



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

No: AAI/AGT/COMML/ SNACKBAR/2023

Dated: 14-07-2023

By e-mail / Speed Post

To,

M/s. VIP Services,
Shop No.1, House No.50,
Loaukhedi Airport Road
Bhopal (MP) – 462036.

Email id: - vipservicesbho@gmail.com
Mobile: - 7000783395

Subject: License for "Snack Bar Tea/Coffee Vending machine and TR stall at Agatti Airport."

Sir,

This has reference to your participation in the subject E-bid bearing
E-bid No. 2022_AAI_136876_1 November 2022 & LOI Dated 16 May2023.

In this regard, Competent Authority has accepted your willingness and decided to award the license for "Snack Bar" at Agatti Airport for a period of One year extendable by One year or till the finalization new tender process whichever is earlier subject to the following terms and conditions.

1. License: Snack Bar and TR stall in Terminal Building, and city side at Agatti Airport
2. Space Allotted: Snack Bar – SHA & City-side area of Terminal Building at Agatti Airport
**Area/Location:- 1. Domestic SHA-5.1 Sq.M-Air conditioned space
2. Outside Terminal Building – 4.5 Sq.M – Non AC-Space**
3. Period of license : **One year extendable by another one-year w.e.f _____**
Or (Till finalization of the New Tender contract whichever is earlier).
4. Advance License Fee: License fee of one month i.e. Rs.16,199/- +GST @ 18% shall be paid in advance on or before 10th of every month by way of e- payments /DD drawn in the favor of AIRPORTS AUTHORITY OF INDIA, payable at Chennai.

The licensee shall pay one-month advance licence fee including GST amounting to **Rs.21,027/- (Twenty One Thousand and Twenty Seven Only)** within 30 (Thirty) days from the issuance of this award letter. The amount has been arrived at as follows: -



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a. Space Rent	- Rs. 16,199/-
b. GST @ 18%	- Rs: 2916/-
c. Utility Charges (10% of Space Rent)	- Rs.1620/-
d. Add GST@18% on above	- Rs.292/-
e. Total	- Rs.21,027/-

05. Security Deposit : The licensee shall deposit a sum of **Rs 63,081/-** i.e. an amount equal to 3 months of license fee as Security Deposit. The SD amount equivalent to **02 months** concession fee/ Licenses fee to be submitted in the form of BG from any scheduled commercial bank (Bank Guarantee from co-operative bank, even scheduled, will not be accepted) and balance **01 months** equivalent concession fee by way of NEFT/RTGS or DD/PO. In addition, an amount of **Rs. 21,027/-** shall above be paid as Security Deposit against the Electricity Charges in the form of Demand Draft/Pay Order/Bank Guarantee from a Nationalized/Scheduled Bank in favor of Airports Authority of India, payable at Airports Authority of India , Chennai within 30 days.

06. Electricity/ Water : The Electricity and water Charges are also Payable by the license as per consumption.

07. Agreement : An agreement in the prescribed format (as per Specimen copy of NIQ) is to be executed by the License on a non-judicial stamp paper of the value Rs100/-within 30 days from date of award letter.

08. The License fee shall always be paid advance on or before the 10th of every calendar month failing which 12%p.a. interest shall be chargeable.

09. The License must necessarily operate the contract for minimum 50%of the total period of the contract, failing which the License shall be debarred from participating in any tender in any tender in AAI for a minimum period of one year.

10. It shall be the liability of the License to obtain proper Insurance coverage for their properties/ goods to be stores in the licensed premises.



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11. The License shall not assign or transfer the license or any part thereof.
12. Issuance of PIC etc. shall be as per BCAS guidelines and the charges, if any, shall be borne by the License.
13. Any disputes arising out of this License, the decision of AAI in the matter shall be final and binding.
14. The License shall also abide all the term & conditions and rules & regulations of AAI, BACS, SPF and any other regularly agencies as may be enforced from time to time with respect to Airport Security/ Operations.
15. The Airport Director will approve the design and the location of the temporary/permanent structure required by License.
16. The License shall not erect or display any advertisement, hoardings, banners or signboards or undertake any modification/construction Plan at the allotted space. Any specific requirement needs to be approved by the Airport Director/Airport In charge.
17. The snack Bar Counter Services shall be open during operational hours or at any given time approved by Airport Director, as per requirement of Station.
18. Necessary Airport Entry Permits will be issued by the Airport Director to the Authorized representative as per the rules of BCAS only on submission of the requires document labor laws in force from time to time.



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19. The License shall abide by all the rules and regulations of Central/State Government labor laws in force from to time.

20. The License has to make payments to employee as prescribed under minimum wages act and as per all the related statutory provisions applicable thereto. The license should also ensure their registrations with PF and ESI purposes and compliance of contract labor provisions.

21. All clearances/permissions/Licenses shall be obtained by the license from the Govt/agencies/Local authority etc. for running the subject facility before commencement of the service.

Thanking you,

Copy to: -

1. RED SR , AAI , Chennai
2. JGM (Commercial) , RHQ, SR Chennai
3. GM (F&A) , RHQ SR Chennai
4. Internal :- In-charge Commercial , Engg (C) , Engg (E), Terminal Manager

S. ANJIAH

Airport Director

Agatti Airport

विमानपत्तन निदेशक
AIRPORT DIRECTOR
भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India
अगाती हवाई अड्डा, अगाती-682 553
Agatti Airport



ANEXURE-IISPECIAL TERMS AND CONDITIONS

(Snack Bar and TR Stall at SHA & City Side Area of Terminal Building at Agatti Airport.)

1. The allotted premise has to be operated as SNACK BAR and TR STALL.
2. Before commencement of the operation, the licensee has to submit the price list applicable to passengers, visitors and staff at the Airport to AAI for approval. Airport Director will be the competent Authority in this regard. The Approved Price List for Snack Bar Facility is to be displayed properly.
3. No increase in any rate could be effected without prior approval of the Authority. Intention of AAI is to provide quality services at a reasonable rate. The tenderer/quotationer are expected to maintain tariff rates comparable to those prevailing in the town/city for non-regulated items in the tender/quotation. Rate list should be submitted to AAI for approval. The rates are to be displayed in the restaurant.
4. The licensee will be permitted to nominal extra charges for parcels over and above the approved rates.
5. The Licensee has to obtain necessary license if any required. The licensee is advised to obtain necessary clearance/license from Food Safety and Standards Authority of India before commencement of the facility.
6. Both Vegetarian & Non Vegetarian food items to be served in the snack Bar counter. The successful tenderer/quartier is also permitted to sell packaged items not more than MRP including ice-creams, fruit juices etc. The agency is also encouraged to serve fresh fruit juices, fruit shakes and other varieties of ready to eat food items Including fast food.(Hygienic condition)
7. Mandatory, licensee awarded the contract should displayed his name prominently. He should also display the franchisees approval in the premises. Further, display of any advertisement shall not be permitted in the earmarked area ; however AAI reserves the right to display advertisement.
8. The restaurant is to be kept open for the period as directed by the Airport Director from time to time.
9. The Authority shall not be responsible for any legal cases that arise due to health hazard on account of quality of product and other legal matter for quantity, price etc., sold by the tenderer/ quotationer. The sole responsibility shall be of the tenderer /quotationer in any legal cases.
10. The agency has to keep the premises in clean and tidy condition and open to inspection to the satisfaction of Chairman, AAI or his representative.
11. The selected tender/ qoutationer shall have no claim for monopoly and the Authority shall be at liberty/ provide catering facilities in other area of Terminal building or outside the Terminal Building as may be necessitated by demand or as so desired by the authority.
12. AAI will provide only bare space. The successful agency has to provide/arrange cooking utensils, furniture and fixtures, kitchen equipment and all other related items for the operation of a snack Bar.

13. Any advertisement on the cutlery equipment (Other than the name of the licensee) is not permitted except with the specific approval of the Airport in Charge.
14. No charges or subsidy shall be given to the contractor in any form.
15. The license fee shall be paid in advance every month on or before the 10th day of every month.
16. The licensee shall submit the figures or gross sales monthly on or before the 5th day of every month. Daily record of the sale should be kept separately.
17. The licensee shall pay the entire charges for consumption of water and electricity for the restaurant as may be due from him on the basis of quantity of electric energy and water consumed by him from time to time. Such charges shall be paid by the date (s) specified in the bill.
18. The licensee shall decorate and furnish the Snack Bar in a manner which will be approved by Airport Director of the Authority and shall paint the interior of the Snack Bar at such time and in such manner as may be directed by the Airport Director of the Authority at his/its cost thereof, the Licensee shall pay the same within 3 days of such demand without raising any dispute.
19. The Licensee shall Use the Snack Bar for the purpose of selling food and beverage items and shall not use for any other purpose whatsoever.
20. The Licensee shall not use any plastic cups/glasses which are banned.
21. Invoice should be issued to every customer (possible printed /electronics with name of the restaurant and licensee).
22. The Licensee is not permitted to canvas /issue papers in the Airport premises All the activities are to be constrained within the allotted space, if anybody found indulging in such activity, action shall be initiated against the person and the Licensee as per the policy of the Authority.
23. The Licensee shall deal with all the passengers/ visitors with extreme courtesy and caution and any complaints from the public about the mist -behaviors of the Licensee or his/her employees shall be construed as grounds for non - performance.
24. The Licensee shall issue the proper such bills to the customers on account of any purchase. Provision should be made to accept the International Credit/Debit cards in the snack Bar if possible.
25. The licensee shall abide by all the Terms and Conditions of the Agreement and the instructions issued from time to time by the Authority shall be strictly followed.
26. Being the facility at the Airport Terminal Building, Snack Bar should be available during the flight hours.
27. The following penalties will be imposed, against the irregularities, to the licensee or staff of licensee; However, the Airport Director has power to decide the quantum of penalty or any change thereof;

Sl no.	DESCRIPTION OF IRREGULARITIES	MAXIMUM PENALTY
1	Staff not in uniform/ without ID card	Rs.100/-per instance
2	Misbehavior by the staff	Rs.500/-per instant
3	Using mobile phones for taking photos in the terminal building/ air side by staff on duty.	Rs.100/-per instant
4	Using AAI's properties like Trolleys, Pax chairs etc.	Rs.200/- per instant
5	Closing the facility without intimation during Pax movement.	Rs.500/- per instant
6	Selling items / services other than specified	Rs.500/- per instant
7	Over charging.	10%of monthly license fee
8	On 3 rd occasion of any irregularity, if happened.	100%of monthly license fee and/or Termination of contract without any notice.
9	Non- display of exchange rates applicable.	Rs.5000/- per instant

28. The License shall provide two Digitalized/ computerized billing and e- payment system.
29. The special Terms and conditions above shall part of the Agreement.




 विमानपत्तन निदेशक
 AIRPORT DIRECTOR
 भारतीय विमानपत्तन प्राधिकरण
 Airports Authority of India
 अगर्ता हवाई अड्डा, अगर्ता-722 513
 Agartala Airport, Agartala-722 513

Signature Not Verified

Digitally signed by SUJATA SARATHY
 Date: 2024.02.08 15:03:32 IST
 Location: eProcurement System for Central PSUs