



Ref. No.: AAI/ AT/ ER- 28 (Trolley)/ 573-74

Dated: 06/10/2023

To,
M/s. RECALL
6th Floor, 1,
Ganesh Chandra Avenue,
Kolkata, West Bengal,
700013

Subject: - Award of License for trolley advertisement rights cum retrieval at MBB Airport, Agartala (NITB).

Dear Sir,

Kindly refer to your letter in respect of License for the subject cited above at MBB Airport, Agartala.

The Competent Authority is pleased to accept your offer for the license of the facility mentioned above for a period of 03 (three) year's from the date of handing over of the contract or Gestation Period of 30 (thirty) days whichever is earlier, subject to complete the following formalities within the time limits as mentioned below:-

01. Acceptance of award:-

Tenderer has to submit acceptance of the award letter as per terms & conditions of NIT/ Tender documents within 10 (ten) days from the date of issue of this letter.

02. Payment of License fee to AAI:-

Sl. No.	Year	Amount (Per Month)
01	1 st Year	₹ 21,000/- + GST @18%
02	2 nd Year	₹ 23,100/- + GST @18%
03	3 rd Year	₹ 25,410/- + GST @18%

03. Rate of Escalation:

The Monthly License Fee is subject to 10% annual escalation at the end of each year.

Contd. Pg.. 02

Tamir Kumar



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



-02-

04. Advance License Fee:-

Payment of advance license fee for one month i.e., Rs. 24,780/- (Rupees Twenty Four Thousand Seven Hundred and Eighty only) including GST within 15 days from the date of issuance of the award letter.

Particulars	Amount (₹)
Monthly License Fee	21,000.00
GST @18%	3,780.00
Total	24,780.00

05. Number of trolley's provided by AAI:-

400 (four hundred) numbers of trolleys. The number of trolleys can increase or decrease and the License Fee shall also be increase or decrease on proportionate basis based on operational requirement. Number of advertisement boards in each trolley is not exceeding 04 (four) sq. ft. per trolleys. No reduction of trolleys will be entertained in future.

06. Security Deposit:-

Payment of Security Deposit amounting to 06(Six) months of the 3rd (third) year License fee (including of 18% GST) amounting to ₹ **1,79,903/- (₹ One Lac Seventy Nine Thousand Nine Hundred and Three only)** to be submitted within 15 days from the date of issuance of award letter, to AAI as an interest free security deposit in the form of Bank Guarantee from any scheduled commercial bank (Bank Guarantee from co-operative bank, even scheduled, will not be accepted).

Furthermore, a copy of Annexure – I as per tender document attached herewith shall be submitted to BG issuing Bank and a copy shall be sent to AAI alongwith BG.

AAI has implemented the verification of Bank Guarantee Via Structured Financial Messaging System (SFMS) through ICICI Bank for verification of Bank Guarantee. In this context a Bank Guarantee submitted to AAI requires your issuing Bank to forward the Bank Guarantee advice in the Annexure – A attached herewith. A copy of the same is to be forwarded to AAI along with the Bank Guarantee.

(While submitting the documents to BG issuing bank, the concessionaire will also submit letter to the issuing bank as per the format attached below)

07. Handing over of trolleys:-

The joint counting of the trolleys shall be conducted by AAI and the licensee within 15 days from the date of award letter. If the licensee fails to depute authorized representatives for the counting within 15 days then AAI representative may conduct the counting that the same will be forming the part of the agreement and shall be binding.

Contd.-Pg.. 03

Tamil Hama



-03-

08. Agreement:-

The agreement between the party and AAI shall be completed before commencement of the contract. The licensee shall execute and agreement in quadruplicate. First copy of the agreement shall be signed on non-Judicial stamp paper value of adequate value. Two copies of recent passport size photographs of authorized signatory are to be submitted together with agreement.

09. Gestation period:-

The Gestation Period of 30 (thirty) days is a Concession Fee Holiday period.

10. Delayed payment:-

Licensee shall pay the authority every month in advance by way of license fee on or before 10th day of English Calendar month. In the event of failure to pay the license fee and other charges by the due date, simple interest @Rs. 12% per annum will be payable by the licensee to AAI on delayed payment for the first month and thereafter @18% per annum for maximum of two months thereafter. During this period the licensee shall be issued notice for clearance of outstanding dues. If the licensee fails to clear the dues within the said period of 02 (two) months, the contract shall be terminated and the dues alongwith penal interest shall be adjusted from the Security Deposit, without grant of any extension whatsoever.

11. Notice period:-

(a) By giving 60 days' notice in writing from either side without assigning any reason.

(b) Terminated by AAI on a short notice on account of unsatisfactory performance.

12. Licensee shall necessarily operate the contract minimum for 50% of the contract period, failing which the licensee shall be debarred from participating in any tender of Airports Authority of India for a period of 01 (one) year.

13. The Licensee shall arrange the timings of the trolley retrieval according the timings of the flight operations at this airport.

14. The licensee should be valid for the period of 03 (three) years w.e.f as mentioned above. The licensee shall handover the trolley's peacefully after removing the advertisement on expiry of the licensed period.

15. The licensee should strictly follow the **Special Terms & Conditions** mentioned in Tender documents.

Contd. Pg.. 04

Tanil Hussain



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



-04-

16. BCAS Clearance:

You have to obtain all necessary Security Clearance from BCAS (E-Sahaj/ Security Programme/ QCP) / any other regulatory agency as required (as applicable) within the Gestation Period. You are required to login and apply in 'e-sahaj' portal within 05 (five) days from the date of award letter. The required documents for security clearance are to be submitted to this office within 07 (seven) days from the date of award letter. No extension of Gestation Period, on account of non-receipt of BCAS clearance will be given.

17. Airport Entry Pass:

Works Permits will be issued to your legitimate workers on submission request alongwith valid documents as per BCAS requirement, subject to verification. Airport Entry Pass (AEP) will be issued to your legitimate staff on submission of request along-with valid documents, subject to verification. Mere submission of request will not entail you for the issue of AEP/ Worker Permits. The fees for issuance of Airport Entry Permits/ Passes payable to BCAS/ appropriate authorities shall be borne by the licensee.

- 18.** In addition, all terms and conditions enumerated in the Tender ID No. 2023_AAI_162500_1 and this award letter, its acceptance, the NIT documents and its corrigendum (applicable) shall be part and parcel of the License Agreement.

This is issued with the approval of the Competent Authority.

Encl: - BG Verification Letter

Yours sincerely

[T. Hussain]

Manager (Comml.)

For Airport Director

MBB Airport, Agartala

Copy to:-

1. The Dy. General Manager (Comml.), NER, LGBI Airport, Guwahati for information please.

[T. Hussain]

Manager (Comml.)

For Airport Director

MBB Airport, Agartala

Internal: -AGM (Fin.)/ SM (Security)/SM (FS/Eqpt.)/SM (TM)