



दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(भारत सरकार एवं दिल्ली सरकार का एक संयुक्त उपक्रम)

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT. OF DELHI)

File No. DMRC/20/III-890/2022

Date- 12.12.2022

LETTER OF ACCEPTANCE

To

M/s RSMS Architects Pvt. Ltd.

69, Nora Niwas, Bhawani Kunj, Behind D2,

Vasant Kunj, New Delhi-110070

Phone: 01126898616/17

Email: rohit@rsms-arch.com

Sub: Contract DTC-DDC-01: "Detailed Design Consultant (DDC) for Development of bus terminal along with property development including planning and design of Architectural, Civil, E&M, Finishing, Water supply, Sanitary installation and External development works etc. at Azadpur and Nehru Place."

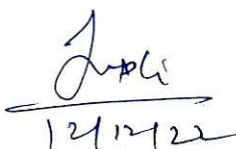
Ref:

- Your online Tender submission on e-tendering portal for the subject work opened on **04.11.2022**.
- Post-bid clarifications asked online on **17.11.2022**.
- Your reply to post-bid clarifications submitted on e-tendering portal on **22.11.2022**.
- Opening of financial bid online on **28.11.2022**.

Dear Sir,

- With reference to above, Letter of Acceptance (LOA) is hereby issued to you for the above-mentioned work at the total cost of **INR 55,00,000/- (Rupees Fifty Five Lakhs only)** including all central/state/local taxes (except GST), duties, levies, cess and all other incidental charges required to fulfil the tender conditions including statutory deduction viz., TDS towards Income Tax / GST/ Labour cess etc. GST shall be paid separately as applicable after raising the tax invoice.
- This Letter of Acceptance is sent herewith to you in duplicate. You are requested to return one copy of it duly acknowledged and signed by authorized signatory on all pages indicating "Unconditional Acceptance" thereof so as to reach the undersigned within one week of the issue of this letter (as per Clause F3 of Instructions to Tenderers ITT).
- You shall ensure full compliance with Tax Laws and Labour Laws of India with regard to this Contract and shall be solely responsible for the same. You shall

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keep the Employer fully indemnified against your liability of tax, interest, penalty etc. in respect thereof, which may arise.

4. You are instructed to register yourself with DMRC Vendor Payment Portal for payments etc. as per procedure annexed as Annexure-A.
5. This Letter of Acceptance shall be treated as 'Notice to Proceed' and the work shall be completed within **18 months** (Eighteen months) from **19.12.2022**.
6. **Chief Architect** of this organization will be the Engineer for this Contract.
7. You are requested to contact the **Chief Architect** immediately for further necessary action in this matter and to start the work.
8. It may please be noted that until a formal agreement is executed, this letter will constitute a binding Contract between you and DMRC. Please take necessary action as required vide Clause Nos. F4 and F5 of Instructions to Tenderers (ITT) regarding signing of Agreement and submission of Performance Security.

Thanking you,

Yours faithfully,



(R.K. Gupta)

Sr. General Manager/Contracts
For and on behalf of Delhi Metro Rail Corporation Ltd.

Encl: One copy of this letter in duplicate

In order to facilitate contract management and ensure timely processing of requests made by the vendor, DMRC has implemented the Vendor Payment Portal that will allow the vendor to register themselves, raise payment requests, modify vendor information and request variation in contract. The portal will provide updates to the vendor and DMRC of the current status of the process and help to ensure timely action.

To register on the portal, follow these steps:

1. Go to: <https://vpp.dmrc.org>
2. Click on vendor sign up button
3. Enter the required contact information and contract details.
4. The information about nodal officer may be obtained from engineer-in-charge.
5. Click on submit button.
6. You will get the message "Your request has been sent to the nodal officer for verification. Once verified, you will receive notification via email and sms".

In case of any queries, click the help button on the landing page:

1. Queries can be sent on the following email id : vpp.support@dmrc.org
2. User manual is available by clicking the button: "Download vendor user manual" on the help page.



