



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



BN 9290/8332 :0414
ISO 9001: 2008

Ref No.: AAI/KOL/CNS STORE/ARC/HP TONER CARTRIDGE/WO/2022-23

Date: 27.05.2022

M/s. Businesscentre.net

7/1A, Grant Lane, Mezzanine Floor,

Room # M-6, Kolkata – 700 012

Email Id: businesscentre.net@gmail.com, rimaroychoudhary@hotmail.com

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Subject: Work Order for supply of original HP toner cartridges on Annual Rate Contract (ARC) basis at N.S.C.B.I. Airport, Kolkata.

References:

- Your Bid No. **419896** against Tender ID: 2022_AAI_114944_1 for 'Supply of original HP toner cartridges on Annual Rate Contract (ARC) basis at N.S.C.B.I. Airport, Kolkata'.
- Your offer documents submitted against the above-mentioned Tender.
- Price negotiation meeting held on 26.05.2022 at CNS Store Complex, N.S.C.B.I. Airport, Kolkata.
- AAI Letter of Intent No. AAI/KOL/CNS-STORE/HP-CARTRIDGE/LOI/2022-23 dated 27.05.2022.
- Your acknowledgment to AAI Letter of Intent vide Letter Ref. No. AAI/KOI/PD/22-23/013 dated 27.05.2022.

Madam/Sir,

Reference may be made to your offer submitted against above referred tender and the above-mentioned correspondences. Airports Authority of India is pleased to place a work order for "Supply of original HP toner cartridges on Annual Rate Contract (ARC) basis at N.S.C.B.I. Airport, Kolkata." as per terms and conditions, specifications contained in reference documents.

1. Price:

The total price for "Supply of original HP toner cartridges on ARC basis at N.S.C.B.I. Airport, Kolkata." as per detail below is **₹ 66,76,257.40** excluding GST (Rupees Sixty-Six Lakh Seventy-Six Thousand Two Hundred Fifty-Seven and Forty Paise) plus GST as applicable.

The Price of "Supply of original HP toner cartridges on ARC basis at N.S.C.B.I. Airport, Kolkata" is firm and fixed. The price is inclusive of all duties and taxes, excluding GST.

Sl. No.	Item Description	Quantity	Basic Rate	Amount (excluding GST)
1	K-CF410A	20	₹ 6,476.97	₹ 1,29,539.34
2	C-CF411A	20	₹ 8,370.11	₹ 1,67,402.23
3	M-CF413A	20	₹ 8,370.11	₹ 1,67,402.23
4	Y-CF412A	20	₹ 8,370.11	₹ 1,67,402.23
5	K-CB390A	3	₹ 5,320.94	₹ 15,962.82
6	C-CFB381A	3	₹ 27,188.77	₹ 81,566.30
7	M-CB383A	3	₹ 27,188.77	₹ 81,566.30
8	Y-CB382A	3	₹ 27,188.77	₹ 81,566.30
9	K-CB384A	1	₹ 10,013.52	₹ 10,013.52
10	C-CB385A	1	₹ 28,244.10	₹ 28,244.10
11	M-CB387A	1	₹ 28,244.10	₹ 28,244.10
12	Y-CB386A	1	₹ 28,244.10	₹ 28,244.10
13	CC388AC	24	₹ 4,334.09	₹ 1,04,018.14

14	K-CF380A	9	₹ 6,948.24	₹ 62,534.15
15	C-CF381A	9	₹ 9,304.60	₹ 83,741.40
16	M-CF383A	9	₹ 9,304.60	₹ 83,741.40
17	Y-CF382A	9	₹ 9,304.60	₹ 83,741.40
18	CF228A	400	₹ 7,564.52	₹ 30,25,808.80
19	K-CE410A	20	₹ 6,364.19	₹ 1,27,283.77
20	C-CF411A	20	₹ 9,075.01	₹ 1,81,500.12
21	M-CE413A	20	₹ 9,075.01	₹ 1,81,500.12
22	Y-CE412A	20	₹ 9,075.01	₹ 1,81,500.12
23	W9005MC	36	₹ 4,616.05	₹ 1,66,177.62
24	CF277A	100	₹ 8,047.88	₹ 8,04,787.76
25	K-W2040A	15	₹ 6,533.36	₹ 98,000.34
26	C-W2041A	15	₹ 8,459.54	₹ 1,26,893.05
27	M-W2043A	15	₹ 8,459.54	₹ 1,26,893.05
28	Y-W2042A	15	₹ 8,459.54	₹ 1,26,893.05
29	93A	9	₹ 13,787.73	₹ 1,24,089.55
Total amount (excluding GST):				₹ 66,76,257.40

2. Scope of Work:

The purchase order shall be placed on requirement basis during the contract period. The HP toner cartridges shall be delivered as per type and quantity mentioned in the purchase order at basic rates mentioned at Sl.No. 1.

Consignee details:

The General Manager (CNS),
Airports Authority of India
N.S.C.B.I. Airport,
Kolkata – 700 052
Tel. Phone: 033-25119955, Fax: 033-25119955

3. Period of Contract:

Period of contract shall be for one year from the date of award of contract order and may be further extended up to 6(Six) months as per requirement.

4. Mode of Contract:

The quoted rate for each item will be firm & fixed for throughout the period of contract and the same terms and conditions shall be applicable during the extended period of contract, if any.

5. Delivery Period:

Toner cartridge delivery should be completed within 30 days from the date of issue of supply order.

6. Deviation in Quantity

AAI may change the quantity or part thereof to be supplied by +/- 30% of the tendered quantity (measurable) but within the overall deviation limit of 30% of the contract value.

AAI may purchase Extra item, Substitute items as per site requirements up to the overall limit of 30% of the contract value.

7. Warranty

Warranty of the HP toner cartridge should be 2 years from the date of supply, during warranty period if any toner cartridge found printing quality not good/not readable, then vendor has to replace the defective cartridge at their own cost. No extra cost will be paid to vendor by AAI in any manner.

Vendor shall verify the originality of toner cartridge in front of AAI Executive at buyer premises after supply.

8. Liquidated Damage:

In case of failure to execute the order in full within the specified period, liquidated damages shall be charged @ 1 % per week or part thereof but not exceeding 10% of the work order value. Even the contract can be cancelled at the risk and cost of the supplier. In case, the contractor fails to deliver the materials as per the delivery schedule indicated in the purchase order, the material shall be procured from open market to meet the immediate demand / requirement at the risk and cost of the supplier.

9. Payment Terms:

100% payment will be made after on production of

- i) Invoice/billing in triplicate
- ii) Delivery Challan for 100% of the items in 3 copies with duly receipt of items at consignee's site subject to submission & confirmation of PBG as mentioned in the Tender document. Submission of Bank Details (Cancelled cheque) is mandatory for making e-payment.

OR

Payment will be made after deduction of 3% security deposit and bill submitted to the O/o The General Manager (CNS), AAI, NSCBI Airport, Kolkata-52.

10. Paying Authority:

The Regional Executive Director, Airports Authority of India, NSCBI Airport, Kolkata -700052.

11. Performance Bank Guarantee (PBG)

11.1. The contractor shall submit an unqualified Contract performance guarantee (in lieu of Contract Performance security) of the value equivalent to 3% (three percent) of the total contract value exclusive GST to AAI in the form of an irrevocable and unconditional bank guarantee on scheduled commercial bank as per Performa attached as Annexure-III A of the tender document. The guarantee shall be submitted within 30 calendar days after notification of the award and will be valid till 90 days after the end of the contract period. In case successful bidder fails to submit the PBG within stipulated period, interest @ 12% p.a. on performance Guarantee amount would be levied (non-refundable) for delayed period of submission and shall be deducted from First running Bill. In case, the contractor fails to submit performance bank guarantee within 60 days, AAI reserve the right to cancel the order.

11.2. The performance guarantee will be returned to the contractor at the end of the contract period (15 Months) without interest.

11.3. The performance guarantee amount shall be payable to AAI without any condition whatsoever and the guarantee shall be irrevocable. The performance guarantee shall be deemed to govern the following guarantees from the contractor, in addition to other provisions of the guarantee:

- a. BG should be unconditional and claim should be payable against simple written demand from authorized official.
- b. It should be ensured that Date of validity of BG and claim period are as per Contract terms.
- c. At the time of issuance of BG, the contractor should provide complete details of AAI bank (ICICI Bank) account where proceeds of the BG are required to be credited, if required.

Bank details are as follows: -

Corporate Name: Airports Authority of India

Bank Name: ICICI Bank

IFSC Code: ICIC0000007

BG advising Message: IFN 760COV (BG issue)

IFN 767COV (BG amendment)

Unique Identifier Code: Specific code should be mentioned in the field 7037 of the BG advising message code.

- d. Details of SFMS (in case of BG within India) or SWIFT (in case of BGs issued outside India) sent by contractor/concessionaire/supplier's Bank to AAI beneficiary bank.

- e. BG submitted by the contractor should be valid for the period stipulated in the contract agreement.
- f. While submitting the document to BG issuing Bank, the vendor/Customer/ concessionaire/ will submit the letter to the issuing Bank as per format mentioned in the **Annexure- IIIB** of tender document.
- g. Before submission of BG, Vendor/Customer shall get it vetted by the tendering officer to ensure conformity with the format provided in the tender document and relevant provision of SOP for BG.
- h. BG should be routed by applicant's BG issuing Bank to AAI Nodal/Beneficiary Bank through Structured Financial Messaging System (SFMS) who in turn will advise AAI of the same to ensure authenticity of BG.

12. **Settlement of Disputes – Dispute resolution Mechanism**

12.2. If a dispute of any kind whatsoever arises between the AAI and the Contractor in connection with, or arising out of the Contract or the execution of the works, whether during the execution of the Works or after the completion of the Works and whether before or after repudiation or after termination of the contract, including any disagreement by either party with any action, inaction, opinion, instruction, determination, certificate or valuation of the Project Leader or his nominee, the matter in dispute shall, in first place be referred to RED (E. Region), AAI. He shall activate the dispute resolution mechanism to resolve the dispute in question. Any party may invoke arbitration clause, if dispute in question is not settled by the Dispute resolution mechanism.

12.3. Unless the Contract has already been repudiated or terminated or frustrated the Contractor shall in every case, continue to proceed with the works with all due diligence and the Contractor and AAI shall give effect forthwith to every decision of the Project Leader or his nominee unless and until the same shall be revised, as hereinafter provided, by the Dispute Resolution Mechanism or in an Arbitral Award.

13. AAI GSTN is: 19AAACA6412D1Z5.



DGM(CNS), CNS STORE,
FOR GM(CNS),
AIRPORTS AUTHORITY OF INDIA,
N.S.C.B.I. AIRPORT, KOLKATA

Received.
work order.

27/05/2022