



दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(भारत सरकार एवं दिल्ली सरकार का एक संयुक्त उपक्रम)
(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT. OF DELHI)

No. DMRC/Tender/O&M/OHMisc-1133/2022/1176/3318

Date: 26/09/2022

LETTER OF ACCEPTANCE

M/s IFFCO TOKIO General Insurance Co Ltd,

IFFCO House,

Ground Floor, 34, Nehru Palace,

New Delhi-110019

Sub: CONTRACT: OHMisc-1133: "GROUP PERSONAL ASSURANCE (GPA) TO COVER ACCIDENT DEATH AND PERMANENT/PARTIAL DISABILITIES".

Ref:(i) Online Open Tender submission on e-tendering portal on 23.07.2022.

(ii) Your reply to post bid query submitted on 25.08.2022.

(iii) Financial bid opened online on 13.09.2022.

Sir/Madam,

With reference to above, Letter of Acceptance (LOA) is hereby issued to you in regard to the Group Personal Assurance (GPA) to cover Accident Death and Permanent/ Partial Disabilities for the **premium of ₹494.13 per employee per year i.e. a total of ₹69,05,466.75 (Rupees Sixty Nine Lakh Five Thousand Four Hundred and Sixty Six and Seventy Five Paise only) including all taxes, duties, octroi, levies, royalties etc. for 13975 nos. of employees as on date. The number of employees may increase or decrease at the time of inception of policy or during the policy period.**

The rate of premium per employee per annum is to be paid of ₹494.13 (Rupees Four hundred Ninety Four and Thirteen paise only) (including all taxes, duties, octroi, royalties, levies etc.) for one year as premium to be paid on account of GPA insurance cover Accidental death and Permanent Total/ Partial disability of all of its existing employees of about 13975.

1. **Scope of Work:** Delhi Metro Rail Corporation Ltd. (DMRC) proposes to take insurance cover from IRDA approved/Authorized companies for a sum assured of **₹25,00,000/- (Rupees Twenty Five Laacs) maximum per employee** to cover the **Accidental Death and Permanent/ Partial disability** (As per clause 3 of Employer's Requirement) of all employees of DMRC for one year (From 1st of October, 2022 to 30th of September, 2023).

गबदु राम चौधरी / Gabdu Ram Choudhary
उप मुख्य अभियंता/निरीक्षक/ओ. एंड एम./Dy. CE/Tender/O&M
दिल्ली मेट्रो रेल कॉर्पोरेशन लि/ Delhi Metro Rail Corp. Ltd.
मेट्रो भवन, बारखम्बा रोड, नई दिल्ली-1
Metro Bhawan, Barakhamba Road, New Delhi-1

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2. **Tenure of Contract:** The period of the Insurance Contract is from **1st of October, 2022 to 30th of September, 2023 (may be extended for further two years on mutually agreed terms & conditions).**
3. **Issue of Policy:** Insurance Policy to cover Accidental death and Permanent/ partial disability shall be issued annually by M/s IFFCO TOKIO General Insurance Co Ltd.
4. **Price Variation Clause:** Net rate of premium of ₹494.13/- (Rupees Four hundred Ninety Four and Thirteen paise only) per employee per annum (**including all taxes, duties, octroi, royalties, levies etc.**) shall be fixed for one year.
5. **Payment:** The payment of premium shall be made upon yearly basis in advance.
6. **Premium Deposit:** A premium deposit of **₹50,000/-** (Rupees Fifty thousand) only will be deposited by DMRC, towards Member addition/deletion to cover the new member with effect from their date of Joining DMRC service. However the Deletion premium may be adjusted towards new joiners, the cost benefit statement to be provided by the Insurer on quarterly basis/ need basis.
7. **List of Member/DMRC employee:** A primary employee list of DMRC employees comprising of **Permanent/On Rolls/On Deputation/ Contracts/ Re-employed/ Temporary** for the purpose of insurance coverage will be provided to the insurer firm initially. A list of employees as on 15 September of respective year will be provided for renewal purpose of insurance policy (if mutually agreed) and further any addition & deletion of employees/members/new recruits in the list may be intimated by **10th of every month covering the Addition/deletion upto 10th of every preceding month.** However, the coverage may be operational irrespective of the monthly updating in time and for Addition/ Joiners in the intermittent period.
8. **Providing of monthly Member/Employee List:** The list of the member/DMRC employees may be forwarded electronically through soft copy by an authorized representative of DMRC to you. However, the hard copy of the same may also be sent for addition/deletion purpose.
9. **Execution of Contract:** The contractor shall not Sub-contract/ Transfer of assign the contract to a third party.
10. All the services shall be rendered/ executed in accordance with the specifications stipulated in tender document. The Scope of Work, Terms & Conditions, Technical Conditions etc. as given in the Tender Document are applicable.
11. This 'Letter of Acceptance' is sent herewith to you in duplicate. You are required to return one copy of it duly signed by you on all pages indicating "Unconditional Acceptance" thereof so as to reach the undersigned within seven days of the receipt of this letter.



गबदु राम चौधरी / Gabdu Ram Choudhary
उप मुख्य अभियंता/निविदा/ओ एन डी ए/ Dy. CE/Tender/O&M
दिल्ली मेट्रो रेल कॉर्पोरेशन लि/ Delhi Metro Rail Corp. Ltd.
मेट्रो भवन, बारखम्भा रोड, नई दिल्ली-1
Metro Bhawan, Barakhamba Road, New Delhi-1

12. You shall full compliance with tax laws of India with regard to this contract and shall be solely responsible for the same. You shall keep the Delhi Metro Rail Corporation Limited fully indemnified against your liability of tax, interest, penalty etc. in respect thereof which may arise.
13. **JGM/HR(O&M)** of this organization will be the Officer-in-charge for this contract. You are requested to contact the JGM/HR immediately for further necessary action in this matter.
14. It may please be noted that until a formal agreement is executed, this letter will constitute a binding Contract between you and DMRC. Please take necessary action as required vide Clause No. F4 of Instructions to Tenderers (ITT) regarding signing of agreement within 45 days from the issue of Letter of Acceptance.
15. You are requested to register yourself on the vendor payment portal on receiving the LOA. The instructions to do the same are provided in Annexure-A.

Thanking you.

Yours sincerely,
For Delhi Metro Rail Corporation Ltd.

गबदु राम चौधरी / Gabdu Ram Choudhary
उप मुख्य अभियंता/निविदा/ओ. एम्. एम्./ Dy. CE /Tender/O&M
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Metro Bhawan, Barakhamba Road, New Delhi-1

(Gabdu Ram Choudhary)
Dy.Chief Engineer/Tender (O&M)

- Encl: (i) List of Employees who have left/ joined DMRC in addition to list uploaded in tender document.
- (ii) One copy of this letter in duplicate.
- (iii) BOQ & Annexure-A.

Bill of quantity (BOQ)					
Contract-OHMiSc-1133 :Name of Work: Group Personal Assurance (GPA) to cover Accidental Death and Permanent/Partial Disabilities.					
Name of Firm/ Agency		M/s IFFCO TOKIO General Insurance Co Ltd.			
Item No	Description	UNIT	Quantity (No. of employees)	RATE (In Rs.)	AMOUNT (In Rs.)
1	Group Personal Assurance (GPA) to cover Accidental Death and Permanent/Partial Disabilities of sum insured value of INR 25,00,000/- (Rupees twenty Five lakh).	Nos.	13975	494.13	69,05,466.75
Total Amount (in figure) (Inclusive of all)					69,05,466.75
Total Amount Quoted (in words) (Inclusive of all)			Rupees Sixty Nine Lakh Five Thousand Four Hundred Sixty Six and Seventy Five Paise Only		


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 दिल्ली मेट्रो रेल कॉर्पोरेशन लि/Delhi Metro Rail Corp. Ltd.
 मेट्रो भवन, बाराखम्बा रोड, नई दिल्ली-1
 Metro Bhawan, Barakhamba Road, New Delhi-1

List of Employees who have left DMRC (excluded from the list uploaded with tender documents)							
SN	Emp No.	Designation	DOB	Age	DOJ	Gender	Pay-Scale
1	63	DRIVER	09.04.1969	53	29.04.1998	Male	37000-115000 - Sup 1
2	459	GENERAL MANAGER/OPERATIONS	06.08.1962	59	14.01.2002	Male	120000-280000-HOD(O)
3	492	SSE (Elect.)	30.06.1962	59	26.02.2002	Male	50000-160000-Sr Sup2
4	738	Sr.Hd.Maintainer(E)	16.05.1962	59	21.11.2003	Male	40000-125000 - Sup 2
5	783	SSE (Civil)	06.07.1962	59	05.02.2004	Male	50000-160000-Sr Sup2
6	910	CHIEF PROJECT MANAGER-9	07.07.1962	59	06.09.2004	Male	120000-280000 - HOD
7	1391	MAINTAINER	08.05.1962	59	01.10.2007	Male	35000-110000 - Asstt
8	1462	SE (Elect.)	06.05.1982	39	28.01.2008	Male	46000-145000 Sr Sup1
9	1619	JGM/CIVIL	10.07.1962	59	05.09.2008	Male	90000-240000 - JGM
10	1638	ASE (CIVIL)	14.08.1988	33	05.11.2008	Male	46000-145000-Sr Sup1
11	2201	MANAGER (CIVIL)	14.04.1984	37	01.05.2012	Male	60000-180000-Manager
12	2665	MANAGER(ELECTRICAL)	05.05.1991	30	29.08.2013	Male	60000-180000-Manager
13	2677	ASSISTANT MANAGER (CIVIL)	28.02.1991	31	30.08.2013	Male	50000-160000 AM
14	2679	MANAGER(ELECTRICAL)	04.03.1988	34	30.08.2013	Male	60000-180000-Manager
15	3103	ACCOUNT ASSISTANT	03.06.1990	31	11.05.2015	Male	37000-115000 - Sup 1
16	3121	ASE (S&T)	25.09.1992	29	15.06.2015	Male	40000-125000 - Sup 2
17	3297	JUNIOR ENGINEER/CIVIL	02.07.1993	28	12.02.2016	Male	37000-115000 - Sup 1
18	3343	JUNIOR ENGINEER/CIVIL	15.07.1993	28	11.03.2016	Male	37000-115000 - Sup 1
19	3544	JE/ELECTRICAL	04.11.1994	27	30.12.2016	Male	37000-115000 - Sup 1
20	3631	JE/Electrical	09.11.1993	28	03.07.2017	Male	37000-115000 - Sup 1
21	3644	ARCHITECT ASSISTANT	25.01.1966	56	07.08.2017	Male	46000-145000-Sr Sup1
22	3724	JUNIOR ENGINEER/CIVIL	12.09.1993	28	03.08.2018	Male	37000-115000 - Sup 1
23	3761	JUNIOR ENGINEER/CIVIL	06.02.1995	27	17.09.2018	Male	37000-115000 - Sup 1
24	3782	ASSISTANT MANAGER/CIVIL	02.08.1991	30	01.10.2018	Male	50000-160000 AM
25	3787	STORE ASSISTANT	17.03.1994	28	04.10.2018	Male	35000-110000 - Asstt
26	3827	ASSISTANT MANAGER/CIVIL	08.12.1993	28	14.12.2018	Male	50000-160000 AM
27	3870	SR. GENERAL MANAGER/S&T	06.06.1962	59	09.01.2019	Male	120000-280000 - HOD
28	3933	ASSISTANT MANAGER/CIVIL	20.12.1992	29	13.06.2019	Male	50000-160000 AM
29	3948	JUNIOR ENGINEER/CIVIL	08.04.1993	29	13.06.2019	Male	37000-115000 - Sup 1
30	3964	JUNIOR ENGINEER/ELECTRONICS	21.04.1993	28	13.06.2019	Male	37000-115000 - Sup 1
31	4057	CGM/DESIGN	02.02.1967	55	02.12.2019	Male	37400-67000-GM
32	4066	MANAGER/INSPECTION	01.09.1964	57	27.12.2019	Male	60000-180000-Manager
33	4112	SUPERVISOR/INSPECTION	10.01.1964	58	06.05.2020	Male	46000-145000-Sr Sup1
34	4122	Sr. Deputy General Manager/Legal	01.05.1966	55	25.06.2020	Male	80000-220000 Sr. DGM
35	4124	HINDI SALAHKAR	15.05.1963	58	01.07.2020	Male	46000-145000-Sr Sup1
36	4176	MANAGER/ELECTRICAL	01.01.1966	56	10.12.2020	Male	60000-180000-Manager
37	4214	ASSISTANT MANAGER/CIVIL	08.06.1994	27	01.03.2021	Male	50000-160000 AM
38	4238	MANAGER/INSPECTION	04.10.1966	55	04.03.2021	Male	60000-180000-Manager
39	4242	JUNIOR ENGINEER/CIVIL	19.07.1996	25	08.03.2021	Male	37000-115000 - Sup 1
40	4285	JUNIOR ENGINEER/CIVIL	23.01.1997	25	08.03.2021	Male	37000-115000 - Sup 1
41	4401	Office Supdt.	01.01.1971	51	27.10.2021	Male	46000-145000-Sr Sup1
42	5068	DGM/S&T	01.07.1962	59	19.07.2002	Male	80000-220000 Sr. DGM
43	5238	ASSTT.MANAGER / IT	22.04.1975	46	09.11.2002	Female	11000-15200-Asst. Ma
44	5339	SE (Mech.)	20.04.1964	57	09.12.2002	Male	46000-145000-Sr Sup1
45	5504	MANAGER/ELECTRICAL	18.09.1980	41	16.06.2003	Female	60000-180000-Manager
46	6016	Sr.SM/Sr.LS	22.02.1979	43	18.06.2004	Male	50000-160000-Sr Sup2
47	6587	JE/Electronics	05.10.1984	37	28.02.2005	Male	37000-115000 - Sup 1
48	6852	Sr.SM/Sr.LS	28.12.1985	36	30.07.2005	Male	50000-160000-Sr Sup2
49	7039	SE (Mech.)	08.11.1977	44	13.09.2005	Male	46000-145000-Sr Sup1
50	7125	Sr.SM/Sr.LS	08.02.1983	39	23.09.2005	Male	50000-160000-Sr Sup2
51	7347	SL (Elect.)	02.02.1982	40	25.10.2005	Male	46000-145000-Sr Sup1
52	8018	Integration: default position	18.09.1978	43	15.05.2006	Male	11000-15200-Asst. Ma
53	8324	Section Engineer/Electronics	28.02.1984	38	13.11.2007	Male	46000-145000-Sr Sup1
54	8345	SE/Electrical	30.09.1986	35	26.11.2007	Male	46000-145000-Sr Sup1
55	8347	SE/Electrical	04.07.1983	38	26.11.2007	Male	46000-145000-Sr Sup1
56	9002	SE(Electrical)	20.12.1985	36	06.02.2009	Male	46000-145000-Sr Sup1
57	9012	SE/Electrical	04.10.1988	33	06.02.2009	Male	46000-145000-Sr Sup1
58	9083	SC/TO	20.03.1986	36	20.02.2009	Male	37000-115000 - Sup 1
59	9141	SE(Electronics)	01.11.1983	38	04.03.2009	Male	46000-145000-Sr Sup1
60	9300	Hd.SC/TO	13.08.1986	35	02.04.2009	Male	46000-145000-Sr Sup1
61	9509	Hd.SC/TO	29.12.1979	42	24.04.2009	Male	46000-145000-Sr Sup1
62	10345	SE/ELCX	27.07.1987	34	27.11.2009	Male	46000-145000-Sr Sup1

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List of Employees who have left DMRC (excluded from the list uploaded with tender documents)							
SN	Emp No.	Designation	DOB	Age	DOJ	Gender	Pay-Scale
63	10748	SE/Elcx.	08.04.1987	35	08.01.2010	Female	46000-145000 -Sr Sup1
64	10789	ASE (Elect.)	17.10.1983	38	15.01.2010	Male	40000-125000 - Sup 2
65	10811	SE/Elcx.	20.11.1986	35	22.01.2010	Male	46000-145000 -Sr Sup1
66	10821	SE/Elcx.	20.05.1988	33	22.01.2010	Male	46000-145000 -Sr Sup1
67	13049	Hd.CRA	10.12.1988	33	20.05.2011	Male	40000-125000 - Sup 2
68	13439	ASE/Electrical	10.02.1990	32	08.02.2013	Male	40000-125000 - Sup 2
69	13443	ASE/Electrical	14.08.1989	32	08.02.2013	Male	40000-125000 - Sup 2
70	13493	Sr.SC/TO	30.06.1988	33	01.03.2013	Male	40000-125000 - Sup 2
71	13537	Sr.SC/TO	18.09.1985	36	08.03.2013	Male	40000-125000 - Sup 2
72	13665	Sr.SC/TO	13.04.1988	34	10.05.2013	Male	40000-125000 - Sup 2
73	13977	ASSISTANT MANAGER/ELECTRICAL	13.01.1992	30	03.01.2014	Male	50000-160000 AM
74	13986	Assistant Section Engineer/Electrical	07.09.1986	35	03.01.2014	Male	40000-125000 - Sup 2
75	14014	ASE/Electrical	25.02.1992	30	10.01.2014	Male	40000-125000 - Sup 2
76	14039	Ch.Sys.Analyst	30.05.1990	31	17.01.2014	Male	50000-160000 -Sr Sup2
77	14043	ASE/Electrical	11.09.1993	28	17.01.2014	Male	40000-125000 - Sup 2
78	14288	ASE(Electrical)	12.11.1992	29	23.05.2014	Male	40000-125000 - Sup 2
79	14730	ASSISTANT MANAGER/ELECTRICAL	07.02.1991	31	02.01.2015	Male	50000-160000 AM
80	15015	Sr.CRA	08.03.1989	33	27.02.2015	Male	37000-115000 - Sup 1
81	15044	ASE/CIVIL	06.01.1992	30	13.03.2015	Male	40000-125000 - Sup 2
82	15072	ASE(Elcx)	12.06.1991	30	20.03.2015	Male	40000-125000 - Sup 2
83	15256	JUNIOR ENGINEER (ELECTRONIX)	18.12.1991	30	27.07.2015	Male	37000-115000 - Sup 1
84	15288	ASSITANT MANAGER/OPERATIONS	07.12.1986	35	14.08.2015	Male	50000-160000 AM
85	15403	ASSISTANT MANAGER/S&T	07.06.1990	31	11.07.2016	Male	50000-160000 AM
86	15565	JE/ELECTRICAL	10.07.1991	30	19.08.2016	Male	37000-115000 - Sup 1
87	15710	JE/Electronics	17.07.1992	29	09.09.2016	Male	40000-125000 - Sup 2
88	15780	ASE/ELECX	14.10.1990	31	19.09.2016	Male	40000-125000 - Sup 2
89	15784	ASE/ELECX	25.04.1990	31	19.09.2016	Male	40000-125000 - Sup 2
90	16089	Sr.Mntr(RAC)	01.05.1992	29	28.10.2016	Male	35000-110000 - Asstt
91	16355	Electrician	10.09.1994	27	18.11.2016	Male	35000-110000 - Asstt
92	17439	Electrician	17.07.1988	33	09.08.2017	Male	25000-80000-Skilled
93	17989	ASSISTANT MANAGER/OPERATIONS	30.12.1991	30	06.10.2017	Male	50000-160000 AM
94	18581	SC/TO	15.02.1993	29	29.11.2017	Male	37000-115000 - Sup 1
95	18591	JE/Electrical	02.12.1993	28	29.11.2017	Male	37000-115000 - Sup 1
96	18640	JE/Electrical	10.10.1995	26	29.11.2017	Male	37000-115000 - Sup 1
97	19232	Customer Relations Assistant	23.02.1986	36	16.02.2018	Male	35000-110000 - Asstt
98	19824	Electrician	14.04.1992	29	25.05.2018	Male	25000-80000-Skilled
99	20360	JE/Civil	25.07.1997	24	08.08.2018	Male	37000-115000 - Sup 1
100	20361	JE/Civil	27.11.1993	28	08.08.2018	Female	37000-115000 - Sup 1
101	20391	JE/Electrical	12.01.1995	27	08.08.2018	Male	37000-115000 - Sup 1
102	20406	ASSISTANT MANAGER/ELECTRICAL	06.06.1991	30	08.08.2018	Male	50000-160000 AM
103	20454	JE/Electrical	01.07.1992	29	08.08.2018	Male	37000-115000 - Sup 1
104	21047	SC/TO	02.01.1990	32	19.12.2018	Male	37000-115000 - Sup 1
105	21357	JE/Electronics	08.06.1994	27	29.01.2019	Male	37000-115000 - Sup 1
106	21533	Electronic Mechanic	02.05.1986	35	01.02.2019	Male	25000-80000-Skilled
107	21875	JE/Electrical	08.04.1982	40	11.06.2019	Male	37000-115000 - Sup 1
108	22366	Assistant Manager/Civil	01.01.1994	28	16.08.2021	Female	50000-160000 AM
109	22385	ASSISTANT MANAGER/ELECTRICAL	11.10.1995	26	11.10.2021	Male	50000-160000 AM
110	22392	Assistant Manager/Civil	02.08.1992	29	13.12.2021	Male	50000-160000 AM


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 मेट्रो भवन, बाराखम्बा रोड, नई दिल्ली-1
 Metro Bhawan, Barakhamba Road, New Delhi-1

List of Employees who have joined DMRC (included in the list uploaded with tender documents)							
SN	Emp No.	Designation	DOB	Age	DOJ	Gender	Pay-Scale
1	2414	ASE (CIVIL)	26.10.1990	31	17.12.2012	Male	40000-125000 - Sup 2
2	4419	JUNIOR ENGINEER/ELECTRICAL	20.08.2001	20	10.05.2022	Male	37000-115000 - Sup 1
3	4420	JUNIOR ENGINEER/ELECTRICAL	23.02.1997	25	10.05.2022	Female	37000-115000 - Sup 1
4	4421	JUNIOR ENGINEER/ELECTRICAL	06.07.1997	25	10.05.2022	Male	37000-115000 - Sup 1
5	4422	JUNIOR ENGINEER/ELECTRICAL	14.07.2001	21	10.05.2022	Male	37000-115000 - Sup 1
6	4423	JUNIOR ENGINEER/ELECTRICAL	05.11.1998	23	10.05.2022	Female	37000-115000 - Sup 1
7	4424	JUNIOR ENGINEER/ELECTRICAL	14.07.1996	26	10.05.2022	Male	37000-115000 - Sup 1
8	4425	JUNIOR ENGINEER/ELECTRICAL	16.08.1998	24	10.05.2022	Female	37000-115000 - Sup 1
9	4426	JUNIOR ENGINEER/ELECTRICAL	04.01.1997	25	10.05.2022	Female	37000-115000 - Sup 1
10	4427	JUNIOR ENGINEER/ELECTRICAL	10.07.1987	35	10.05.2022	Male	37000-115000 - Sup 1
11	4428	TELEPHONE ATTENDANT DAK KHALSI	23.08.1997	24	31.05.2022	Male	16000-50000 Unskilled
12	4429	CHIEF ENGINEER DESIGN-II	10.10.1968	53	01.06.2022	Female	120000-280000 - HOD
13	4430	JUNIOR ENGINEER/ELECTRICAL	05.12.1996	25	13.06.2022	Male	37000-115000 - Sup 1
14	4431	JUNIOR ENGINEER/ELECTRICAL	10.05.1999	23	13.06.2022	Male	37000-115000 - Sup 1
15	4432	JUNIOR ENGINEER/ELECTRICAL	19.01.2001	21	13.06.2022	Male	37000-115000 - Sup 1
16	4433	JUNIOR ENGINEER/ELECTRICAL	03.02.1994	28	13.06.2022	Male	37000-115000 - Sup 1
17	4434	JUNIOR ENGINEER/ELECTRICAL	02.07.1995	27	13.06.2022	Male	37000-115000 - Sup 1
18	4435	JUNIOR ENGINEER/ELECTRICAL	11.12.1996	25	13.06.2022	Male	37000-115000 - Sup 1
19	4436	JUNIOR ENGINEER/ELECTRICAL	01.07.1992	30	13.06.2022	Male	37000-115000 - Sup 1
20	4437	JUNIOR ENGINEER/ELECTRICAL	08.03.1996	26	13.06.2022	Male	37000-115000 - Sup 1
21	4438	JUNIOR ENGINEER/ELECTRICAL	06.07.2000	22	13.06.2022	Female	37000-115000 - Sup 1
22	4439	JUNIOR ENGINEER/ELECTRICAL	08.03.1996	26	13.06.2022	Male	37000-115000 - Sup 1
23	4440	JUNIOR ENGINEER/ELECTRICAL	20.09.1999	22	13.06.2022	Male	37000-115000 - Sup 1
24	4441	JUNIOR ENGINEER/ELECTRICAL	01.12.1993	28	13.06.2022	Male	37000-115000 - Sup 1
25	4442	JUNIOR ENGINEER/ELECTRICAL	02.07.1995	27	13.06.2022	Male	37000-115000 - Sup 1
26	4443	JUNIOR ENGINEER/ELECTRICAL	15.05.1994	28	13.06.2022	Male	37000-115000 - Sup 1
27	4446	ADVISOR/S&T	08.03.1963	59	01.07.2022	Male	150000-300000 - ED
28	4447	CHIEF ENGINEER/TRACK	11.09.1968	53	28.07.2022	Male	120000-280000 - HOD
29	22400	Assistant programmer	20.02.1996	26	18.04.2022	Male	37000-115000 - Sup 1
30	22401	Junior Engineer/Stores	05.01.1994	28	13.06.2022	Male	37000-115000 - Sup 1
31	22402	ARCHITECT ASSISTANT	18.05.1996	26	13.06.2022	Male	37000-115000 - Sup 1

गबदु राम चौधरी / Gabdu Ram Choudhary
उप मुख्य अभियंता/निर्देश/ओ एण्ड एल/Dy.CE/Tender/OSM
दिल्ली मेट्रो रेल कॉर्पोरेशन लि/ Delhi Metro Rail Corp. Ltd.
मेट्रो भवन, बाराखम्बा रोड, नई दिल्ली-1
Metro Bhawan, Barakhamba Road, New Delhi-1

ANNEXURE A

In order to facilitate contract management and ensure timely processing of requests made by the vendor, DMRC has implemented the Vendor Payment Portal that will allow the vendor to register themselves, raise payment requests, modify vendor information and request variation in contract. The portal will provide updates to the vendor and DMRC of the current status of the process and help to ensure timely action.

To register on the portal follow these steps

1. Go to : **<https://vpp.dmrc.org>**
2. Click on vendor sign up button.
3. Enter the required contact information and contract details.
4. The information about nodal officer may be obtained from engineer-in-charge
5. Click on submit button.
6. You will get the message "Your request has been sent to the nodal officer for verification. Once verified, you will receive notification via email and sms."

In case of any queries, click the help button on the landing page:

1. Queries can be sent on the following email id : **vpp.support@dmrc.org**
2. User manual is available by clicking the button: " Download vendor user manual" on the help page