



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



BN9290/8332 :0414
ISO 9001: 2008

ISO 9001:2008
Q9105372

Ref. No: - AAI/KOL/CNS-STORE/JOB-CONTRACT/WO/2022

Date: 25.10.2022

To:

M/s. MAHIMA ENTERPRISES

C-66, Indrapuri, Ashiana Nagar,
Patna - 800014.

Email id: saurav.01verma@gmail.com; mahimaenterprises89@gmail.com;

Ph:- 9798880929/9471000551/8873217786/9608959073.

Subject: - Job/work for Up-Keep & Assisting Maintenance of CNS/ATM Facilities and Cleaning of CNS Units at N.S.C.B.I. Airport, Kolkata-52 for two years.

References: -

- i) Your Bid No. 475710 against this office E-Tender **Ref No.** AAI/KOL/CNS-STORE/UP-KEEP AND MAINTENANCE/2022-24 (Tender Id: 2022_AAI_131355_1)
- ii) Your offer documents against the above mentioned Tender.
- iii) AAI Letter of Intent No. AAI/KOL/CNS-STORE/JOB-CONTRACT/LOI/2022
Date: 25.10.2022
- iv) Your acknowledgment to AAI Letter of Intent dated 25.10.2022.

Dear Sir,

1. Your tender for the work mentioned above is hereby accepted by the Competent Authority, Airports Authority of India, at the item rates quoted by you totaling **Rs.1,28,83,992.00 (Rs. One Crore Twenty-Eight Lakh Eighty-Three Thousand Nine Hundred Ninety-Two) only plus PF, ESI, Bonus & GST as applicable.**

Period of Contract:- Period of contract for two years from **26.10.2022** to **25.10.2024** and further extended up to 6(Six) months as per requirement.

Required Man power:

1. For Up-Keep & Assisting Maintenance of CNS/ATM Facilities at
NSCBI Airport, Kolkata

Minimum number of Un- Skilled Manpower :- Twenty-Five (25) Nos.



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**2. For cleaning of CNS Units at NSCBI Airport, Kolkata
Minimum number of Un- Skilled Manpower :- Four (4) Nos.**

2. You are requested to attend the office of DGM (CNS)/CNS Store, Store Complex, Airports Authority of India, NSCBI Airport, Kolkata – 700 052 **by 03.11.2022** to sign and complete the agreement. The contract agreement shall be executed on a **non-judicial stamp paper of value of Rs.100/- (Rupees One Hundred only)** and the cost of the stamp paper shall be borne by you.
3. You are requested to deposit an unqualified Contract performance guarantee (in lieu of Contract Performance security) of the value equivalent to 03% (three percent) of the total price to AAI in the form of an irrevocable and unconditional bank guarantee on scheduled commercial bank as per Performa attached as Annexure-III. The guarantee shall be submitted within 15 calendar days of the issue of letter of acceptance of his bid and will be valid till 90 days after the end of the period of support/warranty. In case successful bidder fails to submit the PBG within stipulated period, interest @ 12% p.a. on performance Guarantee amount would be levied (non-refundable) for delayed period of submission.

or

The same will be deducted in 24 instalment from your running bills and the same will be returned after completion of contract period without interest.

4. Contractor's liability with respect to Labour/ Workmen Laws/ Acts/ Rules & Regulations etc:

4.1 The contractor shall comply with all applicable laws, Ordinance, Rules & Regulations and prescribed in Contract Labour (Regulation & Abolition) Act 1970, EPF Act, 1952, ESI act, 1948, Payment of Wages Act, 1936 and Workmen Compensation Act, 1923 and other applicable labour laws in respect of this contract and shall pay at his own cost all charges **and levies and deposits** in connection therewith.

4.2 The engaged manpower deputed by Contractor to be paid wages by crediting the wages in their respective bank accounts through ECS after obtaining



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authorization from the contract workers and minimum Daily wages rate as per order of CLC, Ministry of Labour & Employment to be paid to the Un-Skilled **per person per day** & PF, ESI, Bonus has to be paid by the agency as per the rules. If Wages/DA is increased then Enhanced DA shall be paid to all the engaged person accordingly by the agency as per CLC Order.

The Contractor/Bidder shall make the payment to the workers within 7th day of every month positively. Failure to the release of the payment within the stipulated date will affect the performance of the contractor and may be counted for future contract.

4.3 The contractor shall take at his own cost, necessary insurance cover in respect of staff and other personnel to be employed or engaged by him in connection with the aforementioned services to be rendered to MI and against all claims, damages or compensations payable under workmen's Compensation Act, 1923 or any modification thereof. The insurance policy shall not be cancelled till the **officer-in-charge** permits and agrees to it. The contractor shall comply with all relevant labour laws as applicable or as may be mentioned during the contract period and shall indemnify AAP against all acts of omissions, fault, breaches and or any claim or demand, loss, injury and expenses to which AAI may be party or involved as a result of contractor's failure to comply and of the obligation under the relevant act / law which the contractor is bound to follow.

4.4 The firm has to depute manpower for the said work as per requirements and necessary documents, certificates, bio-data etc. of the workman to be submitted to the **O/o the General Manager (CNS), Kolkata**. The manpower shall not be less than the minimum manpower required per month as mentioned. Normally one clear weekly off shall be provided to each worker engaged by the agency. Although in case of exceptional circumstances an employee may be called on weekly off also.



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4.5 The contractor declares that He/She has to pay **minimum Daily wages rate as per order of CLC, Ministry of Labour & Employment to be paid to the Un-Skilled per person per day & PF, ESI, Bonus has to be paid by the agency as per the rules. If Wages/DA is increased then Enhanced DA shall be paid to all the engaged person accordingly by the agency as per CLC Order.**

4.6 The person has to be present in all working days including holidays if required. The **ESI,PF** amount paid to the statutory authority by the contractor shall be reimbursed on actual basis on submission of documentary evidence Normally one clear weekly off shall be provided to each worker engaged by the agency.

Although in case of exceptional circumstances an employee may be called on weekly off also.

5. Restricted Area

5.1 The Job Contract for Up-Keep & Assisting Maintenance of CNS/ATM Facilities and Cleaning of CNS Units at N.S.C.B.I. Airport, Kolkata-52 which is a sensitive and high security zone. The successful contractor has to follow the security requirements in his day-to-day work.

5.2 As the site of the work is in the restricted area, the contractor is required to obtain Photo Identity Card (PIC) for his staff/employees individually to be issued by Bureau of Civil Aviation Security (BCAS), through AAI. Such Police Verification certificates of credentials and conduct guarantee are to be obtained by the contractor **and to be submitted with AAI** for all the **staff/employees individually** to be deployed by **contractor** under this contract before deployment of such staff/employees otherwise shall not get the entry into Airport premises, Staff/employee **should not be changed frequently once the verification of character and antecedents are done.** Any other formalities as applicable/ enforced from time to time shall be



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complied with at no extra cost. No claim what so ever on this shall be allowed. Incidental expenses incurred towards PIC or such police verifications shall be borne by the contractor.

If at any time the work or Conduct of any worker is found unsatisfactory **or in-disciplined or without PIC or otherwise in any manner deficient to the requirements of the terms & conditions of the contract** by AAI, such persons shall be removed by the Contractor immediately with suitable substitute.

6. Payment to Contractor:-

6.1 Payment will be released **Quarterly/Monthly** basis subject to satisfactory service, necessary verification and quality acceptance by AAI, NSCBI Airport, Kolkata – 52. ***Invoice/ Bill should accompanied the deduction/deposited slip of PF and ESI Bill/Challan and payment confirmation receipt of PF & ESI, Proof of Payment of worker through Bank*** and be submitted to the CNS STORE COMPLEX, O/o The General Manager (CNS), AAI, NSCBI Airport, Kolkata-52 at the end of each quarter.

6.2 Paying Authority: The Regional Executive Director, Airports Authority of India, NSCBI Airport, Kolkata -700052.

6.3 Minimum wages rate shall be reimbursed only for the actual amount, if increased during contract period in accordance to the Government notification so as to enable the contractor to meet the statutory obligation. Necessary proofs of such actual payment made as a result of Govt. Notification shall be submitted by the contractor to Officer-in-Charge.



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7. In case of receipt of complaint from staffs of the agency regarding non-payment of salary, AAI reserves the right to withhold payment of bills till the submission of documentary evidence regarding payment of it.

8. SPECIFICATION OF WORK:

Scope of the works to be covered under “Job/work for Up-Keep & Assisting Maintenance of CNS/ATM Facilities and Cleaning of CNS Units at N.S.C.B.I. Airport, Kolkata-52 for two years as per the tender terms and conditions.

Please acknowledge the receipt and return the duplicate copy of this letter enclosed herewith after signing it to the undersigned as a token of acceptance.

Yours Sincerely,

के.के. साहा/ K.K.SAHA

उप महाप्रबंधक(सीएनएस) भा.वि.प्रा /DGM (CNS) ,

कृते महाप्रबंधक(सीएनएस),कोलकाता/For GM(CNS),Kolkata

भारतीय विमानपत्तन प्राधिकरण / Airports Authority of India

एन.एस. सी. वि.आई.हवाई अड्डा, कोलकाता/N.S.C.B.I.AIRPORT,KOLKATA

Copy To:-

- 1 The General Manager (CNS) KOL, AAI, N.S.C.B.I. Airport, Kolkata – 52. .
 - 2 The General Manager (Fin), AAI, N.S.C.B.I. Airport. Kolkata - 52. .
 - 3 O-I-C/ Duty Officer at Badu HF.Rx, Badu MSSR,HF.TX Bagjola / NAV AIDS O/M Salt Lake/ Nilganj, Old Remote of NSCBI Airport, Kolkata .
- For Information.

Signature Not Verified

Digitally signed by KIRAN KUMAR SAHA
Date: 2022.10.28 13:08:08 IST

Location: eProcurement System for Central

एटीएम-सीएनएस सेवा, नेताजी सुभाष चन्द्र बोस आन्तराष्ट्रीय हवाई अड्डा, कोलकाता-52
ATM-CNS SERVICES, Netaji Subhash Chandra Bose International Airport, KOLKATA-52

ईपिएबिएक्स /EPABX: 03325119600-10, 25119612-16

निर्गमित वेब साइट/Corporate web site : www.airportsindia.org.in / www.aai.aero