

Note No. #1

विषय : 2023-24 के लिए फैब्रिक फ्लेक्स बैनर और सेल्फी पॉइंट कट आउट के पूर्ति के लिए वार्षिक दर अनुबंध **Sub : Annual Rate Contract for Supply of Fabric flex Banner & Selfie point cut outs for the year 2023-24**

1. कई विभागों/अनुभागों द्वारा विभिन्न कार्यों/अवसरों के लिए फैब्रिक फ्लेक्स बैनरों की मांग की जाती है और ऐसी वस्तुओं की वार्षिक आवश्यकता का अग्रिम रूप से अनुमान नहीं लगाया जा सकता है। Fabric Flex Banners are demanded by many of the Departments/ sections for various functions/occasions and the annual requirement of such items cannot be projected in advance.

2. फैब्रिक फ्लेक्स बैनर की आपूर्ति के लिए वार्षिक दर अनुबंध वर्तमान में मेसर्स श्री लाभ एंटरप्राइजेज को GeM अनुबंध संख्या GEMC-511687708144851 दिनांक 20.3.2023 के तहत 1000 वर्ग फुट की कुल अस्थायी मात्रा और जीएसटी सहित रु.52,100/ की कुल वित्तीय सीमा के लिए प्रदान किया गया है। Annual rate contract for supply of Fabric Flex Banners has been presently awarded to M/s Shri Labh Enterprises vide GeM Contract no.GEMC-511687708144851 dated 20.3.2023 for a total tentative quantity of 1000 sq.ft. and for a total financial limit of 52,100/- i/ c of GST.

3. यह अनुबंध 19.3.2024 तक वैध है लेकिन कुल मात्रा का 87% 4 महीने के भीतर खपत हो चुका है और अनुबंध की कुल मात्रा निकट भविष्य में बहुत जल्द समाप्त हो जाएगी। इसलिए भविष्य की आवश्यकताओं को पूरा करने के लिए एक नए वार्षिक दर अनुबंध की आवश्यकता है। फैब्रिक फ्लेक्स बैनर के पिछले 4 महीनों के उपभोग विवरण को ध्यान में रखते हुए, वर्तमान प्रस्ताव की मात्रा को 1000 वर्ग फुट के बजाय 2500 वर्ग फुट तक बढ़ाने की आवश्यकता है। The contract is valid upto 19.3.2024 but 87% of the total quantity has been consumed within 4 months and the total quantity of the contract will get exhausted very soon in the near future. Hence a fresh annual rate contract is required to meet the future requirements. Considering the past 4 months consumption details of Fabric flex banner, the quantity for the present proposal needs to be increased to 2500 sq.ft. instead of 1000 sq.ft.

4. इसके अलावा विभिन्न अवसरों के लिए विभिन्न विभागों/अनुभागों से एक नए आइटम यानी 'सेल्फी पॉइंट' की मांग भी प्राप्त हो रही है। In addition to this demand for a new item ie. 'selfie point' are also being received

from various Departments/sections for different occasions. (attached)

5. इसलिए वर्तमान प्रस्ताव निम्नलिखित वस्तुओं की आपूर्ति के लिए वार्षिक दर अनुबंध के लिए है Hence Present proposal is for Annual Rate Contract for supply of below items:-

a. Fabrics Flex Banner

2500 sq.ft. (Apprx)

(inclusive of designing, Printing with eyelets plus provision of standee on returnable basis)

b. Selfie point cut-outs

- 10 nos.

(Cut out of 7ft x 4ft size vinyl sticker on sun-board 5 mm thickness with lamination containing bilingual printing matter plus metal stand on returnable basis)

6. जीईएम पोर्टल के माध्यम से खरीद कार्रवाई की कोडल प्रक्रिया का पालन किया जाएगा | Codal procedure of procurement action through GeM portal will be followed.

The aforesaid proposed resultant expenditure can be met under budget head : Printing & Stationery Expenses SAP Code : 757001000) under Revenue & Operational Expenditure Budget of Materials Management Department wherein an amount of Rs. 42 lakhs has been projected under BE 2023-24.(attached).

7. DoP क्लॉज नंबर 1.26 के अनुसार, सैद्धांतिक रूप से अनुमोदन यूनिट प्रमुख यानी क्षेत्रीय कार्यपालक निदेशक, प. क्षेत्र द्वारा दिए जाएंगे (संलग्न)| As per DoP clause no.1.26, In principle approval shall be accorded by unit head ie RED/WR (attached).

कृपया सैद्धांतिक अनुमोदन के लिए प्रस्तुत । Submitted for In-Principle approval please.

02/08/2023 3:10 PM

स्मिता संजय जांड़े|SMITA SANJAY JANDE
(प्रबंधक(फैसिलिटेशन)-प.क्षे.)MGR(FAC)-WR)

Note No. #2

कृपया पिछला नोट #1 देखें।

कृपया RED, WR के सैद्धांतिक अनुमोदन के लिए प्रस्ताव प्रस्तुत किया जाता है।

Please refer to the previous note # 1.

Proposal is submitted for In-Principle approval of RED, WR please.

02/08/2023 3:54 PM

कृष्ण कांत चतुर्वेदी|KRISHNA KANT CHATURVEDI
(सहा.महाप्रबंधक(संचार-तकनीकी)-प.क्षे.)AGM(COM-T)-WR)

Note No. #3

03/08/2023 5:35 PM

माया लवानिया|MAYA LAVANIA
(महाप्रबंधक(मानव संसाधन)-प.क्षे.)GM(HR)-WR)

Note No. #4

Approved in principle.

05/08/2023 3:55 PM

जे टी राधाकृष्णा|J T RADHAKRISHNA
(क्षेत्रीय कार्यपालक निदेशक-प.क्षे.)RED-WR)

Note No. #5

07/08/2023 10:52 AM

माया लवानिया|MAYA LAVANIA
(महाप्रबंधक(मानव संसाधन)-प.क्षे.)GM(HR)-WR)

Note No. #6

07/08/2023 1:19 PM

कृष्ण कांत चतुर्वेदी|KRISHNA KANT CHATURVEDI
(सहा.महाप्रबंधक(संचार-तकनीकी)-प.क्षे.)AGM(COM-T)-WR)

Note No. #7

Reference note 1-6,

1. वर्तमान प्रस्ताव निम्नलिखित वस्तुओं की आपूर्ति के लिए वार्षिक दर अनुबंध के लिए है | Present proposal is for Annual Rate Contract for supply of below items:-

a. Fabrics Flex Banner

2500 sq.ft. (Apprx)

(inclusive of designing, Printing
with eyelets plus provision of standee on
returnable basis)

b. Selfie point cut-outs

- 10 nos.

(Cut out of 7ft x 4ft size vinyl sticker on
sun-board 5 mm thickness with lamination
containing bilingual printing matter plus metal
stand on returnable basis)

2. नोट 4 में क्षेत्रीय कार्यपालक निदेशक, प.क्षे. द्वारा सैद्धांतिक रूप से अनुमोदन प्रदान किया गया है। In principle approval has been accorded by RED/WR vide note 4.

3. निम्नलिखित तीन एजेंसियों से अनुमानित कोटेशन प्राप्त किया गया है:-
Estimate quotation has been obtained from three agencies mentioned below:-

a. मेस्सर्स श्री लाभ इंटरप्राइजेज /M/s Shri labh Enterprises
([attached](#))

b. मेस्सर्स राज इम्पेक्स / M/s Raj Impex ([attached](#))

c. मेस्सर्स ऑफिस इन बिज़ / M/s Office in Biz ([attached](#)).

4. इसके साथ संलग्न विस्तृत अनुमानित विवरण के अनुसार उपरोक्त मदों की खरीद के लिए कुल अनुमानित व्यय रु.1,78,166.67 + GST 18% यानी रु.2,10,236.67 (GST सहित) है। The total estimated expenditure for procurement of above items comes to Rs. 1,78,166.67 + GST 18% ie. Rs. 2,10,236.67 (i/c of GST) as per detailed

estimated statement attached herewith ([attached](#)).

5. GeM पोर्टल के माध्यम से खरीद की कोडल प्रक्रिया का पालन किया जाएगा। खरीद की कोडल प्रक्रिया के साथ आगे बढ़ने से पहले एए और ईएस के लिए अनुमोदन प्रदान करने की कृपा करें। Codal procedure of procurement through GeM Portal will be followed. Before proceeding with the codal procedure of procurement approval may be accorded for AA & ES.

6. The aforesaid proposed resultant expenditure can be met under budget head : Printing & Stationery Expenses SAP Code : 757001000) under Revenue & Operational Expenditure Budget of Materials Management Department wherein an amount of Rs. 42 lakhs has been projected under BE 2023-24. ([attached](#)).

डीओपी पैरा 9.1 के अनुसार जीएम (एचआर) AA & ES को मंजूरी देने के लिए सक्षम प्राधिकारी हैं। [प्रतिलिपि संलग्न] As per DoP para 9.1 GM (HR) is the competent authority to approve AA & ES. [[copy attached](#)]

कृपया AA & ES के अनुमोदन हेतु प्रस्तुत है। Submitted for AA & ES please.

17/08/2023 11:02 AM

स्मिता संजय जांदे|SMITA SANJAY JANDE
(प्रबंधक(फैसिलिटेशन)-प.क्षे.)|MGR(FAC)-WR)

Note No. #8

कृपया पिछला नोट #7 देखें।

फैब्रिक फ्लेक्स बैनर और सेल्फी पॉइंट कट-आउट के एआरसी का प्रस्ताव कृपया एए और ईएस के लिए प्रस्तुत किया गया है।

कृपया एए एवं ईएस के लिए वित्त विभाग से एफसी प्राप्त किया जा सकता है।

Please refer to the previous note # 7.

The proposal for ARC of Fabrics Flex Banner and Selfie point cut-outs is submitted for AA & ES please.

FC may please be obtained from finance department for AA & ES.

17/08/2023 2:50 PM

कृष्ण कांत चतुर्वेदी|KRISHNA KANT CHATURVEDI
(सहा.महाप्रबंधक(संचार-तकनीकी)-प.क्षे.)|AGM(COM-T)-WR)

Note No. #9

21/08/2023 4:44 PM

माया लवानिया|MAYA LAVANIA
(महाप्रबंधक(मानव संसाधन)-प.क्षे.)|GM(HR)-WR)

Note No. #10

22/08/2023 10:17 AM

L KUPPULINGAM
(GM(FIN)-WR)

Note No. #11

22/08/2023 11:46 AM

SATYAJIT LAI
(JGM(FIN)-WR)**Note No. #12**

Refer preceding notings.

1. The instant proposal submitted by Dept., of M.M, WR is for accord of financial concurrence for AA & ES by the Competent Authority for Rs.2,10,236.67 (Including GST Charges) for Annual Rate Contract for Supply of 2500.00 sq.ft. (Approx.) Fabrics Flex Banner (Inclusive of designing, Printing with eyelets plus provision of standee on returnable basis) & Selfie point cut-outs (Cut out of 7ft x 4ft size vinyl sticker on sun-board 5 mm thickness with lamination containing bilingual printing matter plus metal stand on returnable basis) - 10 Nos. for the year 2023-24 at RHQ, WR.
2. As per Dept., of M.M, WR vide Note # 1 Fabric Flex Banners are demanded by many of the Departments/sections for various functions/occasions and the annual requirement of such items cannot be projected in advance.
3. Annual rate contract for supply of Fabric Flex Banners has been presently awarded to M/s. Shri Labh Enterprises vide GeM Contract no. GEMC-511687708144851 dated 20.3.2023 for a total tentative quantity of 1000.00 sq.ft. and for a total financial limit of Rs.52,100/- (i/c of GST).
4. As per Dept., of M.M, WR vide Note # 1 The contract is valid upto 19.3.2024 but 87% of the total quantity has been consumed within 4 months and the total quantity of the contract will get exhausted very soon in the near future. Hence a fresh annual rate contract is required to meet the future requirements. Considering the past 4 months consumption details of Fabric flex banner, the quantity for the present proposal needs to be increased to 2500.00 sq.ft. instead of 1000.00 sq.ft. In addition to this demand for a new item ie. 'selfie point' are also being received from various Departments/sections for different occasions.
5. In-principle has been approved by R.E.D., WR vide Note # 4.
6. The estimate is prepared by Dept., of M.M, WR on the base of three Quotations collected from open market same is placed in E-Office file.
7. The expenditure can be met under budget head: Printing & Stationery Expenses SAP Code: 757001000 under Revenue & Operational Expenditure Budget of Materials Management Department wherein an amount of Rs.42.00 lakhs has been projected under B.E 2023-24.
8. As per DoP para 9.1 GM (HR) is the Competent Authority to approve AA & ES having powers upto Rs.500.00 Lakhs.
9. In view of the above the proposal submitted by Dept., of M.M, WR

may be considered for accord of Financial Concurrence for AA & ES by the Competent Authority for Rs.2,10,236.67 (Including GST Charges) for Annual Rate Contract for Supply of 2500.00 sq.ft. (Approx.) Fabrics Flex Banner (Inclusive of designing, Printing with eyelets plus provision of standee on returnable basis) & Selfie point cut-outs (Cut out of 7ft x 4ft size vinyl sticker on sun-board 5 mm thickness with lamination containing bilingual printing matter plus metal stand on returnable basis) – 10 Nos. for the year 2023-24 at RHQ, WR.

Submitted please.

23/08/2023 11:28 AM

नरेंद्र आ. खैरे|NARENDRA A KHAIRE
(वरिष्ठ प्रबंधक(वित्त)-प.क्षे.)|SM(FIN)-WR)

Note No. #13

उपरोक्त टिप्पणी के संदर्भ में जैसा कि संबंधित अनुभागों द्वारा अनुशंसित किया गया है, यथा प्रस्तावित वित्तीय सहमति दिया जाता है।

as recommended by concerned Dtes. proposal is financially concurred for Rs. 2,10,236.67 (Including GST) for approval of AA&ES by GM(HR),WR.

महाप्रबंधक(मानव संसाधन)-प.क्षे.|GM(HR)-WR

23/08/2023 7:18 PM

SATYAJIT LAI
(JGM(FIN)-WR)

Note No. #14

24/08/2023 10:06 AM

माया लवानिया|MAYA LAVANIA
(महाप्रबंधक(मानव संसाधन)-प.क्षे.)|GM(HR)-WR)

Note No. #15

24/08/2023 2:38 PM

कृष्ण कांत चतुर्वेदी | KRISHNA KANT CHATURVEDI
(सहा.महाप्रबंधक(संचार-तकनीकी)-प.क्षे.) | AGM(COM-T)-WR

Note No. #16

Reference note 1-15,

1. वर्तमान प्रस्ताव निम्नलिखित वस्तुओं की आपूर्ति के लिए वार्षिक दर अनुबंध के लिए है | Present proposal is for Annual Rate Contract for supply of below items:-

a. Fabrics Flex Banner

2500 sq.ft. (Apprx)

(inclusive of designing, Printing with eyelets plus provision of standee on returnable basis)

b. Selfie point cut-outs

- 10 nos.

(Cut out of 7ft x 4ft size vinyl sticker on sun-board 5 mm thickness with lamination containing bilingual printing matter plus metal stand on returnable basis)

2. नोट 4 में क्षेत्रीय कार्यपालक निदेशक, प.क्षे. द्वारा सैद्धांतिक रूप से अनुमोदन प्रदान किया गया है। In principle approval has been accorded by RED/WR vide note 4.

इसके साथ संलग्न विस्तृत अनुमानित विवरण के अनुसार उपरोक्त मदों की खरीद के लिए कुल अनुमानित व्यय रु. 1,78,166.67 + GST 18% ie. Rs. 2,10,236.67 (GST सहित) है और टिपण्णी संख्या 13-14 द्वारा AA & ES अनुमोदन प्राप्त हुई है। The total estimated expenditure for procurement of above items comes to Rs. 1,78,166.67 + GST 18% ie. Rs. 2,10,236.67 .(i/c of GST) and AA & ES was accorded vide note 13-14

4. 23.8.2023 को प्रशिक्षण केंद्र के लिए स्टेशनरी वस्तुओं की आपूर्ति के लिए पिछली BoQ बोली यानी ARC के निर्माण के साथ आगे बढ़ते समय, यह देखा गया कि GeM पोर्टल न्यूनतम 5 वस्तुओं के लिए BoQ आधारित बोली निर्माण की अनुमति देता है और उससे कम नहीं, जो कि GeM पोर्टल में नया अपडेट प्रतीत होता है। GeM पोर्टल में बोली निर्माण के साथ आगे बढ़ने में हमारी असमर्थता पर सलाह मांगने के लिए GeM हेल्पडेस्क को दिनांक 23.8.2023 को एक ईमेल भेजा गया था। GeM हेल्प डेस्क ने अपने रिटर्न मेल दिनांक 23.8.2023 के माध्यम से पुष्टि की है कि GeM पोर्टल में बोली निर्माण के लिए न्यूनतम 5 लाइन आइटम की आवश्यकता है। While proceeding with

creation of earlier BoQ bid ie. ARC for supply of stationery items for training centre on 23.8.2023, it was seen that the GeM portal allows BoQ based bid creation for minimum 5 items and not less than that, which seems to be a new update in GeM portal ([screen shot attached](#)). An email dated 23.8.2023 was sent to GeM Helpdesk seeking advice on our inability of proceeding with bid creation in GeM Portal. GeM Help desk had confirmed that minimum 5 line items are needed for a bid creation in GeM portal vide their return mail dated 23.8.2023. ([attached](#)).

5. चूँकि उपरोक्त प्रस्ताव को GeM पोर्टल के माध्यम से आगे नहीं बढ़ाया जा सकता है, कृपया NIC CPP पोर्टल पर E-tender के कोडल प्रक्रिया के माध्यम से इस प्रस्ताव को जारी रखने के लिए अनुमोदन प्रदान किया जाए। आवश्यक TI 111 दिशानिर्देशों का पालन किया गया है। As the above said proposal cannot be proceeded through GeM portal, approval may please be accorded for continuing this proposal through E-tender codal procedure in NIC CPP portal . Necessary TI 111 guidelines has been followed.

6. GeM पोर्टल का प्राथमिक उपयोगकर्ता होने के नाते RED/WR कृपया E-tender कोडल प्रक्रियाओं का पालन करते हुए प्रस्ताव को जारी रखने के लिए मंजूरी देने की कृपा करें। RED/WR being the primary user of GeM portal may please approve the proposal to be continued by following E-tender codal procedures.

24/08/2023 3:23 PM

स्मिता संजय जांदे|SMITA SANJAY JANDE
(प्रबंधक(फैसिलिटेशन)-प.क्षे.)MGR(FAC)-WR)

Note No. #17

कृपया पिछला नोट #16 देखें।

नोटिंग के पैरा 4 के अनुसार, GeM पोर्टल पांच से कम वस्तुओं के लिए BoQ आधारित बोली बनाने की अनुमति नहीं दे रहा है।

चूँकि दो प्रकार की वस्तुएँ खरीदी जानी हैं।

GeM पोर्टल का प्राथमिक उपयोगकर्ता होने के नाते RED/WR कृपया CPP पोर्टल पर ई टेंडर जारी करने के प्रस्ताव को मंजूरी दे सकते हैं।

Please refer to the previous note # 20.

As per para 4 of noting, GeM Portal is not allowing to create BoQ based bid for less than five items.

As the two types of items are to be procured.

RED/WR being the primary user of GeM portal may please approve the proposal to be continued by E tender on CPP Portal please.

29/08/2023 11:26 AM

कृष्ण कांत चतुर्वेदी|KRISHNA KANT CHATURVEDI
(सहा.महाप्रबंधक(संचार-तकनीकी)-प.क्षे.)AGM(COM-T)-WR)

Note No. #18

नोट-17 पर प्रस्ताव कृपया अनुमोदन के लिए देखें।

Proposal at Note-17 may please see for approval.

29/08/2023 3:49 PM

माया लवानिया|MAYA LAVANIA
(महाप्रबंधक(मानव संसाधन)-प.क्षे.)GM(HR)-WR)

Note No. #19

यथा प्रस्तावित।

29/08/2023 4:00 PM

जे टी राधाकृष्णा|J T RADHAKRISHNA
(क्षेत्रीय कार्यपालक निदेशक-प.क्षे. |RED-WR)

Note No. #20

29/08/2023 4:18 PM

माया लवानिया|MAYA LAVANIA
(महाप्रबंधक(मानव संसाधन)-प.क्षे.|GM(HR)-WR)

Note No. #21

30/08/2023 10:51 AM

कृष्ण कांत चतुर्वेदी|KRISHNA KANT CHATURVEDI
(सहा.महाप्रबंधक(संचार-तकनीकी)-प.क्षे.|AGM(COM-T)-WR)

Note No. #22

Reference note 1-21,

1. वर्तमान प्रस्ताव निम्नलिखित वस्तुओं की आपूर्ति के लिए वार्षिक दर अनुबंध के लिए है | Present proposal is for Annual Rate Contract for supply of below items:-

a. Fabrics Flex Banner

2500 sq.ft. (Apprx)

(inclusive of designing, Printing
with eyelets plus provision of standee on
returnable basis)

b. Selfie point cut-outs

- 10 nos.

(Cut out of 7ft x 4ft size vinyl sticker on
sun-board 5 mm thickness with lamination
containing bilingual printing matter plus metal
stand on returnable basis)

2. नोट 4 में क्षेत्रीय कार्यपालक निदेशक, प.क्षे. द्वारा सैद्धांतिक रूप से अनुमोदन प्रदान किया गया है। In principle approval has been accorded by RED/WR vide note 4.

3. चूंकि उपरोक्त प्रस्ताव को GeM पोर्टल के माध्यम से आगे नहीं बढ़ाया जा सकता

है, इसलिए नोट 19 के माध्यम से CPP पोर्टल में ए-निविदा कोडल प्रक्रिया के माध्यम से इस प्रस्ताव को जारी रखने के लिए RED/WR से अनुमोदन प्राप्त किया गया है। As the above said proposal cannot be proceeded through GeM portal, approval has been obtained from RED/WR for continuing this proposal through E-tender codal procedure in NIC CPP portal vide note 19.

4. कृपया अनुमोदन के लिए ड्राफ्ट NIT दस्तावेज इसके साथ संलग्न है। Draft NIT document is attached herewith for approval please. ([attached](#))

5. DoP पैरा 9.4 के अनुसार जीएम (एचआर) को तत्काल प्रस्ताव को मंजूरी देने का अधिकार है। As per DoP para 9.4 GM (HR) is empowered to approve the instant proposal. [[copy attached](#)].

कृपया ड्राफ्ट NIT के अनुमोदन के लिए प्रस्तुत है। Submitted for approval
.of Draft NIT please

30/08/2023 12:22 PM

स्मिता संजय जांड़े|SMITA SANJAY JANDE
(प्रबंधक(फैसिलिटेशन)-प.क्षे.)MGR(FAC)-WR)

Note No. #23

कृपया अनुमोदन के लिए नोट #22 पैरा 4 और 5 देखें।

Please refer note # 22 para 4 and 5 for approval.

30/08/2023 12:30 PM

कृष्ण कांत चतुर्वेदी|KRISHNA KANT CHATURVEDI
(सहा.महाप्रबंधक(संचार-तकनीकी)-प.क्षे.)AGM(COM-T)-WR)

Note No. #24

30/08/2023 12:45 PM

माया लवानिया|MAYA LAVANIA
(महाप्रबंधक(मानव संसाधन)-प.क्षे.)GM(HR)-WR)

Note No. #25

30/08/2023 4:14 PM

कृष्ण कांत चतुर्वेदी | KRISHNA KANT CHATURVEDI
(सहा. महाप्रबंधक (संचार-तकनीकी)-प.क्षे. | AGM(COM-T)-WR)

Note No. #26

Reference note 1 to 25,

1. वर्तमान प्रस्ताव निम्नलिखित वस्तुओं की आपूर्ति के लिए वार्षिक दर अनुबंध के लिए है | Present proposal is for Annual Rate Contract for supply of below items:-

a. Fabrics Flex Banner -

2500 sq.ft. (Apprx)

(inclusive of designing, Printing with eyelets plus provision of standee on returnable basis)

b. Selfie point cut-outs

- 10 nos.

(Cut out of 7ft x 4ft size vinyl sticker on sun-board 5 mm thickness with lamination containing bilingual printing matter plus metal stand on returnable basis)

2. नोट 4 में क्षेत्रीय कार्यपालक निदेशक, प.क्षे. द्वारा सैद्धांतिक रूप से अनुमोदन प्रदान किया गया है। In principle approval has been accorded by RED/WR vide note 4.

NIT और ई-निविदा दस्तावेज एनआईसी सीपीपी पोर्टल में निविदा संख्या 2023_AAI_166385_1 के माध्यम से अपलोड किए गए थे और 01.09.2023 को AAI वेबसाइट पर भी अपलोड किए गए थे (प्रतिलिपि संलग्न)। खोलने की तिथि इस प्रकार है:-
NIT and e-tender documents were uploaded in NIC CPP portal vide tender no. 2023_AAI_166385_1 and also uploaded in AAI website on 01.09.2023 ([copy attached](#)). The date of opening being
:-scheduled as below

a. कवर/Cover 1 - 18.09.2023 at 1130 hrs

b. कवर/Cover 2 - 20.09.2023 at 1130 hrs

c. कवर/Cover 3 - 26.09.2023 at 1130 hrs

4. उक्त बोली 18.9.2023 को सीपीपी पोर्टल द्वारा स्वतः विस्तारित हो गयी और खोलने के लिए आवश्यक संख्या में बोलियां प्राप्त नहीं होने के कारण निविदा खोलने की तारीख 25.9.2023 को 1130 बजे पुनर्निर्धारित कर दी गयी। The said bid was auto-extended by the the CPP portal on 18.9.2023 and the date

of opening of tender was re-scheduled on 25.9.2023 at 1130 hrs as number of bids necessary to open was not received. ([corrigendum attached](#))

5. चूँकि अधोहस्ताक्षरी 25.9.2023 से 29.9.2023 तक छुट्टी पर थी , कवर 1 (PQQ) को खोलने की तारीक आगे बढ़ायी गयी और 3.10.2023 को 1000 बजे खोला गया और नीचे उल्लिखित 3 एजेंसियों से दस्तावेज़ प्राप्त हुए: - As the undersigned was on leave from 25.9.2023 to 29.9.2023, opening of Cover 1 (PQQ) was postponed and opened on 3.10.2023 at 1000 hrs and documents were received from below mentioned 3 agencies:-

मेस्सर्स श्री लाभ इंटरप्राइजेज / M/s Shri Labh .1
Enterprises ([attached](#))

मेस्सर्स रिकल स्टेशनरी एंड ज़ेरोक्स / M/s Rinkal .2
Stationery &Zerox ([attached](#))

मेस्सर्स राज इम्पेक्स / M/s Raj Impex ([attached](#)) .3

सभी एजेंसियों द्वारा जमा किए गए दस्तावेजों का सत्यापन किया गया और PQQ .6
मूल्यांकन पत्रक तैयार किया गया जो इसके साथ संलग्न है । PQQ मूल्यांकन पत्रक के अनुसार सभी 3 एजेंसियों ने सभी आवश्यक दस्तावेज जमा कर दिए हैं । The documents submitted by all the agencies were verified and the PQQ evaluation sheet is prepared and attached herewith ([attached](#)). As per PQQ evaluation sheet all the 3 agencies .have submitted all the necessary documents

तत्पश्चात उपरोक्त 3 एजेंसियों की तकनीकी बोली (कवर 2) 04.10.2023 को .7
1130 बजे खोली गई । सभी एजेंसियों द्वारा प्रस्तुत किए गए दस्तावेजों का सत्यापन किया गया और तकनीकी मूल्यांकन पत्रक तैयार किया गया है जो इसके साथ संलग्न है । तकनीकी मूल्यांकन पत्रक के अनुसार सभी एजेंसियों ने सभी आवश्यक दस्तावेज जमा कर दिए हैं और वे वित्तीय बोली खोलने के लिए पात्र हैं । Subsequently Technical bid (cover 2) of above 3 agencies were opened on 4.10.2023 at 1130 hrs. ([attached](#)). The documents submitted by all the agencies were verified and the Technical evaluation sheet is prepared and attached herewith ([attached](#)). As per technical evaluation sheet all the 3 agencies has submitted all necessary documents and .are eligible for opening of Financial bids

8. कृपया NIC CPP पोर्टल में पहले से ही नामित समिति के माध्यम से मूल्य बोली/ बीओक्यू (कवर तीन) खोलने के लिए अनुमोदन प्रदान करने की कृपा करें । Approval may please be accorded for opening of Price bid/BOQ (cover three) through already nominated committee in NIC CPP portal.

DoP पैरा 9.9 (a) के अनुसार महाप्रबंधक (मा.सं.), प. क्षेत्र को तत्काल प्रस्ताव से .9 मंजूरी देने का अधिकार है | As per DoP para 9.9 (a), GM (HR), WR is .empowered to approve the instant proposal. [[copy attached](#)]

.कृपया अनुमोदन के लिए प्रस्तुत है / Submitted for approval please

04/10/2023 5:22 PM

स्मिता संजय जांदे|SMITA SANJAY JANDE
(प्रबंधक(फैसिलिटेशन)-प.क्षेत्र)|MGR(FAC)-WR)

Note No. #27

कृपया पिछली टिप्पणी # 26 देखें।

एनआईसी सीपीपी पोर्टल में नामांकित समिति द्वारा मूल्य बोली खोलने के अनुमोदन हेतु प्रस्ताव प्रस्तुत किया जाता है।

Please refer to the previous note # 26.

Proposal is submitted for approval of opening of price bid by nominated committee in NIC CPP Portal.

05/10/2023 1:14 PM

कृष्ण कांत चतुर्वेदी|KRISHNA KANT CHATURVEDI
(उप महाप्रबंधक (सी एन एस)-प. क्षेत्र)|DGM(CNS)-WR)

Note No. #28

05/10/2023 3:42 PM

माया लवानिया|MAYA LAVANIA
(महाप्रबंधक(मानव संसाधन)-प.क्षेत्र)|GM(HR)-WR)

Note No. #29

05/10/2023 3:53 PM

कृष्ण कांत चतुर्वेदी|KRISHNA KANT CHATURVEDI
(उप महाप्रबंधक (सी एन एस)-प. क्षेत्र)|DGM(CNS)-WR)

Note No. #30

Reference note 1-29,

1. वर्तमान प्रस्ताव निम्नलिखित वस्तुओं की आपूर्ति के लिए वार्षिक दर अनुबंध के लिए है | Present proposal is for Annual Rate Contract for supply of below items:-

a. Fabrics Flex Banner (inclusive of designing, Printing with eyelets plus provision of standee on returnable basis)	2500 sq.ft.
b. Selfie point cut-outs (Cut out of 7ft x 4ft size vinyl sticker on sun-board 5 mm thickness with lamination containing bilingual printing matter plus metal stand on returnable basis)	10 nos.

2. नोट 4 में क्षेत्रीय कार्यपालक निदेशक, प.क्षे. द्वारा सैद्धांतिक रूप से अनुमोदन प्रदान किया गया है। In principle approval has been accorded by RED/WR vide note 4.

3. AA & ES for a total estimated expenditure of Rs. 1,78,166.67 + GST 18% ie. Rs. 2,10,236.67 (i/c of GST) was accorded vide note 13-14.

4. चूंकि उपरोक्त प्रस्ताव को GeM पोर्टल के माध्यम से आगे नहीं बढ़ाया जा सकता है, इसलिए नोट 19 के माध्यम से CPP पोर्टल में ए-निविदा कोडल प्रक्रिया के माध्यम से इस प्रस्ताव को जारी रखने के लिए RED/WR से अनुमोदन प्राप्त किया गया है। As the above said proposal cannot be proceeded through GeM portal, approval has been obtained from RED/WR for continuing this proposal through E-tender codal procedure in NIC CPP portal vide note 19.

NIT और ई-निविदा दस्तावेज **NIC CPP** पोर्टल में निविदा संख्या 2023_AAI_166385_1 के माध्यम से अपलोड किए गए थे और 01.09.2023 को AAI वेबसाइट पर भी अपलोड किए गए थे | खोलने की तिथि 18.9.2023 को 1130 बजे निर्धारित की गई थी | NIT and e-tender documents were uploaded in NIC CPP portal vide tender no. 2023_AAI_166385_1 and also uploaded in AAI website on 01.09.2023 (attached). The date of opening .was scheduled on 18.9.2023 at 1130 hrs

6. उक्त बोली 18.9.2023 को सीपीपी पोर्टल द्वारा स्वतः विस्तारित हो गयी और खोलने के लिए आवश्यक संख्या में बोलियां प्राप्त नहीं होने के कारण निविदा खोलने की तारीख 25.9.2023 को 1130 बजे पुनर्निर्धारित कर दी गयी। The said bid was auto-extended by the the CPP portal on 18.9.2023 and the date of opening of tender was re-scheduled on 25.9.2023 at 1130 hrs as number of bids necessary to open was not received. ([corrigendum attached](#)).

7. Subsequently the PQQ and Technical bid was opened on 03.10.2023 and 04.10.2023 respectively and all the below 3 agencies qualified for opening of financial bid.

मेस्सर्स श्री लाभ इंटरप्राइजेज / M/s Shri Labh Enterprises .1

([attached](#))

मेस्सर्स रिंगल स्टेशनरी एंड ज़ेरोक्स / M/s Rinkal .2

Stationery & Zerox ([attached](#))

मेस्सर्स राज इम्पेक्स / M/s Raj Impex ([attached](#)) .3

PQQ मूल्यांकन पत्रक और तकनीकी मूल्यांकन पत्रक तैयार किए गए (संलग्न) .8

तकनीकी मूल्यांकन पत्रक के अनुसार सभी 3 एजेंसियां कवर 3 मूल्य बोली (बीओक्यू) खोलने के लिए योग्य हैं। PQQ evaluation sheet and technical evaluation sheet were prepared ([attached](#)). As per technical evaluation sheet all the 3 agencies qualified for opening of .cover 3 price bid (BoQ)

इसके बाद सभी 3 एजेंसियों के कवर 3 (मूल्य बोली /BOQ)को **9.10.2023** .9

को **1130** बजे खोला गया | तुलनात्मक विवरण इसके साथ संलग्न है।

Subsequently the cover 3 (Price bid/BOQ) of all 3 agencies were opened on 9.10.2023 at 1130 hrs ([attached](#)). The Comparative .statement is attached herewith ([attached](#))

उत्पन्न कंप्यूटर के तुलनात्मक विवरण के अनुसार मेसर्स श्री लाभ इंटरप्राइजेज को .10 दोनों मदों की समेकित कुल राशि पर सबसे कम (**L1**) है और वित्तीय व्यय का विवरण नीचे दिया गया है : - As per computer generated comparative statement M/s Shri Labh Enterprises is the lowest (L1) on the consolidated total amount of both items ([attached](#)) and the :-details of the financial expenditure will be as below

Sr. No.	Items	Quantity	Unit	Rate (Rs.)	Total Amount (without GST) (Rs.)
	Annual rate contract for supply of				
1	Fabric flex banner	2500	Sq.ft.	51.00	127500.00
2	Selfie point cut outs	10	Nos.	4100.00	41000.00
	Total (without GST)				168500.00

	GST				30330.00
	TOTAL (I/c of GST)				198830.00

कुल वित्तीय व्यय रु1,98,830/- (जीएसटी सहित) है जो **2,10,236.67** रुपये की उचित दर से 5.42 % कम है (उचित दर पत्र संलग्न है। उद्धृत दरें उचित हैं। The total financial expenditure will be 1,98,830/- i/c of GST which is 5.42 % lesser than the Justified rate of **Rs.2,10,236.67** ([justified rate sheet attached](#)). The rates quoted are reasonable.

11. The aforesaid proposed resultant expenditure can be met under budget head : Printing & Stationery Expenses SAP Code : 757001000) under Revenue & Operational Expenditure Budget of Materials Management Department wherein an amount of Rs. 42 lakhs has been projected under BE 2023-24.([attached](#)).

वर्ष **2023-24** के लिए **Rs.1,98,830/-** रुपये GST सहित के कुल वित्तीय निहितार्थ के लिए फैब्रिक फ्लेक्स बानर एवं सेल्फी पॉइंट कट आउट की आपूर्ति के वार्षिक दर ठेका के लिए सबसे कम पार्टी मेसर्स श्री लाभ इंटरप्राइजेज को खरीद आदेश देने के लिए अनुशंसित। Recommended for awarding of purchase order to the lowest Party **M/s. Shri Labh Enterprises for ARC for supply of Fabric flex banner and Selfie point cut-outs for the year 2023-24 for** a total financial implication of **Rs.1,98,830/-** i/c of GST.

DoP पैरा 9.9 (a) के अनुसार महाप्रबंधक (मा.सं.), प. क्षेत्र को तत्काल प्रस्ताव से मंजूरी देने का अधिकार है | As per DoP para 9.9 (a), GM (HR), WR is empowered to approve the instant proposal. [[copy attached](#)]

कृपया वित्तीय सहमति के लिए प्रस्तुत है /Submitted for financial concurrence please.

09/10/2023 3:08 PM

स्मिता संजय जांदे|SMITA SANJAY JANDE
(प्रबंधक(फैसिलिटेशन)-प.क्षेत्र|MGR(FAC)-WR)

Note No. #31

कृपया पिछला नोट #30 देखें।

प्रस्ताव वित्तीय सहमति (एफसी) के लिए प्रस्तुत किया गया है।

Please refer to the previous note # 30.

Proposal is submitted for financial concurrence (FC).

09/10/2023 3:48 PM

कृष्ण कान्त चतुर्वेदी|KRISHNA KANT CHATURVEDI
(उप महाप्रबंधक (सी एन एस)-प. क्षेत्र.)|DGM(CNS)-WR)

Note No. #32

09/10/2023 4:57 PM

SATYAJIT LAI
(JGM(FIN)-WR)

Note No. #33

Refer preceding notings.

1. The instant proposal submitted by Dept., of M.M, WR is for accord of financial concurrence by the Competent Authority in favour of L-1 Bidder M/s. Shri Labh Enterprises for Rs.1,98,830/- (Including GST Charges) for the work of ARC for supply of (i) Fabrics Flex Banner (inclusive of designing, Printing with eyelets plus provision of standee on returnable basis) - (2500 sq.ft.) and (ii) Selfie point cut-outs (Cut out of 7ft x 4ft size vinyl sticker on sun-board 5 mm thickness with lamination containing bilingual printing matter plus metal stand on returnable basis) - (10 nos.) for Western Region Hqrs.
2. As per Dept., of M.M, WR vide Note # 1 Fabric Flex Banners are demanded by many of the Departments/sections for various functions/occasions and the annual requirement of such items cannot be projected in advance.
3. Annual rate contract for supply of Fabric Flex Banners has been presently awarded to M/s. Shri Labh Enterprises vide GeM Contract no. GEMC-511687708144851 dated 20.3.2023 for a total tentative quantity of 1000.00 sq.ft. and for a total financial limit of Rs.52,100/- (i/c of GST).
4. As per Dept., of M.M, WR vide Note # 1 The contract is valid upto 19.3.2024 but 87% of the total quantity has been consumed within 4 months and the total quantity of the contract will get exhausted very soon in the near future. Hence a fresh annual rate contract is required to meet the future requirements. Considering the past 4 months consumption details of Fabric flex banner, the quantity for the present proposal needs to be increased to 2500.00 sq.ft. instead of 1000.00 sq.ft. In addition to this demand for a new item i.e. 'selfie point' are also being received from various Departments/sections for different occasions.

5. In-principal approval has been accorded by RED, WR vide Note # 4 (Placed in E-Office file).
6. AA & ES for Rs.2,10,236.67 (Including GST Charges) has been accorded by the Competent Authority GM (HR), WR vide Note # 14.
7. As per Dept., of M.M, WR vide Note # 16 while proceeding with creation of earlier BoQ bid i.e. ARC for supply of stationery items for training centre on 23.8.2023, it was seen that the GeM portal allows BoQ based bid creation for minimum 5 items and not less than that, which seems to be a new update in GeM portal (screen shot attached). An email dated 23.8.2023 was sent to GeM Helpdesk seeking advice on our inability of proceeding with bid creation in GeM Portal. GeM Help desk had confirmed that minimum 5 line items are needed for a bid creation in GeM portal vide their return mail dated 23.8.2023.(attached). As the above said proposal cannot be proceeded through GeM portal, approval has been obtained from RED/WR for continuing this proposal through E-tender codal procedure in NIC CPP portal vide Note # 19.
8. NIT and e-tender documents were uploaded in NIC CPP portal vide tender no. 2023_AAI_166385_1 and also uploaded in AAI website on 01.09.2023 (attached). PQQ and Technical bid was opened on 03.10.2023 and 04.10.2023 respectively and all the below 3 agencies qualified for opening of financial bid. All the 3 agencies qualified for opening of cover 3 price bid (BoQ). Price bid/BOQ of all 3 agencies were opened on 9.10.2023 at 1130 hrs (attached). The Comparative statement is attached herewith (attached). Out of 03 bidders M/s. Shri Labh Enterprises have emerged as lowest (L-1) bidder on the consolidated total amount of both items (attached) and the details of the financial expenditure will be as below:-

Sr. No.	Items	Quantity	Unit	Rate (Rs.)	Total Amount (without GST) (Rs.)
Annual rate contract for supply of					
1	Fabric flex banner	2500	Sq.ft.	51.00	127500.00
2	Selfie point cut outs	10	Nos.	4100.00	41000.00
	Total (without GST)				168500.00
	GST				30330.00
	TOTAL (I/c of GST)				Rs.198830.00

9. The total financial expenditure will be Rs.1,98,830/- (i/c of GST) which is 5.42 % lesser than the Justified rate of Rs.2,10,236.67 (justified rate sheet attached placed in E-Office file). As per Dept., of M.M, WR vide Note # 30 the rates quoted by L-1 bidder are reasonable.
10. The aforesaid proposed expenditure can be met under budget head: Printing & Stationery Expenses SAP Code: 757001000 under Revenue & Operational Expenditure Budget of Materials Management Department wherein an amount of Rs.42.00 lakhs have been projected under B.E 2023-24.
11. As per DoP 9.9 (a) GM (HR), WR is the Competent Authority for approval of the Acceptance of the lowest tender ('Open Tender'/ Limited Tender') having powers upto Rs.10.00 Lakhs per reference.
12. In view of the above and as recommended by Dept., of M.M, WR the proposal may be considered for accord of Financial Concurrence in favour L-1 Bidder M/s. Shri Labh Enterprises for Rs.1,98,830/- (Including GST Charges) for the work of ARC for supply of (i) Fabrics Flex Banner (inclusive of designing, Printing with eyelets plus provision of standee on returnable basis) - 2500 sq.ft. and (ii) Selfie point cut-outs (Cut out of 7ft x 4ft size vinyl sticker on sun-board 5 mm thickness with lamination containing bilingual printing matter plus metal stand on returnable basis) - 10 nos. for Western Region Hqrs.

Submitted please.

10/10/2023 5:13 PM

नरेंद्र आ. खैरे | NARENDRA A KHAIRE
(वरिष्ठ प्रबंधक(वित्त)-प.क्षे.) | SM(FIN)-WR

Note No. #34

Reference to the noting ante-

It is opined that before FC of the proposal, the possibility of deduction in rates for returning the item after first time use may be explored and we may have special discount during next nine nos selfie point usage, as the total quantity is 10 nos.

उप महाप्रबंधक (सी एन एस)-प. क्षे. | DGM(CNS)-WR

13/10/2023 3:59 PM

SATYAJIT LAI
(JGM(FIN)-WR)

Note No. #35

कृपया टिप्पणी संख्या 34 के अनुसार आवश्यक कार्यवाही करें।

Please take necessary action as per note # 34.

13/10/2023 4:11 PM

कृष्ण कान्त चतुर्वेदी|KRISHNA KANT CHATURVEDI
(उप महाप्रबंधक (सी एन एस)-प. क्षे.)|DGM(CNS)-WR)

Note No. #36

Reference note 1-35,

1. जैसा कि वित्त विभाग द्वारा नोट **34** के माध्यम से सलाह दी गई है, सेल्फी प्वाइंट कटआउट के लिए एल 1 एजेंसी से किसी विशेष छूट की संभावना तलाशी जा सकती है। As advised by Finance Department vide note 34, possibility of any special discount may be explored from the L1 agency for selfie point cutout.

इसलिए कृपया एल 1 एजेंसी के साथ बातचीत करने के लिए निम्नलिखित .2 अधिकारियों की एक समिति को नामित किया जाए:-Hence a committee of officers as below may please be nominated for conducting -negotiation with the L1 agency

एम. एम. विभाग से एक कार्यपालक/An Executive from MM .a
Department

मानव संसाधन विभाग से एक कार्यपालक/An Executive from HR .b
Department

वित्त विभाग से एक कार्यपालक /An Executive from Finance .c
Department

कृपया समिति गठन हेतु प्रस्तुत है /Submitted for formation of committee please.

13/10/2023 4:57 PM

स्मिता संजय जांड़े|SMITA SANJAY JANDE
(प्रबंधक(फैसिलिटेशन)-प.क्षे|)MGR(FAC)-WR)

Note No. #37

कृपया पिछली टिप्पणियाँ देखें।

सेल्फी प्वाइंट कटआउट पर छूट की संभावना तलाशने के लिए एल 1 एजेंसी के साथ बातचीत करने के लिए एमएम विभाग से श्रीमती स्मिता जांड़े, प्रबंधक, एमएम को समिति सदस्य के रूप में नामित किया जा सकता है।

कृपया इसी उद्देश्य के लिए अन्य दो कार्यकारी को मानव संसाधन और वित्त विभाग से नामित किया जा सकता है।

Please refer to the previous notings.

Mrs. Smita Jande, Manager, MM may be nominated from MM department as a committee member for conducting negotiation with the L1 agency to explore the possibility of discount on selfie point cutout.

Other two executive may please be nominated from HR and Finance department for the same purpose.

13/10/2023 5:28 PM

कृष्ण कांत चतुर्वेदी|KRISHNA KANT CHATURVEDI
(उप महाप्रबंधक (सी एन एस)-प. क्षे.)DGM(CNS)-WR)

Note No. #38

कृपया उपरोक्त प्रयोजन के लिए वित्त विभाग के अधिकारी का नाम बताएं।

May please indicate the name of the official from Finance for the above said purpose.

16/10/2023 1:10 PM

माया लवानिया|MAYA LAVANIA
(महाप्रबंधक(मानव संसाधन)-प.क्षे.)GM(HR)-WR)

Note No. #39

16/10/2023 1:15 PM

L KUPPULINGAM
(GM(FIN)-WR)

Note No. #40

उपर्युक्त टिप्पणियों के संदर्भ में श्री नरेश गायकर, प्रबंधक (वित्त) को नामित किया गया है।
With reference to the above noting, Sh. Naresh Gaikar, Manager (Finance) is nominated.

महाप्रबंधक(मानव संसाधन)-प.क्षे. |GM(HR)-WR

16/10/2023 5:01 PM

SATYAJIT LAI
(JGM(FIN)-WR)

Note No. #41

Shri Shailendra Jangpangi, AM(HR) is nominated from HR.

16/10/2023 6:04 PM

माया लवानिया | MAYA LAVANIA
(महाप्रबंधक(मानव संसाधन)-प.क्षे. |GM(HR)-WR)

Note No. #42

17/10/2023 10:21 AM

कृष्ण कांत चतुर्वेदी | KRISHNA KANT CHATURVEDI
(उप महाप्रबंधक (सी एन एस)-प. क्षे. |DGM(CNS)-WR)

Note No. #43

Reference note 1- 42 ,

1. जैसा कि वित्त विभाग द्वारा नोट 34 के माध्यम से सलाह दी गई है, एल 1 एजेंसी के साथ आगे मूल्य बातचीत की संभावना तलाशने के लिए अधिकारियों की नीचे उल्लिखित समिति का गठन किया गया था क्योंकि सेल्फी पॉइंट कटआउट की दरें उच्च स्तर पर लगती हैं:- As advised by Finance Department vide note 34, below mentioned committee of officers were formed to explore the possibility of further price negotiation with the L1 Agency as the rates of selfie point cut outs seems to be on the higher side:-

- a. श्रीमती स्मिता जांदे/Smt. Smita Jande, Manager (MM)
- b. श्री नरेश गायकर/Shri Naresh Gaikar, Manager (Fin)

c. श्री शैलेन्द्र सिंह जंगपांगी /Shri Shailendra Singh Jangpangi, AM (HR)

2. उपरोक्त अधिकारियों की समिति और मेसर्स श्री लाभ एंटरप्राइजेज (एल 1 एजेंसी) के बीच मैनेजर (एमएम) के कार्यालय में 18.10.2023 को 1100 बजे बातचीत हुई। Negotiation was held on 18.10.2023 at 1100 hrs in the office of Manger (MM) between the above said committee of officers and M/s Shri Labh Enterprises (L1 agency).

3. अधिकारियों की समिति के साथ चर्चा के बाद मेसर्स श्री लाभ एंटरप्राइजेज (एल 1 एजेंसी) नीचे उल्लिखित विवरण के अनुसार दरें कम करने पर सहमत हुए:- After discussion with the committee of officers M/s Shri Labh Enterprises (L1 agency) agreed to reduce the rates as per details mentioned below:-

- The rate of Rs.51/- per sq. ft. for flex banner was reduced to Rs.49/- per sq.ft.
- The rate of Rs.4100/- per selfie point cut out was reduced to Rs.3900/- per cut out.

4. इसके बाद समिति ने सर्वसम्मति से निगोशिएटेड दर के लिए सहमति व्यक्त की और समिति द्वारा निगोशिएटेड दर पर अनुबंध अवधि के दौरान फैब्रिक फ्लेक्स बैनर और सेल्फी पॉइंट कटआउट की आपूर्ति के लिए मेसर्स श्री लाभ एंटरप्राइजेज से सहमति पत्र प्राप्त किया गया। Subsequently the committee unanimously agreed for negotiated rate and a letter of consent was obtained by the committee from M/s Shri Labh Enterprises for supply of Fabric flex banner and selfie point cut outs throughout the contract period at the negotiated rate ([attached](#))

5. समिति ने मेसर्स श्री लाभ इंटरप्राइजेज के समझौता दर प्रस्ताव को स्वीकार करने का निर्णय लिया है और आगे आवश्यक कार्रवाई के लिए आगे बढ़ने की सिफारिश की है। The committee has decided to accept the negotiated rate offer of M/s Shri Labh Enterprises and recommends for proceeding with further necessary action. ([committee report attached](#))

6. बातचीत के बाद संशोधित कुल वित्तीय व्यय इस प्रकार है The revised total financial expenditure after negotiation is as below:-

Sr. No.	Items	Quantity	Unit	Rate (Rs.)	Total Amount (without GST) (Rs.)
	Annual rate contract for supply				

of					
1	Fabric flex banner	2500	Sq.ft.	49.00	122500.00
2	Selfie point cut outs	10	Nos.	3900.00	39000.00
	Total (without GST)				161500.00
	GST (18%)				29070.00
	TOTAL (I/c of GST)				190570.00

निगोशिएशन के बाद कुल वित्तीय व्यय रु.1,90,570/- (जीएसटी सहित) है जो **2,10,236.67** रुपये की उचित दर से 9.35% कम है। उद्धृत दरें उचित हैं। The total financial expenditure after negotiation will be 1,90,570/- i/c of GST which is 9.35 % lesser than the Justified rate of **Rs.2,10,236.67** ([justified rate sheet attached](#)). The rates .quoted are reasonable

7. The aforesaid proposed resultant expenditure can be met under budget head : Printing & Stationery Expenses SAP Code : 757001000) under Revenue & Operational Expenditure Budget of Materials Management Department wherein an amount of Rs. 42 lakhs has been projected under BE 2023-24.([attached](#)).

वर्ष **2023-24** के लिए **Rs.1,90,570/-** रुपये GST सहित के कुल वित्तीय .8
निहितार्थ के लिए फैब्रिक फ्लेक्स बानर एवं सेल्फी पॉइंट कट आउट की आपूर्ति के वार्षिक दर ठेका के लिए सबसे कम पार्टी मेसर्स श्री लाभ इंटरप्राइजेज को खरीद आदेश देने के लिए अनुशंसित। Recommended for awarding of purchase order to the lowest Party **M/s. Shri Labh Enterprises for ARC for supply of Fabric flex banner and Selfie point cut-outs for the year 2023-24 for** a total financial implication of **Rs.1,90,570/-** .i/c of GST

DoP पैरा 9.9 (a) के अनुसार महाप्रबंधक (मा.सं.), प. क्षे. को तत्काल प्रस्ताव से .9
मंजूरी देने का अधिकार है | As per DoP para 9.9 (a), GM (HR), WR is .empowered to approve the instant proposal. [[copy attached](#)]

कृपया वित्तीय सहमति के लिए प्रस्तुत है /Submitted for financial concurrence please.

18/10/2023 1:05 PM

स्मिता संजय जांड़े|SMITA SANJAY JANDE

(प्रबंधक(फैसिलिटेशन)-प.क्षे|MGR(FAC)-WR)

Note No. #44

1. Please refer previous noting for Financial Concurrence.

18/10/2023 3:44 PM

कृष्ण कांत चतुर्वेदी|KRISHNA KANT CHATURVEDI
(उप महाप्रबंधक (सी एन एस)-प. क्षे.|DGM(CNS)-WR)**Note No. #45**

18/10/2023 3:54 PM

SATYAJIT LAI
(JGM(FIN)-WR)**Note No. #46**

Refer preceding notings.

1. Dept., of M.M, WR have resubmitted the proposal after carrying out negotiation with L-1 bidder M/s. Shri Labh Enterprises.
2. The instant proposal submitted by Dept., of M.M, WR is for accord of financial concurrence by the Competent Authority in favour of L-1 Bidder M/s. Shri Labh Enterprises for Rs.1,90,570/- (Including GST) (After negotiation) for the work of ARC for supply of (i) Fabric Flex Banner (inclusive of designing, Printing with eyelets plus provision of standee on returnable basis) - (2500 sq.ft.) and (ii) Selfie point cut-outs (Cut out of 7ft x 4ft size vinyl sticker on sun-board 5 mm thickness with lamination containing bilingual printing matter plus metal stand on returnable basis) - (10 nos.) for Western Region Hqrs.
3. As per Dept., of M.M, WR vide Note # 1 Fabric Flex Banners are demanded by many of the Departments/sections for various functions/occasions and the annual requirement of such items cannot be projected in advance.
4. Annual rate contract for supply of Fabric Flex Banners has been presently awarded to M/s. Shri Labh Enterprises vide GeM Contract no. GEMC-511687708144851 dated 20.3.2023 for a total tentative

quantity of 1000.00 sq.ft. and for a total financial limit of Rs.52,100/- (i/c of GST).

5. As per Dept., of M.M, WR vide Note # 1 The contract is valid upto 19.3.2024 but 87% of the total quantity has been consumed within 4 months and the total quantity of the contract will get exhausted very soon in the near future. Hence a fresh annual rate contract is required to meet the future requirements. Considering the past 4 months consumption details of Fabric flex banner, the quantity for the present proposal needs to be increased to 2500.00 sq.ft. instead of 1000.00 sq.ft. In addition to this demand for a new item i.e. 'selfie point' are also being received from various Departments/sections for different occasions.
6. In-principal approval has been accorded by RED, WR vide Note # 4 (Placed in E-Office file).
7. AA & ES for Rs.2,10,236.67 (Including GST Charges) has been accorded by the Competent Authority GM (HR), WR vide Note # 14.
8. As per Dept., of M.M, WR vide Note # 16 while proceeding with creation of earlier BoQ bid i.e. ARC for supply of stationery items for training centre on 23.8.2023, it was seen that the GeM portal allows BoQ based bid creation for minimum 5 items and not less than that, which seems to be a new update in GeM portal (screen shot attached). An email dated 23.8.2023 was sent to GeM Helpdesk seeking advice on our inability of proceeding with bid creation in GeM Portal. GeM Help desk had confirmed that minimum 5 line items are needed for a bid creation in GeM portal vide their return mail dated 23.8.2023.(attached). As the above said proposal cannot be proceeded through GeM portal, approval has been obtained from RED/WR for continuing this proposal through E-tender codal procedure in NIC CPP portal vide Note # 19.

NIT and e-tender documents were uploaded in NIC CPP portal vide tender no. 2023_AAI_166385_1 and also uploaded in AAI website on 01.09.2023 (attached). PQQ and Technical bid was opened on 03.10.2023 and 04.10.2023 respectively and all the below 3 agencies qualified for opening of financial bid. All the 3 agencies qualified for opening of cover 3 price bid (BoQ). Out of 03 bidders M/s. Shri Labh Enterprises have emerged as lowest (L-1) quoting bid amount for Rs.1,98,830/- (Including GST). Negotiation was carried out with L-1 Agency and party have revised the rate (Letter placed in E-Office file), details of revised rates are as below: -

Sr. No.	Items	Quantity	Unit	Rate (Rs.)	Total Amount (Rs.)
Annual rate contract for supply of					
1	Fabric flex banner	2500	Sq.ft.	49.00	122500.00
2	Selfie point cut outs	10	Nos.	3900.00	39000.00

	Total (without GST)				161500.00
	GST (18%)				29070.00
	TOTAL (I/c of GST)				Rs.1,90,570.00

The total financial expenditure will be Rs.1,90,570/- (i/c of GST) which is 9.35 % lesser than the Justified rate of Rs.2,10,236.67 (justified rate sheet attached placed in E-Office file). As per Dept., of M.M, WR vide Note # 30 the rates quoted by L-1 bidder are reasonable.

9. The expenditure can be met under budget head: Printing & Stationery Expenses SAP Code: 757001000 under Revenue & Operational Expenditure Budget of Materials Management Department wherein an amount of Rs.42.00 lakhs have been projected under B.E 2023-24.
10. As per DoP 9.9 (a) GM (HR), WR is the Competent Authority for approval of the Acceptance of the lowest tender ('Open Tender'/ Limited Tender') having powers upto Rs.10.00 Lakhs per reference.
11. In view of the above and as recommended by Dept., of M.M, WR the proposal may be considered for accord of Financial Concurrence in favour L-1 Bidder M/s. Shri Labh Enterprises for Rs.1,90,570/- (Including GST) (After negotiation) for the work of ARC for supply of (i) Fabrics Flex Banner (inclusive of designing, Printing with eyelets plus provision of standee on returnable basis) - 2500 sq.ft. and (ii) Selfie point cut-outs (Cut out of 7ft x 4ft size vinyl sticker on sun-board 5 mm thickness with lamination containing bilingual printing matter plus metal stand on returnable basis) - 10 nos. for Western Region Hqrs.

Submitted please.

18/10/2023 4:41 PM

नरेंद्र आ. खैरे | NARENDRA A KHAIRE
(वरिष्ठ प्रबंधक(वित्त)-प.क्षे.) | SM(FIN)-WR

Note No. #47

उपरोक्त टिप्पणी के संदर्भ में जैसा कि संबंधित अनुभागों द्वारा अनुशंसित किया गया है, यथा प्रस्तावित वित्तीय सहमति दिया जाता है।

as recommended by concerned Dtes. proposal is financially concurred in favour L-1 Bidder M/s. **Shri Labh Enterprises** for

Rs. 1,90,570/- (Including GST) (After negotiation) for approval of GM(HR),WR.

महाप्रबंधक(मानव संसाधन)-प.क्षे.|GM(HR)-WR

19/10/2023 12:34 PM

SATYAJIT LAI
(JGM(FIN)-WR)

Note No. #48

19/10/2023 12:38 PM

माया लवानिया|MAYA LAVANIA
(महाप्रबंधक(मानव संसाधन)-प.क्षे.|GM(HR)-WR)

Signature Not Verified

Digitally signed by SMITA SANJAY JANDE
Date: 2023.10.19 13:25:14 IST
Location: eProcurement System for
Central PSUs