



No. AAC/SEC/DGR/2024/3260

Dated: 24.01.2024

Col. Debabrata Roy (Retd),
M/s 6954/Debabrata Roy Security Agency,
124, Aurobindo Sarani
PO: Bidhan Sarani, PS-Burtala Charce
Hatibagan Junction,
Kolkata, West Bengal, Pin - 700006
Mob. No.: 9531856644

- **Name of Work:** Engagement of DGR Sponsored Security Guards (Un Armed) -12 Nos, Security Guards (Armed) -03 Nos & Supervisors/administrative/Clerical staff (Un Armed) – 02 Nos for the deployment in AAI office complex, service yard, City side gate (Near Gate-3) and Security department office in AAI, NSCBI Airport, Kolkata through DGR sponsored Security Agency for a period of 2 years.
- **Tender No.** – AAC/SEC/CONTRACT/DGR/2023/04/
- **E-Tender Id:** 2023_AAI_176582_1

Dear Sir,

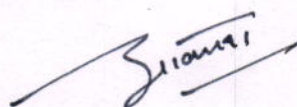
1. Your offer submitted through E-tender for the work mentioned above is hereby accepted on behalf of Chairman, Airports Authority of India, at the rate quoted by you totalling to **Rs. 1,83,46,062.24/- Exclusive of 18% GST (One Crore Eighty-Three Lacs Forty-Six Thousands Sixty-Two and Twenty-Four Paise Only Exclusive of 18% GST)** for a period of 24 (twenty-four) months w.e.f. 0001 hrs, IST of 01.02.2024.
2. Dy. General Manager (Security)/CSO, AAI, NSCBI Airport, shall be the Officer-in-charge of the work. You are requested to attend the office of Dy. General Manager (Security), AAI, NSCBI Airport, Kolkata-52, on or before **31.01.2024** to sign and complete the contract procedure. The contract agreement shall be executed on a non-judicial stamp paper of value Rs. 100/- (Rupees One hundred only) within one month of the contract and the cost of the stamp paper shall be borne by you. This award letter and your bid documents submitted through E-tender shall be part of the agreement.
3. DGR Guards & Supervisors shall report to DGM(Security)/M(Security)/AM(Security/Chief Security officer (CSO) on day to day basis. Before commencing of shifts, Proper attendance sheet need to be submitted to CSO on daily basis and submit copy along with monthly bills.

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4. DGR Guards & Supervisors will work under the supervision of Chief Security officer (CSO). Proper roaster is to be maintained and submitted to Chief Security officer (CSO) for signature every month.
5. The agency will be required to furnish Security Deposit of 10% (Ten Percent) of the one month's wage bill or otherwise the same will be deducted from 1st month running bills.
6. Deployment locations:

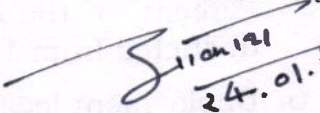
1	Deployment in AAI office Complex :	Unarmed security guards: 06 Armed security guards: 03
2	Deployment in Service Yard:	Unarmed security guards: 03
3	Deployment in City Side Gate (Near Gate-3):	Unarmed security guards: 03
4	Deployment in Security Dept.:	Unarmed security guards (clerical/administrative staff): 02
*Deployment locations may be changed as per requirement of AAI management.		

7. On each of above locations, DGR Staff will carry one separate duty mobile phones (keypad phone Only-Not Smartphones) which will be provided and maintained by the agency.
8. You are required to provide manpower for the above work as per the tender conditions. You shall comply with the provision of statutory requirements including Contract Labour (Regulation and Abolition) Act 1970 and contract Labour (Regulation and Abolition) Central Rules 1971 and minimum wages act (as per regular updated Min wages) and thereof Central and State Governments and DGR rules.
9. Please note that the period of work shall be **Twenty-four (24) months** and same shall be reckoned from **01st February 2024 till 31st January 2026**.
10. Agency will ensure that all DGR guards will work in discipline and uniform and no staff will use smartphones during duty time. Strict compliance is required.
11. Any further correspondence in connection with the contract should normally be addressed to the Officer-in-charge.
12. This award letter & E-NIT (Tender Document) along with Terms & Conditions shall be part & parcel of the contract agreement.



Please acknowledge the receipt and return the duplicate copy of this letter after signing it to the undersigned as a token of acceptance.

Yours faithfully,


24.01.2024

(Akash Tiwari)
Asst. Manager (Security)
For Chief Security Officer
NSCBI Airport, Kolkata

Copy to:

1. The Regional Labour Commissioner(Central), 2nd, MS building, 5th floor, Nizam palace, 234/4, A.J.C. Bose Road, Kolkata-20.
2. The Jt. Director General, DGR, Dte. Resettlement zone (East), C/o HQ Bengal Sub Area, 248, AJC Bose Road, Kolkata-700 027.
3. The Regional Commissioner of Security (CA), Bureau of Civil Aviation Security, NSCBI Airport, Kolkata-700052.
4. CASO/Commandant, CISF, NSCBI Airport, Kolkata-700052.

Internal Distribution:

1. PS to Airport Director - for information
2. GM (OPS-ASM) - for information and necessary action
3. GM(F&A) - for information and necessary action.
4. GM (E-E)/JGM (E-E) - for information and necessary action

Signature Not Verified

Digitally signed by RAVICHANDRAN V
Date: 2024.01.25 11:03:07 IST
Location: eProcurement System for Central PSUs