



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

F.No:CL-11041/74/2022-COMMERCIAL/106

Dated:28.04.2023

To,

Mr.Suresh Sharma,
M/s. UNIVERSAL USA INC,
A-303, Kailash Tower,
Saidula Jab Extn.,
New Delhi-110030.

**Subject: LOIA of Staff Canteen at 'A' and 'C' Block at Rajiv Gandhi Bhawan,
Safdarjung Airport, New Delhi.**

Sir,

Reference is invited to your participation in the tender floated by AAI on the above subject in CPP Portal on 16.02.2023 with Tender ID No. 2023_AAI_145717_1.

2. The Technical and Financial bid of the subject tender were opened on 13.03.2023 and 19.04.2023 respectively, wherein you have emerged as the H1 bidder. In this regard approval of the Competent Authority is hereby conveyed to grant the subject license in your favour as per the following terms and conditions :-

i.	License	License to Operate Staff Canteen at 'A' and 'C' Block at Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi.
ii.	Location	Area-420.78 sqm {A-Block-180.78 sqm, C-Block-240 sqm} (For details refer Appendix 3 & 4 of Annexure-A at pages 44-45 of NIT)
iii.	Period of concession	5(Five) years
iv.	Business Incubation Period	Fifteen(15) days from the date of issuance of LoIA All formalities/conditions as specified herein are to be completed within Business Incubation Period in the order mentioned herein below: a) Acceptance of the offer within Seven (07) days from the date of issuance of the LOIA. b) Payment of advance license fee for one month within Fifteen (15) days from the date of issuance of the LOIA. d) Payment of Security Deposit as specified in S.No viii. within Fifteen (15) days from the date of issuance of LOIA. e) Execution of the Agreement within Fifteen (15) days from the date of issuance of LOIA on stamp paper of Rs.100/-.
v.	Handing over of sites	On completion of all the formalities as per S.No. iv. above.
vi.	Gestation period	Thirty (30) days or commencement of facility, whichever is earlier, from the date of handing over of sites. In case of failure to complete formalities of Business Incubation Period, gestation period will be deemed to have commenced on thirty first (31 st) day from the date of issuance of LOIA. However, sites shall be handed over only after completion of formalities of Business Incubation Period.

V. Datta

1 | Page

vii.	Monthly License fee	1. Rs. 55,000/- (Rupees Fifty Five Thousand only) plus applicable taxes. An annual escalation of 10%, with first annual escalation applicable after 18 months and subsequent escalations after completion of subsequent one year period there from, shall also be applicable 2. All applicable Government Taxes including GST (presently at the rate of 18%) or at the rates declared by Government of India or State Government from time to time. 3. Charges for the consumption of the electricity @Rs.15.4 per unit(subject to revision)for the purpose of use of the said license as and when becomes due and payable, in accordance with the directions of the Authority and at the rates as fixed by AAI from time to time.												
viii.	Security Deposit (Interest free)	i) Rs.3,30,000/-(Rupees Three Lakh Thirty Thousand only) towards License Fees, equivalent to 6 months of license fees of first year of contract period. ii)Rs.46,120/-(Rupees Forty Six Thousand One hundred twenty only), towards Electricity Charges, equivalent to 5% of annual license fee for the last year of contract period. iii) A letter of undertaking as per the format attached at Annexure-K, Appendix III (attached) also to be submitted with the Bank Gaurantee. Bank Charges shall be borne by the bidder. The Bank Guarantee (BG) from Co-operative Bank (even scheduled) / Societies/Payment Banks or in the form of FDR shall not be acceptable. Mode: In the form of Bank Guarantee only. Bank Guarantee should be from a nationalized/scheduled bank. Bank guarantee from co-operative banks, even scheduled co-operative banks, shall not be acceptable. <i>(For more details kindly refer attached Annexure-K)</i>												
ix.	Advance license fees	Rs. 64,900/- (Rupees Sixty Four Thousand Nine Hundred Only, equivalent to one month license fees and 18% GST, to be paid as Advance License fees, in the form of NEFT/RTGS in the following bank account details given below: <table><tr><td>Account Name</td><td>AIRPORTS AUTHORITY OF INDIA</td></tr><tr><td>Bank Name</td><td>State Bank of India</td></tr><tr><td>Account number</td><td>38901813376</td></tr><tr><td>Nature of Account</td><td>Cash Credit</td></tr><tr><td>Branch Name</td><td>New Delhi Main Branch, Connaught Place</td></tr><tr><td>IFS Code</td><td>SBIN0000691</td></tr></table>	Account Name	AIRPORTS AUTHORITY OF INDIA	Bank Name	State Bank of India	Account number	38901813376	Nature of Account	Cash Credit	Branch Name	New Delhi Main Branch, Connaught Place	IFS Code	SBIN0000691
Account Name	AIRPORTS AUTHORITY OF INDIA													
Bank Name	State Bank of India													
Account number	38901813376													
Nature of Account	Cash Credit													
Branch Name	New Delhi Main Branch, Connaught Place													
IFS Code	SBIN0000691													

K. Ravi

x	License agreement	Execution of license agreement (as per NIT) within Fifteen (15) days from the date of issuance of LOIA, on stamp paper of Rs. 100/-. All related costs to be borne by the licensee.
---	--------------------------	--

3. **OTHER TERMS AND CONDITIONS**

- a) Please note that non-acceptance of award or non-completion of the above formalities within the time stipulated herein may result in forfeiture of Earnest Money Deposit and/or debarment for further participation in the tenders at AAI airports or at any other place in control of AAI for a period of one (01) year.
- b) You shall abide by all the rules and regulations of Government of India Departments and AAI like EPFO, Taxes, Labour Laws, PF & ESI etc. and undertaking in respect of the same, is to be submitted.
- c) You are requested to submit attested copies of all the necessary licenses obtained for operating the catering services.
- d) You shall be directly responsible and indemnify the Authority against all charges, dues, claims etc. arising out of the disputes relating to the dues and employment of personnel deployed by you.
- e) The above points are not exhaustive and the updation/addition/ omission if any will be appraised from time to time.
- f) AAI reserves the right to amend this LOIA by subsequent letters.
- g) All the above conditions, and all other terms and conditions as per NIT, shall form part and parcel of the agreement.
- h) Acceptance of the award may be conveyed by signing and submitting a copy of this LOIA to AAI within **Seven (07) days** from the date of issuance of the LOIA.

Yours Sincerely,


(K. Renuka Devi)
DGM(Commercial)
For Executive Director(Commercial)

Copy to:

- i) **EA to Member(HR)**
- ii) **ED(Admin)**
- iii) **ED(Engg.-MIS)**

Guidelines for BG Verification through SFMS of ICICI Bank

(For successful bidders only)

1. Prospective successful bidder has to submit BG (PBG/BG-SD/FBG) in accordance with the following bank details.

CORPORATE NAME	AIRPORTS AUTHORITY OF INDIA
BANK NAME	ICICI BANK
IFSC CODE	ICIC0000007
BG ADVISING MESSAGE	IFN 760COV (BG ISSUE) IFN 767COV (BG AMENDMENT)
UNIQUE IDENTIFIER CODE	AAICORHQ

2. While submitting the documents to BG issuing bank, the vendor/ customer/ concessionaire will also submit letter to the issuing bank as per the format mentioned in the Annexure K, Appendix-II.
3. Based on the above inputs from the vendor/ customer/ concessionaire, the BG confirmation message through SFMS will be triggered to the beneficiary bank i.e. ICICI bank and on the basis of unique identifier code, the BG confirmation mail will be received at AAI, Corporate Headquarters.
4. While submitting the original BG document, the vendor/ customer/ concessionaire has to compulsorily attach copy of the SFMS BG confirmation message sent by the BG issuing bank to ICICI bank.

Advisory: For Applicant and its BG issuing Bank Branch

- It is to be noted that along with physical BG; AAI has also activated an online facility to view the issued BG cover message transmitted to ICICI Bank through SFMS platform.
- For availability of BG in this platform, it is necessary that BG issuing/ amending bank send the BG advice in the form of message format **IFN 760COV** (BG Issuance) / **IFN 767COV** (BG Amendment) via SFMS (Structured Financial Messaging System) as provided by RBI.
- In the event of BG issuing/ amending bank not sending the message IFN 760COV/ IFN 767COV or committing any error while capturing the details at least in the below field, BG confirmation through online portal would not be updated.

Request you to notify your bank (BG issuing bank) to update below details at time of submission of BG issuance/ amendment request to their respective banks:

BG Advising message – IFN 760COV/IFN 767COV via SFMS

IFSC CODE: ICIC0000007

Corporate Name – Airport Authority of India

Field Number

7037

Particulars (to be mentioned in Row 1)

AAICORHQ

Note: Please note that the issuing bank while issuing/amending the BG, should ensure that the above information is correctly captured in the message i.e. IFN 760COV/ IFN 767COV.

K. R. Ravi

Request Letter: Transmission of Bank Guarantee Cover Message <to be submitted by applicant to BG issuing bank>

Date: _____

The Manager,

(Bank),

(Branch)

Sub: Inclusion of unique identifier code of AAI while transmitting BG cover messages where beneficiary bank is ICICI Bank (IFSC – ICIC0000007).

Dear Sir/Ma'am,

I/We, _____, request you to include unique identifier _____ in field 7037 of the SFMS cover messages IFN COV 760 (for BG issuance) and IFN COV 767 (for BG amendment) while transmitting the same to the beneficiary bank (ICICI Bank- IFSC- ICIC0000007).

Thanking You,

(Vendor/Customer/Concessionaire)

K. R. Ravi

Annexure K, Appendix III

For Successful bidder only

(Letter of undertaking from the Depositor to be submitted along with
Bank Guarantee to AAI)

The Branch Manager,
..... Bank,
.....

Sub: My/Our bank Guarantee No.dated... ..for
Rs.....Issued in favour of AAI A/c No.....

Sir,

The subject Bank Guarantee is obtained from your branch for the
purpose of Security/Earnest money on account of contract awarded/to be
awarded by M/s Airports Authority of India to me/us.

I hereby authorize the AAI in whose favour the deposit is made to
encash / close the subject bank guarantee before maturity/on maturity
towards adjustment of dues without any reference/consent/notice from
me/our side and the bank is fully discharged by making the payment to
Airports Authority of India.

Signature of the Depositor

Place:

Date:

