

No: 01539/SS/PSG/2023

Date: 24/11/2023

MINUTES OF MEETING FOR CONCLUDING A FRESH SERVICE CONTRACT FOR HIRING OF 28 Nos OF UNARMED PRIVATE SECURITY GUARDS BY TPC LEVEL- I MEETING HELD ON 24/11/2023.

The following Officers were present:-

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|---------------------------|----------------------------------|--------------------|
| 1. Shri V R Rambhad | - CHIEF GENERAL MANAGER | - CHAIRMAN |
| 2. Shri G Krishna Kishore | - GENERAL MANAGER/FIN & ACCOUNTS | - FINANCE MEMBER |
| 3. Lt Col PS Naval Gund | - Security Officer | - MEMBER SECRETARY |

1. Details of existing Contract:

S.NO	So No & Date	Firm Name	No. of PSGs	Period	Total value
1	HVF/GM18220001/YANDE/2022-23 DATED 30/05/2022	M/s M.Murugananthan Security Agency, Chennai-06	28	01/06/2022 to 30/11/2023	Rs 2,58,83,068.78/-

(I) Details of the New proposal:

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|-----------------------------------|--|
| 1. Scope of work | : Hiring of Private Security Guards (PSGs) |
| 2. No. of PSGs | : 28 Nos. |
| 3. Period of Contract | : 01 Year |
| 4. No. of working days | : 365 Days |
| 5. Estimate of the fresh contract | : Rs. 1,76,44,549/- (one crore seventy six lakhs forty four thousand five hundred forty nine rupees only) inclusive of GST @ 18 % & service charges @ 10 % - DGR wage structure. |
| 6. CGM's Approval | : PSG noting No.01539/SS/PSG CORRS/2023 Dated 27/07/2023. |
| 7. F&A Concurrence | : Finance & Accounts TPC Cell letter No.12501/HVF/F&A/76/2022/service contract/118. dated 08/08/2023. |
| 8. Required quantity | : 1.000w.job |
| 9. Accounting unit | : Whole Job |
| 10. Inspection Authority | : Chief General Manager/HVF |
| 11. Inspection Officer | : Chief General Manager/HVF |
| 12. Payment terms | : Monthly payment on pro-rata-basis, based on the satisfactory work completion report. |
| 13. Mode of GST Payment | : GST payment to be paid under Reverse Charge Mechanism (RCM) as per Govt. Notification No.29/2018- Central Tax (Rate) and Notification No.30/2018- Integrated Tax (Rate). Accordingly HVF need not make GST payment to the Service provider for Hiring of Security service. In turn, HVF will pay GST directly to the Government (Authority: M-Coord Letter No.HVF/MC/040/GST/-RCM/2018-2019 dt.07.01.2019) |
| 14. User Section | : Security Office/HVF |
| 15. Mode of Tendering | : Limited Tender Enquiry through CPP portal to DGR sponsored security agencies |
| 16. Budget code head | : 810/08-002 |
| 17. Grant | : I & M Grant |
| 18. 50% option clause | : Yes applicable |
| 19. PSD | : 10% of 01 month wage bill |

II. BRIEF:

1. Due to the shortage of Durwans , PSGs are hired for Estate Security requirement as the necessity exists, it is required to conclude fresh contract for the period of 01 year (365 working days).
2. As per the guidelines of erstwhile OFB, PSGs are to be hired from DGR sponsored firms with DGR wage structure through Limited Tender Enquiry only. The AVNL CO also directed to hire the PSGs from DGR sponsored firms only and status quo to be maintained until further order.
3. AVNL CO has accorded approval for engaging 28 PSGs.
4. The wages for the PSGs would be paid as per the prevailing Min. wages of DGR wage structure.

5. DGR vide their letter No.8304003/SA/HVF/2023/TN/8213/8535/7518/6184/6578/7799/DRZS dated 04th July 2023 has sponsored the following security agencies (As per DGR Seniority order):-

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|--|--------------------------|
| a) M/s 8213 Ashok Kumar K Security Agency –Pallavaram Chennai-600043 . | - Senior most |
| b) M/s 8535 Dharmendra Singh Yadav Security Agency- Palavanthangal, Chennai-600115 - | - 2 nd Senior |
| c) M/s 7518 Arun Prakash M Security Agency –Tiruchirappalli-620 012. | - Not participated |
| d) M/s 6184 Krishna Kumar Nair Security Agency- Hosur-635 126. | - 3 rd Senior |
| e) M/s 6578 Velicheti Venkateswar Rao – Thirunindravur Chennai-602 024. | - Not participated |
| f) M/s 7799 Rajesh Sharma Security Agency- Chrompet Chennai-600 044. | - Junior most |

6. Based on the decision of TPC Level I (Fy) meeting held on 26/09/23 has decided to cancel the Bid No.GEM/2023/B/3848737 Dated 19/08/2023 on Gem Portal to re-float the tender on CPP portal (e-procurement) for concluding fresh service contract for hiring 28 Nos.of Unarmed Private Security Guards for a period of one year.

7. Accordingly a tender floated through CPP portal to above mentioned DGR sponsored 06 security services for hiring of 28 nos PSGs, Bid submitted vide Tender ID: 2023_AVNL_172298_1, dated 01/11/2023, Bid opening date on 14/11/2023.

III. Details of quotation: -

SL. NO	Firms	Total Cost for Hiring of Private Security Guards 28nos for a period of one year(12 months) inclusive of GST@18%	Seniority as per DGR Sponsorship Letter No.8304003/SA/HVF/2023/TN/8213/8535/7518/ 6184/6578/7799/DRZS Dated 04/07/2023
1	M/s 8213 Ashok Kumar K Security Agency –Pallavaram Chennai-600043	Rs.1,76,44,549.00	Senior most
2	M/s 8535 Dharmendra Singh Yadav Security Agency- Palavanthangal, Chennai-600115	Rs.1,76,44,549.00	2 nd Senior
3	M/s 6184 Krishna Kumar Nair Security Agency- Hosur-635 126	Rs.1,76,44,549.00	3 rd Senior
4	M/s 7799 Rajesh Sharma Security Agency- Chrompet Chennai-600 044	Rs.1,76,44,549.00	Junior most firm

Note: DGR Sponsored firms M/s 7518 Arun Prakash M Security Agency –Tiruchirappalli-620 012 & M/s 6578 Velicheti Venkateswar Rao – Thirunindravur Chennai-602 024 have not quoted for the Tender.

9. Wage structure as per prevailing DGR rates is given below:-

	DESCRIPTION	Wages as per DGR rate as on 01.04.2023 Basic +VDA = Rs.8971-(Rs)
a	Basic +VDA (As per DGR rate w.e.f. 01.04.2023) per staff per month (26 days)	23322.00
b	ESI/Medical allowance 4.75% of Basic +VDA	0.00
c	EPF 12% OF BASIC +VDA SUBJECT TO MAX BASIC + VDA - RS.15000	1800.00
d	Employees deposit Linked Insurance (EDLI) 0.5 % Basic +VSA for max Rs.15,000/-	75.00
e	Administrative charges EPF & EDLI 0.5% (FOR MAX. 15,000/-)	75.00
f	HRA (5400 OR 24% OF BASIC +VDA WHICHEVER IS HIGHER	5597.28
g	ESI/Medical allowance 4.75% on HRA	0.00
h	Bonus 8.33% per month (Basic +VDA)	1942.7226
i	Uniform outfit allowance 5% of Basic +VDA	1166.10
j	Uniform washing allowance 3 % of Basic +VDA	699.66
k	Sub total -1	34677.7626

L	Relieving charges 1/6th of (K)	5779.666667
m	Total Cost per month per staff	40457.66667
n	Service charges max. 10% of (m)	4045.80
o	Sum total (Total cost per staff per month)	44503.80
p	Total cost per month for 28 nos. of Staff	1246084.00
q	Total wages for 12 months for 28 Nos. of Staff	14953008.00
r	GST @ of 18 % on (q)	2691541.00
s	GRAND TOTAL	1,76,44,549.00

IV. OBSERVATION:-

a) It is observed that the Senior most firm M/s 8213 Ashok Kumar K Security Agency –Pallavaram Chennai-600043 and other three firms M/s 8535 Dharmendra Singh Yadav Security Agency- Palavanthangal, Chennai- 600115, M/s 6184 Krishna Kumar Nair Security Agency- Hosur- 635 126 & M/s 7799 Rajesh Sharma Security Agency- Chrompet Chennai-600 044 have quoted the same L1 rate of Rs 1, 76, 44,549.00 as a total value inclusive of GST.

b) As per DGR guidelines "In an eventually of more than one DGR sponsored Agencies quoting the same rate, the Principal Employer should award the contract to the senior most sponsored Agency." In this case M/s 8213 Ashok Kumar K Security Agency –Pallavaram Chennai- 600043 is the senior most firm (Ref:Point No.II (5)).

c) GST payment to paid under Reverse Charge Mechanism (RCM) as per Govt. Notification No.29/2018-Central Tax (Rate) and Notification no.30/2018- Integrated Tax (Rate). Accordingly HVF need not make GST payment to the Service provider for Hiring of Security services. In turn, HVF will pay GST direct to the government. (Authority: M-Coord Letter No.HVF/MC/040/GST-RCM/2018-2019DT.07/01/2019.

(V) DECISION OF TPC LEVEL – I (FY)HELD ON 24/11/2023:

After deliberation and discussion, TPC Level – I (Fy) has decided to place service contract for Hiring of Private Security Guards (28 Nos) for the period of one year from 01-12-2023 to 30-11-2024 at Rs.1,76,44,549/- on the DGR sponsored Senior Most Firm M/s 8213 Ashok Kumar K Security Agency –Pallavaram Chennai-600 043. Also, in view of the DGR guidelines regarding PSD, the Agency ~~to may~~ be asked to submit Performance Security Deposit @ 10% of one month's wage bill i.e., 1,24,608/-. Further, GST payment for this contract to be paid by HVF under Reverse Charge Mechanism (RCM).

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29/11/23

G KRISHNA KISHORE
GENERAL MANAGER/HR (F& A)
FINANCE MEMBER

By

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LT COL PS NAVAL GUND
SECURITY OFFICER
MEMBER SECRETARY

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VRambhad
29/11/2023

V R RAMBHAD
CHIEF GENERAL MANAGER
CHAIRMAN