

LETTER OF ACCEPTANCE

To
SHEETAL PRASAD CONTRACTOR

LOA No. : GAIL/HZR/110379/5300038560/FL-54C/22-23
Dated : 28.03.2023

..
VIJAIPUR, DISTT - GUNA
AH-53,NATIONAL FERTIFLIZER LTD
VIJAIPUR, DISTT - GUNA
GUNA-473111
Madhya Pradesh ,India
Tele No : 07544-273024

RFQ No. & Date : 3300096397 Dt. 28.03.2023
Your offer/Qtn.No.: NIL
Qtn. Dt. : 08.02.2023
E Tender No.: NIL
Vendor Type : MSE-MICRO-SC
Vendor GSTN No : 23AADFS5546A1ZM

Kind Attn :

Name of Work : Hiring of Support Manpower Services in HR in GAIL Hazira Compressor Station, Surat for the period of 02 Years.

Dear Sir/Madam

With reference to your Offer against our RFQ and all subsequent correspondences (if any) till date and in continuation of our Fax/Letter of Intent (if any) we are pleased to award the subject works highlighting the following salient features:

Scope of Work : Scope of work under this contract shall be as detailed in enclosed document.

Contract Value : The estimated contract value including all taxes and duties under this contract works out to INR 1,719,506.51

Price Basis:

ITEM	1	Support Manpower Service in HR	INR	1,719,506.51
-------------	----------	---------------------------------------	------------	---------------------

Abnormally High Rated Items :

NO AHR ITEMS

Duration of Contract/Completion Schedule :

- The duration of contract shall be 02 years w.e.f 01.04.2023.

Performance Bank Guarantee:

-

1) You are required to furnish the Security Deposit of value equivalent to 3% of Annualized contract value excluding reimbursement (excluding taxes & duties) i.e. Rs. 21,900.00 through SFMS mode for the due and faithful performance of the work within 30 days of the date of award by way of Demand Draft / Bankers Cheque or Bank Guarantee issued by Scheduled Bank having a net worth of Rs. 100 Crores in acceptable format provided by GAIL. The SD shall be valid

beyond 3 months from DLP period if any as per SCC.

2) Validity: The Performance Bank Guarantee shall remain valid upto 90 days beyond the expiry of Defect-Liability-Period (DLP) i.e. upto 30.06.2025 and claim expiry date upto 30.09.2025.

Contract Agreement:

You shall execute contract agreement, as per the proforma of Agreement provided in General Conditions of Contract of Bid Document, within 15 days from the receipt of this Letter of Acceptance. The same shall be executed on a Non-Judicial stamp paper of appropriate value and the cost of stamp paper shall be borne by you.

Payment Terms:

-

1) In Accordance to GCC, Payment shall be released within 15 days from submission of invoice and certification of Engineer In charge.

2) No advance payment shall be released unless specified otherwise in the bid document & accepted by GAIL.

3) The invoice must be prepared strictly as per agreed & accepted unit rates, amount & tax structure as agreed & accepted and specified in LOA/WO only.

4) In case of delay in completion beyond contractual completion date, the invoice shall be presented for the reduced value proportionate to PRS amount as applicable per provisions of contract.

5) GAIL shall remit payments to bidders only through e-banking. Hence, the bidders should provide complete bank account details to facilitate payment through E-banking.

Further, the new bidders who do not have GAIL's legacy Vendor Code mapped for e-banking, must also submit "RTGS/NEFT mandate form" in the prescribed format, as enclosed.

6) The bidders may note that the bank charges, associated with release of payments against the order, shall be to respective account.

7) All payments shall be released within 15 days after receipt of relevant documents complete in all respects (as per GCC). However, payment through bank shall be released as per normal banking rules. No interest charges for delay in payment, if any, shall borne by GAIL. No interest charges, for delay in payment, if any, for whatsoever reasons, shall be payable by GAIL.

8) Deductions as per Govt Guidelines shall be applicable

Paying Authority:

Finance & Accounts Department,
GAIL, Hazira

PAN Particulars:

GAIL (India) Ltd PAN No. AAACG1209J

"As per CBDT Notification No. 95/2015 dated 30.12.2015, mentioning of PAN no. is mandatory for procurement of goods / services/works/consultancy services exceeding Rs. 2 Lacs per transaction.

Accordingly, supplier/ contractor/ service provider/ consultant should mention their PAN no. in their invoice/ bill for any transaction exceeding Rs. 2 lakhs. As provided in the notification, in case supplier/ contractor/ service provider/ consultant do not have PAN no., they have to submit declaration in Form 60 along with invoice/ bill for each transaction. Payment of supplier/ contractor / service provider/ consultant shall be processed only after fulfilment of above requirement".

Vendor Code: 101018497
SHEETAL PRASAD
CONTRACTOR

LOA No. : GAIL/HZR/110379/5300038560/FL-54C/22-23
LOA Date : 28.03.2023

GSTN Details :

Please note that our state/plant wise GSTN details as below for invoicing and other purpose.

NG Comp Stn - Hazira (3011) 24AAACG1209J1Z2

GAIL is in the process of implementing Vendor Invoice Management System for processing of invoices w.e.f. 01.04.2023. The solution is being configured to handle both physical invoices as well as digitally signed invoices. This system is expected to highly optimize the invoice management at GAIL and expedite their processing in future. The detailed methodology for submission of invoices shall be informed separately.

As a pre-requisite to the system, it is important to mention the details of Purchase Order/ Letter of Acceptance number on the face of invoice. Accordingly you are requested to ensure Purchase Order/ Letter of Acceptance number is clearly mentioned on the Invoice. Further Invoices should be system generated and no handwritten invoices shall be eligible for OCR conversion on VIM portal.

Your Bank Details :

Please note that details of your bank account in our system are as under. You are requested to verify the same and intimate discrepancies, if any

Account No. - 10346641415
Bank Name - SBI
IFSC Code - SBIN0030282

Price Reduction Schedule:

-

1. In case of delay in completion of awarded works & services beyond contractual completion schedule, unless such delays are due to FORCE MAJEURE as specified in Para 26 of GCC, the TOTAL CONTRACT PRICE shall be reduced by ½% of the TOTAL CONTRACT PRICE (excluding taxes and duties) per complete week of delay or part thereof subject to a maximum of 5% of the TOTAL CONTRACT PRICE (excluding taxes and duties), by way of reduction in price for delay and not as penalty.

2. Other Provisions of 'PRICE REDUCTION SCHEDULE' as specified in Para 27 of 'GENERAL CONDITIONS OF CONTRACT' (GCC) and else where in the bidding document including 'SPECIAL CONDITIONS OF CONTRACT' (SCC), if any, may also be referred in this regard.

Defect Liability Period:

Contract Document:

The following shall constitute the contract document:

- i) This Letter of Acceptance along with its enclosures.
- ii) Tender no. GAIL/HZR/C&P/110379/FL-54C/22-23 (NIC tender no. 2022_GAIL_142123) dt.18.01.2023.
- iii) Agreement on non-judicial stamp paper.

FOI Reference/Regularization:

Engineer-In-Charge:

Sh. Anto Joseph, Manager (HR) shall be the Engineer Incharge for this Work. You may please contact the EIC for further instructions regarding execution of the job.

Other Contractual Stipulations:

- 1. SCOPE OF WORK:

Vendor Code: 101018497
SHEETAL PRASAD
CONTRACTOR

LOA No. : GAIL/HZR/110379/5300038560/FL-54C/22-23
LOA Date : 28.03.2023

The Scope of work under this contract shall be as detailed in our tender no. GAIL/HZR/C&P/110379/FL-54C/22-23 (NIC tender no. 2022_GAIL_142123_1) dated 18.01.2023 and this Letter-of-Acceptance (LOA), along with its enclosures.

2. TOTAL CONTRACT VALUE:

- The total contract value is Rs. 17,19,506.51 (Rupees Seventeen Lakhs Nineteen Thousand Five Hundred Six and Fifty One paisa Only), as detailed in the Schedule of Rates, inclusive of Service charge, Levies, Taxes, Duties, IGST@18% and all other charges necessary for carrying out the job. The applicable taxes shall be clearly indicated in the invoice.
- No escalation, except statutory variation in taxes (as per RFQ), will be entertained during the complete contract period.

3. TERMINATION OF CONTRACT:

The contract can be terminated with applicable notice-period, for the reasons specified in the tender Documents.

Terms of delivery:

The completion schedule is binding and essential and consequently, no delay is allowed without the written approval of GAIL. Any request concerning delay will be void unless accepted by GAIL through a modification to the CONTRACT. Completion schedule as agreed & accepted as a part of contract shall include time for mobilization in all respect, submission of drawings for approval, incorporation of comments, if any, and final approval of drawing by GAIL, execution/erection, testing, if any, commissioning, if any and handing over of contracted supply, works & services, complete in all respect as per provisions of contract. In the event of delay in delivery, beyond contractual completion date, Price Reduction Schedule / Liquidated Damages as stipulated in this bidding document shall apply.

General Conditions of Contract:

Shall be fully applicable as per General Conditions of Contract (GCC services) of our Bid Documents. However, if the condition(s) deviate elsewhere in this order, then the condition(s) stand modified accordingly.

Special Conditions of Contract:

"Scope of Work" and "Special Conditions of Contract" shall be applicable, as per tender document.

Vendor Code: 101018497
SHEETAL PRASAD
CONTRACTOR

LOA No. : GAIL/HZR/110379/5300038560/FL-54C/22-23
LOA Date : 28.03.2023

Enclosures :

This order is being issued in triplicate. Two copies of the order duly signed, stamped and dated on each page, may be returned within 3 days from date of receipt of the order to the undersigned..

For & on behalf of
GAIL (India) Ltd.

(Authorized Signatory)

NAME :
DESIGNATION :

CONTRACTOR'S ACCEPTANCE:

PLACE :	SIGNATURE :
DATE :	NAME :
	DESIGNATION :
	SEAL :

NOTE: Each page of this order including its annexure should be signed and stamped by the contractor before returning to GAIL (India) Ltd..

SCHEDULE OF RATES

Item : 1 - Support Manpower Service in HR
Plant : 3011 - NG Comp Stn - Hazira- Gujarat (GJ)

S.No.	Short Description	Qty.	UOM	Rate	Amount	AHR *
10	Highly Skilled (01.04.2023 to 30.09.2023)	6	EA	41,911.86	251,471.16	
20	Highly Skilled (01.10.2023 to 31.03.2024)	6	EA	41,911.86	251,471.16	
30	Highly Skilled (01.04.2024 to 30.09.2024)	6	EA	41,911.86	251,471.16	
40	Highly Skilled (01.10.2024 to 31.03.2025)	6	EA	41,911.86	251,471.16	
50	PF Contribution @ 13% (i.e. Employer con	24	EA	3,900.00	93,600.00	
60	Bonus / Ex-gratia @ 8.33% of minimum wag	2	EA	41,894.92	83,789.84	
70	ESI / ECP Employer Contribution @ 3.25%	24	EA	1,361.86	32,684.64	
80	Provision for leave with wages @ 4.81% o	1	EA	48,383.05	48,383.05	
90	Fixed Over Head Charges	24	EA	4,214.41	101,145.84	
100	Premium for Group Personal Accident Insu	1	EA	30,000.00	30,000.00	
110	Premium for PMSBY @Rs. 12 per person per	2	EA	24.00	48.00	
120	Premium for PMJBY @Rs. 330 per person	2	EA	660.17	1,320.34	
130	Uniform (2 sets per year) cost	4	EA	15,088.14	60,352.56	

Work Order Item 00001 Basic Item Value : INR 1,457,208.91
(RUPEE ONE MILLION FOUR HUNDRED FIFTY-SEVEN THOUSAND TWO HUNDRED EIGHT AND PAISE NINETY-ONE ONLY)
Item Specific Conditions :
Total Tax = 262,297.60
18 % IGST - Cenvatable-(IX)
Total item value including taxes & duties : INR 1,719,506.51

Total estimated contract value excluding all tax and duties : 1,457,208.91
(RUPEES FOURTEEN LAC FIFTY-SEVEN THOUSAND TWO HUNDRED EIGHT & PAISE NINETY-ONE ONLY)

Total estimated contract value including all tax and duties : 1,719,506.51
(RUPEES SEVENTEEN LAC NINETEEN THOUSAND FIVE HUNDRED SIX & PAISE FIFTY-ONE ONLY)

*Service items marked YY under AHR column are AHR items. Any service item marked #Y or Y# confirmation is required from authorized dealing officer who shall be final authority regarding AHR declaration. However, service items marked #Y or Y# shall be treated as AHR unless confirmed Non-AHR by dealing officer.

Signature Not Verified

Digitally signed by PRADIP DEVIDASRAO
MARODKAR
Date: 2023.06.06 12:23:18 IST
Location: eProcurement System for
Central PSUs