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आज़ादी का
अमृत महोत्सव

भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
ISO9001:2015 CERTIFIED

Ref. No. : AAI/CATC/HR/E&W/Snakbar/2022/66

Dated : 03.01.2023

To,

M/s Delhi Haat

Prop.-M/s Mukta Agrawal

5/10, Lukerganj, G.T. Road,

Prayagraj-211001, U.P.

Sub. : Award for running of Staff Welfare Snacks bar at CATC office Complex.

महोदय/Sir

उपरोक्त विषय के संबंध में Staff Welfare Snacks bar की निविदा क्रमांक 2022_AAI_137011_1 दिनांक 01.12.2022 के तारतम्य में सूचित किया जाता है कि सक्षम प्राधिकारी द्वारा मेसर्स **Delhi Haat**, के पक्ष में CATC Staff Snacks bar के संचालन करने की स्वीकृति निम्नलिखित नियम एवं शर्तों के आधार पर प्रदान की जाती है

1. उक्त निविदा की अवधि साइट टेक ओवर करने की तिथि से 03 वर्ष के लिए होगी।
2. लाइसेन्सधारी को भाविप्रा के फॉर्मेट में कार्य ग्रहण करना होगा।
3. लाइसेन्स फीस प्रतिमाह रू. 1501/- + GST (@18% देय होगी।
4. लाइसेन्स फीस प्रतिमाह प्रथम वर्ष के लिए रू.1501/- + GST देय होगी तदोपरान्त प्रतिवर्ष 10 प्रतिशत की वार्षिक वृद्धि निम्नानुसार की जाएगी
5. भविष्य में यदि भारत सरकार द्वारा GST की दरों में किसी भी प्रकार का संशोधन होता है तो तदानुसार आपको भुगतान करना होगा।
6. 4 माह की सुरक्षा जमा राशि रू. 6004/- इस पत्र की प्राप्ति के, 15 दिनों के अन्दर RTGS/NEFT/DD के रूप में भाविप्रा पक्ष में जमा करना अनिवार्य होगा।
7. इस पत्र की प्राप्ति के 07 दिनों के अन्दर उक्त जगह लेने संबंधी सहमति पत्र इस कार्यालय में प्रस्तुत करना होगा एवं इस आवंटन आदेश पर आपके द्वारा हस्ताक्षर करके एक प्रति इस कार्यालय में जमा करना होगा। Gestation अवधि अवार्ड लेटर जारी करने की तिथि से 30 दिवस होगा।
8. सभी देय राशि का भुगतान प्रत्येक कैलेंडर माह की 10 तारीख तक भुगतान करना अनिवार्य है अन्यथा 12 प्रतिशत की दर से ब्याज देय होगा।



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9. अनुबंध / करार रु. 100/- मूल्य के नॉन ज्यूडिशियल स्टैम्प पेपर पर 02 प्रतियों में हस्ताक्षर करके 02 फोटोग्राफ सहित उक्त निविदा प्रारम्भ करने से पूर्व इस कार्यालय में प्रस्तुत करना होगा।
 10. लाइसेन्स से संबंधित शिकायत प्राप्त होने एवं भाविप्रा के दिशा निर्देशों का पालन नहीं करने की स्थिति में उक्त लाइसेन्स निरस्त किया जा सकता है।
 11. भविष्य में यदि उक्त ठेके हेतु भाविप्रा निगमित मुख्यालय / क्षेत्रीय मुख्यालय से नीति / रेंट में कोई संशोधन होता है तो वह आपको मान्य होंगे।
 12. अन्य सभी नियम एवं शर्तें एनआईटी एवं करारनामों के अनुसार यथावत रहेंगी एवं उक्त अवार्ड लेटर करारनामों का ही एक भाग रहेगा। इस कार्य आदेश के साथ संलग्न Annexure-1 दिये गये शर्तों का पालन करना होगा।
- यह पत्र निदेशक की अनुमति के आधार पर जारी किया जा रहा है।


03.01.23

(Tapan Kumar Swain)
Sr. Manager (HR)
For Principal, CATC

प्रतिलिपि-

1. OSD to Principal- For Information.
2. DGM(Elect.)
3. AGM(Finance).
4. AGM (Civil)



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ANNEXURE-1

CATC SNACKS BAR

GENERAL TERMS & CONDITION

01. The licensee shall maintain the Snacks Bar at the specified space located at CATC Training Complex fully equipped and shall keep the snacks bar open as per requirement of CATC.
02. General guidelines on usage of staff Snacks bar & approved rate list should be clearly displayed at a suitable location.
03. The license fee payable by the licensee to AAI on account of providing space for snacks bar is rupees **1501/-** (excluding GST) per month.
04. Electricity up to **500 Units**, and water will be provided **free of cost** to *M/s Delhi Haat* by CATC, Airports authority of India.
05. The agency may be permitted to introduce new items in the menu list. During the contract period. The rate of such new items will be decided by a duly constituted local level committee.
06. A provision for revision in rates of items owing to inflation and other. Market conditions during the contract period every year will be there and Licensee shall do any revision in rates in consultation with a duly Constituted local level committee.
07. The agency should use only standard/AGMARK/FSSAI quality Ingredients for preparation of items.
08. The staff Snacks bar licensee will ensure that the provisions of digital mode of payment are made available at all the time in the facility.
09. The licensee for a staff Snacks bar will not erect or display any Advertisement, Hoarding banners at the allotted space or at any place in the airport premises.
10. Any other form of advertisement by *M/s Delhi Haat* like advertisement on Disposable cups. Plates, packing boxes, tissue paper etc., will not be permitted.
11. Periodical or surprise checks may be conducted by the local level Committee in order to ensure that contract is being run as per the stipulated conditions.
12. The security deposit as per the value of contract (04 month of quoted license fee) i.e **Rs.6004/- (Rupees Six Thousand & Four only)** payable by the licensee in the form of NEFT/RTGS/DD drawn in favour of Airports Authority of India, payable at



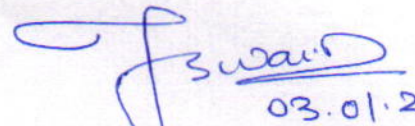
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- Prayagraj from any nationalized bank" within the 15 days from the date of issue of award letter.
13. Token penalty of Rs.100/- (per instance) will be imposed on the agency on failure to maintain Snacks bar timings. Failure to use branded raw materials, selling of expired food stuff, non- display of rate list, non-maintenance of cleanliness/hygiene, charging of higher price beyond MRP etc.
 14. The contract period shall be for **03 years** from the date of taken over of Snack Bar **site** or on mutually agreed terms and condition. There shall be escalation of 10% on base license fee every year at completion of each year.
 15. The licensee will be required to execute an agreement on a stamp paper of Rs.100/- as per the standard format. The cost of stamp paper shall be borne by the licensee.
 16. The licensee should be in a position to commence the Snacks bar services within 30 days from date of issue of award letter. The contractual obligation should also be completed before commencement of license & ensure all statutory obligations.
 17. The licensee will have to provide proper uniform in neat and clean condition to their employees including cook and helper. The licensee will also ensure that the people employed by him are following proper hygienic guidelines and ensure proper sanitization and ensure all statutory compliance of contractual staff.
 18. All Furniture's available in the Snacks bar should be kept in a clean and tidy condition at all the times. Moreover, the inside and outside area of the snacks bar should always be maintained in clean and hygienic condition.
 19. Use of single use plastic in any form is strictly prohibited.
 20. *The food item like lunch/meals will not be prepared by M/s Delhi Haat (Snack Bar) which may conflict with Cafeteria.*
 21. In case of urgent requirement, Airports Authority of India can shift the Snacks bar to an alternate suitable location within the CATC premises. The licensee shall have neither the right to demand an exactly equal area at alternate site nor proportionate reduction in the license fee on this ground.
 22. The licensee shall keep a complaint book at a prominent location in the staff Snacks bar premises which has to be made available for inspection by authorized representative of Executive Director, CATC, Prayagraj.
 23. *The agency to display the Rate Chart of food items in a prominent place.* Food item will be supplied on the counter and the users (customers) will be collecting their



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- food plate by their own. Water jugs and glasses should be facilitated on the tables by the licensee.
24. The conduct of Snacks bar staff should be satisfactory. In case any of the Snacks bar staff found of misbehaving/misconduct, the licensee shall remove the staff on AAI advice.
 25. The contractor shall regularly submit all relevant records/document to AAI representative for verification. The contractor shall be solely responsible for the payment of wages and other dues to the personal deployed by him latest by 7th of the subsequent month. The contractor shall be directly responsible and indemnify the authority against all charges, dues, claims, etc., arising out of the disputed relating to the dues and employment of personnel deployed.
 26. The licensee should supply the food and beverage items in a neat and clean manner and the quality should be maintained at all times. The Snacks bar committee members shall carry out surprise inspection of the Snacks bar at any time and the licensee shall carryout the instruction/suggestion of the Snacks bar committee for improved functioning of the Snacks bar.
 27. If AAI is not satisfied with the functioning and maintenance of the Snacks bar by the licensee, the license can be terminated by AAI at any time by giving a short time of 30 days.
 28. The licensee may surrender the license by giving 30 day's notice.
 29. In case of disruption of Snacks bar services by the licensee in the middle of the contract, AAI reserves the right to take necessary action to terminate the license.
 30. The Snacks bar shall function prior to Office Working Hours i.e. 08.30AM to 18.30 PM or as directed by Principal CATC. The licensee shall abide by all the terms & conditions as may be enforced by AAI from time to time.
 31. The garbage and food waste should be disposed off regularly as per the norms as may be decided by AAI.


03.01.23,

(Tapan Kumar Swain)

वरिष्ठ प्रबंधक (मानव संसाधन) Sr. Manager (H.R.)
SIGNATURE OF THE ISSUING OFFICER

Signature Not Verified

Digitally signed by SANJIB DAS
Date: 2023.01.04 17:27:47 IST
Location: eProcurement System for Central
PSUs