



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



संदर्भ संख्या / भाविप्रा / रा.पु. / वाणिज्य-75 / 2022 / 8008-17

दिनांक 11.11.2022

प्रति,

मेसर्स फेयर हैंडीक्राफ्ट
M/s Fair Handicrafts
Shopping Complex Gandhi Chauraha
Jain Mandir Road, Khajuraho
Dist. Chhatarpur (M.P.) - 471606

(E-Bid No. – 2022_AAI_130965_1)

विषय: एवार्ड लेटर का प्रेषण।

(Short Term License for Handicrafts Counter in Check-in Area at Swami Vivekananda Airport, Raipur)

महोदय,

उपरोक्त विषय के संबंध में एवार्ड लेटर की प्रति आपके जानकारी एवं आवश्यक कार्यवाही हेतु इस पत्र के साथ संलग्न है।

संलग्न: यथोपरि।

(सुरेश कुमार साहू)
सहायक महाप्रबंधक (वाणिज्य)
कृते विमानपत्तन निदेशक

प्रतिलिपि:-

बाह्य वितरण :-

1. क्षेत्रीय कार्यपालक निदेशक (पूर्वी क्षेत्र), भा.वि.प्रा. ने.सु.चं.बो.अं. हवाईअड्डा, कोलकाता- 52

आन्तरिक :-

1. विमानपत्तन निदेशक - कृप्या सूचनार्थ
1. सयुक्त महाप्रबंधक (ए.टी.सी.)
2. सयुक्त महाप्रबंधक(सीएनएस)
3. उप.महाप्रबंधक (वित्त)
4. सहायक महाप्रबंधक (सिविल)
5. सहायक महाप्रबंधक (विद्युत)
6. सहायक महाप्रबंधक(ऑप्स)
7. वरिष्ठ प्रबंधक (सुरक्षा)



भारतीय विमानपत्तन प्राधिकरण
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संदर्भ संख्या / भाविप्रा / रा.पु. / वाणिज्य-75 / 2022 / 8008-17

दिनांक 11.11.2022

To

M/s Fair Handicrafts
Shopping Complex Gandhi Chauraha
Jain Mandir Road, Khajuraho
Dist. Chhatarpur (M.P.) - 471606

(E-Bid No. – 2022_AAI_130965_1)

Sub: Short Term License for Handicrafts Counter in Check-in Area at Swami Vivekananda Airport, Raipur.

Sir

Please refer to your bid for e-tender no **2022_AAI_130965_1** in respect of **Short Term License for Handicrafts Counter in Check-in Area** at Swami Vivekananda Airport, Raipur.

The Competent Authority is pleased to give license for **Short Term License for Handicrafts Counter in Check-in Area at S.V. Airport, Raipur** at monthly license fee of **Rs. 97,000/- (Rupees Ninety Seven Thousand Only)** per month, utility charges and Taxes as applicable. An Annual escalation of @10% on license fee is applicable subject to the following Terms and Condition:

- Period:** 03 (Three) Months or award of regular contract whichever is earlier.
- Acceptance of Award:** You have to submit acceptance of all the terms and conditions of the award letter within **07 (Seven) days** from the date of the award letter by signing and returning of duplicate copy.
- License fee: Rs. 97,000/-** per month, utility charges @10% of space rent @ 1,080/- per. sqmt. per month and taxes as applicable. Compound escalation @ 7.5% of Space rent will be applicable on 1st April every year. The same may be reviewed by AAI, CHQ and the license will have to pay accordingly.
- Advance License fee:** Payment of one month advance license fee, with GST within 15 days from the date of the award letter as given below:

License fee	Rs. 97,000/-
Utility Charges @10% of space rent @ 1,080/- psmppm for 10 sqm.	Rs. 1,080/-
Total	Rs. 98,080/-
GST @ 18%	Rs. 17,654/-
Grand Total	Rs 1,15,734/- p.m.

- Area:** 10 Sqmt. (AC) space shall be provided in which the licensee shall fabricate the premises subject to approval of design and sketch by this office.

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स्वामी विवेकानन्द हवाई अड्डा, रायपुर (छ.ग.)-492015,
Swami Vivekananda Airport, Raipur (C.G.)-492015,

दूरभाष- 0771-2418167,
Phone - 0771-2418167,

फैक्स- 0771-2418168
Fax . - 0771-2418168

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5. **Security Deposit:** That the licensee shall deposit a sum of **Rs. 2,94,240/- (Rupees Two Lakh Ninety Four Thousand Two Hundred Forty Only)** i.e. an amount equal to **03 (Three) months** of license fee as Security Deposit in the form of Demand Draft / Pay order / RTGS/NEFT/ Bank Guarantee from a Nationalized/Scheduled Bank (Bank Guarantee from Co-operative Banks, even scheduled co-operative banks, shall not be acceptable) in favor of **Airport Director, AAI, S.V. Airport Raipur Airport**. Payment of SD amount may be deposited within 15 days from the date of issuance of award letter.
6. **Security Deposit of Electricity:** The Licensee shall deposit a sum of **Rs.10,000/- (Rupees Ten Thousand Only)** towards security deposit in respect of electricity charges in the form of Demand Draft / Pay order / RTGS/NEFT.
7. **No Interest** is payable on Security Deposit.
8. **Handing/Taking over of site:** The Party shall take over the possession of the premises from the next date of signing of agreement.
9. **Joint Measurement:** The joint measurement of the area shall be conducted by AAI and the party within 15 days of the award letter. The joint measurement shall form part of the agreement. If the Party fails to depute an authority representative for the measurement within 15 days, then AAI representative may conduct the measurement and inform the party and the same will be forming part of Agreement and will be binding.
10. **Other Charges:** In addition to above mentioned license fee the party shall be required to pay the space rent, electricity, water, conservancy charges as applicable to all licensees at prevailing rate, which are subject to revision from time to time.
11. **Rate & Taxes:** That the Licensees shall pay all rates, assessments, out goings and other taxes including GST as leviable on the licensees as per law from time to time.
12. **Agreement:** The Agreement between the licensee and AAI shall be completed within 15 days of the date of award letter. The Licensee shall execute an agreement in duplicate on non judicial stamp paper worth **Rs. 100/-** each. Two copies of recent and attested passport size photographs of authorized signatory are to be submitted together with agreement of the licence within 15 days from the date of award.
13. **NOC/Approval plan:** The party shall submit the layout/plan including electric installation and power requirement of the counter within 10 days from the date of the award for approval of AAI. Licensee shall construct the partition on the premises at this own cost but in accordance with the size and design approved by the Authority in writing to be obtained by the licensee.
14. **Business Incubation Period:** A period of 07 (Seven) days from the date of issuance of LOIA for completing for all the formalities/ conditions by the licensee.
15. **Gestation Period:** A maximum **15 days** gestation period counted from the 8th day of issuance of LOIA i.e. immediately after expiry of business incubation period.

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16. **Raising of bill:** AAI shall raise bill on or before 10th of every month. The concessionaire has to make the payment of License Fees etc. by 25th of the same month, failing which interest on delayed payment at the rate of 9% per annum shall be charged from the due date for delay period of up to 30 days and if delay is for more than 30 days, then interest the rate of 18% per annum shall be charged from the due date, of entire delay period
17. **Delayed Payment:** The licensee shall pay the licence fee and other charges by way of Demand Draft/RTGS/NEFT etc. from a Nationalized/ schedule Bank in absolute favour of Airport Authority of India, payable at Raipur. In the event of failure to pay the licence fee another charges by due dates, the authority may without prejudice to other rights and remedies be entitled to charge interest as per agreement.
18. **Penal Action:** On account of unsatisfactory performance such as: (i) Delayed Payment of licence fee, (ii) Not maintaining of quality in providing facility/service, (iii) any other breach in terms and conditions of licence agreement, AAI will be at liberty to terminate the contract.
19. The Licensee may be required to change the location as and when required by AAI without an protest/ demur and at his own cost.
20. Licensee cannot transfer the present licence to any other party.
21. Licensee shall construct the partition on the premises at this own cost but in accordance with the size and design approved by the Authority in writing to be obtained by the licensee.
22. Licensee shall obtain proper fire insurance coverage including theft and burglary in respect of all their properties/goods to be stored or used in the licensed premises. AAI shall not be responsible for any kind of loss or damage of property/goods of the licensee.
23. The licensee shall handover the licensed premises peacefully on expiry of the contract period if not handover/vacated the space by licensee, it will be treated as unauthorized occupancy and will be penalized as per AAI rules, in addition to charging at double the rate. Further if AAI vacate the space and remove the structure the expenditure incurred for vacation/removal of structure will be recovered from the licensee.
24. The licensee shall display the signage as per the approved design. No deviation in the design of the signage shall be allowed.
25. The Licensee shall comply with Bureau of Civil Aviation Security (BCAS) rules and regulations.

The Agency should obtain security clearance from BCAS for getting AEP. Otherwise if any delay in getting AEP Airports Authority of India is not responsible for that.

How to Apply:-

The Agencies with their Registration of firm/company and work order's copy should apply to BCAS through esahaj portal (<https://esahaj.gov.in>).

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*See below
11/11/22*



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



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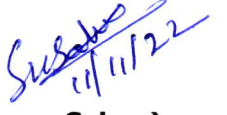
**O/o Regional Director
Ministry of Civil Aviation
Bureau of Civil Aviation Security (BCAS),
Swami Vivekananda Airport,
Raipur-492015**

26. The licensee shall furnish Character and Antecedent/back ground check of their employees done by SHO/SP concerned before apply for Airport Entry Passes. Necessary charges as applicable for issuance of passes shall be borne by the licensee.
27. This award letter along with tender documents (e-bid No. 2022_AAI_130965_1) will form part and parcel of the licence Agreement.

All other terms and conditions mentioned in NIT will be part of Agreement.

धन्यवाद

भवदीय


(Suresh Kumar Sahoo)
AGM (Commercial)
For Airport Director

Copy to:- NOO

External:

The Regional Executive Director (ER), AAI, NSCBI, Kolkata-52 – (For Information)

Internal: -

1. Airport Director – For Information

1. Jt.GM (ATC) 2. Jt.GM (CNS), 3. DGM (F&A) 4. AGM (Civil), 5. AGM (Elect), 6. AGM. (ATSEP/OPS), 7. Sr. Mgr (Security)

Guidelines for BG Verification through SFMS of ICICI Bank

(For Successful bidders only)

1. Prospective successful bidder has to submit BG (PBG/BG-SD/FBG) in accordance with the following bank details:

CORPORATE NAME	AIRPORTS AUTHORITY OF INDIA
BANK NAME	ICICI BANK
IFSC CODE	ICIC0000007
BG ADVISING MESSAGE	IFN 760COV (BG ISSUE) IFN 767COV (BG AMENDMENT)
UNIQUE IDENTIFIER CODE	AAIRAIPUR

2. While submitting the documents to BG issuing bank, the vendor/ customer/ concessionaire will also submit letter to the issuing bank as per the format mentioned in the Annexure M, Appendix- II.
3. Based on the above inputs from the vendor/ customer/ concessionaire, the BG confirmation message through SFMS will be triggered to the beneficiary bank i.e ICICI bank and on the basis of unique identifier code, the BG confirmation mail will be received at AAI, Visakhapatnam.
4. While submitting the original BG document, the vendor/ customer/ concessionaire has to compulsorily attach copy of the SFMS BG confirmation message sent by the BG issuing bank to ICICI bank.

Advisory: For Applicant and its BG issuing Bank Branch

It is to be noted that along with physical BG; AAI has also activated an online facility to view the issued BG cover message transmitted to ICICI Bank through SFMS platform.

- For availability of BG in this platform, it is necessary that BG issuing/ amending bank send the BG advice in the form of message format **IFN 760COV** (BG Issuance) / **IFN 767COV** (BG Amendment) via SFMS (Structured Financial Messaging System) as provided by RBI.
- In the event of BG issuing/ amending bank not sending the message IFN 760COV/ IFN 767COV or committing any error while capturing the details at least in the below field, BG confirmation through online portal would not be updated.

Request you to notify your bank (BG issuing bank) to update below details at time of submission of BG issuance/ amendment request to their respective banks:

BG Advising message – **IFN 760COV/IFN 767COV via SFMS**

IFSC CODE: **ICIC0000007**

Corporate Name – **Airports Authority of India**

Email: **bgv.raipur@aai.aero**

Field Number

7037

Particulars (to be mentioned in Row 1)

AAIRAIPUR

Note: Please note that the issuing bank while issuing/amending the BG, should ensure that the above information is correctly captured in the message i.e. IFN 760COV/ IFN 767COV.