

Minutes of Meeting

Date: 05.05.2022

Name of Work: Establishing and Managing Modern Communication system for Conference / Video Conference / Public Functions and all other sphere of activities hosted by NHAI and Ministry of Road Transport & Highways for Hon'ble Minister for RT&H anywhere in India- Reg.

In continuation to the Technical Bid opening dated 12.04.2022, the Committee evaluated the Bids of all two the Bidders' considered for evaluation.

2. The Committee had some observations on the bids submitted by both the Bidders. After seeking Clarifications from the bidders, the Committee observed the following:

I. M/s. ITCraft Technologies Private Limited, Nagpur:

Sl. No.	Description	Observations	Reply from the Bidder	Remarks of Committee
1.	As per Clause-24.3 (i) and Clause-4.1(q) of section--II, the Agency should upload the copies of any of the five Licenses for VC Platforms in their name listed in Section-IV of Technical Specifications	Supporting documents for any five platforms are not found in your submitted Bid.	We Microsoft partner they provide us License copy of below software • CISCO Webex with server • Zoom with Zoom room zoom webinar • Microsoft Teams • Google Meet • Skype Business	May be considered.
2	As per Clause-24.3 (iii), the Agency should have devices which combines sim cards to webcast the hi-definition videos from remote locations products like live U 600/300 with its respective server like LU Smart/LU Central.	The proof of certificate for live U 600/300 with its respective server like LU Smart/LU Central is not found in your submitted Bid.	Certificate attached	Not attached the certificate. Hence, considered as non-responsive as per Clause-24.3 (iii).
3	As per Clause-24.3 (i) and Clause-4.1(n) of section--II, The Agency should have minimum ten events executed for management of Modern Communication Channels, preferably with Govt./Semi-Govt./Public Sector.	Details of ten events executed for management of Modern Communication Channels, preferably with Govt./Semi-Govt./Public Sector not found in your submitted Bid.	We have submitted the work orders in technical3.pdf which is having 4 nos. work orders, the scope of work includes broadcasting of organization events on social media. Evidence can be found on below social media pages. Every week there are events which needs to be broadcasted on social media it includes both indoor events and outdoor events also.	The Bidder has mentioned that they have more than 50+ as every month there are events. The Bidder has not submitted

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Sl. No.	Description	Observations	Reply from the Bidder	Remarks of Committee
			As the work was give per month basis client organization did not specify any number of broadcasting events. We have to go-live as per there instructions. The total no. of event will be more than 50+ as every month there are events. https://www.facebook.com/nmcngp https://www.facebook.com/metrorailnagpur https://www.facebook.com/MetroRailPune	the supporting documents / certificate of Client for no. of events executed. Hence, considered as non-responsive as per Clause-24.3 (ii).
4	As per Clause-4.1(r) of section--II, the Agency shall upload proof the ownership of server as mentioned in Section-IV of Technical Specifications.	The proof of the ownership of server as mentioned in Section-IV of Technical Specifications is not found in your submitted Bid. Please clarify and mention the details from the submitted Bid.	We are using Cloud Servers due to high requirement of internet bandwidth, when there are no broadcast the cloud server uses low internet and RAM at the starting of broadcast cloud server utilizes maximum resources, we have attached configuration and technical specifications.	Not attached the certificate/ document. Hence, non-responsive as per Clause-4.1(r) of section-II
5	As per Clause-4.1(o) of section--II, the Agency must also have done One Project wherein it performed broadcast of video conferences/ virtual meeting on social media platform work for the Government agency	Please specify the no. events executed for broadcast of video conferences/ virtual meeting on social media platform work for the Government agency supporting from the submitted Bid.	--	Not submitted any information.
6	As per Clause-4.1(f) of section-II, Self-Certification of agency should not have been black listed by any Government Agency	The self-certification for black listed is not found in your submitted Bid.	--	Not submitted any information.
7	As per Clause-4.1(g) of section-II, Self-Certification of agency that any of the Partner / Director / Governing	The self-certification having no criminal case is not found in your submitted Bid.	--	Not submitted any information.

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Sl. No.	Description	Observations	Reply from the Bidder	Remarks of Committee
	Member should not be having criminal case against them			
8	per Clause-24.3, SI.No.6 of table, Presentation of the Methodology proposed to be submitted	Presentation of the Methodology proposed is not found in your submitted Bid.	--	Not submitted any information.

The Bidder, M/s. ITCraft Technologies Private Limited has not submitted the document/ certificate/information as per Clause-4.1(r) and Clause-24.3(ii) & (iii) of Section-II of Bid Document. Hence, the Bid of ITCraft Technologies Private Limited has considered for non-responsive and not evaluated further.

II. Prosound System, Nagpur

Sl. No.	Description	Observations	Reply of Bidder	Remarks by Committee
1.	As per Clause-24.3 (i) and Clause-4.1(q) of section--II, the Agency should upload the copies of any of the five Licenses for VC Platforms in their name listed in Section-IV of Technical Specifications	Supporting document for Blue Jeans license is not clear in the submitted Bid.	Copy of invoice generated is again enclosed	May be considered, which is already submitted
2	As per Clause-7 of Section-3 and Clause-4.1(e) of section--II, Self-Certification of specific qualifications of Manpower along with Biodata of team including experience to be submitted.	Details of Team / manpower needs to be elaborated.	The list of the Team along with the Biodata is enclosed as per Bid Document	May be considered as the list of Team submitted
3	As per Clause-24.3 (iii), the Agency should have devices which combines sim cards to webcast the hi-definition videos from remote locations products like live U 600/300 with its respective server like LU Smart/LU Central. The agency shall upload proof the certificate.	The proof of certificate for live U 600/300 with its respective server like LU Smart/LU Central is not clear in the attached Bid. Please clarify and mention the details as per your submitted Bid.	The proof of Invoice in the name of Prosound, Nagpur is enclosed herewith.	May be considered.
4	As per Clause-4.1(r) of section--II, the Agency shall upload proof the ownership of server as mentioned in Section-IV of Technical Specifications.	The proof of the ownership of server as mentioned in Section-IV of Technical Specifications is not found in the attached	The proof of Invoice in the name of Prosound, Nagpur is enclosed herewith.	May be considered.

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Sl. No.	Description	Observations	Reply of Bidder	Remarks by Committee
		Bid.		
5	As per Clause-24.3, Sl.no.6 of table, Presentation of the Methodology proposed to be submitted	Presentation of the Methodology proposed is not found in your submitted Bid.	The presentation of methodology is enclosed herewith.	This is completely additional document. Marks shall be assigned as per the RFP document.

The Bid of M/s. Prosound System may be considered for further evaluation.

3. The Committee evaluated the Bid of M/s. Prosound System. The details of evaluation is enclosed as Annexure-I. The summary of the same is furnished below:

Sl. No.	Name of the Bidder	Marks obtained	Remarks
(i)	ITCraft Technologies Private Limited, Nagpur	--	Technically non-responsive
(ii)	Prosound System, Nagpur	80	Technically responsive

- 3.1 As per Note of Clause-24.3, "The minimum qualifying marks required in technical criteria is 70 Marks (i.e., 70 %). The bidders who score minimum 70 Marks shall be considered for Financial Bid evaluation."
- 4.0 The Committee opined that this work is of urgent nature and related to the Video Conferencing of Hon'ble Minister for RT&H and the delay will cause the issue of agency to be deployed for various functions of inauguration as well as foundation laying and other video conferences.
- 4.1 The NHAI Policy Circular No.18.78/2022, dated 18.02.2022 stated the following :
"Ministry of Finance, Department of Expenditure vide Circular NO.F.1/1/2021-PPD, dated 29.10.2021 has pointed out that re-bidding has costs, firstly the actual costs of re-tendering; secondly the delay in execution of the work with consequent delay in the attainment of the purpose for which the procurement is being done; and thirdly the possibility that the re-bid may result in a higher bid. Lack of competition shall not be determined solely on the basis of the number of bidders. Even when only one Bid is submitted, the process should be considered valid provided following conditions are satisfied:
- (i) *The procurement was satisfactorily advertised and sufficient time was given for submission of Bids.*
 - (ii) *The qualification criteria were not unduly restrictive; and*
 - (iii) *Prices are reasonable in comparison to market values.*

2. In view of the above, in supervision of Policy Matter: Technical (66/2006), dated 17.05.2006, Policy Guidelines No.10.1.17/2017, dated 23.06.2017 and Policy Guideline No.18.34/2019, dated 29.03.2019, it has been decided that in case only

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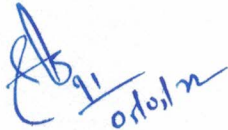
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a single bid is received by the due date of receipt then the same shall be accepted, if the rates are reasonable & workable and the process is valid as per Para-1 above with the compliance of validity of process recorded in writing".

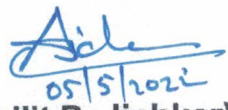
- 4.2 In view of the above, the financial bid of single technically responsive Bidder may be opened.
- 5.0 The Committee recommends that the financial bid of single technically responsive Bidder may be opened.



(Shivaji V. Pawar)
DGM (Tech.), RO--Nagpur
Member Secretary of the Committee



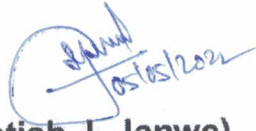
(Randeep B. Gole)
Asst. Manager / DDO of F&A, RO, Nagpur
Member of the Committee



(Abhijit P. Jichkar)
PD, PIU-2, Nagpur
Member of the Committee



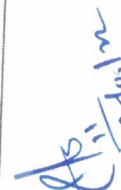
(Praveen Tyagi)
Dy General Manager (Media Relations),
NHAI, HQ, Member of the Committee
(through VC)



(Satish J. Janwe)
GM(T), RO-Nagpur
Chairperson of the Committee

Technical Evaluation - Part - I

Sl. No.	Particulars	ITCraft Technologies Pvt Ltd, Nagpur (1/2)	Prosound System, Nagpur (2/2)
1	The Agency should upload the copies of any of the five Licenses for VC Platforms in their name listed in Section-IV of Technical Specifications. The Agency, who has not uploaded the above five licenses shall be technically non-responsive and no further evaluation shall be done - As per Clause-24.3 (i)		
(i)	Cisco WebEx with server	Enterprise Plan with 20 host access	
(ii)	Zoom with zoom room zoom webinar	Yes	Yes
(iii)	Microsoft Teams	Small & Med. Businesses	Yes
(iv)	Google meet	Agile license	Yes
(v)	Vidyo connect	Google suits	Yes
(vi)	Go To Meeting	NIC Approved login id	-
(vii)	Skype Business	Business License	-
(viii)	Go To Webinar	Business License	Yes
(ix)	Blue Jeans	Business License	-
2	The Agency should have minimum ten events executed for management of Modern Communication Channels, preferably with Govt./Semi-Govt./Public Sector. Firms not having the requisite experience shall be considered as non-responsive - As per Clause-24.3 (ii)	The Bidder has mentioned that they have more than 50+ as every month there are events. The Bidder has not submitted the supporting documents / certificate of Client for no. of events executed. Hence, considered as non-responsive as per Clause-24.3 (ii).	535 nos.
3	The Agency should have devices which combines sim cards to webcast the hi-definition videos from remote locations products like live U 600/300 with its respective server like LU Smart/LU Central. The agency shall upload proof the certificate. Firms not having the requisite certificate shall be considered as non-responsive - As per Clause-24.3 (iii)	Not attached the certificate. Hence, considered as non-responsive as per Clause-24.3 (iii).	Live U Central Screen shot attached.
4	Remarks	Not considered for further evaluation	Considered for further evaluation


(Shivaji V. Pawar)
DGM (Tech.), RO-Nagpur
Member Secretary of the Committee


(Randeep B. Gole)
Asst Manager/DDO F&A, RO-Nagpur
Member of the Committee


(Abhijit P. Jichkar)
PD, PIU-2, Nagpur
Member of the Committee


(Praveen Tyagi)
Information & Media Officer,
NHAI, HQ,
Member of the Committee


(Satish J. Janwe)
GM(Tech.), RO-Nagpur
Chairperson of the Committee

Technical Evaluation - Part - II

Sl. No.	Particulars	Maximum Marks	Prosound System, Nagpur
1	Scanned copies of original documents defining the constitution or legal status, place of registration, and principal place of business; Certificate of Incorporation and Registration.		(2/2)
	(i) Place of Registration		
	(ii) Principal Place of Business		Nagpur
2	Scanned copy of written power of attorney of the signatory of the Bid to commit the Bidder.		Nagpur
3	Scanned copy of total monetary value of works performed for the last three years [(Upload scanned copies of certificate from Chartered Accountant also to substantiate)]		Proprietorship Firm
	Year - 2018-19 [Rs. in lakh]		243.91
	Year - 2019-20 [Rs. in lakh]		370.66
	Year - 2020-21 [Rs. in lakh]		111.99
	Total = [Rs. in lakh]		726.56
	Average Annual Turnover - [Rs. in lakh]		242.19
	The Agency should have minimum average annual turnover of Rs.100 Lakh in last three financial years		Yes, fulfilled
4	No. of completed works [atleast ten Video conferencing Systems Projects / virtual Meeting Projects in Government / ULB / Semi Government / Govt. Undertaking / PSU / Private Sector]		535 nos.
5	Biodata of team		
(i)	Network & conferencing security expert [2+ Years experience]		Yes, submitted
(ii)	Audio/video mixer operator - [2+ Years experience]		Yes, submitted
(iii)	Camera man - [2+ Years experience]		Yes, submitted
6	Self-Certification of agency should not have been black listed by any Government Agency		Yes, submitted [not black listed]
7	Self-Certification of agency that any of the Partner / Director / Governing Member should not be having criminal case against them		Yes, submitted [no criminal record]
8	Affidavit duly notarized		Yes, submitted
9	No. of Projects completed on audio video & sound system with Govt. Agency [atleast one Project of providing of an audio video & sound system with Govt. Agency]		535 nos.

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Sl. No.	Particulars	Maximum Marks	Prosound System, Nagpur
10	No. of Projects completed on broadcast of video conferences/ virtual meeting on social media platform work for the Government agency [One Project wherein it performed broadcast of video conferences/ virtual meeting on social media platform work for the Government agency]		(2/2) 535 nos.
11	The Agency must submit the copy of Licenses for the Platforms listed in Section-IV of Technical Specifications		yes, submitted
12	Qualification Information		Yes, submitted
13	Undertaking- Bid validity		Yes, submitted
14	Undertaking - deployment required technical equipment, accessories, software etc.		Yes, submitted
15	Undertaking - deployment required technical manpower		Yes, submitted
16	Undertaking - POA		Yes, submitted
17	Agency / Bidder should have experience of at least three years from the date of registration in audio Video Conferencing System projects	20	
	(a) Years of Experience < 3 Years - 0 Marks		
	(b) 3 Years <= Years of Experience <= 5 Years- 10 Marks.		
	(c) 5 Years < Years of Experience <= 7 Years- 14 Marks.		
	(d) 7 Years < Years of Experience <= 10 Years- 20 Marks.	20	
	Total :	20	
18	Agency / Bidder should have completed / worked on at least ten online Virtual / Video Conferencing System projects for Government/ ULB / Semi Govt./ PSUs/ Private Sector	20	
	(a) Number of projects < 10 - 0 Marks.		
	(b) 10<= Number of projects <= 20 - 6 Marks.		
	(c) 20< Number of projects <= 30 - 10 Marks.		
	(d) 30< Number of projects <= 40 - 16 Marks.		
	(e) Number of projects > 40 - 20 marks.	20	
	Total :	20	
20	Agency / Bidder should have at least one Video Conferencing System project of Government / PSU, wherein it has the experience of providing and maintaining an audio video & sound system	10	
	(a) 1<= Number of projects <= 3 - 5 Marks.		10
	(b) Number of projects > 3 - 10 Marks.		10
	Total :	10	
21	Agency/Bidder must have at least one Government /PSU agency/ project wherein it has performed broadcast of video conferences/ virtual meeting on social media platform work	10	
	(a) a. Number of projects < 2-5 Marks.		10
	(b) b. Number of projects > 5 - 10 Marks.		10
	Total :	10	

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Sl. No.	Particulars	Maximum Marks	Prosound System, Nagpur
22	The Agency / Bidder should have a minimum average annual financial turnover of Rs 100 Lakhs	20	(2/2)
	(a) Financial Turnover <100 Lakhs - 0 Marks.		
	(b) 100 Lakhs <= Financial Turnover <125 Lakhs -10 Marks.		
	(c) 125 Lakhs <= Financial Turnover < 150 Lakh - 15 Marks.		
	(d) Financial Turnover >= 150 Lakh - 20 Marks.		
	Total :		20
23	Presentation of the Methodology proposed [Presentation to be uploaded [pdf format]	20	20
			0
	Total Marks	100	80
24	Remarks		Technically responsive


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 Information & Media Officer,
 NHAI, HQ,
 Member of the Committee


 (Satish J. Janwe)
 GM(Tech.), RO-Nagpur
 Chairperson of the Committee

Signature Not Verified

Digitally signed by SATISH
 JAGANNATH JANWE
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