

ACCEPTANCE LETTER No: MINUTES OF CWC - II HELD ON 20-12-2023

To

SIVA ENTERPRISES,
No.3, PATEL STREET, GANDHI NAGAR
AVADI, CHENNAI - 600054

Dear Sirs,

Type of Work: PERCENTAGE RATE CONTRACT

Sub : **PERCENTAGE RATE CONTRACT FOR INCIDENTAL PERIODICAL SERVICES IN HVF ESTATE**

Ref: (i) Fy Tender No. HVF/TE/13025/CEO/2023-24/53, dated 18-10-2023 with Tender ID: 2023_AVNL_171319_1

(ii) Your Bid: 627974 in this tender & Price Percentage reduction offered vide email dt 13-12-2023.

For and on behalf of the President of India, I hereby convey the acceptance of your tender by the competent financial authority for the above mentioned work for a total value of Rs. 15,00,000 /- (Rupees Fifteen Lakhs Only)

1.1 Percentage **Below (-)** the unit rates in ANNEXURE - B : **(-) 11.55 %**
(Shall remain firm till completion of contract)

1.2 Validity of contract. : 31-01-2025

2. The contract is allotted with No. HVF/CE/29/2023-24/Maint., dated 23-01-2024 which will have to be quoted by you in all future correspondence in connection with this contract.

3. In accordance with condition No. 22 of the General Condition of Contract (IAFW-2249), please submit the security deposit of Rs. 37,500/- (Rupees Thirty Seven Thousand Five Hundred Only) in favour of "Chief General Manager, Heavy Vehicle Factory, Avadi" as mentioned in tender condition.

The maturity date of security Deposit shall be minimum 12 months from date of the completion of contract.

4. The contract shall be governed by the terms and conditions as per the contract documents enclosed and general condition of contract MES IAFW 2249. The deviation limit shall be as per the clause No.19.1.1 & 19.1.2 of MES Contract Manual (latest revision).

5. Shri.K.Ravichandran, JWM(SG)/IMS/CE(E) is nominated as Engineer-in-Charge and Shri.S.Arunachalam, JWM/IMS/CE(E) is nominated as Site In-charge for the subject work respectively.

6. You are requested to contact the Engineer-in-Charge within 7 days of receipt of this letter for taking over of site and to make time and progress chart. You will also maintain wage-cum-muster roll and all other records as required in Contract Labour Rules and Acts.

7. Please acknowledge receipt of this letter and return two copies duly signed by you in proof of acceptance within seven days from the date of receipt of this communication.



(K. TULASI RAO)

JT. GENERAL MANAGER / IMS, EO & GS

For CHIEF GENERAL MANAGER / HVF

For And On Behalf Of THE PRESIDENT OF INDIA

Copy to :

1. GM / HR, F&A, HVF, Avadi, Chennai - 600054
2. Shri.K.Ravichandran, JWM(SG)/IMS/CE(E) - Engineer -In Charge
3. Shri.S.Arunachalam, JWM/IMS/CE(E) - Site -In Charge
4. Shri. P.G. Harish Kumar, JWM/CEO - Technical Examiner

IN LIEU OF IAFW-1823(REVISED)
CONTRACTORS' ORDER SHEET

Work Order/Deviation Order No	HVF/CE/29/2023-24/Maint., dated 23-01-2024
Acceptance letter No.	MINUTES OF CWC - II HELD ON 20-12-2023
Contractor's Name	SIVA ENTERPRISES
Name of the work	PERCENTAGE RATE CONTRACT FOR INCIDENTAL PERIODICAL SERVICES IN HVF ESTATE
CA amount	Rs. 15,00,000 /-

PARTICULARS

1. Authority	CWC decision of Fy. LEVEL CWC - II
2. Brief Description of work to be carried out	As per details in sheet attached and adhering to your firm Bid No. 627974 in this tender & Price Percentage reduction offered vide email dt 13-12-2023 in HVF/TE/13025/CEO/2023-24/53, dt 18-10-2023, with Tender ID: 2023_AVNL_171319_1 for all Terms & Conditions therein & rate quoted in Schedule 'A' enclosed with tender documents.
3. Time effect	
a. Date of handing over of the site	01/02/2024
b. Date of commencement of work	01/02/2024
c. Date of Completion as per contract	31/01/2025
d. Date for completion shown in previous Orders	NA
e. Revised date of completion	NA
4. Financial effect (Rs.)	
a. Present order	Rs. 15,00,000 /-
b. Contract amount as adjusted by previous orders	NA
c. Contract amount adjusted up to and including this order	NA
5. Expenditure to be booked under code Head No	809/02 (Under Revenue Grant)
6. Certified that no special rate is involved	
7. Technical Examiner	Shri. P.G. Harish Kumar, JWM/CEO
8. Approved	Shri. K. Tulasi Rao, Jt.GM / IMS, EO & GS
9. Accepted	SIVA ENTERPRISES



(K. TULASI RAO)

JT. GENERAL MANAGER / IMS, EO & GS

For CHIEF GENERAL MANAGER / HVF

For And On Behalf Of THE PRESIDENT OF INDIA

Distribution to :--

- 1) SIVA ENTERPRISES
- 2) GM / HR, F&A, HVF, Avadi, Chennai – 600054
- 3) Sr. Security Officer
- 4) Shri. K.Ravichandran, JWM(SG)/IMS/CE(E) - Engineer -In Charge
- 5) Shri. S.Arunachalam, JWM/IMS/CE(E) - Site -In Charge
- 6) Shri. P.G. Harish Kumar, JWM/CEO - Technical Examiner
- 7) HOS/Safety, 8) HOS/Internal Audit cell, 9) HOS/Test Audit, 10)ALWC,
- 11) Chief Commissioner of Central Excise, 26/1, Mahatma Gandhi Road, Nungambakkam, Chennai – 600034.
- 12) Dy.Chief Labour Commissioner(c), No:26, III Block, 5th floor, Shastri Bhavan, Haddows Road, Nungambakkam, Chennai – 600006.

SCHEDULE – "A"						
Tender Number:	Item Description	Quantity	Unit	Net Percentage	Value of Work / Unit	Total Cost
HVF/TE/13025/ CEO/ 2023-24/ 53, dt 18-10-2023	PERCENTAGE RATE CONTRACT FOR INCIDENTAL PERIODICAL SERVICES IN HVF ESTATE. (The list of items to be used / work to be done are enclosed as Annexure B of the Tender / Contract).	1.00	Whole Job	(-) 11.55 %	15,00,000 /-	15,00,000 /-
Gross Total in Rs.				Rs. 15,00,000.00 /-		



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TERMS & CONDITIONS:

1 Special Condition: The Material required for the subject work which be brought inside the factory by the contractors, should be noted along with challan / vouchers etc., and a copy of the same are to be given to the engineering office for record and copy to be submitted to the contractors along with the bill while claiming the payment.

2 Payment Clause: The contractor has to pay the minimum daily wages to the skilled/semi skilled/unskilled labourers engaged in their work as has been specified by the Government, latest rate and displayed in the wages notice Board at factory.

3 Safety Clause: Annexure-B of MES Safety Code, IAFW 2249 must be observed in general. Work Permit shall be obtained for overhead/hazardous work condition. All the safety precautions/measures have to be taken by the contractor. However, a few points of safety measures to be followed for working at height and on the roof are mentioned hereby :

Use of safety belt and helmet of proper quality is mandatory for all workers working on roofs at height of above 5.00 meters and also in the underground areas. Safety belt with life line should be properly tied at some firm support.

(i) In case any difficulty is faced in proper fastening and securing of safety belt, a safety net may be provided below the work spot so that in case of accident fall, there might not be any fatality.

(ii) A crawling ladder or roof walker must be used for movement on Asbestos/CGI roofing.

(iii) Work Permit system should be followed in proper spirit. Contractors shall start the work after obtaining the Work Permit, wherever applicable. Contractor's supervisor and site-in-charge should brief on safety precautions to be observed by the workmen before start of the work. The workers should be clearly explained about the danger of standing or sitting on an apparently stout & new and neat looking asbestos/CGI sheet which is intrinsically weak.

(iv) The contractor shall clear the site after completion of work.

(v) The contractor must employ the labour force duly insured against life risk.

(vi) The contractors shall ensure compliance of all applicable statutory rules and regulations.

4 DEVIATION CLAUSE:

(i) $\pm 25\%$ of value of individual item other than freakishly rate quoted items.

(ii) For freakishly higher or lower rate quoted items it shall be $\pm 5\%$.

(iii) 20% of Work Order value (Contract value maximum Rs.10 lakhs)

10% of Work Order value (Contract value exceeding Rs.10 lakhs)

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ANNEXURE-A

SAFETY POINTS TO BE FOLLOWED BY THE CONTRACTOR:

1	Working with Safety is the responsibility of every worker individually and collectively. The contractor will be fully responsible for safe working at site.
2	Contractors should ensure that workers under his control do not come to work under the influence of intoxicants. Any worker found on duty under the influence of liquor or of intoxicating drugs, will be liable to severe disciplinary action / removal from site.
3	The contractor shall ensure of necessary shut- down where ever there are hazards of gases, electricity, moving machineries etc.. by the executing department & also ensure that these shutdown clearances are taken in writing before sending workers to such locations.
4	Height Pass (Permit for working at heights) and Safety permit must be obtained by the contractor from Safety Section / HVF, before commencement of the work and the same shall be handed over to Engineer In-Charge (EIC).
5	Every worker who is to be deployed for working at height must submit a certificate from a Government Doctor that he has been examined for physical and mental fitness and certified to be fit. This certificate is to be produced every six months. The fitness will include freedom from (1) Epilepsy (2) High BP (3) Obesity (4) Vertigo along with general fitness and good eye sight.
6	The persons engaged by the contractor must have the training certificate of working at heights issued by a reputed institution.
7	All work at height must be carried out under the supervision of an Experienced and Trained Supervisory Team wherein the workers and Supervisory staff are well conversant with use of Personnel Protective Equipments (PPE's).
8	There must be one supervisor to exclusively monitor the activities of workers at the roof to ensure that all people are adhering to all safety precautions like laying of net at top of roof, safety belt and fall arrestor tied with lifeline in addition to the supervisor at ground work spot.
9	List of PPEs proposed to be used along with Test Certificate of the same must be submitted by the Contractor to EIC before start of work.
10	The safety of Men and Material is the entire responsibility of the Contractor. The Workers must limit their movement to the designated work areas and not loiter around.
11	The contractor must take Insurance policy for workman covering workman's compensation act and submit the copy of the same to EIC before commencement of work.
12	The Contractor should commence the work only after clearance for starting the work is given by EIC / SIC / Safety Section representative / User Section representative / Service section representative (if involved) in writing after ensuring compliance of all safety instructions, safe work conditions and regulations. It must be ensured that all safety requirements like use of Safety belts, full body harness, Life line Protection, Helmets, Safety nets etc.. in place and ready to be used by their labours.
13	The Contractor must use BOOM lift for Climbing up / down from heights.
14	Before Commencement of work at height all moving equipments under roof sheet where work is to be carried out shall be shut.
15	Workers should be conversant with the use of Retractable fall arrestor, life line, safe work ladder, duck ladder, crawling board , Helmets etc., The work of fixing safety net must be carried out by experienced person and precaution be taken so that net is fixed to a structural member sufficiently strong to bear at least one ton load and on sagging under the load of fall the net must not strike a machine structure or part of building or crane.
16	Ladders, if used, must have a nylon rope for tying on top and bottom with suitable self locking hooks, screws, rings etc.,
17	Use of Anchor plates to fix the lifeline etc must be done wherever necessary / feasible
18	In case the site conditions demands, a Safety Net may be fixed firmly on the fragile roof with the help of J-Bolts and this must be used for taking a life line. Proper training for the above must be imparted by the contractor to workers working on fragile roof and in any case fragile roof must not be taken for granted as safe.

19	During climbing on roof or on electrical pole using ladder or otherwise precautions must be taken to use two self locking hooks with lifelines and as climbing these hooks should be alternatively attached and detached with the cross bars / foot bars to prevent any eventual fall due to slippage. After reaching the roof of the top end of the ladder must be tied to the pole / fixed structure on top of the roof and work should be started thereafter.
20	The workers working at height must be cautioned not to allow leaving of loose items like broken sheets over the roof after completion of work.
21	Before starting the work, the area of work at height must be clearly defined and accordingly safety net of sufficient size should be put covering an area of 2.5 meters beyond the working area on all sides. The area of work at height and the approach also to be earmarked. The workers must specifically follow the specified route to reach the work area. If approach route is not firm than appropriate PPE as mentioned above must be used to ensure safety at work.
22	The Engineer in-charge executing the contract upon his satisfaction that the Contractor is not performing as per the safety requirements may direct stoppage of work. The contractor shall not proceed with the work until he has complied with such directions to the satisfaction of concerned Engineer in-charge.
23	On getting a Verbal intimation from Safety Section representatives / User Section representative regarding in any lapses in safety by the Contractor or his workers, the work should be stopped immediately. The verbal intimation must be followed up with written statement to civil section (Executing Section). After receiving the written statement from above representative, the EIC may pass orders wherein the contractor shall be liable for penalty of Rs.5000/- for the first violation, Rs. 10000/- for the second violation and Rs. 20000 /- for the Third Violation. For the Fourth violation his contract shall be liable cancelled and to be debarred from further contracts. The penalty / fine amounts will have to be deposited by Contractor in the form of MRO and the MRO will be handed over by the contractor to the EIC.
24	Suitable scaffolding should be provided for workmen for all works that cannot be safely be done from the ground or from solid construction.
25	While standing on the valley gutter, the safety belt should be worn and the life line should be tied to the purlin of the adjacent bay
26	In case the Contractor need to engage material handling equipments from outside, the following documents are required to be submitted to HVF without fail ; - Competent person certificate issued by Competent Person approved by the Directorate of Industrial Safety and health. - Registration certificate of the equipments - Lifting tackles like wire rope, slings are also to be certified by the Competent person as they are part of the lifting material handling equipments. - The valid driving licenses of the driver who operates the material handling equipments.


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ANNEXURE – B

NAME OF WORK: PERCENTAGE RATE CONTRACT FOR INCIDENTAL PERIODICAL SERVICES IN HVF ESTATE

Schedule of items to be used for Work in HVF Estate with Rates:-

Sl. No	DESCRIPTION	SSR No.	Unit	Rate (in Rs.)
1	<u>CEMENT PAINTING</u> : M&L for cement painting to walls/ceilings with white or tinted of one coat, to be applied including preparation of surface, all as specified and directed (Brand: Snowcem, Suryacem, Janathacem) (OR) Suitably Equivalent Make.	15001 + 15010	SqM	44.40
2	<u>OBD</u> : M& L for rendering oil bound distempering (One coat) on old surfaces and fair faces of walls/ceilings complete all as directed. (Make: Asian/Berger/Nerolac) (OR) Suitably Equivalent Make.	15001 + 15009	SqM	43.30
3	<u>WHITEWASH OF WALLS</u> : M&L for white washing on fair faced brick/concrete walls previously treated surfaces including preparation of surfaces - one coat complete all as directed.	15001 + 15006	SqM	12.50
4	<u>WHITE WASH OF CEILINGS</u> : M&L for white washing on ceilings fair faced brick/concrete surfaces - previously treated surfaces including preparation of surfaces - one coat complete all as directed.	15002 + 15007	SqM	15.50
5	<u>EXTERIOR EMULSION</u> : M&L for painting single coat of exterior emulsion (Make APEX ULTIMA of ASIAN PAINTS (OR) Suitably Equivalent Make) including one coat of priming paint applies after preparation of the old existing treatment.	17023	SqM	100.10
6	<u>ENAMEL PAINTING</u> : M&L for rendering synthetic enamel painting on old painted steel surfaces - surfaces of any description over 10 cm width or girth including preparation - One coat (Make: Asian/ Berger/ Nerolac) (OR) Suitably Equivalent Make.	17029	SqM	74.50
7	<u>ENAMEL PAINTING</u> : M&L for rendering synthetic enamel painting on wooden surface - old surfaces of any description over 10 cm width or girth including preparation of surface - One coat (Make: Asian/ Berger/ Nerolac (OR) Suitably Equivalent Make.	17001	SqM	66.30
8	<u>PLASTIC EMULSION</u> : M&L for rendering plastic emulsion/interior emulsion over fair finished plaster/concrete surface over 10 cm width or girth including preparation of old surface - One coat (Make: Asian/ Berger/ Nerolac (OR) Suitably Equivalent Make.	17023	SqM	67.50
9	<u>ENAMEL PAINT ON PLASTERED SURFACE</u> : M&L for rendering synthetic enamel paint over fair finished plaster/concrete surface over 10 cm width or girth including preparation of surface - one coat, Make: Asian/Berger /Nerolac (OR) Suitably Equivalent Make.	17023	SqM	63.70
10	<u>PRIMER</u> : M&L for applying one coat of Interior/Exterior primer on fair faces of plastered surfaces including preparation of surfaces (Make: Asian/ Berger/ Nerolac (OR) Suitably Equivalent Make.	15001 + 15005	SqM	38.30
11	<u>ALUMINIUM PAINT</u> : M&L for aluminium painting on old painted aluminium surfaces of any description not otherwise described over 10 cm width or girth including preparation of surfaces. Using any brand of Asian Apcolite, Berger (OR) Suitably Equivalent Make. etc., one coat complete all as specified & directed. Make: Asian/ Berger/ Nerolac (OR) Suitably Equivalent Make.	17029	SqM	64.60

Sl. No	DESCRIPTION	SSR No.	Unit	Rate (in Rs.)
12	M & L for Writing letters or figures (Block, Roman, Italic or Indian) n exc. 30 cm high with fluorescent paints.	17041	Per 10 Nos.	54.00
13	M & L for French polishing on surfaces of any description, width or girth including cleaning and preparing the surface including a coat of wood filler. One or more coats on old work	17022	SqM	79.60
14	CHALK WHITENING: M&L for chalk whitening of plastered surfaces as preparatory to distempering complete all as specified & directed.	15004	SqM	13.20
15	WALL PUTTY: Material and labour for applying one coat of primer and single coat of white cement based wall care putty in walls including removal of loose/peel off existing treatment if any and as specified in SSR 2020 part-I specification clause 15.19.1 to 15.19.6.4 (Make shall be of JK white putty or Birla white wall care putty (OR) Suitably Equivalent Make).	15001 + 14016	SqM	87.04
16	Material and labour for providing texture finish painting on wall surfaces with one coat primer and two coats of wall putty including one base coat and top coat of texture finish with interior plastic emulsion paint.	Assessed Rate	SqM	1150.00
17	Material and labour for one coat of damp block paint on wall surfaces to arrest dampness on the wall surfaces after preparing the old wall surfaces.	Assessed Rate	SqM	85.00
18	Material and labour for one coat red oxide metal primer on old steel surfaces including the preparation of surfaces.	17029	SqM	60.90
19	Material and labour for one coat metallic / gold paint on old steel surfaces including the preparation of surfaces.	Assessed Rate	SqM	245.00
20	PAINTING ON ROADS: M & L for painting lines, dashes, arrows, letters, etc on roads, pavements and the like exc 10 cm wide with road marking paint, white or golden yellow.	17051	SqM	62.00

- Contractor may note that the above quoted rates for SSR Items are based on MES SSR 2020 rates.
- Contractor may also note that all the above quoted rates are inclusive of all levies & Taxes(Including GST) as per rules in vogue.
- The quantities will be operated against each item as required / ordered by E-I-C and total value of order not exceeding Rs. 15.00 Lakhs. The contract will be in operation for a period of One year from the date of issuance of order.



(K. TULASI RAO)

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For CHIEF GENERAL MANAGER / HVF
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