

12

Meeting No: AAI/RHQ/NER/Commercial/RHQ-NER

Date. 13/12/2023

**Sub: - Award of contract for the license of Convenience Retail Outlet at inside Security Hold Area(SHA) of the Airport Terminal building at Tezu Airport-reg.**

**Committee Members:**

1. Shri D.D.Choudhury, Jt. GM(Operations)RHQ,NER
2. Shri Lachit Baruah, SM (Commercial), RHQ, NER.
3. Shri Dulal Roy, SM (Finance), RHQ, NER.

**(A).Background: -**

Commercial Department of RHQ, NER had invited tender for the license of Convenience Retail Outlet at inside the Security Hold Area (SHA) of the Airport Terminal building at Tezu Airport with an MRLF of Rs. 19,000/- per month plus applicable taxes and charges extra for a period of 05(five) year with an area of 16 sqmtr vide tender ID# 2023\_AAI\_168560\_1 on 22.09.2023 in CPP Portal on due date i.e on 30.10.2023, it is observed that after two time extension only 01 bidder i.e. single bidder has been participated in the tender process which is appended below:-

i). M/s VIP Services H. No.-50, Lau Khedi, Near Airport Colony, Bhopal, Madhaya Pradesh-462030

During scrutiny of technical bid documents, it is found that M/s VIP Services H. No.-50, Lau Khedi, Near Airport Colony, Bhopal, Madhaya Pradesh-462030 has submitted the required documents at the time of shortfall and declared as technically qualified.

Accordingly, with approval of Competent Authority [i.e. DGM (Comml), RHQ], the financial bid of single qualified tenderer after technical bid evaluation i.e. M/s VIP Services H. No.-50, Lau Khedi, Near Airport Colony, Bhopal, Madhaya Pradesh-462030 was opened on 17.11.2023. As per the BOQ sheet, the bidder i.e., M/s VIP Services H. No.-50, Lau Khedi, Near Airport Colony, Bhopal, Madhaya Pradesh-462030 has quoted an amount of Rs 21,666/- per month against the MRLF of Re 19,000/- per month and emerged as H1 bidder.

**(B). Other relevant facts and Information: -Not Applicable**

**(C). Proposal:** - To award the contract for the license of Convenience Retail Outlet at inside the security Hold area of the Airport Terminal building at Tezu Airport to M/s VIP Services H. No.-50, Lau Khedi, Near Airport Colony, Bhopal, Madhaya Pradesh-462030 at quoted amount of Rs 21,666/- per month against the MRLF of Rs. 19,000/- per month which is more than 110% of MRLF.

**(D). D.o.P Provisions:** - Being a single tender after evaluation, as per DoP 4.5 (a) (ii) - DGM (Comml), RHQ, NER is the Competent Authority for quoted amount is more than 110% of MRLF, being a single bid.

**(E). Commercial Manual Provisions: - Annexure IV Food & Beverages.**

**(F). Provisions of NIET, LOIA, Concession Agreement:** All the Other Terms & Conditions shall be as per the NIET vide tender ID # 2023\_AAI\_168560\_1 on 22.09.2023.

22/12/2023

2/2

**(G). Competent Authority:** Being a single tender after evaluation, as per clause 4.5(a)(ii) of D.o.P, DGM (Commercial), RHQ is the Competent Authority for approving authority for quoted amount more than 110% of MRLF.

**(H). Deliberation/ Observation of Commercial:**

The background is mentioned above and it is recommended for award of contract for the license of Convenience Retail Outlet at inside the security Hold area (SHA) of the Airport Terminal building at Tezu Airport to M/s VIP Services H. No.-50, Lau Khedi, Near Airport Colony, Bhopal, Madhya Pradesh-462030 at quoted amount of Rs 21,666/- per month plus applicable taxes and charges extra for a period of 05(five) years with an area of 16 sqmtr.

That in addition to the above said license fee, Licensee is also liable to pay utility facilitation charges @ 10% of applicable AAI notified space rent.  
Financial Concurrence given by F&A / RHQ in e office based on recommendations by the Bid Manager and Commercial Department of RHQ.

Being a single tender after evaluation, as per clause 4.5 (a)(ii) of D.o.P, , DGM (Commercial), RHQ is the Competent Authority for approving authority for quoted amount more than 110%of MRLF.

*[Signature]*  
13/12/23

Lachit Baruah

SM (Commercial) and Tender Evaluator

**(I). Recommendation of RCAC:**

After perusal of the above stated noting and recommendation of SM (Commercial) / RHQ, RCAC recommends to accept the offer and award the contract for the license of Convenience Retail Outlet at inside the security Hold area (SHA) of the Airport Terminal building at Tezu Airport to M/s VIP Services H. No.-50, Lau Khedi, Near Airport Colony, Bhopal, Madhya Pradesh-462030 at quoted amount of **Rs 21,666/-** per month plus applicable taxes and charges extra for a period of 05(five) years with an area of 16.00 sqmtr.

License Fee shall be subject to annual escalation of 10%. RAU, NER has recorded the Financial Concurrence in e office.

Being a single tender after evaluation, as per clause 4.5 (a) (ii) of D.o.P, DGM (Commercial), RHQ is the approving authority for quoted amount above 110% of MRLF, being a single bid.

*[Signature]*  
13/12/2023  
Dulal Roy  
SM (Finance)

*[Signature]*  
13/12/2023  
Lachit Baruah  
SM (Commercial)

*[Signature]*  
13/12/2023  
D.D. Choudhury  
Jt.GM(operations)

The above RCAC recommendations vide meeting dated 13/12/2023 is forwarded and submitted for approval of DGM (Commercial) as per DoP clause.

*[Signature]*  
13/12/23  
R.V.S.Murthy  
DGM (Commercial), RHQ / NER

*[Signature]*  
13/12/2023  
Lachit Baruah  
SM(Commercial)