (80 male & 8 Female) posted at our Bengaluru Office. The list of tests to be conducted is mentioned in Annexure- I shall be strictly adhered to and these tests are to be carryout at the hospital premises only. Hence hospital should have all the test facilities inside the hospital complex so that employees need not go to different premises for separate test.

There should be 8-day sessions for checkup i.e. Each day 10- employees will be planned to undergo the occupational health checkup. The employees shall be asked to report for the check up in the morning at 08:00 AM at the hospital premises. List of employees to under go the test to be provided 1 day prior to testing date.

One Lady doctor should be arranged one day for health check of female employees.

Compiled report as per our supplied Excel format will be provided by hospital to the EIC after completion of tests of all employees. Excel format Data sheet to be provided to hospital authority by EIC.

Physical Consultation has to be arranged by the hospital on the same day after receipt of physical report. There should be also a provision for consultancy on any working day for the left-out employees missed due to any unavoidable circumstances.

2. EMPLOYEES

Hospital has to arrange the Breakfast for GAIL after collection of fasting sample. Menu of breakfast will be as follows. Those employees not prefer to take breakfast at the hospital may be allowed to take food from outside.

1. Idli-1 piece
2. Bada-1 piece
3. Upma-150grams.
4. Masala dosa-1 piece
5. Gulab jamun-1 piece
6. Coffee/Tea/Juice

3. Vendors Details:

Mr. Manish Kishore Mishra

Contact No.: 9717300921

E-mail Id: manish.mishra@medibuddy.in

4. All other terms & conditions shall be applicable as per Tender No. 2023_GAIL_167992_1 dated 18.09.2023.

General Conditions of Contract:

As per GCC-Services attached with tender.

Special Conditions of Contract:

As per SCC & SOW attached with the tender.

Post Order Correspondence:

Vendor Code: 101079119
INDIAN HEALTH
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All post order correspondences shall be made with Engineer-In-Charge (EIC) only.

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LOA Date : 17.11.2023

Enclosures :

Tender no. 2023_GAIL_167992_1 dated 18.09.2023.

This order is being issued in triplicate. Two copies of the order duly signed, stamped and dated on each page, may be returned within 3 days from date of receipt of the order to the undersigned..

For & on behalf of
GAIL (India) Ltd.

Bishar Digitally signed
by Bishar Bin Ali
Bin Ali Date: 2023.11.17
17:45:21 +05'30'
(Authorized Signatory)

NAME :
DESIGNATION :

CONTRACTOR'S ACCEPTANCE:

PLACE :	SIGNATURE :
DATE :	NAME :
	DESIGNATION :
	SEAL :

NOTE: Each page of this order including its annexure should be signed and stamped by the contractor before returning to GAIL (India) Ltd..

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SCHEDULE OF RATES

Item : 1 - Medical Test for All Employees
Plant : 3170 - NG Trans(DBPL)-Bengaluru- Karnataka (KAR)

S.No.	Short Description	Qty.	UOM	Rate	Amount	AHR *
10	Medical Test for Male employees	80	EA	4,114.00	329,120.00	
20	Medical Test for Female employees	8	EA	4,500.00	36,000.00	
30	breakfast	88	EA	10.00	880.00	

Work Order Item 00001
(RUPEE THREE HUNDRED SIXTY-SIX THOUSAND ONLY)
All Taxes & Duties - Nil or 0% GST Item-(V0)
Total item value including taxes & duties : INR 366,000.00

Basic Item Value : INR 366,000.00

Total estimated contract value excluding all tax and duties : 366,000.00
(RUPEES THREE LAC SIXTY-SIX THOUSAND ONLY)

Total estimated contract value including all tax and duties : 366,000.00
(RUPEES THREE LAC SIXTY-SIX THOUSAND ONLY)

*Service items marked YY under AHR column are AHR items. Any service item marked #Y or Y# confirmation is required from authorized dealing officer who shall be final authority regarding AHR declaration. However, service items marked #Y or Y# shall be treated as AHR unless confirmed Non-AHR by dealing officer.

Signature Not Verified

Digitally signed by Bishar Bin Ali
Date: 2024.04.17 10:55:22 IST
Location: eProcurement System for
Central PSUs