



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
पुदुच्चेरी हवाई अड्डा / PUDUCHERRY AIRPORT



Ref. AAI/PC/COMML/CARRENTAL/2022-23/574

Date: 28.10.2022

To,

M/s. Happy Trip Cars
181, Thiruvalluvar Street
Jagaraj Nagar
Lawspet
Puducherry - 605008

Sub: License to Operate General Car Rental Services (For Motor Cab and Maxi Cab) at Arrival area of Terminal building at Puducherry Airport (E-NIT No: 2022_AAI_118259_2)

Sir/Madam,

The approval of Competent Authority is hereby conveyed for the award of License to Operate General Car Rental Services (For Motor Cab and Maxi Cab) at Arrival area of Terminal building at Puducherry Airport to M/s Happy Trip Cars, Puducherry as per the following terms and conditions:-

1	Licence for	General Car Rental Services (For Motor Cab and Maxi Cab) at Arrival area of Terminal building at Puducherry Airport
2	Tentative Location	One Counter in Arrival Area (02 Sqm)
3	Period of the Licence	01 (One) Year (extendable by 01 year)
4(i)	Licence Fee	Rs. 31,666/- (Rupees Thirty One Thousand Six Hundred and Sixty Six Only) per month plus applicable taxes and other charges per month. In addition to the above, utility charges (@ 10% of normal notified space rent) is also payable in respect of counter (provided at Arrival Area) per month; present Non-AC space rent is Rs. 670/- per sqm pm and present AC space rent is Rs. 1000/- per sqm pm- to be escalated every 1st April or as per AAI policy during the currency of the contract. License fee should be paid on or before 25th of the same month, failing which interest on delayed payment at the rate of 9% per annum shall be charged from the due date for delay period of upto 30 days and if delay is for more than 30 days, then interest at the rate of 18% per annum shall be charged from the due date, for entire delay period.
(ii)	Annual Escalation	License Fees shall be subject to annual escalation of 7.5%.

o/c

Signature
28/10/22

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		The first annual escalation will be applicable after completion of one year + six months license period. Thereafter the same will be applicable after completion of subsequent one year period therefrom. Even if, on account of any delay whatsoever, licensee could not commence business operations on the expiry of gestation period stipulated in NIT, for the purpose of calculation of date on which 18 months of license are completed (date on which first escalation is applied) shall be deemed from next day of expiry of gestation period stipulated in NIT.
5	Charges for electricity & Water	As per Bills issued at applicable rates.
6	Security Deposit	Rs. 1,26,664/- (Rupees One Lakh Twenty Six Thousand Six Hundred and Sixty Four only) amounting to 04 (four) months equivalent Concession fee of the first year to AAI as an interest free Security Deposit shall be paid in the form of NEFT/RTGS/DD/PO/Bank Guarantee in favour of Airports Authority of India within 15 days from the date of issue of award letter. The SD amount equivalent to four months concession fee to be submitted in the form of BG to be submitted from any scheduled commercial bank (Bank Guarantee from co-operative bank, even scheduled, will not be accepted). The BG should be valid for the complete period of licence plus 6 months beyond the licence period. No interest is payable on SD.
7	Interest on delayed payment	As per terms and conditions of NIT.
8	Security deposit for Electricity/ water/telephone	Rs. 10000/- (Rupees Ten Thousand only) by way of Demand Draft/Pay order/Bank Guarantee/NEFT/RTGS payable to Airports Authority of India at Puducherry.
9	Advance license fee	One month License Fee - Rs. 37,524/- (Rupees Thirty Seven Thousand Five Hundred and Twenty Four Only) including Utility charges plus GST @ 18%.
10	Obligation of Govt. laws/rules	The licensee, his agents and servants shall observe, perform and comply with all rules and regulations of Shop and Establishment Act, Factories Act, Industrial Disputes Act, Minimum wages Act and any rules and regulations made by Govt./Airports Authority of India.
11	Business Incubation period	15 days from the date of issuance of LOIA.

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Jayant
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12.	Gestation Period	30 days reckoned from the date of expiry of business incubation period. Billing will commence from 46th day from the date of issuance of LOIA or actual commencement of business, whichever is earlier.
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13. It may be noted that the Earnest Money Deposit of the successful bidder may be forfeited and the bidder shall be liable to be debarred for further participation in AAI's tender(s) /e-tender(s) for a period of 01(one) year, on account on non- completion of the following:

- Acceptance of the offer within 07 (seven) days from the date of issuance of the award letter addressed to the party.
- Payment of advance license fee for one month within 15 days from the date of issuance of the award letter.
- Payment of Security Deposit within 15 days from the date of issuance of Award letter.
- Execution of the Agreement within 15 days from the date of issuance of award letter (on stamp paper of appropriate value, related costs to be borne by the Licensee).
- Commencement of the facility within gestation period.

14. All security guidelines shall be applicable. Necessary security clearance shall be obtained by the Licensee for obtaining AEP for their staff. (If applicable)

14 (i) Bureau of Civil Aviation Security (BCAS), Chennai, has advised the following guidelines to be followed while applying for AEPs: -

- The Temporary Aerodrome Entry Permit (TAEP) initially for a period of 30 days will be issued by Airport Director, Airports Authority of India (AAI)/ respective Airport Operators, with whom the entity entered into written Agreement, following the due procedures, to commence business inside the Airport.
- Immediately, thereafter, formalities to comply with the instructions of BCAS i.e. obtaining Provisional Security Clearance / Security Clearance through E-Sahaj Portal and submission of Security Programme are to be strictly adhered to. Necessary assistance / guidelines, if required may be obtained from the Airport Operator / BCAS in this regard. The above are mandatory requirements for continuing business in the Airport premises.
- The entities who have already obtained Security Clearance for their operations in other region(s) should intimate RO, BCAS, Chennai, accordingly duly enclosing 1) Intimation Letter regarding establishing their business in Puducherry Airport 2) Security Clearance issued by BCAS, HQ 3) Provisional Security Clearance(s) issued by the RO, BCAS, of other Region(s) 4) Written Contract Agreement by the Airport Director, Puducherry 5) Authorised Signatory for Puducherry Airport and 6) Security Programme for Puducherry Airport.
- Failure to comply with any of the above instructions will entail suspension or withdrawal of TAEP/AEP issued.
- The above points are not exhaustive and the updation/addition/omission if any will be appraised from time to time

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15. One copy of this award letter may be returned to this office duly signed along with the acceptance letter /token of having accepted the terms and conditions of the award.

16. In the event of the Licensee committing any breach of the terms and conditions of the license agreement, the Authority may without prejudice to other rights and remedies be entitled to forfeit the Security Deposit or any part thereof. On the expiration or earlier determination of the license the Authority shall return the Security Deposit or part thereof which has not been forfeited as aforesaid, to him, without interest.

17. In accordance with the directions of Government of India, cashless transaction system is being promoted by AAI and hence you are also instructed to use the Point of Sales (PoS)/Swipe Machines from the inception of the contract period. Apart from it, all the available modes of e-payment should be followed at your outlet. Licensee shall mandatorily employ at least two different e-payment modes at all times.

18. Puducherry Airport is a plastic free zone. Hence, you will ensure that no single use plastic is used at your outlet.

19. All the above conditions along with those mentioned in the E-tender shall be binding on the licensee.

20. This award letter, Handing over/taking over Note (to be signed) and all terms and conditions as mentioned in the e-tender shall be part and parcel of the agreement to be executed between Airports Authority of India and M/s. Happy Trip Cars, Puducherry

Thanking you,

Yours faithfully,

Vijay Upadhyay
(Vijay Upadhyay)
Airport Director
Puducherry Airport

Copy to: -

1. Regional Executive Director /AAI SR, Chennai-600 027
(Kind Attn.: -Jt. GM (Commercial)) -for information
2. GM (Finance), AAI SR, Chennai - 600 027
3. Internal -ATC/Civil/CNS/Elect/ CSO/TM