



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
NSCBI AIRPORT, KOLKATA – 52

No.: **AAI/KOL/CNS-STORE/RTC/ ARC/PRINTING-BINDING/2023**

Date: - 12.06.2023

M/s. Traders Associates,
19/1, Sarat Bose Lane,
Kolkata – 700 081.

Subject: - Contract order for ARC for Photocopy and Spiral Binding;

References: -

- i) Your Bid No. 553212 against this office E-Tender **ref. no.** ARC_FOR_PRINTING_AND_SPIRAL_BINDING (Tender ID: 2023_AAI_153204_1)
- ii) Your offer documents against the above mentioned Tender.
- iii) AAI Letter of Intent No. AAI/KOL/CNS-STORE/RTC/ ARC/PRINTING-BINDING/LOI/2023 dated 09.06.2023.
- iv) Your acknowledgment to AAI Letter of Intent dated 12.06.2023.

Dear Sir,

Reference may be made to the above mentioned correspondences and your offer (Technical, Commercial proposal) submitted against above referred tender.

On behalf of the Chairman, AAI, the General Manager (CNS)/Kolkata, NSCBI, hereinafter referred to as purchaser, is pleased to place a work order to **M/s Traders Associates** for Annual Rate Contract for Printing & Spiral binding of study Materials for CNS RTC at N.S.C.B.I. Airport, Kolkata for the period of one year from the date of award of contract order.

The details of items and other terms and condition are as appended below.

Sl. No.	Description of Items	Qty.*	Quoted rate for one year Without GST	Total Amount Without GST
1.	Black & White (Back to Back) printing	102524 pages	Rs. 2.34/page back to back	Rs. 239906.16
2.	Colour Single side printing	6372 pages	Rs. 6.80/page single side	Rs. 43329.60
3	Spiral Binding	1000. Books	Rs. 65.00/book	Rs. 68000.00

Total Rs. **351235.76 ****

(Rupees **Three Lakh Fifty One Thousand Two Hundred & Thirty Five and Paise Seventy Six**) Only
Plus GST as applicable.

Note:

- * Number of copy may very depending upon the number of trainees will attend on each training.
** Total Amount also may very depending upon numbers of copies will print & bind.

Terms & Conditions:

1. Scope of Work liability of vendor:

Scope of the works to be covered under “Annual Rate Contract for Printing & Spiral binding of study Materials for CNS RTC at N.S.C.B.I. Airport, Kolkata” as per the tender terms and conditions.

2. Delivery Period:

Study materials have to be delivered within two weeks from the date of issue of work order.

3. Liquidated Damage: - In case of failure to execute the order in full within the specified period, liquidated damages shall be charged @ 1 % per week or part thereof but not exceeding 10% of the work order value. Even the contract can be cancelled at the risk and cost of the supplier. In case the contractor fails to deliver the materials as per the delivery schedule indicated in the purchase order, the material shall be procured from open market to meet the immediate demand / requirement at the risk and cost of the supplier.

4. Performance Bank Guarantee (PBG).

4.1. The successful bidder shall submit an unqualified Contract performance guarantee (in lieu of Contract Performance security) of the value equivalent to 3% (three percent) of the total price to AAI in the form of an irrevocable and unconditional bank guarantee on scheduled commercial bank as per Performa attached as Annexure-III A. The guarantee shall be submitted within 30 calendar days after notification of the award and will be valid till 90 days after the end of the contract period. In case successful bidder fails to submit the PBG within stipulated period, interest @ 12% p.a. on performance Guarantee amount would be levied (non-refundable) for delayed period of submission and shall be deducted from First running Bill. In case, successful bidder fails to submit performance bank guarantee within 60 days, AAI reserve the right to cancel the order.

4.2. The performance guarantee amount shall be payable to AAI without any condition whatsoever and the guarantee shall be irrevocable. The performance guarantee shall be deemed to govern the following guarantees from the successful bidder, in addition to other provisions of the guarantee.

4.3 The performance guarantee will be returned to the successful bidder at the end of the contract period (15 Months) without interest.

4.4 INSTRUCTION TO SUCCESSFUL BIDDER FOR PBG SUBMISSION

The following instruction has to be followed by the successful bidder while submitting an unqualified Contract Performance Guarantee (BG)

1. BG should be unconditional and claim should be payable against simple written demand from authorized official.
2. It should be ensured that Date of validity of BG and claim period are as per Contract terms.
3. At the time of issuance of BG, the successful bidder should provide complete details of AAI bank (ICICI Bank) account where proceeds of the BG are required to be credited, if required.

Bank details are as follows:-

Corporate Name: Airports Authority Of India

Bank Name: ICICI Bank

IFSC Code: ICIC0000007

BG advising Message: IFN 760COV(BG issue)

IFN 767COV (BG amendment)

Unique Identifier Code: Specific code should be mentioned in the field 7037 of the BG advising message code.

4. Details of SFMS (in case of BG within India) or SWIFT(in case of BGs issued outside India) sent by contractor/concessionaire/supplier's Bank to AAI beneficiary bank.
5. BG submitted by the bidders should be valid for the period stipulated in the contract agreement.

6. While submitting the document to BG issuing Bank, the vendor/Customer/ concessionaire/ will submit the letter to the issuing Bank as per format mentioned in the **Annexure- IIIB** .
7. Before submission of BG, Vendor/Customer shall get it vetted by the tendering officer to ensure conformity with the format provided in the tender document and relevant provision of SOP for BG.
8. BG should be routed by applicant's BG issuing Bank to AAI Nodal/Beneficiary Bank through Structured Financial Messaging System (SFMS) who in turn will advise AAI of the same to ensure authenticity of BG.

5. Payment to Contractor:

5.1 OPTION: I

100%Payment will be made after delivery of study materials in physically good conditions at CNS RTC Kolkata on production of bill along with Delivery Challan, Bill in triplicate and GST Provisional Certificate subject to submission & confirmation of PBG.

OPTION:II

100%Payment will be made after delivery of study materials in physically good conditions at CNS RTC Kolkata on production of bill along with Delivery Challan, Bill in triplicate and GST Provisional Certificate after deduction of 3% security deposit from each bill of the contract value (Excluding GST) .

Submission of Bank Details is mandatory for making e-payment

Bill submitted to the **O/o The General Manager (CNS), AAI, NSCBI Airport, Kolkata-52**

Payment will be made as per actual (numbers of pages printing & numbers of books binding) invoice raised by the vendor depending upon numbers of trainees in each training.

- 5.2 **Paying Authority:** The Regional Executive Director, Airports Authority of India, NSCBI Airport, Kolkata -700052

6. **Period of Contract:-** Period of contract for one year from the date of award of contract order and further extended up to 6(Six) months as per requirement.

7. Mode of Contract:

The quoted rate as per the item mentioned will be firm & fixed for one year from the date of award of contract with extended period with same terms & conditions.

8. Mode of award of contract:

Work order for **different types of books** as mentioned above will be issued as and when required throughout the contract period in advance at least 10 days before commencement of training.

9. SIGNING OF CONTRACT:

The bidder has to sign the contract agreement on Rs.100 Non Judicial Stamp Paper The signing of the Contract shall be completed within 15 days of the acceptance of the Works Order / Purchase Order.

10. **Force Majeure Clause:** - Force Majeure is herein defined as may cause which is beyond the control of the contractor of the purchaser as the case may be which they could not foresee of with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the

contract such as, Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics, Acts of any Government including but not limited to war, declared or undeclared, priorities, quarantines, embargoes, provided either party shall within fifteen days from the occurrence of such a cause notify the other in writing of such causes.

11. **Arbitration:** - Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications, designs, drawings and instructions herein before mentioned and so the quality of workmanship or materials used in the works or as to any other questions claim right matter or things whatsoever in any way arising out of or relating to the contract designs, drawings specifications estimates instructions orders of these conditions or otherwise concerning the works or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be settled within thirty (30) days (or such longer period as may be mutual agreed upon) from the date that either party notifies in writing such dispute or disagreement exists, shall be settled under the rules of Indian Arbitration and conciliation Act, 1996. The venue of Arbitration shall be New Delhi, India. The Arbitration resolution shall be final and binding upon the application of either party, by any court having jurisdiction.
12. **Termination of contract:** - AAI reserves the right to cancel this work order at any stage due non compliance of any of the above clause till commencement of the execution of this work order without any claims from the contractor. This work order can be cancelled by mutual consent of both AAI and the contractor.

AAI kolkata GSTIN NO. 19AAACA6412D1Z5

के.के.साहा/K.K.SAHA

(संयुक्त महाप्रबंधक)सी एन एस-(पू.क्षे.)JGM(CNS)-ER),

भारतीय विमानपत्तन प्राधिकरण / Airports Authority of India

एन.एस. सी. वि.आई.हवाई अड्डा, कोलकाता/N.S.C.B.I.AIRPORT,KOLKATA